



MINUTES
Regular Council

April 25, 2017
6:00pm
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Craigmile

Council Regrets: Councillor Winter
Councillor Pope
Councillor Hainer

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Corporate Services / Deputy Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Jed Kelly, Director of Public Works
Lisa Lawrence, Human Resources Manager
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2017-04-25-01

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the April 25, 2017 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Mr. Frank Doyle of St. Marys Independent asked if there is an official tree replacement program in St. Marys.

Jed Kelly replied that it is the Town's current practice to replace one tree for every two trees that are removed.

Mr. Doyle inquired if there is a Green Committee that reports to Council.

Mayor Strathdee replied that it was disbanded during the previous term of Council.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - April 11, 2017

Resolution 2017-04-25-02

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT the April 11, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Special Meeting of Council - April 18, 2017

Resolution 2017-04-25-03

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the April 18, 2017 Special Meeting of Council minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Township of Madawaska Valley re: B-08-09-03 2012 Building Code O. Reg 332/12 change

Resolution 2017-04-25-04

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT the correspondence from the Township of Madawaska Valley regarding proposed change number B-08-09-03 to the 2012 Building Code O. Reg. 332/12 be received.

CARRIED

7.2 Minister of Seniors Affairs re: Proclamation for Seniors' Month

Resolution 2017-04-25-05

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the correspondence from the Minister of Seniors Affairs regarding 2017 Seniors' Month proclamation be received; and

THAT Council declare June 1 - 30, 2017 as Senior's Month.

CARRIED

7.3 Ontario Healthy Communities Coalition re: Downtown Project

Resolution 2017-04-25-06

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the correspondence from Ontario Healthy Communities Coalition regarding the St. Marys downtown project be received.

CARRIED

7.4 Ministry of Citizenship and Culture re: Champion of Diversity

Resolution 2017-04-25-07

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the correspondence from the Ministry of Citizenship and Culture regarding a Champion of Diversity award be received.

CARRIED

8. STAFF REPORTS

8.1 Administration and Human Resources

8.1.1 CAO 14-2017 April Monthly Report (Administration & HR)

Brent Kittmer and Lisa Lawrence spoke to CAO 14-2017 report and responded to questions from Council.

Resolution 2017-04-25-08

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT CAO 14-2017 April Monthly Report (Administration & Human Resources) be received for information.

CARRIED

Resolution 2017-04-25-09

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT Councillor Craigmile and Mayor Strathdee be appointed to the St. Marys Cement Citizens' Concerns Community Liaison Committee.

CARRIED

8.1.2 CAO 15-2017 Review of Police Service Delivery Alternatives

Brent Kittmer spoke to CAO 15-2017 report and responded to questions from Council.

Resolution 2017-04-25-10

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the CAO be directed to commence negotiations with the City of Stratford for a contract for service for providing policing in the Town of St. Marys.

CARRIED

8.2 Corporate Services

8.2.1 COR 20-2017 April Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 20-2017 report and responded to questions from Council.

Resolution 2017-04-25-11

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT COR 20-2017 April Monthly Report (Corporate Services) be received for information.

CARRIED

8.2.2 COR 19-2017 Amendment to By-law 33-1987 Designation of 5 James Street North

Trisha McKibbin spoke to COR 19-2017 report and responded to questions from Council.

Resolution 2017-04-25-12

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT COR 19-2017 Amendment to By-law 33-1987 Designation of 5 James Street North be received; and,

THAT Council enact Bylaw 39-2017 to amend the designation for the property at 5 James Street North, to include interior elements of Cultural Heritage Value as outlined in Schedule “A” of the amending By-law.

CARRIED

8.3 Finance

8.3.1 FIN 09-2017 April Monthly Report (Finance Department)

Jim Brown spoke to FIN 09-2017 report and responded to questions from Council.

Resolution 2017-04-25-13

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT report FIN 09-2017 April Monthly Report (Finance Department) be received for information.

CARRIED

8.3.2 FIN 10-2017 Vacant Unit Rebate and Vacant / Excess Land Subclasses

Jim Brown spoke to FIN 10-2017 report and responded to questions from Council.

Resolution 2017-04-25-14

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT Council consider the elimination of the Vacant Unit Rebate program; and,

THAT Council consider the phase out of the Vacant / Excess subclasses tax reductions; and,

THAT staff consult with the local business community and report back to Council on the final recommendation.

CARRIED

8.4 Fire and Emergency Services

8.4.1 FD 06-2017 April Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 06-2017 report and responded to questions from Council.

Resolution 2017-04-25-15

Moved By Councillor Craigmile

Seconded By Councillor Osborne

That FD 06-2017 April Monthly Report (Emergency Services) be received for information.

CARRIED

8.4.2 FD 07-2017 Emergency Response Registry

Fire Chief Anderson spoke to FD 07-2017 report and responded to questions from Council.

Resolution 2017-04-25-16

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT FD 07-2017 Emergency Response Registry be received for information.

CARRIED

8.5 Building and Development Services

8.5.1 DEV 12-2017 April Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 12-2017 report and responded to questions from Council.

Resolution 2017-04-25-17

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT DEV 12-2017 April Monthly Report (Building and Development) be received for information.

CARRIED

8.5.2 DEV 13-2017 Farm Land Lease Given Road

Grant Brouwer spoke to DEV 13-2017 report and responded to questions from Council.

Resolution 2017-04-25-18

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT DEV 13-2017 regarding Farm Land Lease Given Road be received; and,

THAT the procurement for DEV 13-2017 Farm Land Lease Given Road be awarded to W. Charlot Grains LTD. for the procured price of \$3,605.15 per year for the Town owned lands and \$1,558.95 per year for the lands owned by Solis Foods, inclusive of all taxes; and,

THAT By-Law 38-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.5.3 DEV 11-2017 Library Stair Replacement (Church Street)

Grant Brouwer spoke to DEV 11-2017 report and responded to questions from Council.

Resolution 2017-04-25-19

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT DEV 11-2017 Library Stair Replacement (Church Street) be received; and,

THAT the procurement for the Library Stair Replacement (Church Street) be award to Jeffrey Custom Masonry Ltd. for the procured price of \$63,393.00, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in DEV 11-2017 report; and,

THAT By-Law 36-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.5.4 DEV 10-2017 Sign By-law Update

Grant Brouwer spoke to DEV 10-2017 report and responded to questions from Council.

Resolution 2017-04-25-20

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT Staff consult with the downtown property owners, business owners, and the BIA in regards to the Sign By-law infractions and enforcement issues with a report back to Council; and,

THAT Staff report back on an alternative approval process for sandwich boards.

CARRIED

8.5.5 DEV 09-2017 Lind Sportsplex Roof Restoration

Grant Brouwer spoke to DEV 09-2017 report and responded to questions from Council.

Resolution 2017-04-25-21

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT DEV 09-2017 regarding Lind Sportsplex Roof Restoration be received; and,

THAT the procurement for Lind Sportsplex Roof Restoration be awarded to A&K Roofing company for the procured price of \$110,401.00, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in DEV 09-2017 report; and,

THAT By-Law 37-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.5.6 DEV 08-2017 Fire Hall Digital Sign

Grant Brouwer spoke to DEV 08-2017 report and responded to questions from Council.

Resolution 2017-04-25-22

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT DEV 08-2017 Fire Hall Digital Sign be received; and,

THAT the procurement for the Fire Hall Digital Sign be award to Davies Signs for the procured price of \$17,402.00, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in DEV 08-2017 report; and,

THAT By-Law 40-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

Council took a brief recess at 8:10pm.

Mayor Strathdee called the meeting back to order at 8:18pm.

8.6 Community Services

8.6.1 DCS 10-2017 April Monthly Report (Community Services)

Brent Kittmer spoke to DCS 10-2017 report on behalf of Stephanie Ische and responded to questions from Council.

Resolution 2017-04-25-23

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT DCS 10-2017 April Monthly Report (Community Services) be received as information.

