



AGENDA
Regular Council Meeting

November 14, 2017

6:00 pm

Council Chambers, Town Hall

Pages

1. CALL TO ORDER

2. DECLARATIONS OF PECUNIARY INTEREST

3. AMENDMENTS AND APPROVAL OF AGENDA

RECOMMENDATION

THAT the November 14, 2017 regular Council agenda be accepted as presented.

4. PUBLIC INPUT PERIOD

(Information provided during the Public Input Period shall be directed by the public to Council members and shall deal with matters specific to Agenda business. A maximum of two (2) minutes per person is allotted for questions, and the maximum time allotted for the Public Input Period as a whole is ten (10) minutes)

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Stratford Perth Centre for Business re: Service Update

9

RECOMMENDATION

THAT the presentation from Stratford Perth Centre for Business regarding a service update be received.

5.2	Mr. Chris West re: Regulate and Serve, Not Confiscate	20
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RECOMMENDATION

THAT the presentation from Chris West regarding Regulate and Serve, not Confiscate be received.

6. ACCEPTANCE OF MINUTES

6.1	Regular Council - October 24, 2017	36
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RECOMMENDATION

THAT the October 24, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

6.2	Joint Special Council Meeting with Township of Perth South - November 1, 2017	50
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RECOMMENDATION

THAT the November 1, 2017 Joint Special Council meeting with the Township of Perth South be approved and signed and sealed by the Mayor and the Clerk; and,

THAT Item 4.1 "James Street South Concept Plan" be raised for discussion.

6.2.1 James Street South Concept Plan

RECOMMENDATION

THAT the Council of the Town of St. Marys and the Council of the Township of Perth South direct staff to collectively work towards a revised Water and Sewer Agreement for servicing along James Street South for a proposed implementation in 2018; and,

THAT staff review and confirm the servicing cost estimates provided to extend servicing to the proposed industrial park.

7. CORRESPONDENCE

7.1 MPP Randy Pettapiece regarding Lottery Licensing 54

RECOMMENDATION

THAT the correspondence from Randy Pettapiece, MPP regarding Lottery Licensing be received.

7.2 MPP Randy Pettapiece regarding Resolution to Save Long-Term Care Beds 62

RECOMMENDATION

THAT the correspondence from MPP Pettapiece regarding a resolution to save long-term care beds be received; and,

THAT Council supports MPP Pettapiece's resolution to save long-term care beds.

7.3 Minister of Finance regarding Cannabis Legalization 64

RECOMMENDATION

THAT the correspondence from the Minister of Finance, Minister Sousa, regarding the legalization of cannabis be received.

7.4 Kraft Heinz Adjustment Committee regarding Thank You 68

RECOMMENDATION

THAT the correspondence from the Kraft Heinz Adjustment Committee regarding Acknowledgement of Support be received.

8. STAFF REPORTS

8.1 Administration and Human Resources

8.1.1 CAO 41-2017 2018 Council Calendar and Budget Meeting Dates 69

RECOMMENDATION

THAT the 2018 Council Calendar be accepted as presented; and

THAT budget meeting dates be set for: December 5 (9:00 am), _____, _____, and _____.

8.1.2	HR 06-2017 Compensation Program and Legislative Update	72
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RECOMMENDATION

THAT Council receive report HR 06-2017 Compensation Program and Legislative Update for information; and,

THAT Council support any amendments proposed to Bill 148 related to eliminating on-call pay for essential services; and,

THAT the Town of St. Marys provide a letter in support of the proposed amendments to Clerk of the Committee, Eric Rennie, the Association of Municipalities of Ontario, and all Ontario municipalities.

8.2 Public Works

8.2.1	PW 62-2017 Solid Waste Rates	79
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RECOMMENDATION

THAT Council receive report PW 62-2017 Solid Waste Rates; and,

THAT Council approve By-Law 95-2017 authorizing a 3% increase to solid waste management rates and charges within the Town of St. Marys with an effective date of January 1, 2018.

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

9.1.1	Bluewater Recycling Association - Coun. Craigmile	87
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RECOMMENDATION

THAT the October 19, 2017 Bluewater Recycling Association Board of Directors highlights be received.

9.1.2	Library Board - Coun. Osborne, Winter	107
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RECOMMENDATION

THAT the July 24, 2017 St. Marys Library Board meeting minutes be received; and,

THAT the September 7, 2017 St. Marys Library Board meeting minutes be received.

9.1.3	Municipal Liaison Committee - Mayor Strathdee, Coun. Winter	113
	RECOMMENDATION THAT the September 21, 2017 Municipal Liaison Committee meeting draft minutes be received.	
9.1.4	Perth District Health Unit - Coun. Osborne	117
	RECOMMENDATION THAT the October 18, 2017 Perth District Health Unit Board meeting agenda be received.	
9.1.5	Police Services Board - Mayor Strathdee, Coun. Van Galen	120
	RECOMMENDATION THAT the October 18, 2017 Police Services Board meeting minutes be received.	
9.1.6	Spruce Lodge Board - Coun. Pope, Van Galen	123
	RECOMMENDATION THAT the September 20, 2017 Spruce Lodge Board of Management meeting minutes be received.	
9.1.7	Upper Thames River Conservation Authority	127
	RECOMMENDATION THAT the September 26, 2017 Upper Thames River Conservation Authority Board of Directors meeting minutes be received.	
9.2	Advisory and Ad-Hoc Committee Reports	
9.2.1	Accessibility Advisory Committee - Coun. Hainer	
	No recent meeting	
9.2.2	Business Improvement Area - Coun. Pope	135
	RECOMMENDATION THAT the September 11, 2017 Business Improvement Area meeting minutes be received.	

9.2.3	CBHFM - Coun. Hainer	141
	RECOMMENDATION	
	THAT the September 22, 2017 Canadian Baseball Hall of Fame and Museum Board meeting minutes be received.	
9.2.4	Committee of Adjustment	
	No recent meeting	
9.2.5	Economic Development Committee - Coun. Pope	
	No recent meeting	
9.2.6	Heritage St. Marys - Coun. Pope	145
	RECOMMENDATION	
	THAT the October 14, 2017 Heritage St. Marys meeting draft minutes be received.	
9.2.7	Museum Board - Coun. Winter	152
	RECOMMENDATION	
	THAT the October 11, 2017 St. Marys Museum Board meeting draft minutes be received.	
9.2.8	Planning Advisory Committee - Coun. Craigmile, Van Galen	154
	RECOMMENDATION	
	THAT the November 6, 2017 Planning Advisory Committee meeting draft minutes be received.	
9.2.9	Heritage Conservation District Advisory Committee - Coun. Winter	159
	RECOMMENDATION	
	THAT the October 16, 2017 Heritage Conservation District Advisory Committee meeting draft minutes be received.	
9.2.10	Senior Services Board - Coun. Craigmile	
9.2.11	Huron Perth Healthcare Local Advisory Committee - Coun. Hainer	

10. EMERGENT OR UNFINISHED BUSINESS

11. NOTICES OF MOTION

12. BY-LAWS

12.1 By-Law 95-2017 Solid Waste Rates amending By-Law 11-2013

162

RECOMMENDATION

THAT By-Law 95-2017, being a by-law to set solid waste management rates and amend by-law 11-2013 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

13. UPCOMING MEETINGS

November 21, 2017 - 9:00am, Strategic Priorities Committee, Council Chambers

November 28, 2017 - 6:00pm, Regular Council, Council Chambers

14. CLOSED SESSION

RECOMMENDATION

THAT Council move into a session that is closed to the public at ____pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees and (d) labour relations or employee negotiations.

14.1 Minutes of October 24, 2017 CLOSED SESSION

14.2 CAO 43-2017 (Confidential) Employee Relations

15. RISE AND REPORT

RECOMMENDATION

THAT Council rise from a closed session at ____pm.

16. CONFIRMATORY BY-LAW

164

RECOMMENDATION

THAT By-Law 96-2017 being a by-law to confirm the proceedings of November 14, 2017 regular Council meeting be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

17. ADJOURNMENT

RECOMMENDATION

THAT this regular meeting of Council adjourn at _____ p.m.

Stratford Perth Centre for Business

Serving Perth County's Small Business
Community

What We Do

- One on one client advising
- Workshop delivery
- Networking breakfast facilitator/educator
- Business planning
- Budgeting
- Partnership fulfillment
- Summer Company
- Starter Company/Plus
- Ministry reporting
- County reporting
- Event Planning – themes and calendars
- Social Media Manager – Live broadcasting
- Skype coaching
- Ministry relations



Laura MacDougall
– Business Advisor



Holly Mortimer-
Senior Business
Advisor



Core Services

- One on One Business Advisory Services
- Networking
- Workshops
- Major Event Planning (4X per year)
- Creating Connections
- Provincial Grant Programming

Other Services

- Summer Company – Provincial student grant program for 15-29 year olds – runs January – October
- Starter Company Plus – Provincial grant program for entrepreneurs either starting or expanding their business
- Custom workshops/webinars on demand
- Networking services

2017 YTD
Core Services
Statistics
Perth County

Perth County Totals

- 116 New Businesses started
 - 215 jobs created
- 1792 Event attendees

2017 YTD
Core Services
Statistics
Town of St
Marys

Town of St Marys

- 18 New Businesses started
 - 42 jobs created
- 277 Event attendees (such as networking events and workshops)

Cold Inquiries/Referrals General Statistics (Perth County)

- 109 Telephone Inquiries
- 160 Walk-in Inquiries
- 92 Email Inquiries
- Performed 20 site visits
- Referred 102 Clients to CBO
 - 1 Client to Communitech
 - 7 Clients to County Ec Dev
 - 22 Clients to the Chamber of Commerce
 - 21 Clients to Perth CFDC
 - 78 Private Sector Partner Referrals (accounting, legal, financing, marketing etc)

Workshops

- 18 Workshops held (marketing, sales, social media, startup)(50 attendees)
- 17 Networking Breakfasts (Stratford, North Perth, St Mary's, Mitchell) with 733 attendees
- 18 Outreach Partner Events (All areas) with 400 attendees
- 4 Youth Events with 133 youth in attendance
- 2 Bridges to Better Business – 144 in attendance
- 1 Women's Day Event – 145 in attendance (partner event)
- 1 E-business event – 48 in attendance

Starter Company Plus

- 34 Grants Awarded throughout the county since 2015
- 36 Businesses Started
- 43 Jobs created

Summer Company 2017

- 9 Grants Awarded
- 10 Jobs created
- Multiple students returning to Perth County to expand their businesses summer after summer through employment and scale up
- 3 years ago, we only had 2 students per year. In 2017, we had 24 applicants, 15 approvals and 6 withdrawals.
- In 2013 we were only entering 1 high school in the county (Central), with year round entrepreneurial program and guest speaker status.

Partnerships

- Rotating networking breakfasts in each lower tier and the Town of St Marys throughout the year.
- 360 Business view offered in rotation throughout the county.
- Facebook Live rotation throughout the county – statistics available upon request. (3 in St Marys YTD)
- Advisor/Partner - Labour Market Strategy, Perth 4 Youth Strategy
- Targeted, exclusive workshops.

Delegation to the Town of St. Marys ON

**“Regulate and Serve, Not
Confiscate”**

November 14, 2017

Delegation to Town of St. Marys

Nov 14 2017

...purpose of fostering the Town's relationship with business community to increase economic activity, employment opportunities, assessment base.

*Council appreciates that by **maintaining a culture geared to retaining existing business and pursuing new business opportunities both the public and private sectors will benefit.***

Pillars

- CBHFM

VISION: culture which champions education, respect, diversity, healthy lifestyles

MISSION: Canadians & visitors value baseball & benefit from contributions to community, economic development, education, healthy lifestyles.

VALUES: Sportsmanship encourage & engage in fair play. respect those with whom we work, play & partner. gracious & kind in victory & defeat.

Integrity consistently act with truth & honesty, striving to build good character and sterling reputation.

Education teach skills & life lessons on & off field. provide engaging learning opportunities for visitors, volunteers, staff.

Health and safety physical safety, emotional well-being of stakeholders by providing safe environments & cautious risk management.

Excellence honour those who have performed with distinction. strive to be best, bring out best in others.

Inclusion embrace diversity & encourage participation of all

Fiscal responsibility financial sustainability, plan & monitor operating/capital budgets. maximize revenue opportunities spending resources conservatively. Transparent, accountable in all matters.

Partnership combined efforts are greater. work cooperatively with others in order to achieve shared aspirations for benefit of our communities.

- Stone buildings

Heritage and Historic Landmarks

The "Stonetown" is an apt moniker for St. Marys, as the town is filled with unique architecture featuring locally-quarried limestone. The stone buildings reveal much about the town's history, and in many cases, the development of the town can be witnessed in the architecture. Heritage St. Marys, the local Municipal Heritage Committee, has lead the way in preserving and maintaining the unique stone buildings found in St. Marys. Take some time to wander through the "Stonetown" enjoying the architecture!

- Industry and Business
- Farming
- Transportation; VIA, Cabs, Mobility, Personal vehicles

- **Transportation**

St. Marys offers a variety of transportation solutions. For every day needs and appointments, residents can book accessible transportation or participate in the Southwestern Ontario Regional Ride Share program. The St. Marys Train Station connects the town to neighbouring city centres. Local taxi services and car rentals are also available.

Car Rental

St. Marys Nick and Dan's Collision (34 Wellington St. N.) offers car rentals.

Train Station

Roundtrip trains arrive daily from London and Toronto at the St. Marys Train Station.

Regular Hours

Sunday to Friday

- 7:45 to 8:45 AM
- 12:45 to 1:45 PM
- 8 to 9 PM

Saturday

- 7:45 AM to 1:45 PM
- 8 to 9 PM

Buy tickets or view an online schedule. Call 1.888.842.7245 to book by phone.

Looking back November 7 1986

Savilla 768 York Street London 12 noon with Bonnie Morrison

Regulate and serve not confiscate

- \$90,000 yearly business property tax
- Employment for 35 full 15 part time with 17 (ft) personal property tax
- \$59,000 yearly personal property tax (full time staff)

Property Taxes

Property taxation is a key source of revenue for the Town of St. Marys. This revenue helps to fund many services, for example, fire, policing, infrastructure upgrades and recreational facilities and programs such as the Pyramid Recreation Centre and the St. Marys Public Library.

- CBHFM
- Train station
- Two new auto dealerships

Appendix

Page from appointment book November 1986

Various photos of St. Marys

The power in each of us

IMPORTANT—THIS WEEK

"Anybody who profits from the experience of others probably writes biographies."
—FRANKLIN P. JONES

1986 HOLIDAYS THIS MONTH

Election Day—4th
Veterans Day—11th
Thanksgiving Day—27th

THURSDAY 6
NOVEMBER

FRIDAY 7
NOVEMBER

1200 - Gordon Morrison

NEAR
CONNORS

SAVILLA

168 100K5

Western
Fayuda

SATURDAY 8
NOVEMBER

SUNDAY 9
NOVEMBER





The power in
each of us
Comes from
the power in
all of us!

