



MINUTES Regular Council

September 26, 2017
6:00pm
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter
Councillor Pope
Councillor Craigmile

Council Regrets: Councillor Hainer

Staff Present: Brent Kittmer, CAO / Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Human Resources Manager
Ciaran Brennan, Recreation Supervisor
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Agenda item 6.2.2 resolution should read "...public feedback received and any recommended changes to the Recreation...".

Agenda item 11.5 will be considered by Council during the Rise and Report period of Council.

Resolution 2017-09-26-01

Moved By Councillor Winter

Seconded By Councillor Van Galen

THAT the September 26, 2017 regular Council agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

None presented.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Sandy McCann re: Town of St. Marys and Perth South Perth4Youth Strategic Plan

Sandy McCann spoke to the presentation and responded to questions from Council.

Resolution 2017-09-26-02

Moved By Councillor Winter

Seconded By Councillor Pope

THAT the presentation by Sandy McCann regarding the Town of St. Marys and the Township of Perth South 'Perth4Youth Strategic Plan' be received; and,

THAT Council adopts the Perth4Youth Youth Based Strategic Plan for the Town of St. Marys and the Township of Perth South.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - September 12, 2017

Resolution 2017-09-26-03

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the September 12, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Strategic Priorities Committee - September 19, 2017

Resolution 2017-09-26-04

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT the September 19, 2017 Strategic Priorities Committee meeting minutes be approved and signed and sealed by the Mayor and the Clerk; and,

THAT Consent items 5.1 and 5.2 be raised for discussion.

CARRIED

6.2.1 COR 36-2017 Corporate Communications Plan Implementation Strategy

Resolution 2017-09-26-05

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the Strategic Priorities Committee recommend to Council:

THAT Council proceeds with the Corporate Communications Plan Implementation Option 2 as presented in staff report COR 36-2017 with implementation to commence in November 2017; and,

THAT the necessary 2017 budget funds be reallocated to fund the 2017 costs of the contract Event Coordinator position.

CARRIED

6.2.2 DCS 19-2017 Recreation and Leisure Services Master Plan

Resolution 2017-09-26-06

Moved By Councillor Osborne

Seconded By Councillor Pope

THAT the Strategic Priorities Committee recommend to Council:

THAT the draft Recreation and Leisure Services Master Plan be accepted as amended and referred for public review to collect feedback; and,

THAT staff report back on the public feedback received and any recommended changes to the Recreation and Leisure Services Master Plan.

CARRIED

7. CORRESPONDENCE

7.1 Perth Wellington NDP Riding Association re: Ontario's Long-term Health Care System

Resolution 2017-09-26-07

Moved By Councillor Pope

Seconded By Councillor Winter

THAT the correspondence from the Perth-Wellington NDP Riding Association regarding Ontario's Long-term Health Care system be received.

CARRIED

7.2 Canadian Baseball Hall of Fame re: Request of Waiving Building Permit Fees

Resolution 2017-09-26-08

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the correspondence from Canadian Baseball Hall of Fame be received; and,

THAT Council approves the waiving of planning fees for the Canadian Baseball Hall of Fame and Museum Collections Addition.

CARRIED

7.3 MPP Randy Pettapiece regarding Service Club use of Lottery Proceeds

Resolution 2017-09-26-09

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the correspondence from MPP Randy Pettapiece regarding Service Club use of Lottery Proceeds be received; and,

THAT Council write the Attorney General's office and request that consideration be given to expanding the eligible use of lottery proceeds by registered Service Clubs.

CARRIED

8. STAFF REPORTS

8.1 Administration and Human Resources

8.1.1 CAO 34-2017 September Monthly Report (Administration & HR)

Brent Kittmer and Lisa Lawrence spoke to CAO 34-2017 report and responded to questions from Council.

Resolution 2017-09-26-10

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT CAO 34-2017 September Monthly Report (Administration and Human Resources) be received for information.

