



MINUTES
Strategic Priorities Committee

October 17, 2017
9:00 am
Council Chambers, Town Hall

Council Present: Councillor Van Galen
Councillor Pope
Councillor Hainer
Deputy Mayor Craigmile

Council Regrets: Mayor Strathdee
Councillor Osborne
Councillor Winter

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Corporate Services / Deputy Clerk
Jed Kelly, Director of Public Works
Dave Blake, Environmental Services Supervisor

1. CALL TO ORDER

Chair Craigmile called the meeting to order at 9:02 am.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared

3. AMENDMENTS AND APPROVAL OF THE AGENDA

Resolution 2017-10-17-01

Moved By: Councillor Pope

Seconded By: Councillor Hainer

THAT the October 17, 2017 Strategic Priorities Committee agenda be accepted as presented.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

None presented.

5. STRATEGIC PRIORITIES REVIEW

5.1 PW 53-2017 Service Club Sign By-Law

Jed Kelly spoke to report PW 53-2017 and responded to questions from the Committee.

There was general consensus by the Committee that:

- The definition for "Service Club" needs to be narrowed down and refined so as to provide clear determination as to what organizations do, and do not, meet the definition.
- The signs would not contain individual messaging from each Club
- The order of display should be first served or alphabetical, and that this needs to be communicated to the Clubs.
- The general design of the sign should be vertical to reduce footprint, and that the preferred look was that of the signs in Laramie and Timmins.

Resolution 2017-10-17-02

Moved By: Councillor Van Galen

Seconded By: Councillor Hainer

THAT the Strategic Priorities Committee recommends to Council:

THAT Council approve the draft Service Club Sign By-Law and further directs staff to finalize and bring forward the Service Club Sign By-Law

CARRIED

5.2 PW 58-2017 Solid Waste Rate Evaluation

Dave Blake spoke to report PW 58-2017 and responded to questions from the Committee.

There was general consensus from the Committee that updates be made to the final report presented to Council and should include:

- Information on the need for revenue for the landfill and competitive waste pricing, and its connection to costs for local businesses.
- A column within the Rate Projection Table entitled Assumptions.

- Information and analysis on the preservation of space versus revenue. Also to be included is information on residential tipping fees and why they are not increasing.
- Information on the reserve projections, how they are used, and what a \$250,000 capital outlay is needed at the end of each planning period,
- Work towards a the 3% increase model providing the reasoning behind the 3% increase, with an acknowledgement that rates should be reviewed annually by Council

5.3 CAO 37-2017 Strategic Plan Scorecard and 2018 Priorities

Brent Kittmer presented report CAO 37-2017 and responded to questions from the Committee.

There was general consensus by the Committee that:

- Time frames be established for short, medium and long-term.
- At this time the municipality has no formal approach to Accessibility Standards and that the municipality look to the Federal and Provincial Governments as well as community partners, such as Community Living for guidance and assistance with these Standards.
- Mill Race Island be made a priority in 2018 and that it be included within the Strategic Plan Score Card.
- A Crisis Communication Strategy be developed that includes a Social Media Strategy for emergency situations.
- A review of the Committee Structure be undertaken. This review should include the purpose of each Committee, the skill sets needed for each committee, and training required for committee members.
- A review of all funding opportunities (infrastructure, economic development, etc) be completed to ensure that projects and initiatives are in a state of readiness and align with the Strategic Plan.

Resolution 2017-10-17-03

Moved By: Councillor Pope

Seconded By: Councillor Van Galen

THAT CAO 37-207 regarding the 2017 strategic plan accomplishments and 2018 priorities be received for discussion.

CARRIED

7. ADJOURNMENT

Resolution 2017-10-17-04

Moved By: Councillor Van Galen

Seconded By: Councillor Hainer

That this meeting of the Strategic Priorities Committee adjourn at 10:30 a.m.

CARRIED

Al Stratthdee, Mayor

Brent Kittmer, CAO / Clerk