Thanks for your support

From: Chris West [<mailto:chriswest@kwic.com>]
Sent: Thursday, September 21, 2017 7:48 AM
To: Susan Luckhardt <sluckhardt@town.stmarys.on.ca>
Subject: script for photos

Our dealership teams and family teams have always worked with the Town of St. Marys to make St. Marys a better place for us and others. That has been our goal since day 1.

In 1983, our team invested in St. Marys with the purchase of the GM dealership from Keith Robinson. A few years later in 1986, we purchased the facility at 201 Queen St E (where Tim Horton's sits today). The approval of the use of the property came via Ken Storie at the town.

In 1995, our dealership team took on the task of building a new GM building with assistance of the town and Argonaut Realty, a division of GM US. **(pic of Downtown GM today with tower)**



Prior to that time, Judy West worked as a volunteer at the Hospital Gift Shop for a period of 10 years and Phil West, now AllRoads president, started his second career, in addition to automotive, as a volunteer firefighter. Other team members continued to support social, scholastic and sports in St. Marys through in excess of 30 functions in the community. **(pics of St. Marys Memorial Hospital and Fire Hall)**



Our team, with others, was instrumental in getting the Baseball Hall of Fame and Museum to St. Marys and getting artifacts, along with Finnie Distributing, from the old CNE stadium, for use in St. Marys. Four of the original approximately 20 were team members at Downtown and three remain as team members today. The building of the museum was headed by and involved our team. **(pic Baseball Hall of Fame Museum and 1st base dinner group)**



Our team, with the support of the town, was able to bring Tim Hortons to town. Our team assisted in a new design that would complement the cenotaph and the town building. **(pic Tim Hortons)**



In 2004, our team in conjunction with the Arthur Meighen PS team, Justice Canada and the Canadian Automotive Dealers Association of Canada, started the Goals Breakfast Program, a program (then held at the Presbyterian Church) still running today out of the Pyramid Centre with assistance from the town. **(pic Presbyterian Church)**



in early 2000, our team started a volunteer Economic Development Committee. Along with EDC members, two of whom are now with the town, was able to convince Chrysler to move their dealership in Stratford to St. Marys **(pic AllRoads Chrysler)**



We believe some of the above is unknown to those involved in the decision at hand. We believe we have always worked with the town, have provided economic benefit to the town and should be allowed the permission, and what we see as a reasonable request, to attach the grass lands behind the dealership to AllRoads and whatever future uses AllRoads/619203/Town of St. Marys together deem appropriate.



Our Firefighters

Contact Us

St. Marys Fire Department

172 James Street South, St. Marys, Ontario, N4X 1B6

T. [519-284-1752](tel:519-284-1752)

F. [519-284-1751](tel:519-284-1751)

[Map this Location.](#)

The department consists of a full-time fire chief, part-time fire prevention officer and twenty four dedicated part-time professional firefighters. When available, postings for part-time professional firefighters can be found on our [Current Opportunities page \(/en/town-services/Current-Opportunities.aspx\)](/en/town-services/Current-Opportunities.aspx).

Position	Personnel	Start Date	Years Service
Fire Chief	Richard "Andy" Anderson	May 2016	1
Fire Prevention Officer	Tammy DeGraw	October 2016	1
			34

Deputy Fire Chief	Brent Dundas	December 1982	
Captain	Kevin Edwards	January 2001	16
Captain	Dale Robinson	January 1990	27
Captain	Jamie McCurdy	October 1992	24
Firefighter	Jim Siddal	January 1989	28
Firefighter	Rick Martin	December 1992	24
Firefighter	Rob Wiffen	June 1993	23
Firefighter	Ryan Taylor	February 1995	21
Firefighter	Phil West	November 1995	21
Firefighter	Chris Delbridge	July 1997	19
Firefighter	Mark McEwan	February 1998	18



MINUTES Regular Council

October 24, 2017
6:00pm
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter (arrived at 8:12pm)
Councillor Pope
Councillor Hainer
Councillor Craigmile

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Corporate Services / Deputy Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Human Resources Manager
Dave Blake, Environmental Services Supervisor
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

Councillor Hainer declared pecuniary interest to agenda item 13.1 in the Closed Session.

3. AMENDMENTS AND APPROVAL OF AGENDA

Agenda item 8.7.3 and item 8.7.4 as agreed to be moved to the beginning of the Staff Report section.

Resolution 2017-10-24-01

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the October 24, 2017 regular Council agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

None raised.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Watson and Associates Economists Ltd re: Development Charges

Resolution 2017-10-24-02

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the October 24, 2017 regular Council meeting be adjourned at 6:02pm to hold a statutory public meeting as required under the *Development Charges Act, 1997*.

CARRIED

Resolution 2017-10-24-03

Moved By Councillor Van Galen

Seconded By Councillor Pope

THAT a Public Meeting to present and obtain public input on the Town's proposed development charges by-law and underlying background study be opened at 6:03pm.

CARRIED

Mayor Strathdee invited Nancy Neale of Watson & Associates Economists Ltd. to present the Development Charges review to Council.

Nancy Neale presented Development Charges Review to Council.

Mayor Strathdee invited the public to address Council with questions.

Mr. Brent Bickell, 367 Tracy Street, St. Marys is representing Stratford and Area Builders Association. Mr. Bickell stated the following points:

- good things to say about the process, open forum discussion, feels the association has been heard by Council, Staff of the Town and the consultant. Feels it is a suitable agreement for all involved.
- current rates on semi-detached dwelling rates have been held at a lower rate than single detached dwelling properties. The Association would recommend that Council maintain the reduced rates for semi-detached.

Councillor Craigmile cited that while the intention is that semi-detached dwellings are of a more attainable price range than a single detached dwelling, it is quite possible that a builder could put high end amenities into a semi-detached that in the end raises the price higher than a single detached.

Mr. Bickell acknowledged that this was a possibility.

Councillor Van Galen inquired if the consultant could explain the reasoning as to no longer maintaining the reduced rate for semi-detached dwellings.

Ms. Neale stated that the consulting firm bases the rates of growth on StatsCan figures. From the StatsCan data there is no ability to differentiate a semi-detached dwelling from a detached dwelling and therefore the consultant has based their recommendations on bundling the rates as one to match quantitative data for benchmarking purposes. Ms. Neale reminded Council that it has the authority to set policy regarding reduced rates if that is their desire.

Councillor Hainer asked if the proposed development charges related to library services had taken the proposed library expansion into consideration.

Ms. Neale confirmed that two components were considered when drafting the proposed library services portion of the development charges; additional collection items for the expansion space and the expansion itself.

Councillor Hainer asked what the total dollar value would be of the library services portion of development charges over a ten year period.

Ms. Neale stated the maximum amount would be \$213,000.

Councillor Hainer asked if the library services component of development charges could be utilized for accessibility needs at the library.

Ms. Neale stated that the need would have to be identified which could trigger the allocation of development charges funds towards accessibility at the library.

Councillor Van Galen asked what the impact to the proposed figures would be if Council continued with the reduced rate for semi-detached dwellings.

Jim Brown clarified that he will provide statistical information at the next Council meeting to include the outcome of maintaining the reduction for semi-detached dwellings.

Councillor Hainer inquired about the role of developers in the process of laying fiber ducting during the development phase.

Jed Kelly cited that he has been in discussions with Quadro about this topic. Staff is looking to recommend that the fiber ducting is layed during road construction projects due to the minimal cost being significantly outweighed by the benefits to the infrastructure being in the ground.

Craig Linton, 301 Wellington Road, London representing Thames Crest Farms Ltd. stated that the Town has included a provision for telecommunications services to be placed in subdivisions as provided in the applicable subdivision agreements. Mr. Linton feels that there is substantial space within the duct structure to include fiber for telecommunication needs.

Ms. Neale stated that the development charges review has not spoken to a local policy regarding telecommunications needs however, the policy can be amended to benefit all parties involved. Staff were tasked with investigating the exact needs of the telecommunications companies so that it can be included within the policy.

Councillor Van Galen asked that the statistical information returning via Jim Brown at the next Council meeting to include feedback regarding the proposed industrial charge increase of 7%.

Mayor Strathdee thanked the public for attending and providing input. Mayor Strathdee also thanked the consultant for the presentation.

Resolution 2017-10-24-04

Moved By Councillor Van Galen

Seconded By Councillor Hainer

THAT this public meeting be adjourned at 6:40pm.

CARRIED

Resolution 2017-10-24-05

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the October 24, 2017 regular Council meeting reconvene at 6:40pm.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - October 10, 2017

Resolution 2017-10-24-06

Moved By Councillor Van Galen

Seconded By Councillor Hainer

THAT the October 10, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Strategic Priorities Committee - October 17, 2017

Councillor Hainer asked to raise the recommendation from Strategic Priorities Committee minute item 5.1 for discussion.

Resolution 2017-10-24-07

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT Council approve the draft Service Club Sign By-Law and further directs staff to finalize and bring forward the Service Club Sign By-Law; and,

THAT the Service Club signage include an acknowledgement of the Canadian Baseball Hall of Fame with specific wording and design to be brought back to Council for consideration.

CARRIED

Resolution 2017-10-24-08

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT the October 17, 2017 Strategic Priorities Committee meeting minutes be accepted and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Ministry of Citizenship and Immigration regarding June Callwood Outstanding Achievement Award for Voluntarism

Resolution 2017-10-24-09

Moved By Councillor Van Galen

Seconded By Councillor Pope

THAT the correspondence from the Ministry of Citizenship and Immigration regarding the June Callwood Outstanding Achievement Award for Voluntarism be received.

CARRIED

7.2 Ministry of Tourism, Culture and Sport regarding Acknowledgement of Heritage Property Tax Relief By-law

Resolution 2017-10-24-10

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT the correspondence from the Minister of Tourism, Culture and Sport regarding the acknowledgement of the recent passing of the Heritage Property Tax Relief By-law be received.

CARRIED

7.3 St. Marys BIA regarding GivingTuesday

Resolution 2017-10-24-11

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT the correspondence from the St. Marys Business Improvement Area regarding GivingTuesday be received.

CARRIED

8. STAFF REPORTS

8.7 Public Works

8.7.3 PW 57-2017 DWQMS Update

Dave Blake acknowledged the presence of Renee Hornick and Jackie Mueller of Ontario Clean Water Agency in the gallery. Dave Blake spoke to PW 57-2017 report and responded to questions from Council.

Resolution 2017-10-24-12

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT PW 57-2017 DWQMS Update be received for information.

CARRIED

8.7.4 PW 56-2017 Annual Drinking Water System Inspection Results

Dave Blake spoke to PW 56-2017 report and responded to questions from Council.

Resolution 2017-10-24-13

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT PW 56-2017 Annual Drinking Water System Inspection Results be received for information.

CARRIED

8.1 Administration and Human Resources

8.1.1 CAO 39-2017 October Monthly Report (Administration and HR)

Brent Kittmer and Lisa Lawrence spoke to CAO 39-2017 and responded to questions from Council.

Resolution 2017-10-24-14

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT CAO 39-2017 October Monthly Report (Administration and HR) be received for information.

CARRIED

8.2 Corporate Services

8.2.1 COR 38-2017 October Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 38-2017 report and responded to questions from Council.

Resolution 2017-10-24-15

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT COR 38-2017 October Monthly Report (Corporate Services) be received for information.

CARRIED

8.3 Finance

8.3.1 FIN 21-2017 October Monthly Report (Finance Department)

Jim Brown spoke to FIN 21-2017 report and responded to questions from Council.

Resolution 2017-10-24-16

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT FIN 21-2017 October Monthly Report (Finance Department) be received for information.

CARRIED

8.4 Fire and Emergency Services

8.4.1 FD 14-2017 October Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 14-2017 report and responded to questions from Council.

Resolution 2017-10-24-17

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT FD 14-2017 October Monthly Report (Emergency Services) be received for information.

CARRIED

8.5 Building and Development Services

8.5.1 DEV 34-2017 October Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 34-2017 report and responded to questions from Council.

Resolution 2017-10-24-18

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT DEV 34-2017 October Monthly Report (Building and Development) be received for information.

CARRIED

8.5.2 DEV 33-2017 Pre-consultation Process and By-law

Grant Brouwer spoke to DEV 33-2017 report and responded to questions from Council.

Resolution 2017-10-24-19

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT DEV 33-2017 report regarding a Pre-consultation Process and By-law for certain Planning Act applications be received; and,

THAT Pre-consultation By-Law 93-2017, being a by-law to require mandatory pre-consultation with the Town before submitting certain Planning Act applications, be adopted.

CARRIED

8.5.3 DEV 32-2017 Site Plan Agreement – 475 Water St S

Resolution 2017-10-24-20

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT DEV 32-2017 Site Plan Agreement – 475 Water Street South be received; and,

THAT Council approve By-Law 92-2017 authorizing Mayor and Clerk on behalf of the Town of St. Marys to enter into a Site Plan Agreement between the Town of St. Marys and the Canadian Baseball Hall of Fame for the abovementioned lands.

CARRIED

8.6 Community Services

Council took a brief recess at 7:49pm.

Mayor Strathdee called the meeting back to order at 7:53pm.

8.6.1 DCS 19-2017 October Monthly Report (Community Services)

Stephanie Ische spoke to DCS 19-2017 report and responded to questions from Council.

Resolution 2017-10-24-21

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT DCS 19-2017 October Monthly Report (Community Services) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 61-2017 October Monthly Report (Public Works)

Jed Kelly spoke to PW 61-2017 report and responded to questions from Council.

Councillor Winter arrived at 8:12pm.

Resolution 2017-10-24-22

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT PW 61-2017 October Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 60-2017 Downtown Santa Claus Parade Parking

Jed Kelly spoke to PW 60-2017 report and responded to questions from Council.

Resolution 2017-10-24-23

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT PW 60-2017 Downtown Santa Claus Parade Parking be received for information; and,

THAT Council approve parking configuration Option 3 for the 2017 Santa Claus Parade.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None presented.

10. NOTICES OF MOTION

None presented.

11. BY-LAWS

11.1 By-Law 92-2017 Site Plan Agreement with Canadian Baseball Hall of Fame

Resolution 2017-10-24-24

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT By-Law 92-2017, being a by-law to authorize the Mayor and the Clerk to sign a site plan agreement with Canadian Baseball Hall of Fame be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.2 By-Law 93-2017 Planning Application Pre-Consultation Process

Resolution 2017-10-24-25

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT By-Law 93-2017 being a by-law to authorize the Town of St. Marys to execute a Pre-Consultation Process for specific planning applications be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the meetings as presented in the agenda.

Councillor Craigmile offered regrets for October 28, 2017 and November 1, 2017.