CARRIED

8.1.2 CAO 35-2017 Authorize RED Grant (Wayfinding Signage Strategy)

Brent Kittmer spoke to CAO 35-2017 report and responded to questions from Council.

Resolution 2017-09-26-11

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT CAO 35-2017 regarding the Wayfinding Signage Strategy RED Grant be received, and,

THAT Council accepts the RED funding of \$17,775.00 provided by the Province of Ontario to fund the proposed Wayfinding Signage Strategy; and,

THAT By-law 84-2017 authorizing the Mayor and the Clerk to sign the associated contribution agreement be approved.

CARRIED

8.2 Corporate Services

8.2.1 COR 37-2017 September Monthly Report (Corporate Services)

Brent Kittmer, on behalf of Trisha McKibbin, spoke to COR 37-2017 report and responded to questions from Council.

Resolution 2017-09-26-12

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT COR 37-2017 September Monthly Report (Corporate Services) be received for information.

CARRIED

8.3 Finance

8.3.1 FIN 18-2017 September Monthly Report (Finance Department)

Jim Brown spoke to FIN 18-2017 report and responded to questions from Council.

Resolution 2017-09-26-13

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT FIN 18-2017 September Monthly Report (Finance Department) be received for information.

CARRIED

8.3.2 FIN 19-2017 Borrowing for Landfill Compactor Purchase

Jim Brown spoke to FIN 19-2017 report and responded to questions from Council.

Resolution 2017-09-26-14

Moved By Councillor Winter

Seconded By Councillor Van Galen

THAT FIN 19-2017 Borrowing for Landfill Compactor Purchase report be received; and,

THAT By-Law 81-2017, Borrowing for Landfill Compactor in the amount of \$307,767 from the PUC Reserve Fund at an interest rate of 2.89% with a term of 10 years, be approved.

CARRIED

8.4 Fire and Emergency Services

8.4.1 FD 12-2017 September Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 12-2017 report and responded to questions to Council.

Resolution 2017-09-26-15

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT FD 12-2017 September Monthly Report (Emergency Services) be received for information.

CARRIED

8.4.2 FD 13-2017 Self-contained Breathing Apparatus Award

Fire Chief Anderson spoke to FD 13-2017 report and responded to questions from Council.

Resolution 2017-09-26-16

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT FD13-2017 Self-contained Breathing Apparatus be received; and,

THAT the procurement for RFT-FIRE-01-2017 be awarded to A.J. Stone Company Ltd. for the procured price of \$203,844.09, inclusive of all taxes and contingencies; and

THAT By-Law 83-2017, authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.5 Building and Development Services

8.5.1 DEV 30-2017 September Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 30-2017 report and responded to questions from Council.

Resolution 2017-09-26-17

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT DEV 30-02017 September Monthly Report (Building and Development) be received for information.

CARRIED

8.6 Community Services

8.6.1 DCS 20-2017 September Monthly Report (Community Services)

Stephanie Ische spoke to DCS 20-2017 report and responded to questions from Council.

Resolution 2017-09-26-18

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT DCS 20-2017 September Monthly Report (Community Services) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 50-2017 September Monthly Report (Public Works)

Jed Kelly spoke to PW 50-2017 report and responded to questions from Council.

Resolution 2017-09-26-19

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT PW 50-2017 September Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 51-2017 FiberMat Surface Treatment Deferment

Jed Kelly spoke to PW 51-2017 report and responded to questions from Council.

Resolution 2017-09-26-20

Moved By Councillor Winter

Seconded By Councillor Osborne

THAT PW 51-2017 FiberMat Surface Treatment Deferment report be received; and,

THAT Council authorize the reallocation of \$25,000 of the 2017 surface treatment funds to cover expected budget overages in forestry program; and,

THAT the balance of the 2017 surface treatment operating budget of \$45,000 be reallocated to asphalt resurfacing on arterial and collector roads.

CARRIED

8.7.3 PW 52-2017 Award for RFP-PW-18-2017 for Engineering Services for the Reconstruction of Wellington Street South

Jed Kelly spoke to PW 52-2017 report and responded to questions of Council.

