



MINUTES
Special Meeting of Council

December 13, 2016
9:00 am
Municipal Operations Centre

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter
Councillor Hainer
Councillor Craigmile

Council Regrets: Councillor Pope

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Community Services / Deputy Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Human Resources Manager
Shannan Sword, Library CEO
Laurel Davies Snyder, Manager of Culture and Economic Dev.
Brett O'Reilly, Manager of Corporate Communications
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00am.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution SC2016-12-13-01

Moved By Councillor Winter

Seconded By Councillor Van Galen

THAT the December 13, 2016 Special Meeting of Council agenda be approved.

CARRIED

4. 2017 DRAFT CAPITAL AND OPERATING BUDGET REVIEW

4.1 Opening Remarks - B. Kittmer, CAO / Clerk

Brent Kittmer welcomed Council to the budget review and explained the approach to the development of the 2017 budget.

4.2 Budget Introduction - J. Brown, Director of Finance

Jim Brown addressed Council with a summary of the prepared budget package and responded to questions from Council.

4.3 2017 Draft Capital Budget Review

Department heads presented items from the Capital and Special Projects budget for those projects that staff are seeking pre-budget approval.

Resolution SC2016-12-13-02

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT Council increase Capital Budget item #2 "Cadzow - Cadzow Playground" to \$150,000; and

THAT Council give pre-budget approval to Capital Budget item #2 "Cadzow - Cadzow Playground".

Amendment:

Resolution SC2016-12-13-03

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT Council remove Capital Budget item #3 "Cadzow - Cadzow Patio" from the budget.

CARRIED

Amendment:

Resolution SC2016-12-13-02

Moved By Councillor Hainer
Seconded By Councillor Osborne

THAT Council increase Capital Budget item #2 "Cadzow - Cadzow Playground" to \$150,000; and

THAT Council remove Capital Budget item #3 "Cadzow - Cadzow Patio" from the budget; and

THAT Council give pre-budget approval to Capital Budget item #2 "Cadzow - Cadzow Playground".

CARRIED

Resolution SC2016-12-13-04
Moved By Councillor Osborne
Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #5 "Fire Hall - Digital Media Sign".

CARRIED

Resolution SC2016-12-13-05
Moved By Councillor Hainer
Seconded By Councillor Van Galen

THAT Council defers Capital Budget item #6 "Fire Hall - Roof Replacement" until the 2017 development charges study is completed.

CARRIED

Resolution SC2016-12-13-06
Moved By Councillor Van Galen
Seconded By Councillor Hainer

THAT Council remove Capital Budget item #8 "Lind Sportsplex - HVAC Replacement".

CARRIED

Council took a brief recess at 10:30am.

Mayor Strathdee called the meeting back to order at 10:45am.

Resolution SC2016-12-13-07
Moved By Councillor Craigmile
Seconded By Councillor Winter

THAT Council give pre-budget approval to Capital Budget item #24
Fire "SCBA Breathing Apparatus".

CARRIED

Resolution SC2016-12-13-08

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT Council direct staff to look into the history of the PRC reserve fund.

CARRIED

Resolution SC2016-12-13-09

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #9 "Lind
Sportsplex - Roof Replacement".

CARRIED

Resolution SC2016-12-13-10

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT Council give pre-budget approval to Capital Budget item #13 "Old
Reserve - Water Tower - Structural Upgrades".

CARRIED

Resolution SC2016-12-13-11

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT Council give pre-budget approval to Capital Budget item #14 "PRC -
Sound System - Banquet Hall".

CARRIED

Resolution SC2016-12-13-12

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #14 "PRC -
Small Tractor with Snowblower / Mower".

CARRIED

Resolution SC2016-12-13-13

Moved By Councillor Winter

Seconded By NONE RECEIVED

THAT Council give pre-budget approval to Capital Budget item #15 "PRC - Guest Services Desk Rebuild".

MOTION LOST

Resolution SC2016-12-13-14

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #19 "Town Hall - Town Hall Exterior Washroom Door upgrade".

CARRIED

Resolution SC2016-12-13-15

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT the scope of Capital Budget item #20, Town Hall engineering services, be expanded to include design of an HVAC servicing the auditorium for a total project cost of \$30,000, and

THAT the project receive pre-budget approval.

DEFEATED

Resolution SC2016-12-13-16

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #20 "Town Hall - Window Replacement".

CARRIED

Resolution SC2016-12-13-17

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #30 "Replacement - L-10 - 2006 GMC pickup (facilities)".