13. CLOSED SESSION

Council took a brief recess at 8:30pm.

Mayor Strathdee called the meeting back to order at 8:35pm.

Prior to moving into closed session Council agreed to move consideration of 13.3 ahead of 13.2 to allow Councillor Hainer to participate in the discussion of 13.3 before vacating her chair due to a declared pecuniary interest.

Resolution 2017-10-24-26

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT Council move into a session that is closed to the public at 8:35pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, and Section 239(2)(d) labour relations or employee negotiations and (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

13.1 Minutes of September 26, 2017 CLOSED SESSION

13.3 CAO 40-2017 (Confidential) Firefighter Insurance Coverage

Having declared a pecuniary interest with item 13.2 Councillor Hainer vacated her chair and left the meeting at 9:00 pm.

Councillor Winter vacated his chair and left Chambers for the discussion of 13.2 after having declared a pecuniary interest.

13.2 CAO 39-2017 (Confidential) 45 Thames Street Property

Councillor Winter returned to Chambers and to his chair after Council had finished discussing item 13.3.

13.4 HR-05-2017 (Confidential) Compensation Program and Legislative Update

14. RISE AND REPORT

Resolution 2017-10-24-27

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT Council rise from a closed session at 9:55pm.

CARRIED

Mayor Strathdee reported that a closed session was held. Three matters were considered related to property, insurance and compensation / legislation. Council will consider resolutions in open session at this time related to the closed session discussions.

Resolution 2017-10-24-28

Moved By Councillor Pope

Seconded By Councillor Osborne

THAT Council provide direction to the CAO to change insurance carriers from the volunteer firefighters from Frank Cowan Company to VFIS of Canada; and

THAT staff be directed to use an initial cost of living adjustment of 1.5% to be used in the initial draft of the 2018 budget; and

THAT staff be directed to prepare a report to publically disclose the budgetary impact of the pending Employment Law legislation related to Bill 148.

CARRIED

Having declared a pecuniary interest with item 13.2 Councillor Winter vacated his chair prior to the consideration of the following resolution

Resolution 2017-10-24-29

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the CAO be directed to negotiate an option to buy agreement with Veterinary Purchasing for 45 Thames Road for the potential relocation of an institutional use.

CARRIED

15. CONFIRMATORY BY-LAW

Resolution 2017-10-24-31

Moved By Councillor Van Galen

Seconded By Councillor Pope

THAT By-Law 94-2017 being a by-law to confirm the proceedings of October 24, 2017 regular Council meeting be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2017-10-24-32

Moved By Councillor Van Galen

Seconded By Councillor Winter

That this regular meeting of Council adjourn at 9:56p.m.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk



MINUTES
Special Meeting of Council of the Town of St. Marys and the Council of the
Township of Perth South

November 1, 2017

6:00pm

Pyramid Recreation Centre, Multipurpose Room

Council Present: Mayor Strathdee (Town of St. Marys)
Councillor Osborne (Town of St. Marys)
Councillor Van Galen (Town of St. Marys)
Councillor Winter (Town of St. Marys)
Councillor Pope (Town of St. Marys)
Mayor Wilhelm (Township of Perth South)
Councillor Aitcheson (Township of Perth South)
Councillor Barker (Township of Perth South)
Councillor Zurbrigg (Township of Perth South)
Councillor Arkett (Township of Perth South)

Council Absent: Councillor Hainer (Town of St. Marys)
Councillor Craigmile (Town of St. Marys)
Councillor Jeffrey (Township of Perth South)
Councillor Corriveau (Township of Perth South)

Staff Present: Brent Kittmer, CAO / Clerk, Town of St. Marys
Rebecca Clothier, Administrator/Treasurer/Deputy-Clerk,
Township of Perth South
Trisha McKibbin, Director of Corporate Services / Deputy Clerk,
Town of St. Marys
Jenna McCartney, Corporate Administrative Coordinator, Town of
St. Marys

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:05pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Mayor Strathdee welcomed the Council for Perth South and thanked them for their attendance. Mayor Strathdee indicated that the Town procedural rules would apply to the meeting, but that he would chair the meeting in the spirit of an advisory committee. Mayor Strathdee asked that only resolutions containing recommendations to the respective Councils be moved for consideration and noted that no formal resolutions of direction would be entertained.

Resolution 2017-11-01-01

Moved By Councillor Aitcheson

Seconded By Councillor Van Galen

THAT the November 1, 2017 joint special meeting of Council, with the Township of Perth South, agenda be accepted as presented.

CARRIED

4. DELEGATIONS, PRESENTATIONS AND PUBLIC MEETINGS

4.1 Rob Staffen re: James Street South Concept Plan

Mayor Strathdee welcomed Rob Staffen to come forward with his presentation of James Street South Concept Plan.

Mr. Staffen addressed the Council's and presented his concept of an industrial park James Street South.

Mr. Staffen responded to questions from the Council's.

The Council's asked a number of questions of Mr. Staffen and the general responses were as follows:

- Mr. Staffen would be the owner/developer for the initial implementation of the development within the Proudlove property
- Perth South stated that the parcels of land owned within the boundaries of the municipality of Perth South are zoned accordingly
- Further investigation is needed regarding the abilities of the municipalities to install servicing along James Street South.
- Further investigation is needed regarding the ability for the municipalities to provide funding towards this initiative.
- The Town of St. Marys will need to investigate its water and sewer capacities in order to service this area

Mayor Strathdee invited the public to set forward with questions.

Mr. Scott McIntosh, Perth South resident and member of the Perth South Economic Development Committee, feels that the opportunity of the two

Councils working together is very beneficial to all residents. Mr. McIntosh feels that the concept plan is a good idea and inquired if any statistics were known about the potential financial improvements to the tax base of both Councils that this opportunity would present.

Mr. Staffen cited that his preliminary evaluation is that the combined properties could net between \$12M- \$20M in industrial assessment.

The Council's stated that the existing water and sewer agreement between the Town of St. Marys and the Township of Perth South would need to be reviewed and updated.

The Councils were of the consensus that this concept plan is a good idea and an opportunity for both municipalities to work towards a joint venture.

Resolution 2017-11-01-02

Moved By Councillor Van Galen

Seconded By Councillor Aitcheson

THAT this joint meeting recommends to the Council of the Town of St. Marys and the Council of the Township of Perth South:

THAT the Council of the Town of St. Marys and the Council of the Township of Perth South direct staff to collectively work towards a revised Water and Sewer Agreement for servicing along James Street South for a proposed implementation in 2018; and

THAT staff review and confirm the servicing cost estimates provided to extend servicing to the proposed industrial park.

CARRIED

Resolution 2017-11-01-03

Moved By Councillor Winter

Seconded By Councillor Pope

THAT Rob Staffen's presentation, James Street South Concept Plan, be received.

CARRIED

Mr. Staffen thanked the Council's for their time this evening.

Mayor Wilhelm thanked St. Marys and Mr. Staffen for arranging this presentation. Mayor Wilhelm is looking forward to working together in the future.

5. PUBLIC INPUT PERIOD

The public was invited in the midst of the presentation to bring forward questions.

6. ADJOURNMENT

Resolution 2017-11-01-04

Moved By Councillor Zurbrigg

Seconded By Councillor Arkett

That this joint special council meeting of Council of the Town of St. Marys and the Council of the Township of Perth South be adjourned at 7:20pm.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk



Randy Pettapiece, MPP
Perth-Wellington

Queen's Park
Toronto, Ontario

October 18, 2017

Hon. Yasir Naqvi, MPP
Attorney General
11th Floor
720 Bay Street
Toronto ON M7A 2S9

Hand-delivered in the Ontario Legislature

Dear Minister:

Recently I met with Kriss Snell, CAO, and Danette Beare, Deputy Clerk, of the Municipality of North Perth: 330 Wallace Avenue North, Listowel, Ontario, N4W 1L3.

We discussed the ongoing challenge for municipalities and service clubs to comply with your government's rigid lottery licensing requirements as imposed by the Alcohol and Gaming Commission of Ontario (AGCO). Currently, service groups and other organizations are effectively barred from using proceeds from lottery licenses on property belonging to municipalities.

Municipalities have said this needs to change. I agree. By permitting access to funds raised through service clubs and lottery donations for valued community services—including recreation, early childhood education, and the like—municipalities would, in effect, have a new revenue source. Your government has, in fact, encouraged municipalities to explore new revenue sources to help offset your provincial funding reductions.

On many occasions over the years, I have asked your government to recognize and fix this problem. Many of the municipalities I represent have been outspoken on this matter, and I have written on their behalf as well. In June 2015, I wrote to your predecessor to call attention to a resolution from the Municipality of North Perth. Her July 23, 2015, response dismissed our concerns, essentially stating that the federal Criminal Code prevents any such action on the part of the province. Copies of our letters are enclosed.

John Nater, MP, recently followed up with the Hon. Jody Wilson-Raybould, Attorney General of Canada. Her response is enclosed for your information. She absolutely contradicts your government's claims: *"The Criminal Code itself does not prevent a municipality from receiving proceeds from a charitable lottery scheme..."* She also writes: *"It would be for the licensing province to determine whether the charitable proceeds could be used in the manner you have suggested."*

.../2

Based on the federal government's letter, this matter is plainly the responsibility of the province alone. Will you acknowledge this fact? As Attorney General, you have the power to make the changes requested by municipalities and service clubs across Ontario. Will you do so?

Thank you for your attention to this matter. We look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read "Randy Pettapiece".

Randy Pettapiece, MPP
Perth-Wellington

Enclosures

c: John Nater, MP
Jean Major, CEO, AGCO
Municipalities in Perth-Wellington

Perth Office
59 Lorne Avenue East, Unit A
Stratford, Ontario N5A 6S4
Tel: 519-273-1400
Fax: 519-273-9045

Wellington Office
39 Elora Street South, Unit 1
P.O. Box 464
Harriston, Ontario N0G 1Z0
Tel: 519-338-3589
Fax: 519-338-5615



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

John Nater

Member of Parliament
Perth—Wellington

Ottawa Office
House of Commons
Ottawa, Ontario K1A 0A6
Tel: 613-992-6124
Fax: 613-998-7902

Online
E-Mail: John.Nater@parl.gc.ca
Website: johnnater.ca

October 12, 2017

Randy Pettapiece, M.P.P.
Perth—Wellington
55 Lorne Avenue East, Unit 2
Stratford, ON N5A 6S4

Dear Mr. Pettapiece,

Please find enclosed a letter from the Honourable Jody Wilson-Raybould, Minister of Justice and Attorney General of Canada dated May 17, 2017 and received by the Chief Administrative Officer of the Municipality of North Perth on May 24, 2017.

Sincerely,

A handwritten signature in black ink, appearing to read "John Nater".

John Nater, M.P.
Perth—Wellington

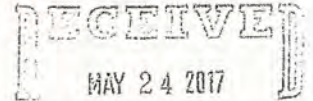
Minister of Justice
and Attorney General of Canada



Ministre de la Justice
et procureur général du Canada

The Honourable / L'honorable Jody Wilson-Raybould, P.C., Q.C., M.P. / c.p., c.r., députée
Ottawa, Canada K1A 0H8

MAY 17 2017



Mr. Kriss Snell
Chief Administrative Officer
Municipality of North Perth
330 Wallace Avenue North
Listowel ON N4W 1L3

BY:

Dear Mr. Snell:

Thank you for your correspondence, sent on behalf of the Council of the Municipality of North Perth, concerning the use of proceeds from charitable lottery schemes and the *Criminal Code*. I regret the delay in responding.

As you may know, under the *Criminal Code*, a province may conduct and manage a lottery scheme and use the proceeds from its own lottery schemes as it sees fit, including transferring money to a municipal government that has been established by provincial legislation. The *Criminal Code* also authorizes provincially licensed lottery schemes that are conducted by a charitable or religious organization, as long as the proceeds are used for charitable or religious purposes.

The *Criminal Code* itself does not prevent a municipality from receiving proceeds from a charitable lottery scheme if those proceeds are specified and used for a charitable purpose. However, a province is free to set lottery licensing policies that govern which charitable lottery schemes the province will license, and for which charitable purposes the licensed charitable lottery scheme's proceeds must be used.

At present, there is no plan to introduce an amendment to the relevant *Criminal Code* provision that would authorize a charity to give money to a municipality. It would be for the licensing province to determine whether the charitable proceeds could be used in the manner you have suggested.

Thank you again for writing.

Respectfully,

The Honourable Jody Wilson-Raybould

Canada

AUG 05 2015

Attorney General
McMurtry-Scott Building
720 Bay Street
11th Floor
Toronto ON M7A 2S9
Tel: 416-326-4000
Fax: 416-326-4016

Procureure générale
Édifice McMurtry-Scott
720, rue Bay
11^e étage
Toronto ON M7A 2S9
Tél.: 416-326-4000
Téléc.: 416-326-4016



Our Reference #: MC-2015-3680

July 23, 2015

Randy Pettapiece, MPP
Perth-Wellington
55 Lorne Avenue East
Stratford, Ontario
N5A 6S4

Dear Mr. Pettapiece:

Randy
Thank you for forwarding the Resolution from the Council of the Municipality of North Perth regarding their request that the Alcohol and Gaming Commission of Ontario (AGCO) allow eligible organizations to use proceeds from lottery licenses for municipal purposes. As the AGCO reports to the Ministry of the Attorney General, I am pleased to respond.

Under the federal *Criminal Code* all gambling is illegal unless it falls under one of a few exceptions. One exception allows a charitable or religious organization to obtain a license to conduct a lottery and use the proceeds for charitable purposes. Since a municipality is not a charitable organization, unfortunately, it cannot receive proceeds from charitable gaming events.

Staff from the Municipality of North Perth may wish to contact Frank Cuda, Manager of Eligibility-Gaming, at the AGCO. Mr. Cuda can be reached at 416-326-3137 or via e-mail at frank.cuda@agco.ca to further discuss the municipality's request.

Thank you again for writing.

Sincerely,

Madeleine

Madeleine Meilleur
Attorney General

c: Patricia Berfelz, Clerk, Municipality of North Perth



Randy Pettapiece, MPP
Perth-Wellington

Perth-Wellington Constituency Office
Stratford, Ontario

June 8, 2015

The Hon. Madeleine Meilleur, MPP
Attorney General
11th Floor, 720 Bay Street
Toronto ON M5G 2K1

Dear Minister:

Enclosed you will find a copy of a letter you should have received from the Municipality of North Perth.

The municipality is calling for the Alcohol and Gaming Commission to change the Lottery Licensing Policy to allow eligible organizations to use proceeds from lottery licenses for construction, renovation and improvement of buildings owned by or on land owned by municipalities for the purposes outlined in the resolution.

As Attorney General, you oversee the Commission. Will your government support the municipality's position?

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Randy Pettapiece'.