Resolution 2017-09-26-21

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT PW 52-2017 Award of RFP-18-2017 for Engineering Services for the Reconstruction of Wellington St. South be received; and,

THAT the procurement for Engineering Services for the Road Reconstruction of Wellington St. South be awarded to B.M. Ross and Associates Limited for the procured price of \$48, 025.00, inclusive of all taxes and contingencies; and,

THAT By-Law 82-2017 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None present.

10. NOTICES OF MOTION

None presented.

11. BY-LAWS

11.1 By-Law 81-2017 Borrowing from PUC Reserve Fund

Resolution 2017-09-26-22

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT By-Law 81-2017, being a by-law to authorize borrowing from the PUC Reserve Fund for the Landfill Compactor purchase be read a first,

second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.2 By-Law 82-2017 Authorize an Agreement with B.M. Ross and Associates Ltd

Resolution 2017-09-26-23

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT By-Law 82-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with B.M. Ross and Associates Ltd. be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.3 By-Law 83-2017 Authorize an Agreement with A.J. Stone Company Ltd

Resolution 2017-09-26-24

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT By-Law 83-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement with A.J. Stone Company Ltd. be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.4 By-Law 84-2017 Authorize an Agreement with OMAFRA

Resolution 2017-09-26-25

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT By-Law 84-2017, being a by-law to authorize the Mayor and the Clerk to sign a contribution agreement with the Minister of Agriculture, Food and Rural Affairs be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda in addition to:

Alzheimers Coffee Break - Friday, September 29, 9:00am - 11:00am, Council Chambers

Coffee with Council - Saturday, October 28, 9:00am - 12:00pm, Council Chambers

13. CLOSED SESSION

Council took a brief break at 7:30pm.

Mayor Strathdee called the meeting back to order at 7:36pm.

Resolution 2017-09-26-26

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT Council move into a session that is closed to the public at 7:36pm as authorized under the *Municipal Act*, Section 239(2)(f) "advice that is subject to solicitor-client privilege, including communications necessary for that purpose" and *Municipal Act*, Section 239(2)(g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act (Section 35(4)(b) of the Police Services Act "*Intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.*").

CARRIED

13.1 Minutes of July 25, 2017 CLOSED SESSION

13.2 CAO 33-2017 CONFIDENTIAL Stratford Police Services Draft Contract for Service

13.3 Shared Services Agreements - Update on the File

14. RISE AND REPORT

Resolution 2017-09-26-27

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT Council rise from closed session at 8:25pm.

CARRIED

Mayor Strathdee reported that a closed session was held. Two matters were considered related to police services contract and shared services agreement. Council will consider a resolution related to each matter in open session at this time.

Resolution 2017-09-26-28

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT By-Law 85-2017, being a by-law to authorize an agreement with the City of Stratford for contract Policing Services, be approved; and,

THAT the Mayor and the Clerk be authorized to sign the agreement with the City of Stratford for Policing Services; and,

THAT the CAO be directed to provide a public disclosure of the Policing Services contract on the October 10, 2017 regular Council agenda.

CARRIED

Resolution 2017-09-26-29

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT Council sets a Special Council Meeting on Thursday, September 26 at 5:15pm.

CARRIED

11. BY-LAWS

11.5 By-Law 85-2017 Authorize an Agreement with the Corporation of the City of Stratford

Resolution 2017-09-26-30

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT By-Law 85-2017, being a by-law to authorize the Mayor and the Clerk to sign an agreement for policing services with the Corporation of the City of Stratford, and to delegate authority to the CAO / Clerk to negotiate the agreement on behalf of Council be read a first, second and

third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

15. CONFIRMATORY BY-LAW

Resolution 2017-09-26-31

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT By-Law 86-2017, being a by-law to confirm the proceedings of the September 26, 2017 regular Council meeting be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2017-09-26-32

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

That this regular meeting of Council adjourn at 8:30p.m.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk