



## **Minutes**

### **Heritage Conservation District Committee**

#### **Regular Meeting**

April 10, 2017

6:15 pm

St. Marys Museum

177 Church Street South

Members Present: Dan Schneider  
Mike Bolton  
Stephen Habermehl  
Bill Galloway  
Councillor Winter

Member Regrets: Barb Tuer

Staff Present: Trisha McKibbin

#### **1. CALL TO ORDER**

Chair Bill Galloway called the meeting to order at 6:20pm.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Stephen Habermehl

**Seconded By** Mike Bolton

THAT the April 10, 2017 Heritage Conservation District Advisory Committee meeting agenda be accepted as presented.

**Carried**

**4. DELEGATIONS**

None

**5. ACCEPTANCE OF MINUTES**

**Moved by** Dan Schneider

**Seconded By** Stephen Habermehl

THAT the March 13, 2017 Minutes of the Heritage Conservation District Committee be approved.

**Carried**

**6. BUSINESS ARISING FROM MINUTES**

There has been no additional information submitted by the owner of 178 Queen St. E in regards to a heritage permit for signage.

The Committee also had a discussion on whether or not to move the meeting to another day of the week or to another Monday. Upon discussion it was determined that the second Monday of the month remains the most convenient day for the committee to convene.

**7. OTHER BUSINESS**

**7.1 123 Queen Street East - Heritage Permit Application**

**Moved by** Stephen Habermehl

**Seconded By** Mike Bolton

THAT the St. Marys Heritage Conservation District Committee requests further clarification on the specific windows selected for installation, including a photograph or image of the windows. Specifically the Committee seeks clarification if the arched portion of the window is glass or closed in with vinyl and if the sill is to be covered in aluminum.

**Carried**

**7.2 Community Players - Heritage Permit Application**

**Moved by** Councillor Winter

**Seconded By** Mike Bolton

THAT the Heritage Committee recommends the approval of the Community Players sign application.

**Carried**

7.3 13 Water Street South - Heritage Permit Application

**Moved by** Dan Schneider

**Seconded By** Stephen Habermehl

THAT while the St. Marys Heritage Conservation District Committee approves in principle the changes to the façade of 13 Water Street South to look like the storefront façade directly to the north, there is not enough detail in the application to recommend the approval of a permit at this time. The Committee requests further clarification and detail on the specific work to be undertaken to the façade at 13 Water Street South.

**Carried**

7.4 Signage in the Downtown Core

The Committee had a discussion about the recent installation of signs in the downtown core that did not follow the proper process of requiring a heritage permit or sign permit. The Committee discussed the need for both education and enforcement and how consistency in the program is important.

**8. UPCOMING MEETINGS**

Monday, May 8, 2017 – 6:15p.m. St. Marys Museum

**9. ADJOURNMENT**

**Moved by** Councillor Winter

**Seconded By** Dan Schneider

THAT this regular meeting of the Heritage Conservation District Committee adjourn at 7:10pm.

**Carried**

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Bill Galloway, Chair