CARRIED

8.7 Public Works

8.7.1 PW 25-2017 April Monthly Report (Public Works)

Jed Kelly spoke to PW 25-2017 report and responded to questions from Council.

Resolution 2017-04-25-24

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT PW 25-2017 April Monthly Report (Public Works) be received as information.

CARRIED

8.7.2 PW 24-2017 Town Hall Gateway Landscape Feature

Jed Kelly spoke to PW 24-2017 report and responded to questions from Council.

Resolution 2017-04-25-25

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT PW 24-2017 Town Hall Gateway Landscape Feature be received; and,

THAT Council authorize the installation and capital funding plan for the Town Hall Gateway Landscape feature as presented and;

THAT Council approves awarding the contract to the current concrete vendor of record (Nicolson Concrete).

CARRIED

8.7.3 PW 23-2017 BIA Downtown Street light globe replacement request

Jed Kelly spoke to PW 23-2017 report and responded to questions from Council.

Resolution 2017-04-25-26

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT PW 23-2017 BIA Downtown Street light globe replacement request be received; and,

THAT Council authorize the Director of Public works to acquire replacement globes from Decralite Globes and approve the Forman Electric proposed installation costs with all associated costs to be funded from BIA 2017 Capital budget allocation.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

Mayor Strathdee announced that there are two remaining tickets to the Business Excellence Awards. If a Councillor is interested in attending, please contact the Mayor.

Mayor Strathdee announced that he attended the tender opening for Wellington Street Bridge and he is pleased to state that the project was submitted under budget with a local contractor submitting the lowest bid.

10. NOTICES OF MOTION

None presented.

11. BY-LAWS

11.1 By-Law 36-2017 Authorize an Agreement with Jeffrey Custom Masonry Ltd

Resolution 2017-04-25-27

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT By-Law 36-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with Jeffrey Custom Masonry Ltd. be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.2 By-Law 37-2017 Authorize an Agreement with A&K Roofing Company

Resolution 2017-04-25-28

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT By-Law 37-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with A&K Roofing Company be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.3 By-Law 38-2017 Authorize a Land Lease Agreement with W Charlot Grains Ltd.

Resolution 2017-04-25-29

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT By-Law 38-2017, being a by-law to authorize the Mayor and the Clerk to sign a land lease agreement with W. Charlot Grains Ltd. be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.4 By-Law 39-2017 To Amend By-law 33 of 1987 Designation of VIA Station

Resolution 2017-04-25-30

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT By-Law 39-2017, being a by-law to amend by-law 33 of 1987 Designation of VIA Station be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.5 By-Law 40-2017 Authorize an Agreement with Davies Signs

Resolution 2017-04-25-31

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT By-Law 40-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with Davies Signs be read a first, second, and

third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented in the agenda package.

Council took a brief recess at 8:47pm.

Mayor Strathdee called the meeting back to order at 8:50pm.

13. CLOSED SESSION

Resolution 2017-04-25-32

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT Council move into a session that is closed to the public at 8:50pm as authorized under the Municipal Act, Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

13.1 Minutes of April 18, 2017 Closed Session

13.2 CAO 16-2017 (Confidential) 45 Thames Street North Property

14. RISE AND REPORT

Resolution 2017-04-25-33

Moved By Councillor Osborne

Seconded By Councillor Van Galen

THAT Council rise from a closed session at 9:04pm.

CARRIED

Resolution 2017-04-25-34

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT Council direct staff to place an ad in the local papers announcing that the municipality will accept offers on 45 Thames Street North for residential purposes.

CARRIED

15. CONFIRMATORY BY-LAW

Resolution 2017-04-25-35

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT By-Law 41-2017, being a by-law to confirm the proceedings of the April 25, 2017 regular Council meeting be read a first, second, and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2017-04-25-36

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

That this regular meeting of Council adjourn at 9:05pm.

CARRIED

Al Stratthdee, Mayor

Brent Kittmer, CAO / Clerk