Randy Pettapiece, MPP
Perth-Wellington

RP:sy

Enclosure

c: Patricia Berfelz, Clerk, Municipality of North Perth



North Perth

www.northperth.ca

MAY 14 2015

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

May 11th, 2015

Alcohol and Gaming Commission of Ontario
90 Sheppard Avenue East
Suite 200-300
Toronto, Ontario M2N 0A4

Attention: Eleanor Meslin, Chair

Dear Chair Meslin:

Please be advised, the Council of the Municipality of North Perth at their regular meeting on Monday, April 27th, 2015 passed the following Resolution:

"THAT:

WHEREAS: The Municipality of North Perth provides many "charitable purposes beneficial to the community";

AND WHEREAS: Service Clubs have shown an interest to assist the Municipality by raising money through the process of a lottery scheme if permitted in the Lottery Licensing Policy Manual;

AND WHEREAS: At this time the Lottery Licensing Policy Manual regulated by Alcohol and Gaming Commission of Ontario does not permit municipalities to be recipients of proceeds raised from lottery schemes;

NOW THEREFORE BE IT RESOLVED THAT: The Council of the Municipality of North Perth request that the Alcohol and Gaming Commission of Ontario change the Lottery Licensing Policy to allow eligible organizations to use the proceeds from lottery licenses for construction, renovation and improvement of buildings owned by or on land owned by municipalities used for the relief of poverty; the advancement of education; the advancement of religion; or other charitable purposes beneficial to the community, including the i) promotion of arts and cultural activities; ii) pursuits related to cultural, ethnic, native, historic and heritage; iii) improvement of the quality of health through medical research; treatment programs and preventative programs; and iv) youth sporting activities.

AND FURTHER THAT: This resolution be forwarded to the following:

- Randy Pettapiece, MPP Perth Wellington
- The Honourable Madeline Meilleur, Attorney General
- Association of Municipalities of Ontario
- Perth County Municipalities

I urge you to give this resolution your attention.



MUNICIPALITY OF

North Perth

www.northperth.ca

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

Yours truly,

Patricia Berfelz, CMO
Clerk,
Municipality of North Perth

cc. Honourable Kathleen Wynne, Premier of Ontario
Honourable Madeline Meilleur, Attorney General
Randy Pettapiece, Perth Wellington MPP
Association of Municipalities of Ontario



Randy Pettapiece, MPP
Perth-Wellington

Queen's Park
Toronto, Ontario

November 1, 2017

Brent Kittmer
CAO/Clerk
Town of St. Marys
175 Queen Street East, PO Box 998
St. Marys, ON N4X 1B6

Dear Brent,

Re: Resolution to Save Local Long-Term Care Beds

I am writing to inform you of my upcoming private member's resolution in the Ontario legislature and to formally request your support. It reads as follows:

That, in the opinion of this House, recognizing the overwhelming opposition to the proposed transfer of long-term care beds out of the County of Perth, the Minister of Health and Long-Term Care should immediately halt the process to consider this bed relocation until the government reviews and updates its metrics, and should not consider any further bed relocations out of the County until other long-term care operators in the County are given the opportunity to accept those beds.

The text of my resolution is based on the final submission from the County of Perth, and the recommendations as submitted by the County to the Ministry of Health and Long-Term Care. It is a response to the proposal to transfer up to 50 long-term care beds from Hillside Manor, located in the Township of Perth East, to the City of London.

Since I was first elected in 2011, few issues have commanded so much attention from my constituents residing in the County of Perth—and rightly so. Hundreds have attended the ministry's two public consultation meetings. Some 3,800 people have signed the petition we launched in May. Such engagement could be critical to the local outcome, and it is important that we maintain the momentum.

.../2

Long-term care redevelopment—and further bed losses in the future—will affect every community I represent, including those in the County of Wellington, and small communities across the province. We believe the province has no effective plan to manage upcoming long-term care license expirations in small homes, which are generally located in small communities. Now is the time to focus the government's attention on this critical issue.

If council supports the intent of my resolution, I would ask them to consider passing a formal resolution of support. Debate on this resolution is scheduled for November 30, 2017. Enclosed for additional information is a copy of my news release. If you have any feedback on this issue, or if you require any additional information, please don't hesitate to contact me at 519-272-0660 or by email: randy.pettapiececo@pc.ola.org.

Thank you very much for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Randy Pettapiece".

Randy Pettapiece, MPP
Perth-Wellington

Enclosure



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

October 27, 2017

Dear Heads of Municipal Councils:

In April 2017, the federal government introduced legislation to legalize and regulate non-medical cannabis across Canada, and has firmly stated its intention to have the legislation in force by July 2018.

In response to the federal legalization of cannabis, the Government of Ontario announced, on September 8, 2017, a safe and sensible framework to govern the lawful use and retail distribution of non-medical cannabis as a carefully controlled substance within the province of Ontario.

As part of this framework, our government is proposing to retail cannabis through a government-operated Crown Corporation, as a subsidiary of the Liquor Control Board of Ontario (LCBO). This approach would meet the standards of control and social responsibility that Ontarians expect, while responding to consumer demand and displacing the illegal market.

Under the proposed approach, the retail and distribution system would include an online province-wide sales channel by July 2018 and up to 150 stand-alone stores by the end of 2020, starting with 40 by July 2018 and rising to 80 within the first year. This proposed retail system would sell cannabis and cannabis-related items only, not alcohol.

Our proposed approach is to build on the expertise and back-office capabilities of the LCBO to set up the Crown Corporation. Our priority is to reduce the illegal market by building on our strengths to create an efficient and secure system for people across the province.

Engagement with Ontario Municipalities

Our government acknowledges that municipalities are critical partners in provincial efforts to retail and distribute cannabis in communities across the province. We recognize that many municipalities have questions regarding the legal retail and distribution of cannabis and how municipalities will be involved going forward.

.../cont'd

Since the announcement on September 8th, staff from the Ministry of Finance, Ministry of the Attorney General, Ministry of Municipal Affairs, and other partner ministries have engaged with municipalities through the Association of Municipalities of Ontario (AMO) on topics of interest to municipalities, including the retail model, enforcement and places of use. The input received to date has been valuable to informing the continued development of our approach and we look forward to ongoing discussions.

I would like to thank the municipalities that have engaged with our government to date, particularly those municipalities who participated on the conference call Minister Naqvi and I held with Mayors following the announcement, as well as, those municipalities participating on the AMO's Marijuana Task Force. I understand that there have already been several productive consultation sessions with AMO since our announcement.

I am writing you today to outline our government's approach to continuing to engage with municipalities on how retail stores may be located in advance of July 2018.

As we move forward with preparations to implement the proposed retail and distribution system, Ministry of Finance staff, together with the LCBO, will begin direct engagement with municipalities on how stores may be located for July 2018. We are proposing that the LCBO partner with impacted municipalities in advance of launch to ensure that input from municipalities can be provided directly to the LCBO and local community interests can be heard.

Identification of Municipalities for Initial Stores

To ensure Ontario's readiness for the federal government's deadline of July 2018, Ministry of Finance and the LCBO have begun identifying municipalities under consideration for initial stores. Municipalities will be identified in stages. This will support ongoing engagement with municipal staff in these affected municipalities and phase efforts to search for store sites.

Two primary considerations will be used to guide the identification of municipalities where stores will be located: first, to achieve geographic distribution of stores across the province; and second, to reduce the number of illegal stores, including dispensaries, currently operating in Ontario.

As municipalities are identified, letters from the Ministry of Finance will be sent to the municipal Clerk or CAO of each identified municipality. Ministry of Finance staff will also work to notify Heads of Councils in identified municipalities in advance of these letters and will work with these municipalities to continue an open dialogue to ensure that council's perspectives are considered. The letters will request meetings between municipal staff, Ministry of Finance staff and the LCBO to discuss the guidelines and a process for siting stores, how the LCBO will address local concerns, and municipal

interests in siting. This will serve as the beginning of the partnership between municipalities and LCBO. Municipalities selected for initial stores will also be transparently identified on a website maintained by the LCBO: <http://www.lcbocannabisupdates.com/>. This website is expected to be launched today, October 27, 2017 and will be updated in coming weeks as the first group of letters are sent to the municipal Clerks/CAO's notifying them the LCBO intends to locate an initial store in their municipality. The LCBO will continue to update this website on a regular basis as additional municipalities are notified of the intention to locate stores in their municipality.

Guidelines and Process for Siting of Cannabis Retail Stores

Informed by consultations with AMO, proposed guidelines and a process for siting stores are being developed. The LCBO would utilize guidelines to identify specific store locations with the objectives of ensuring that youth are protected and addressing the illegal market. This includes ensuring stores are not located in close proximity to schools. Ministry of Finance staff and the LCBO are keen to meet with municipalities directly to discuss the proposed guidelines and ensure that local interests are being appropriately taken into account.

The LCBO would utilize a public notification process to inform the public that a specific store location has been identified in their community. As part of this process, the LCBO will provide information to the public that outlines the store's operations and how local impacts would be mitigated.

This notification process will also provide an opportunity for public questions and concerns on specific store sites to be submitted directly to the LCBO. More details of this process will be shared with municipal staff through the planned direct engagement.

Province-wide Online Sales Channel

Alongside the roll-out of stores, the LCBO will be implementing a province-wide online sales channel for cannabis beginning July 2018. As with retail stores, this online channel will be carefully controlled and include important social responsibility measures. It will also help meet the demand for legal cannabis access in all parts of the province.

As we establish a new legal retail system for cannabis, it is critical that we do so with the objectives of protecting our youth and addressing the illegal market. I look forward to ongoing dialogue with AMO and with municipalities as we take the next steps in implementing this important initiative.

.../cont'd

I welcome your support in ensuring an open and productive partnership with our government, the LCBO and your municipality as we continue to prepare for federal legalization of cannabis in July 2018.

Where municipal staff may require assistance, please contact:

Nicole Stewart
Executive Lead – Cannabis Retail Implementation Project
Ontario Ministry of Finance
Nicole.Stewart@ontario.ca
416-325-1593

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles Sousa', with a stylized, cursive script.

Charles Sousa
Minister

- c: Yasir Naqvi, Attorney General of Ontario
Bill Mauro, Minister of Municipal Affairs
Lynn Dollin, President, Association of Municipalities of Ontario
Penny Lipsett, Chair (Acting), LCBO
George Soleas, President and Chief Executive Officer, LCBO
Scott Thompson, Deputy Minister, Ontario Ministry of Finance
Municipal Clerks/CAOs



Kraft Heinz Adjustment Committee
c/o United Way of Perth-Huron
32 Erie St
Stratford, ON N5A 2M4

October 30th, 2017

Honourable Al Stratthdee
P.O. Box 998, 175 Queen Street E.
St. Marys, ON
N4X 1B6

Dear Mayor Stratthdee

On behalf of the Kraft Heinz Adjustment committee, I would like to thank you for the support you provided to the KH Action Centre and the affected workers impacted by the Kraft Heinz plant closure in St. Marys.

The KH Action Centre closed on October 26th with a 92% adjusted rate. Your willingness to assist our workers at the plant prior to the closure and to participate at the official grand opening of the KH Action Centre was greatly appreciated.

Thank you for the support shown by you & Councillors of the Town of St. Marys throughout the last year.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Arnie Francisco', written over a horizontal line.

Arnie Francisco
Kraft Heinz Adjustment Committee Chairperson

FORMAL REPORT

To:	Mayor Stratthdee and Members of Council
Prepared by:	Brent Kittmer, CAO/Clerk
Date of Meeting:	14 November 2017
Subject:	CAO 41-2017 2018 Council Calendar and Budget Meeting Dates

PURPOSE

The purpose of this report is to present Council with the 2018 Council Calendar which lists the dates of the Council and Strategic Priorities Committee meeting dates for 2018. In addition, staff would like for Council to give consideration to setting dates to deliberate the 2018 budget.

RECOMMENDATION

THAT the 2018 Council Calendar be accepted as presented; and

THAT budget meeting dates be set for: December 5 (9:00 am), _____, _____, and _____.

BACKGROUND

Section 5.6 of the Town's procedure by-law requires that the CAO / Clerk present Council with the schedule of meetings for the upcoming year by December 1. This report fulfills that requirement.

REPORT

Attached to this report is the Council and Strategic Priorities Committee meeting dates for 2018. The dates are those as established in Section 5.6.1 and 5.6.2 of the procedure by-law. Because 2018 is an election year there is a change to the meeting dates for December. The procedure by-law requires that the inaugural meeting of Council be held on the first Tuesday of December. This change has been made, and the Strategic Priorities Committee meeting for December 2018 has been moved to the second Tuesday. Also listed for Council's information are the regular municipal conferences for 2018.

In addition, Staff would like for Council to give consideration to setting budget meeting dates for the 2018 budget deliberation. Staff will be in a position to deliver Council's 2018 budget binder at either the November 21, 2017 Strategic Priorities Committee meeting or the November 28, 2017 regular Council meeting. It is staff suggestion that the first budget meeting date could be December 5, 2017 at 9:00 am which is currently a regular meeting of the Strategic Priorities Committee. Staff would recommend starting with setting aside an additional three dates for the budget deliberation (following the 2016 and 2017 reviews which took a total of four meetings each year).

Possible dates to consider are:

- December 13, 14, or 15, 2017
- January 10, 11, or 12, 2018
- January 16, 2017 at 9:00 am (replacing Strategic Priorities Committee)
- January 24, 25, or 26, 2018

- January 30, 2018 (fifth Tuesday of January)
- February 6, 2018 (first Tuesday of February)

SUMMARY

It is staff recommendation that Council accept the 2018 meeting calendar as presented. Once accepted, these meeting dates will be updated on the Town's website to provide the requisite notice of the meetings.

It is staff's recommendation that the first 2018 budget meeting date be set for December 5, 2017 at 9:00 am and that three additional dates be set aside with a goal for the public budget meeting to be held on February 27, 2018. Three possible dates that work with the regular schedule of meetings are:

- January 16, January 30, and February 6, 2018.

If Council would like to have a more aggressive budget schedule staff would suggest to add a second meeting in December of 2017 or January 10-12, 2018.

FINANCIAL IMPLICATIONS

None.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

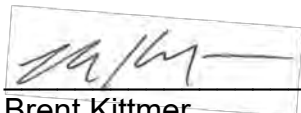
None.

