



MINUTES
Strategic Priorities Committee

June 20, 2017
9:00 am
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Winter
Councillor Pope
Councillor Hainer
Councillor Craigmile

Council Regrets: Councillor Osborne
Councillor Van Galen

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Corporate Services / Deputy Clerk
Jed Kelly, Director of Public Works
Stephanie Ische, Director of Community Services
Jonathan Hahn, Parks Operator A
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Chair Strathdee called the meeting to order at 9:00am.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF THE AGENDA

Council wishes to add "Before and After School Fee Update" as agenda item 5.3.

Resolution 2017-06-20-01

Moved By: Councillor Craigmile

Seconded By: Councillor Pope

THAT the June 20, 2017 Strategic Priorities Committee agenda be accepted as amended.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

None.

5. STRATEGIC PRIORITIES REVIEW

5.1 PW 34-2017 Sparling Bush Management and Information

Jed Kelly spoke to PW 34-2017 report and responded to questions from the Committee

The key points of discussion were:

- The Committee identified that the local schools are a stakeholder in the Sparling Bush project and should be involved in the resolution of the problem, with a focus on educating students as well as administration at the schools.
- The Town should seek out grants and other partnerships in the implementation of strategies to maintain and improve Sparling Bush.
- The Committee preferred an approach that sees the education campaign related to encroachment issues beginning as soon as possible.

The Committee provided direction to staff to implement the program as outlined in PW 34-2017 with the following amendments:

- Begin by immediately crafting a letter addressed to existing property owners that abut the Sparling Bush property to educate them in regards to encroachment onto municipal lands that has occurred over time.
- Host an open house to further educate residents, and to show specific examples of the issues. The open house planning should follow the recommendations of the Corporate Communications Plan.
- Staff to budget for survey work and the placement of property boundary markers in the 2018 budget.
- Staff to pursue a partnership with the Rotary Club for signage improvements.

The Committee provided further direction to staff to return to the Committee with a separate report on the other encroachment issues that exist in Town.

Committee took a brief recess at 9:43am.

Chair Strathdee called the meeting back to order at 9:55am.

5.2 DCS 15-2017 Recreation Master Plan Update - Review of Planning Context Report

Stephanie Ische introduced Todd Brown, Project Principal from Monteith Brown Planning Consultants.

Mr. Brown spoke to the Planning Context Report and the process of arriving at the Final Master Plan, and responded to questions of the Committee. Key points and revisions resulting from the discussion include:

- The need to find balance in the final recommendations between the needs of the current demographic and the future demographic the Town will be targeting per the strategies outlined in the Strategic Plan.
- Cadzow Park and Milt Dunnell Field should be elevated to the "Town Parks" given the focus on these two locations in the Strategic Plan.
- The Blue Rink should no longer have a reference to year round ice availability.
- Mr. Brown clarified for the Committee how special interests and one-off program suggestions are vetted through the process.
- Out of Town user fees were reviewed.

Mr. Brown concluded the discussion by reviewing the next steps in the process, which will finish with a draft plan presentation to Council and a public open house in September / October.

5.3 Before and After School Fee Update

Councillor Hainer raised with the Committee a number of concerns that she has heard in regards to the new rate changes to the before and after school program that will take effect on September 1, 2017.

The Committee requested that staff summarize the public feedback that is collected by the Early Learning Services Supervisor during her onsite visits to the affected schools. Staff will report back with a memo to Council.

6. NEXT MEETING

Chair Strathdee reviewed the upcoming meeting as presented on the agenda.

7. ADJOURNMENT

Resolution 2017-06-20-02

Moved By: Councillor Winter

Seconded By: Councillor Craigmile

That this meeting of the Strategic Priorities Committee adjourn at 11:15am.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk