

# **St. Marys Business Improvement Area (BIA) Board Meeting Agenda**

Date: Monday, Nov. 13, 2017

Location: Town Hall, Council Chambers, 2<sup>rd</sup> floor, 175 Queen Street East, St. Marys, ON

Time: 6:30 p.m.

## **Agenda Items**

### **1.0 Call to order and confirmation of Quorum**

### **2.0 Declarations of Pecuniary / Conflict of Interest**

### **3.0 Additions to the Agenda (to be added in Section 10.0 Other Business)**

### **4.0 Approval of Agenda**

Motion:

Second:

### **5.0 Approval of Meeting Minutes from Oct. 16, 2017 BIA Board Meeting (attached)**

THAT the Meeting Minutes from the Oct. 16, 2017 BIA Board Meeting are approved.

Motion:

Second:

### **6.0 Delegations**

6.1 Larry & Cal O'Hearn (new owners of the Andrews Building)

### **7.0 New Business**

None

### **8.0 Project Updates & Committee Reports**

8.1 Treasurer's Report/2018 budget – 10 minutes

8.2 Giving Day – 15 minutes

8.3 Christmas – 15 minutes

8.5 OMAFRA Strategic Planning/Municipal update – 5 minutes

**9.0 Correspondence**

None

**10.0 Other Business**

None

**11.0 Agenda Items for Future Meetings & Date of Next Board Meeting**

**12.0 Adjournment**

Motion:

Second:

**2017 BIA Board Meeting Dates**

<del>January 9</del>	<del>February 16</del>	<del>March 13</del>	<del>no April board meeting</del>
<del>May 8</del>	<del>June 12</del>	<del>July 10</del>	<del>August 15</del>
<del>September 11</del>	<del>October 16</del>	<b>November 13</b>	December 11

**BIA Board:** Julie Docker-Johnson (Chair), Sue Griffiths (Treasurer), Councillor Carey Pope, Cathie Szmon, Cindy Taylor

**BIA Staff:** Andrea Macko

**Town of St. Marys Staff:** Trisha McKibbin (Director of Corporate Services)

**For Information:** Brent Kittmer (CAO/Clerk)