ATTACHMENTS

1. 2018 Council Meeting Calendar

REVIEWED BY

Recommended by the CAO



Brent Kittmer
CAO / Clerk

2018 Council Calendar

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
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25	26	27	28			

March						
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25	26	27	28	29	30	31

April						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
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						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Regular Council Meeting 6:00 pm, Council Chambers
Strategic Priorities Committee 9:00 am, Council Chambers
ROMA Conference (Toronto, ON)
OGRA Conference (Toronto, ON)
OSUM Conference (Blue Mountains, ON)
FCM Conference (Halifax, NS)
AMO Conference (Ottawa, ON)
Statutory & Public Holidays + Christmans Break

FORMAL REPORT

To:	Mayor Strathdee and Members of Council
Prepared by:	Lisa Lawrence, Manager of Human Resources
Date of Meeting:	14 November 2017
Subject:	HR 06-2017 Compensation Program and Legislative Update

PURPOSE

The purpose of this report is to provide Council with information on upcoming legislation that, if passed, will have a significant impact on the Town's operating budgets.

RECOMMENDATION

THAT Council receive report HR 06-2017 Compensation Program and Legislative Update for information; and,

THAT Council support any amendments proposed to Bill 148 related to eliminating on-call pay for essential services; and,

THAT the Town of St. Marys provide a letter in support of the proposed amendments to Clerk of the Committee, Eric Rennie, the Association of Municipalities of Ontario, and all Ontario municipalities.

BACKGROUND

On June 1, 2017, the Government of Ontario introduced Bill 148, *Fair Workplaces, Better Jobs Act, 2017* (Bill 148). If passed, Bill 148 will amend the *Employment Standards Act, 2000* (ESA) substantially changing employment laws in Ontario.

Bill 148 immediately passed First Reading and was referred to the Standing Committee on Finance and Economic Affairs to be considered during the summer months. The Committee hosted province-wide public consultations in July. The Town submitted a written response outlining the potential impact of Bill 148 will have on its payroll budget. This letter was acknowledged by Mr. Kevin Flynn, Minister of Labour on September 14, 2017.

Bill 148 passed second reading and referred back to the Standing Committee to hold additional public hearings on October 30, 31 and November 2. The Town requested to speak at the public hearings however, was not selected to appear. Once the Committee has completed its review of the Bill, it will be sent back to the Legislative Assembly with any further amendments, ordered for third reading in the Legislative Assembly, and voted upon for a final decision. It is unknown if the additional public hearings will result in further amendments to the Bill or what the expected timeline might be. Several pieces of the legislation are scheduled to go into effect January 1, 2018. Below is a highlight of the major changes along with the impact on the Town of St. Marys.

REPORT

1. Minimum Wage

Effective January 1, 2018 the general minimum wage will increase to \$14.00/hr. (from \$11.60/hr.) with an additional increase up to \$15.00/hr. scheduled for January 1, 2019.

The minimum wage for students under 18 (whose hours do not exceed 28/week) will undergo a similar increase to \$13.15/hr. on January 1, 2018 and \$14.14/hr. on January 1, 2019.

Once the minimum wage reaches \$15.00/hr. ESA will revert to annual increases each October based on changes to the Consumer Price Index.

Potential impact for St. Marys

Initial calculations indicate the 2018 payroll budgets will increase by approximately \$36,500 and a further \$30,700 for 2019.

2. Personal Emergency Leave (January 1, 2018)

Under the current ESA legislation, employers who regularly employ 50 or more employees are required to provide up to 10 days of unpaid, job-protected leave each calendar year to account for absences related to illness, injury and certain other emergencies or urgent matters. Bill 148 removes the 50-employee threshold, prohibits employers from requiring an employee to provide a medical note to substantiate the need for the time off and adds the requirement for payment of the first two days of such leave. New employees will have to serve a one-week qualifying period before using such paid time.

Potential impact for St. Marys

The Town's current practice is to grant paid sick/emergency days to full-time employees immediately. Part-time employees are entitled to three paid days/emergency days after meeting the eligibility criteria. Currently, casual and contract employees do not receive paid sick/emergency leave.

Bill 148 will grant all employees two paid days after serving only one week of employment. Initial calculations estimate this to cost approximately \$12,000/per year assuming full usage.

3. Scheduling (January 1, 2019)

Employees will be entitled to either refuse a shift or refuse being "on-call," when the request is made with less than four days (or 96 hours) notice. This will not apply where the work is to deal with an emergency, to remedy or reduce a threat to public safety or for other prescribed reasons.

Employees will be paid for three hours of pay at their regular rate of pay when a shift is cancelled within 48 hours of its scheduled start. This obligation will not apply in certain cases beyond the employer's control (e.g. fire, power failure, storms) and where the nature of the employee's work is weather-dependent and the employer cannot provide work for weather-related reasons.

If an employee is "on-call" and is either not called in or called in for less than three hours of work, the employee will be entitled to three hours of pay at their regular rate of pay, per 24-hour "on-call" period.

After three months of service, an employee will be entitled to request a schedule or work location change without reprisal from the employer.

Potential impact for St. Marys

This change has the potential to increase the Town's Public Works payroll budget by \$19,000/year.

Volunteer Firefighters receive a bi-annual stipend for standby pay. If Bill 148 passes as proposed, this would increase to three hours of regular pay for every 24-hour period they are on-call. The potential increase is approximately \$340,000/year.

Currently management staff are exempt from receiving on-call pay. Under the proposed legislation, it is unclear whether management staff who are expected to respond to emergency situations will be eligible for on-call pay.

4. Equal Pay for Equal Work (April 2018)

Bill 148 will require employers to pay casual, part-time and temporary employees the same rates as full-time employees performing the same job for the same employer. Wage differentials will only be acceptable through an objective system such as seniority, merit or when earnings are measured through quality, quantity or other objective systems.

Potential impact for St. Marys

The Town has an objective, job evaluation system, which evaluates jobs based on merit and a wage grid that allows employees to move up in wages based on performance. However, this has the potential to affect the Town by up to \$7,500/year.

5. Public Holidays Calculation (January 1, 2018)

The calculation for public holiday pay will be revised to ensure that employees receive the regular wages they would have received on a regular workday. The new calculation divides the wages earned in the pay period immediately preceding the public holiday by the number of days actually worked by the employee. The new calculation ensures employees are paid for the same number of hours they typically work in one shift.

Potential impact for St. Marys

This change will primarily affect the Town's part-time Team Members. Under the new calculations, the potential impact will be approximately \$26,000/year.

6. Other Changes

Additional Changes that have lesser (or no impact) on the Town include:

- The ability to offer substitute holidays (for employees who work on public holidays) will remain in place with some changes to record keeping and documentation. Effective January 1, 2018
- Vacation entitlement will increase to three weeks of vacation after five years of service. This aligns with the Towns current practices. Effective January 1, 2018
- Parental Leave will increase from 35 to 61 weeks for employees who take a pregnancy leave and from 37 to 63 weeks for employees who do not. Effective January 1, 2018
- Pregnancy leave for employees who suffer a stillbirth or miscarriage will increase from six to 12 weeks after the loss. Effective January 1, 2018
- Family medical leave will increase from 8 weeks in a 26-week period to 27 weeks in a 52-week period. Effective January 1, 2018
- New Domestic Violence or Sexual Violence Leave of up to 10 days and 15 weeks after being employed for at least 13 consecutive weeks.
- New Crime-Related Child Death & Child Disappearance Leave of up to 104 weeks after the employee has served six months of employment with the same employer.
- Increased record keeping requirements.
- A new definition of "Employee" which specifically includes trainees.

- Elimination of blended overtime rates for employees with different jobs, at different rates for the same employer.

SUMMARY

The purpose of this report is to give Council an update on proposed legislation that will significantly affect the Town's processes and its payroll budgets.

FINANCIAL IMPLICATIONS

The above report presents various changes to employment legislation which may significantly impact the Town's payroll budgets. Assuming the legislation is passed as proposed, the increase to the payroll budgets over the next two years is illustrated in the table below:

	2018	2019
Minimum wage	\$36,500	\$30,700
Personal Emergency Leave	\$12,000	On-going
Scheduling	-	\$356,000
Equal Pay	\$7,500	On-going
Public Holiday Pay	\$26,000	On-going

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

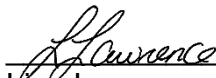
N/A

ATTACHMENTS

None

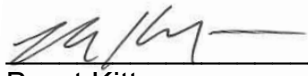
REVIEWED BY

Recommended by the Department



Lisa Lawrence
Human Resources Manager

Recommended by the CAO



Brent Kittmer
CAO / Clerk

Bill 148

An Act to amend the Employment Standards Act, 2000 and the Labour Relations Act, 1995 and to make related amendments to other Acts

PC Motions

Bill 148

An Act to amend the Employment Standards Act, 2000 and the Labour Relations Act, 1995 and to make related amendments to other Acts

Motion to be moved in Committee

M_____

Schedule 1, section 12 of the Bill (section 21.4 of the *Employment Standards Act, 2000*)

I move that section 12 of Schedule 1 to the Bill be amended by adding the following subsection to section 21.4 of the *Employment Standards Act, 2000*:

Exception, volunteer firefighters

(1.1) Subsection (1) does not apply in respect of an employee who is on call to provide fire protection services as a volunteer firefighter under the *Fire Protection and Prevention Act, 1997*.

Bill 148

An Act to amend the Employment Standards Act, 2000 and the Labour Relations Act, 1995 and to make related amendments to other Acts

Motion to be moved in Committee

M_____

Schedule 1, section 12 of the Bill (section 21.6 of the *Employment Standards Act, 2000*)

I move that section 12 of Schedule 1 to the Bill be amended by adding the following subsection to section 21.6 of the *Employment Standards Act, 2000*:

Exception, cancellation of volunteer firefighter's on call period

(1.1) Subsection (1) does not apply in respect of the cancellation of a scheduled on call period of a volunteer firefighter who was scheduled to be on call to provide fire protection services under the *Fire Protection and Prevention Act, 1997*.

FORMAL REPORT

To: Mayor Stratthdee and Members of Council

Prepared by: Dave Blake, Environmental Services Supervisor

Date of Meeting: 14 November 2017

Subject: **PW 62-2017 Solid Waste Rates**

PURPOSE

This report presents information to Council regarding the review and evaluation of solid waste management rates for the Town of St. Marys as well as staff recommendations for rates, commencing January 1, 2018.

RECOMMENDATION

THAT Council receive report PW 62-2017 Solid Waste Rates; and,

THAT Council approve By-Law 95-2017 authorizing a 3% increase to solid waste management rates and charges within the Town of St. Marys with an effective date of January 1, 2018.

BACKGROUND

On October 17, 2017, Staff presented report ***PW 58-2017 Solid Waste Rate Evaluation*** to the Strategic Priorities Committee for discussion. The report presented multiple options for the committee to consider in regards to solid waste rates for the landfill site ranging from 0-10% annual increases. The report presented full financial projections based on each individual rate option to facilitate discussion from the Committee.

In discussions between the Committee and Staff, it was recommended that a moderate increase be implemented to account for inflation, capital requirements and ensuring sufficient funds were available on incremental periods for future cell construction for waste placement.

The Committee recommended a potential 3% increase, or ensuring a reserve fund of at least \$250,000.00 every five (5) years was available for the Site to complete cell construction for waste placement. The Committee also agreed that the rates should be reviewed and set on an annual basis.

This Report presents final financial projections based on the recommendations from the Committee in regards to waste tipping fees.

REPORT

Following discussions around landfill operations and rates at the Strategic Priorities Committee meeting in October, 2017, staff have reviewed budgets, projections and estimates as well as accounted for direction from the Committee on recommending rates for the landfill site to meet the financial requirements moving forward. The information below is provided in response to the requests for additional information received at the Strategic Priorities Committee meeting.

Tipping Fee Rates:

In completion of the financial assessment of the landfill site, staff reviewed annual operations and maintenance budgets, capital projections and estimates, and options for rate financed capital and

debenture financing. Based on this update and discussion at the Committee level, Staff is recommending that a 3% increase in tipping fees be adopted by Council.

This increase is in keeping with direction from the Strategic Priorities Committee by maintaining a reserve that can self-fund cell construction activities estimated at 5-year intervals for ongoing waste placement. The construction costs for a new cell are projected to be \$250,000 on an every 5-year basis and this rate increase ensures that those funds are available.

Please refer to Attachment No. 1 for a complete financial projection for the landfill site based on the recommended rate increase.

Please refer to Attachment No. 2 for a full list of tipping fees for the landfill site commencing January 1, 2018.

Please refer to Attachment No. 3 for a summary of assumptions used in assessing and evaluating rates and financial projections.

Please refer to Attachment No. 4 for a summary comparison of municipal tipping fees from surrounding locations.

Revenue and Capacity:

The Landfill Site and its annual Operations and Maintenance budget are designed as a self-funded program. Revenue is generated based on disposal rates and the intent is for revenue to off-set operations, maintenance and capital costs. By having a sustainable self-funded program, the Town is able to ensure capacity is available to continue to operate the Site and provide sufficient capacity to meet the Town's needs. Currently, the Town is working to improve capacity for the Site through an ongoing individual Environmental Assessment.

Economic Impacts and Private Haulers:

The Landfill Site is only permitted to accept waste from within the Town's geographic boundary. This includes waste generated from residential, commercial, institutional and industrial properties. Although many properties utilize the wheelie bin program, many larger facilities are required to contract waste management services due to quantities or materials being disposed. This is often completed through third party commercial haulers.

Tipping fees at the landfill have a direct impact on many large waste producers within the Town and large increases could have a significant impact to the economic position of industrial locations. Increases imposed at the landfill site would be recovered through private waste management contracts between haulers and property owners. By minimizing tipping fee increases, the Town is able to lessen any economic impact to local industries while helping to ensure local waste is managed within our boundaries.

Residential Wheelie Bins:

Although the wheelie bin program contributes revenue to the landfill site in the form of tipping fee charges, annual wheelie bin rates are not fully linked to landfill tipping fees. The wheelie bin collection program administered by the Town for waste is, financially, a standalone division from landfill operation and is best thought of a waste contributor to the landfill.

The wheelie bin program is funded by charging a special levy to each residential property in Town. The expenses of the program are the collection fees charged by BRA and the tipping fees charged by the landfill. It should be noted however, that annual increases in tipping fees at the landfill site will increase the financial commitments of the wheelie bin program.

When reviewing the proposed 3% increase in landfill tipping fees the impact to the wheelie bin program was completed to determine if the special levy charges to residents would need to increase. This assessment of the wheelie bin program identified that the program is currently financially sustainable, and no increase to annual wheelie bin charges are warranted at this time.

The financial position of the wheelie bin program will be monitored and assessed on an annual basis.

SUMMARY

Based on the information detailed within this report, Staff recommends that Council approve By-Law 95-2017 authorizing a 3% increase to the solid waste management rates and charges for the Town of St. Marys with an effective date of January 1, 2018. Rate increases of this nature will allow for significant capital expenditures related to future solid waste management needs while effectively managing increases to end users of the system.

FINANCIAL IMPLICATIONS

The recommended rate increase will assist in ensuring that the landfill site for the Town of St. Marys is self-sufficient by being in a position to fund or carry borrowing costs to ensure long term viability of the Site.