CARRIED

Resolution SC2016-12-13-18

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #35 "T-20 - Pavement Edger".

CARRIED

Resolution SC2016-12-13-19

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT Council give pre-budget approval to Capital Budget item #28 "A Gravel Source Material Generation - Concrete Recycling A-Gravel Program".

CARRIED

Resolution SC2016-12-13-20

Moved By Councillor Osborne

Seconded By Councillor Winter

THAT Council give pre-budget approval to Capital Budget item #40 "Gateway Landscape Entry Features - Queen St. (Peel to Thomas)".

CARRIED

Resolution SC2016-12-13-21

Moved By Councillor Winter

Seconded By Councillor Van Galen

THAT Council give pre-budget approval to Capital Budget item #41 "Reconstruction - Warner St. (Queen to Elgin) Jones St. (Warner to Salina)".

CARRIED

Resolution SC2016-12-13-22

Moved By Councillor Winter

Seconded By Councillor Osborne

THAT Council give pre-budget approval to Capital Budget item #47 "Replace Bridge - Wellington St. Bridge".

CARRIED

Resolution SC2016-12-13-23

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT Council give pre-budget approval to Capital Budget item #52

"Waste Water Treatment Plant Emergency Standby Power".

CARRIED

Resolution SC2016-12-13-24

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT Council give pre-budget approval to Capital Budget item #53

"Waste Water Emergency Standby Power Replacement 728 Queen St E".

CARRIED

Resolution SC2016-12-13-25

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #54

"Waste Water Treatment Plant Facility Improvements".

CARRIED

Resolution SC2016-12-13-26

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT Council give pre-budget approval to the RFP for the Development Charge Study found within the Finance Department Operational Budget.

CARRIED

Resolution SC2016-12-13-27

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT Staff report back to Council on the costs of the current snow removal practice in the downtown core, and provide budgetary figures linked with increased service levels and response times.

CARRIED

Resolution SC2016-12-13-28

Moved By Councillor Van Galen

Seconded By Councillor Hainer

THAT Staff report back to Council regarding adopting a naturalized approach to grass maintenance for parkland assets after completion of the recreation master plan, and as a 2018 budget consideration.

CARRIED

5. PUBLIC INPUT PERIOD

Ron Aitken, 468 Elizabeth Street, St. Marys addressed Council with the following questions and statements;

1. The Service club signs at each entrance to Town were removed some years ago. Will these signs be replaced in the coming future?
2. Elizabeth Street had the right amount of salt added during the recent snowfall.
3. Suggested the height range and time range be reconsidered for downtown snow removal to provide better access for all. Possibly by retargeting resources from an early morning cemetery clean up to the regular Town streets may be of assistance.
4. With a targeted focus on attracting tourism, there is a need to increase the quantity of accessible washrooms in the downtown area.
5. The sound system at PRC is not accessible for many patrons. A new system would be very beneficial.
6. Suggested that the Town considers a more naturalized approach to grass cutting in different areas of Town.
7. There should not be a panic as the last of the PRC donations are submitted; the Town knew this was coming for 10 years.

The following response were provided to Mr. Aitken's query.

1. A meeting is being held in January with the service clubs to discuss this item.

Mayor Strathdee thanked Mr. Aitken for his comments.

6. UPCOMING BUDGET MEETINGS

Mayor Strathdee reviewed the upcoming Budget meetings as listed in the agenda.

7. BY-LAW

Resolution SC2016-12-13-29

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT By-Law 74-2016, being a by-law to confirm the proceedings of the December 13, 2016 special meeting of Council be read a first, second, and third time; and finally be passed and signed and sealed by the Mayor and the Clerk.

CARRIED

8. ADJOURNMENT

Resolution 2016-12-13-30

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

That this special meeting of Council be adjourned at 12:10pm.

CARRIED

4. 2017 DRAFT CAPITAL AND OPERATING BUDGET REVIEW

4.4 15 Year Capital Plan

Agenda item was not discussed due to time constraints.

4.5 2017 Draft Operating Budget Review

4.5.1 Finance Department

Agenda item was not discussed due to time constraints.

4.5.2 Corporate Services Department

Agenda item was not discussed due to time constraints.

4.5.3 Fire Department

Agenda item was not discussed due to time constraints.

__Signed by Mayor Strathdee__

Al Strathdee, Mayor

__Signed by Brent Kittmer__

Brent Kittmer, CAO / Clerk