A combination of rate financed capital projects, as well as debenture financing has been identified for the landfill site. Repayment of borrowing costs have been accounted for within the enclosed projections as part of annual operating costs, including interest. Please refer to Attachment No. 1 for a complete financial assessment of the landfill site.

Solid waste management rates should be reviewed annually to assess the annual financial position of the landfill site as well as verify future needs and projected rates moving forward.

STRATEGIC PLAN

This initiative is supported by the following priorities, outcomes, and tactics in the Plan.

- Pillar #1 – Infrastructure, Waste Management Plan:
 - Outcome: With anticipated proactive measures for growth (residential, commercial, and industrial), there will be a need for active consideration of optimizing landfill services, but with a view on controlled costs and forward thinking environmental initiatives.
 - Tactic(s): Decide on what approaches best meet long-term community ability to meet provincial standards. Build a program and identify a budget to accommodate.
- Pillar #5 – Economic Development, Industrial Strategy:
 - Outcome: Industry has played, and continues to play a key role in the life of the Town in providing employment and economic stability. Seeking new opportunities to attract small, medium and large industry is in the Town's best interest as part of its growth strategy.
 - Tactic(s): Build a retention plan, identify elements needed to ensure business stay and grow in the community.

OTHERS CONSULTED

Strategic Priorities Committee

Jed Kelly, Director of Public Works – Town of St. Marys

Jim Brown, Director of Finance – Town of St. Marys

Morgan Dykstra, Public Works Coordinator – Town of St. Marys

ATTACHMENTS

- Attachment No. 1 - Financial Assessment (Landfill)
- Attachment No. 2 - 2018 Tipping Fees
- Attachment No. 3 - Assumptions used in Rate Projections
- Attachment No. 4 - Municipal Rate Comparison

REVIEWED BY

Recommended by the Department

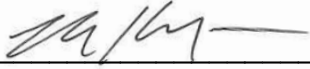


Dave Blake, C.E.T.
Environmental Services Supervisor



Jed Kelly
Director of Public Works

Recommended by the CAO



Brent Kittmer
CAO / Clerk

SOLID WASTE MANAGEMENT BUDGET PROJECTIONS - 2017 REVIEW*THE CORPORATION OF THE TOWN OF ST. MARYS - PUBLIC WORKS DEPARTMENT, ENVIRONMENTAL SERVICES***FINANCIAL ASSESSMENT OF SOLID WASTE MANAGEMENT RATES**

LINE NO.	DETAILS	2017	2018	2019	2020	2021	2022	2023
REVENUE								
<u>Operating Revenues</u>								
1	Service Revenue - Tipping Fees	\$ 455,770.75	\$ 464,319.38	\$ 472,872.22	\$ 481,429.37	\$ 489,990.91	\$ 498,556.91	\$ 508,515.20
1a	Proposed Rate Adjustment	0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
1b	Additional Revenue from Rate Adjustment	\$ -	\$ 13,929.58	\$ 14,186.17	\$ 14,442.88	\$ 14,699.73	\$ 14,956.71	\$ 15,255.46
1c	Proposed Service Revenue - Tipping Fees	\$ 455,770.75	\$ 478,248.96	\$ 487,058.39	\$ 495,872.25	\$ 504,690.64	\$ 513,513.62	\$ 523,770.65
2	Miscellaneous Fees (Waste Diversion)	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,001.00
3	Total Operating Revenue	\$ 463,770.75	\$ 486,248.96	\$ 495,058.39	\$ 503,872.25	\$ 512,690.64	\$ 521,513.62	\$ 531,771.65
<u>Non-Operating Revenue</u>								
4	Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Total Non-Operating Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Total Revenues	\$ 463,770.75	\$ 486,248.96	\$ 495,058.39	\$ 503,872.25	\$ 512,690.64	\$ 521,513.62	\$ 531,771.65
9	Total O&M Expenses	\$ 320,993.42	\$ 362,801.00	\$ 368,171.64	\$ 452,400.29	\$ 457,988.51	\$ 463,688.48	\$ 469,502.46
10	Subtotal: Net Operating Income	\$ 142,777.33	\$ 123,447.96	\$ 126,886.75	\$ 51,471.96	\$ 54,702.12	\$ 57,825.13	\$ 62,269.19
<u>Debt Service</u>								
11	Debt Service - Existing	\$ 18,062.42	\$ 18,063.00	\$ 18,062.42	\$ 18,062.43	\$ 18,062.43	\$ 18,062.42	\$ 18,062.42
12	Debt Service - New	\$ -	\$ 35,877.00	\$ 35,877.00	\$ 114,627.00	\$ 114,627.00	\$ 114,627.00	\$ 114,627.00
13	Total Debt Service	\$ 18,062.42	\$ 53,940.00	\$ 53,939.42	\$ 132,689.43	\$ 132,689.43	\$ 132,689.42	\$ 132,689.42
14a	Asset Replacement Costs							
14b	Rate Financed Capital Costs	\$ 25,000.00	\$ 142,000.00	\$ 135,000.00	\$ -	\$ -	\$ -	\$ -
14c	Total Financed Capital Costs	\$ 25,000.00	\$ 142,000.00	\$ 135,000.00	\$ -	\$ -	\$ -	\$ -
15	NET INCOME (LOSS) FROM OPERATIONS	\$ 117,777.33	\$ (18,552.04)	\$ (8,113.25)	\$ 51,471.96	\$ 54,702.12	\$ 57,825.13	\$ 62,269.19
16	PLUS: Opening Cash Balance	\$ (73,000.00)	\$ 44,777.33	\$ 26,225.29	\$ 18,112.04	\$ 69,584.00	\$ 124,286.12	\$ 182,111.25
17	Ending Cash Balance (Before Reserves)	\$ 44,777.33	\$ 26,225.29	\$ 18,112.04	\$ 69,584.00	\$ 124,286.12	\$ 182,111.25	\$ 244,380.44
RESERVES								
18	Dedicated Landfill Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	ENDING CASH BALANCE AFTER RESERVES	\$ 44,777.33	\$ 26,225.29	\$ 18,112.04	\$ 69,584.00	\$ 124,286.12	\$ 182,111.25	\$ 244,380.44
21	CUMULATIVE REVENUE & RESERVE DEFICIENCY (Line 19 divided by line 9)	0.14	0.07	0.05	0.15	0.27	0.39	0.52
22	DEBT SERVICE COVERAGE (Line 10 divided by Line 13)	7.90	2.29	2.35	0.39	0.41	0.44	0.47

SOLID WASTE MANAGEMENT BUDGET PROJECTIONS - 2017 REVIEW*THE CORPORATION OF THE TOWN OF ST. MARYS - PUBLIC WORKS DEPARTMENT, ENVIRONMENTAL SERVICES***PRICE ESTIMATES FOR RATE DETERMINATION:**

LINE NO.	PRICE CATEGORY	2017	2018	2019	2020	2021	2022	2023
1	Solid Waste (per metric tonne):	\$ 80.00	\$ 82.50	\$ 85.00	\$ 87.50	\$ 90.00	\$ 92.75	\$ 95.50
2	Recyclables:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	Leaf & Yard Waste:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Brush Material:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Electronic Waste:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Wood Waste:	\$ 80.00	\$ 82.50	\$ 85.00	\$ 87.50	\$ 90.00	\$ 92.75	\$ 95.50
7	Scrap metal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	MHSW:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	Asbestos:	\$ 250.00	\$ 254.8	\$ 259.6	\$ 264.5	\$ 269.5	\$ 274.7	\$ 279.9
10	Clean Fill:	\$ 5.00	\$ 5.1	\$ 5.2	\$ 5.3	\$ 5.4	\$ 5.5	\$ 5.6
11	Contaminated Soil:	\$ 175.00	\$ 178.3	\$ 181.7	\$ 185.2	\$ 188.7	\$ 192.3	\$ 195.9
12	Banned Materials with Waste:	\$ 200.00	\$ 203.8	\$ 207.7	\$ 211.6	\$ 215.6	\$ 219.7	\$ 223.9
13	Unsorted Waste:	\$ 200.00	\$ 203.8	\$ 207.7	\$ 211.6	\$ 215.6	\$ 219.7	\$ 223.9

NOTE:

PRICING BASED ON PER TONNE BASIS

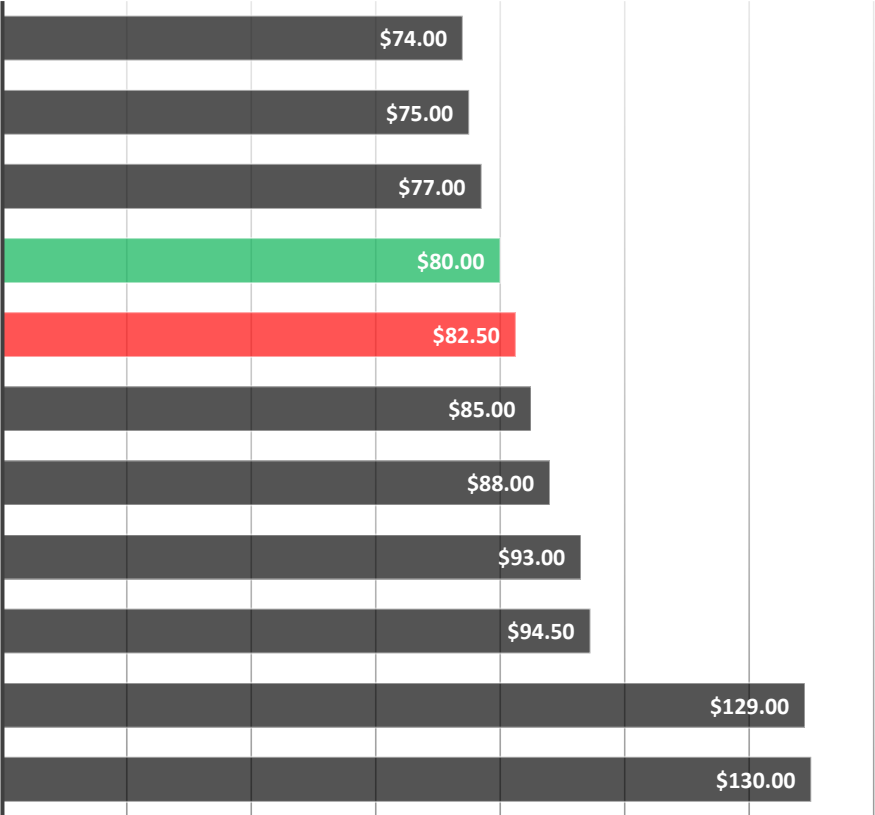
SOLID WASTE MANAGEMENT BUDGET PROJECTION – ASSUMPTIONS*THE CORPORATION OF THE TOWN OF ST. MARYS – PUBLIC WORKS DEPARTMENT, ENVIRONMENTAL SERVICES*

The following assumptions were utilized in the financial assessment of the landfill site. Assumptions are based on best available information and are utilized to project revenue and expenses for the landfill over a five (5) year planning period. Actual values incurred through ongoing operation of the site may differ from these projections. Projections should be updated and assessed on an annual basis as part of ongoing financial reviews for the landfill site.

ITEM	DETAIL	DESCRIPTION
1	5,433 Tonnes (Refuse)	Assumed tonnage to be deposited at the landfill site on an annual basis. Value is based on 3-year annual average plus 2017 projection estimates. Tonnage value static through assessment with no increase or decrease projected in subsequent years.
2	2,223 Tonnes (Clean Fill)	Assumed tonnage to be deposited of clean fill at the landfill Site. Value is based on historical averages and 2017 projections. Tonnage value static through assessment with no increase or decrease projected in subsequent years.
3	118 Tonnes (Wood Waste)	Assumed tonnage to be deposited of wood waste at the landfill Site. Value is based on historical averages and 2017 projections. Tonnage value static through assessment with no increase or decrease projected in subsequent years.
4	2 Tonnes (Asbestos)	Assumed tonnage to be deposited of asbestos waste at the landfill Site. Value is based on historical averages and 2017 projections. Tonnage value static through assessment with no increase or decrease projected in subsequent years.
5	2% (Operations and Maintenance)	A 2% annual inflation has been applied to the Operations and Maintenance budget for landfill operations.
6	\$1,140,000 (Debenture)	Estimated debenture required in circa 2019 to complete capital expansion requirements. Value is based on preliminary estimates for site expansion and are subject to change. Debenture to be funded over a 20 year term at a rate of 3.39% as per Infrastructure Ontario.

ATTACHMENT NO. 4 - AREA MUNICIPAL COMPARISON

LANDFILL TIPPING FEE REVIEW OF AREA MUNICIPALITIES - 2017

LOCATION	TIPPING FEE/TONNE (\$)	GRAPHICAL COMPARISON																									
Mitchell	\$ 74.00	<div><p>TIPPING FEE/TONNE (\$)</p><p>\$- \$20.00 \$40.00 \$60.00 \$80.00 \$100.00 \$120.00 \$140.00</p><table><thead><tr><th>Municipality</th><th>Tipping Fee (\$/tonne)</th></tr></thead><tbody><tr><td>MITCHELL</td><td>\$74.00</td></tr><tr><td>LONDON</td><td>\$75.00</td></tr><tr><td>STRATFORD</td><td>\$77.00</td></tr><tr><td>ST. MARYS</td><td>\$80.00</td></tr><tr><td>ST. MARYS - PROPOSED</td><td>\$82.50</td></tr><tr><td>HURON EAST</td><td>\$85.00</td></tr><tr><td>ST. MARYS - OPTION 5</td><td>\$88.00</td></tr><tr><td>NORTH PERTH</td><td>\$93.00</td></tr><tr><td>MID-HURON</td><td>\$94.50</td></tr><tr><td>SOUTH HURON</td><td>\$129.00</td></tr><tr><td>THAMES CENTRE</td><td>\$130.00</td></tr></tbody></table></div>		Municipality	Tipping Fee (\$/tonne)	MITCHELL	\$74.00	LONDON	\$75.00	STRATFORD	\$77.00	ST. MARYS	\$80.00	ST. MARYS - PROPOSED	\$82.50	HURON EAST	\$85.00	ST. MARYS - OPTION 5	\$88.00	NORTH PERTH	\$93.00	MID-HURON	\$94.50	SOUTH HURON	\$129.00	THAMES CENTRE	\$130.00
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THAMES CENTRE	\$130.00																										
London	\$ 75.00																										
Stratford	\$ 77.00																										
St. Marys	\$ 80.00																										
St. Marys - Proposed	\$ 82.50																										
Huron East	\$ 85.00																										
St. Marys - Option 5	\$ 88.00																										
North Perth	\$ 93.00																										
Mid-Huron	\$ 94.50																										
South Huron	\$ 129.00																										
Thames Centre	\$ 130.00																										

NOTES:

Assessment has been based on publically available information for area municipal landfill rates

Rates compared are only for general solid, non-hazardous waste.

**Board of Directors Meeting Highlights
Held on October 19, 2017 at 5:00 PM
at the MRF Board Room**



2018 Budget

2017 has been a great year for the Association in terms of commodity prices. The pricing has been very good until recently when China announced it was stepping back from imports. The commodity improvements will lead to a surplus at the end of the year.

There will be no increase in 2018 for the recycling component of the budget. The per share cost will remain at \$54.94. Co-collection and automated rates are based on the CPI rate as of July 2017. They will be adjusted to the actual September rate when published later in October. Commodity revenue for 2018 is based on current tonnages and the mid point between current prices and the 5 year average. Prices have been great this year until the recent crash. Grants are based on this year's award.

Expenses in most categories are projected to be in line with the projected cost of living of 1.2% supplemented by higher energy prices boosted by the new carbon tax and some added spending in processing to meet the new quality standards being demanded.

	2017 Budget	2017 Projection	2018 Budget	\$ Diff.	%
Sales					
Commodity Revenue	1,618,000	2,282,000	1,650,000	-632,000	-27.7%
Grants	1,805,000	2,019,000	2,019,000	-	0.0%
Municipal Levy	3,626,000	3,727,000	3,778,000	51,000	1.4%
Co-Collection Revenue	3,094,000	3,089,000	3,124,000	35,000	1.1%
Containerized Services	1,075,000	1,152,000	1,170,000	18,000	1.6%
Other	412,000	366,000	441,000	75,000	20.5%
Total Sales	11,630,000	12,635,000	12,182,000	-453,000	-3.6%
Total Cost of Goods Sold	1,321,000	1,371,000	1,372,000	1,000	0.1%
Gross Profit	10,309,000	11,264,000	10,810,000	-454,000	-4.0%
Operating Expenses					
<i>Total Administration Expenses</i>	789,850	740,000	765,250	25,250	3.4%
<i>Total Collection Expenses</i>	4,844,000	4,919,500	5,017,000	97,500	2.0%
<i>Total Processing Expenses</i>	1,682,500	2,007,000	2,186,500	179,500	8.9%
Total Operating Expenses	7,316,350	7,666,500	7,968,750	302,250	3.9%
Operating Income	2,992,650	3,597,500	2,841,250	-756,250	-21.0%
Total Nonoperating Expense	2,632,000	2,763,000	2,632,000	-131,000	-4.7%
Net Change in Cash Position	360,650	834,500	209,250	-625,250	-74.9%
Share Charge	\$54.94	\$54.94	\$54.94	\$0.00	0.0%

Dawn-Euphemia Launch Automated Program Followed by Chippewas

The Municipality of Dawn-Euphemia is in full swing of the launch of its automated program. The ads are in the paper, instructional flyers are being mailed, and the wheelie bins are being delivered. Their first collection is set to occur on November 3rd in the Euphemia area followed by the Dawn area on November 10th.

While we work on this launch, the next one is already in the works. The Chippewas of the Thames First Nation have chosen to adopt the same service as their neighbouring Oneida of the Thames First Nation. On December 6th, we will begin the collection of recycling wheelie bins from all their residents on a weekly basis. We are quite excited to finish the year with this launch.

Waste Reduction Week

With Waste Reduction Week is happening this year between October 16th-22nd.

To celebrate, the Association has placed ads in all the local papers promoting recycling. Our focus is simple ads promoting readily recyclable materials to improve the quality of materials collected.

The image shows two recycling instruction flyers from the Braithwaite Recycling Association (BRA). The flyer on the left is titled "KEEP ON RECYCLING" and features the BRA logo, website (www.bra.org), and phone number (800.265.9799). It lists items to recycle: Cans (Aluminum and Steel), Cartons (Food and Beverage), Glass (Bottles and Jars), Paper (Printed Paper, Boxes, and Cardboard), and Plastics (Kitchen, Laundry, Bath: Bottles and Containers). It also includes a "NO!" section with icons for items not to recycle: Garbage, Needles and/or Hazardous Materials, Food, Liquid, or Organic Materials, Clothing or Linens, and Tangles. The flyer on the right is titled "RECYCLE PRINTED PAPERS & PACKAGING" and lists items to recycle: CANS (Aluminum and Steel), CARTONS (Food and Beverage), GLASS (Bottles and Jars), PAPER (Printed Paper, Boxes, and Cardboard), and PLASTICS (Kitchen, Laundry, Bathroom: Bottles and Containers). It also includes a "CALL us at 800-265-9799 or email at info@bra.org" and a note about space provided through a partnership between industry and Ontario municipalities.

KEEP ON RECYCLING

BRA
Braithwaite Recycling Association
www.bra.org
800.265.9799

RECYCLE THESE PRINTED PAPERS AND PACKAGING LOOSE IN YOUR RECYCLING BIN

- Cans**
Aluminum and Steel Cans
empty and rinse
- Cartons**
Food and Beverage Cartons
empty and replace cap
- Glass**
Bottles and Jars
empty and rinse
- Paper**
Printed Paper, Boxes, and Cardboard
flatten
- Plastics**
Kitchen, Laundry, Bath: Bottles and Containers
empty and replace cap

NO!

- No Garbage Please
- No Needles and/or Hazardous Materials
- No Food, Liquid, or Organic Materials (empty all containers)
- No Clothing or Linens (use donation programs)
- No Tangles (no hoses, wires, chains, or electronics)

Space provided through a partnership between industry and Ontario municipalities to support waste diversion programs.

RECYCLE
PRINTED PAPERS & PACKAGING

- CANS**
Aluminum and Steel Cans
empty and rinse
- CARTONS**
Food and Beverage
empty and replace cap
- GLASS**
Bottles and Jars
empty and rinse
- PAPER**
Printed Paper, Boxes, and Cardboard
flatten
- PLASTICS**
Kitchen, Laundry, Bathroom: Bottles and Containers
empty and replace cap

CALL us at 800-265-9799 or email at info@bra.org

Space provided through a partnership between industry and Ontario municipalities to support waste diversion programs.

Material Recovery Facility Upgrade

It has been eight years since the Association commissioned its new single stream automated processing facility where for the first time technology was used to perform the primary sorting of the materials and our people focused on quality control. A lot has changed since then and packaging has continued to evolve.

Newspapers continue to decline as are most glass packaged goods. However, the rest of the stream is also changing. Our cardboard is getting smaller in size because of all the online shopping. The growing use of pouches is affecting the flow of materials in the facility. The increased use of paper shredders at home is also affecting our equipment as it tends to follow the glass.

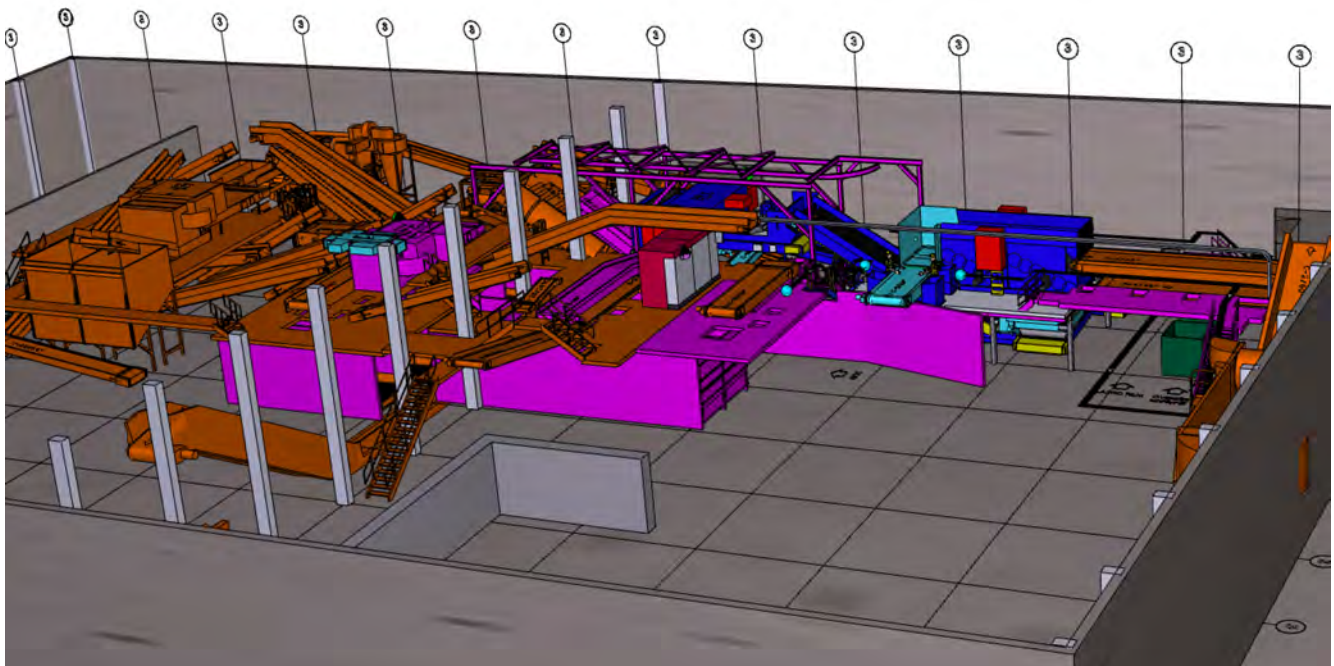
In the meantime, the end markets are demanding increased quality standards from us. Most commodities had a 5% allowance for contamination built in however that standard is now being pushed to 0.3% contamination allowance. Yes, that is a purity rate 17 times more stringent than in the past.

In anticipation of the impact that changes in packaging had on our system, the Board commissioned a review of the efficiency of the Material Recovery Facility last year. As suspected, three pieces of equipment were underperforming as a result of the changes affecting the efficiency of the system.

We promptly reviewed available technologies to rectify the situation and landed on a solution that will be installed at the end of November. The \$1.2 million upgrade could not have come at a better time as the commodity prices are crashing as a result China's pressure in the marketplace as explained in other stories.

A new cardboard screen designed to reduce down time and increase smaller cardboard recovery will be installed. The newspaper screen technology is being removed in favour of additional optical technology. This will enable us to target specific materials rather than rely on screen openings and friction to assume we have selected the right commodity.

Collection services will remain uninterrupted during the seven days a week 24 hours a day shut down starting November 9.



Have You Been Tagged?

In 2016, we completed the upgrade of our vehicle on board monitoring system of the wheelie bins. The drivers have been flagging and taking pictures of non compliant containers set out for collection ever since. This data has been invaluable in identifying habitual offenders.

This summer, the Association took the initiative to target repeat offenders by visiting their containers prior to collection. If contamination was visible or found, then a red “Stop!” tag was left behind with instructions to communicate with the user that they were not following the recycling program rules. They needed to clean up their bin prior to servicing.

Where a bin was found in good condition, a green “Thank You” tag was left behind to encourage the user.

In some cases where a driver empties the bin and finds abuse “hidden” at the bottom of the bin, a red “Oops!” tag has been left to warn the user that future contraventions will not be tolerated.

The program has worked so well that we have now established a bin team with a full time inspector on staff.



Stewardship Ontario's (SO) meetings/webinars.

As an Ontario municipality or First Nations community interested in proposed amendments to the Blue Box Program Plan designed to facilitate transition to full producer responsibility. SO has set up two meetings and **please note that you need to register for each meeting separately** (separate registration links for each Module are found below).

On Thursday, October 12, 2017 SO covered Module 1 SO plans to focus on the collection and post-collection features of the proposed a-BBPP that address the transition process to full producer responsibility and will discuss:

Requirements from the Minister's Letter that pertain to municipalities and First Nations communities, as well as details about the consultation process.

The proposed method for calculating payments to non-transitioned municipalities and First Nations Communities, including the eligible sources of paper products and packaging (PPP), as well as eligible costs and revenue.

The proposed transition process, eligibility criteria and timelines for transitioning communities.

The proposed procurement and payment frameworks that will be utilized in transitioned communities.

Proposed approach to expanding services, including multi-family units not currently serviced by municipalities, and consideration of new communities and public space recycling. And more ...

On Friday, October 27, 2017 it will cover Module 2, SO will focus on the performance requirements of the transitioned recycling system as they pertain to municipalities and First Nations communities as collection service providers to Stewardship Ontario. This will be another opportunity for SO to gather our feedback on this amended Plan and to discuss:

The proposed definitions of obligated packaging and paper product, including paper products, primary packaging, convenience packaging and transportation packaging.

The proposed standardized list of targeted materials for collection, along with the proposed targets.

Proposed collection and management standards. And more...

Amended Blue Box Program Plan

Passed in November, the Waste-Free Ontario Act will transfer the responsibility of the operation and expense of collecting and recycling paper products and packaging to the producers. Currently, the cost is split roughly 50/50 between municipalities and the companies that produce those items.

While the legislation has been passed, no regulations have been put in place to date. That delay is costing Ontario municipalities approximately \$130 million per year.

A group representing the producers has been working with a contingent representing municipalities in Ontario — the Association of Municipalities of Ontario, the Municipal Waste Association, the Regional Public Works Commissioners of Ontario and the City of Toronto — on the creation of an interim plan to be overseen by the province.

That proposal is expected to be delivered to the province by mid-February and come into effect by early-to-mid 2019, if an agreement can be reached and the Minister approves it.

In March, the province also released a report, Ontario's Strategy for a Waste-Free Ontario: Building the Circular Economy, which laid out 15 steps the province can take to reduce waste and, in turn, reduce greenhouse gas emissions from landfills.

THE FUTURE OF THE BLUE BOX

Current Blue Box Program Plan (BBPP) Waste Diversion Transition Act, 2016

Producers provide funding up to 50% of net cost of the Blue Box Program.

In-kind contribution by newspapers is part of the 50% funding, which impacts the amount that municipalities receive.

There is a 60% recycling target based on a basket of goods (i.e. combined material target).

Minister to receive the amended BBPP by February 15, 2018 for approval

Stewardship Ontario is required to consult and develop an amendment to the BBPP.

Resource Productivity and Resource Authority (RPRA) and the Minister are required to consult and approve.

Non-transitioned Municipalities Waste Diversion Transition Act, 2016

Municipalities continue to operate or to contract for collection and processing services. The amended BBPP will determine eligible sources of Blue Box materials, how program costs will be calculated and verified, and a percentage of these costs to be paid by producers.

Municipality transitions upon completion of collection and processing contracts or upon agreed terms. (full details to be confirmed)

Transitioned Municipalities Waste Diversion Transition Act, 2016 (Changes required to Regulation 101/94 for transitioned municipalities)

Stewardship Ontario is required to consult and amend the BBPP. The amended BBPP could improve service accessibility and result in an expanded list of paper products and packaging. There will likely be a 75% recycling target based on a basket of goods and the move to material specific targets.

Municipalities will have options:

- a. to act as service providers to producers who are required to pay for these programs
- b. work with private service providers
- c. opt out from providing service altogether

Minister to provide direction for Stewardship Ontario to wind down.

Minister to pass a new regulation under the Resource Recovery & Circular Economy Act.

Consultation and formal approval is required.

NEW Regulation

Resource Recovery & Circular Economy Act, 2016

Producers (collectively or individually) to collect and manage Blue Box materials based on requirements in new regulation.

Municipalities will have the following options:

- a. act as service providers to producers who are required to pay for these programs
- b. work with private companies that may use existing municipal infrastructure
- c. opt out from providing service altogether

The new regulation could improve service accessibility and result in an expanded list of paper products and packaging with material specific targets.

RPRA will have greater power to oversee and enforce.

Phase 1 - Stakeholder Consultations:

Combination of webinar and in-person meetings between October to November 2017

M3RC preparation for teleconference on October 11, 2017

Module 1 Consultation

In-person / webinar October 12, 2017

Focus on: Consultation process, eligible costs for non-transitioned municipalities, transition criteria, procurement approach and expansion of services

M3RC preparation by teleconference on October 26, 2017

Module 2 Consultation

In-person / webinar October 27, 2017

Focus on: Definitions of PPP for transitioned municipalities, standardized list of targeted materials for collection with proposed targets and proposed collection and post-collection management standards

Regional Sessions

Planned for Southwestern Ontario, Greater Hamilton Area, Eastern Ontario, Central Ontario, Northwestern Ontario, Northeastern Ontario in November. Details posted shortly. Focus on draft amended BBPP

Details will be posted shortly by SO

M3RC members in attendance at all sessions.

Regular updates and opportunities from M3RC and AMO.

Late November/December 2017 municipal staff consider/bring forward updates to Municipal Councils

Amended BBPP Development

Based on feedback from stakeholders & Indigenous peoples, develop and submit an A-BBPP to the Boards of SO and RPRA at their respective December 2017 meetings for approval

This is required to initiate Phase 2

Draft of A-BBPP Posted

RPRA & SO will release the full draft proposal to all stakeholders and Indigenous peoples by Dec. 22, 2017 for comments

Phase 2 - Stakeholder Consultations on amended Blue Box Program Plan January to March 2018

Phase 2 RPRA and MOECC Approval

Finalize A-BBPP Proposal:

SO to finalize the proposal & accompany consultation report for approval by the SO Board in mid-Jan 2018

Three webinars to be held on Jan. 8, 2018. Written comments invited until Jan. 15, 2018

Submission to RPRA by SO:

SO submits the A-BBPP to RPRA for approval in late Jan. 2018

Final amended BBPP is due to MOECC by Feb. 15, 2018

Submission to the Minister of Environment & Climate Change by RPRA:

Required submission by RPRA Board by February 15, 2017

Potential for RPRA to approve with changes or recommendations to the Minister

MOECC will need approvals to post on the EBR

Posting on the EBR for public comment likely for 30-45 day posting

Decision by Minister

Potential for the Minister to approve, approve with changes, not approve or make no decision

Any decision will likely be needed by mid to end of March due to impending provincial election



A-BBPP: Amended Blue Box Program Plan
AMO: Association of Municipalities of Ontario
EBR: Environmental Bill of Rights
M3RC: Municipal Resource Recovery and Research Collaborative
MOECC: Ministry of Environment and Climate Change
PPP: Paper products & packaging
RPRA: Resource Productivity and Recovery Authority
SO: Stewardship Ontario

AMO
Association of
Municipalities Ontario

MUNICIPAL 3R'S
COLLABORATIVE
RECOVERY | RECOVERY | RECOVERY

China's Changing Policies on Imported Recyclable

China has taken a number of steps this year to restrict recyclable materials imported into China. These measures will have significant impacts to recycling within the U.S., and the rest of the world.

China is the single largest consumer of recyclable materials exported from the United States. In 2016, approximately 41% of paper recovered in the North Americas was exported with about a quarter of recyclable paper exported to Chinese mills. Similarly, over 20% of post-consumer bottles and 33% of non-bottle rigid plastics from the U.S. were exported in 2015. The European Union exports over 95% of its plastic to China. The US and the EU are the largest exporters of paper grades into China.

In February, as part of China's broader "National Sword" campaign, customs enforcement began a one-year crack down on illegal smuggling of "foreign waste."

On July 18, 2017, China notified the World Trade Organization (WTO) of its intent to ban 24 materials from being imported. These include mixed plastic and mixed paper effective January 1, 2018.

On August 10, 2017, the Chinese announced a new quality standard for material limiting prohibitives to 0.3 percent. This requirement applies to all materials, even those that are not banned (such as ONP or OCC).

The Chinese Government has not issued the necessary import licenses to satisfy the demands of its mills for recycled material. As a result, there has been a reduction of all recyclable tons entering China.

Depressed commodity prices. Uncertainty in both the short and long-term Chinese export markets is already disrupting the markets for recyclables in some parts of U.S. Due to this uncertainty, we do not know how long or how severe the disruption will be, but we will be monitoring markets closely.

The short-term disruption is caused primarily by a lack of the quotas required by the Chinese Government for Chinese mills to be able import products

Longer term disruptions may be caused by China's new material ban, and their new 0.3% prohibitives standard.

Availability of outlets. If the ban goes into effect, the ability of other markets to absorb all the recyclables will be strained. Some materials may not be able to find an end market.

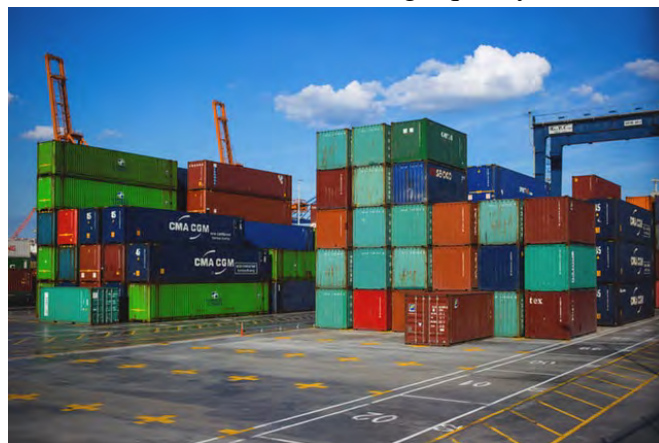
Regional variations. The impact is expected to vary by region and local markets across the country.

Eventual relaxation of ban. Given the China's reliance on recyclable raw materials, industry experts predict that the ban may not be enforced against high quality materials.

Ensure High Quality Recyclables - High quality material is more likely to find a market. The new 0.3 percent prohibitives limit is far below any existing international standard. However, high quality material will be welcomed by both domestic and international markets.

This is a global and an industry-wide issue, not a local or individual company issue. Our industry will benefit if we work together to develop solutions to volatile recycling market in the near term, and to work together for longer term solutions as necessary.

Communicate. It is important to communicate with recycling partners to focus on quality and to develop solutions for your communities.



Tackling Food and Commercial Waste Key to Ontario's Waste-Free Future

Ontario has a waste problem. Every year, Ontario produces nearly one tonne of waste per person, and three-quarters of this waste ends up in landfills. The new Waste-Free Ontario Act sets an ambitious goal of a circular economy that sends zero waste to landfill. A special report from Dianne Saxe, Environmental Commissioner of Ontario, examines the new law and strategy and what the province needs to do next.

Beyond the Blue Box: Ontario's Fresh Start on Waste Diversion and the Circular Economy acknowledges that Ontario's new law is a significant achievement, but calls on government to get serious about making it work. The first steps: get food waste out of landfills and get businesses to pull their weight.

Ontario is rightfully proud of the Blue Box, which recycles paper and packaging from homes. But the Blue Box diverts less than 8% of Ontario's total waste. For real impact, the province needs action on two significant waste streams that have been ignored for far too long.

First, Ontario needs to get all food waste (organics) out of landfills, as Nova Scotia did almost 20 years ago. Food waste in landfills uses up space, causes pollution and releases methane, a potent greenhouse gas. Instead of being landfilled, food waste should be used as a source of renewable energy and a way to repair damaged soils.

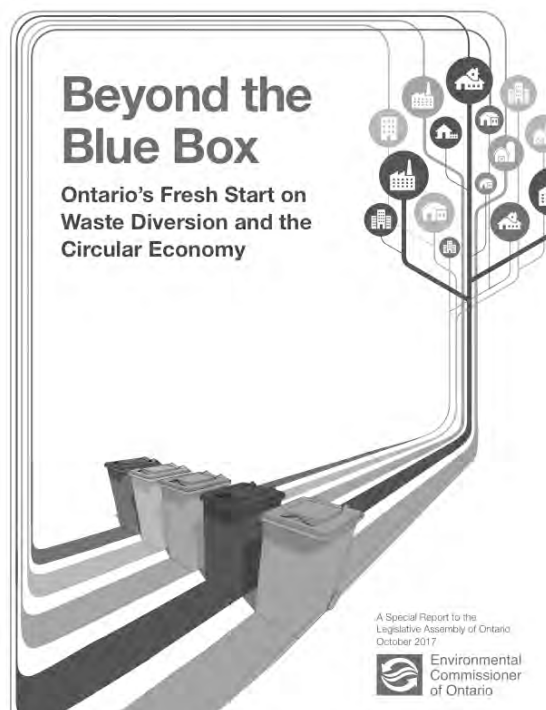
Second, Ontario shouldn't let businesses (e.g., factories, malls, restaurants and developers) and institutions (e.g., hospitals, universities and schools) keep on creating and landfilling so much waste. Businesses and institutions only recycle a paltry 15% of their waste, sending 2.2 million tonnes more waste to landfill than residents do each year. Landfilled waste causes pollution and squanders valuable resources that should be reused. Additionally, lax rules allow businesses to get away with making products and using processes that drive a "take, use once, throw away" mentality; cheaper in the short run, but much more expensive for society over time.

The new law, by itself, won't be enough. To achieve a circular economy, government must also change the social and economic causes of Ontario's wasteful habits, and enforce tough standards for waste reduction, reuse and recycling. In a circular economy, resources are used over and over, not just once.

As long as it remains cheaper to buy new stuff and throw it away than to repair, reuse or recycle it, a waste-free Ontario will remain a pipe dream. It will take some adjustment. But research shows the huge economic and employment promise of a low-waste economy.

Beyond the Blue Box reviews what Ontario should learn from its past failures, and how to overcome long-standing economic barriers.

In the long run, what matters most is moving Ontario to a circular economy, which means government must play a leading role driving policy that will foster the self-sustaining markets required to make this a reality.



Ontario Mulls Banning All Organic Waste From Landfills

The province warns its landfills could run out of capacity within the next 20 years if no changes are made. The plan aims to create a "circular economy" where waste is considered a resource

From coffee grounds, to leftover fettuccine alfredo, to the slimy, brown head of lettuce forgotten at the back of your fridge, the Ontario government is aiming to keep all organic waste away from landfills.

It's an ambitious target for a province that generates nearly 12 million tonnes of waste a year—more than 850 kilograms per person—and only recycles about a quarter of that amount.

If improvements aren't made, the province's landfills could run out of capacity within the next 20 years, the government warns.

In 2004, the Liberal government promised to boost the rate of waste diversion—through recycling and composting programs for example—to 60 per cent in four years. But 13 years later, the rate hasn't changed. Now, the government has set its sights on an even more distant target of 100 per cent.

Hence the Strategy for a Waste-Free Ontario, which aims to create a "circular economy," where waste is considered a resource that can be recovered, reused and reintegrated.

One area of focus is organic waste, which decomposes in landfills producing gases, such as methane, that contribute to global warming. Ontarians generate 3.7 million tonnes of organic waste per year, and greenhouse gas emissions from the waste sector—mostly organics in landfill—account for six per cent of the province's total emissions.

The government's organics action plan, to be implemented next year, includes the possibility of a ban on sending organics to landfills.

More than half the food waste in the province is generated at home, but the residential sector has steadily improved how much of that is diverted from landfills, with a rate now just over 50 per cent. In contrast, only a quarter of the food waste produced by the industrial, commercial and institutional sectors is diverted.

Fundamental changes are required in how people think of and treat organic waste. Organics should be the next target on the waste frontier.

While nearly all households in the province have access to recycling programs, not all municipalities have organic waste programs. Most of the larger ones—covering around two-thirds of the population—have green bin programs, but not everyone is using them properly.

Municipalities with more than 50,000 people are required to have a leaf and yard waste program, but there is no such requirement yet for green bins.

Mandating collection of food and organic waste is another tool Ontario is considering, but smaller municipalities say that's not feasible.

As Ontario considers a disposal ban on organics, it is looking to the examples of Nova Scotia and Metro Vancouver, which already have them in place.

Nova Scotia banned organics from landfills two decades ago. Even with a disposal rate much lower than the Canadian average, about half of what's in the waste stream is still banned material.

The cost for the industrial, commercial and institutional sector to dispose of waste is \$118 per tonne to the U.S. and \$134 per tonne in Ontario, but \$205 per tonne to divert.

The Provision Coalition works with food and beverage manufacturers to integrate sustainability into their business model, aiming to save businesses money by preventing food waste in the first place.

Some manufacturers send product that won't sell or is mislabelled to food banks, which is where organizations such as Second Harvest come in.

The food rescue charity picks up the food and delivers it to social service agencies, to the tune of about 4.7 million kilograms this year. But they won't pick up anything less than 45 kilograms worth of food.

To ensure smaller food donors can participate in similar programs, Second Harvest is developing a web-based platform that would connect them to the closest agencies in need.

The Retail Council of Canada said grocery stores have a number of initiatives for trying to prevent food waste, including partnering with food banks, selling blemished fruit at a discount, and educating customers.

Along with having full producer responsibility for the management of packaging, as has been passed in the Waste-Free Ontario Act, the strategy also calls for implementing a framework to reduce the amount of food and organics going to landfill, and improving oversight and accountability in the waste management sector. Based on the latest consultations, we expect the Ministry of the Environment to announce the following plans with regards to organics in the coming weeks with a ban by 2022.

	Current Municipalities with curbside green bin programs	Southern: 50,000 pop and urban density greater than 800p/km2	Southern: 20,000 pop and urban density of greater than 600p/km2	Northern: 50,000 pop and urban density of greater than 800p/km2	All Others small, rural, Northern
Target	75% by 2023	75% by 2023	50% by 2023	50% by 2023	Best Effort
Curbside Collection	Yes	Yes	Preferred	Preferred	Not Required
Source Separation	Yes	Yes	Preferred	Preferred	Not Required
Alternative to preferred option	Alternatives can be used if it is demonstrated that the targets can be achieved efficiently and effectively				Diversion through home composting, Community composting, or local event day

The Impact Of Markets, Hurricanes And Trade Policy On The Solid Waste Industry.

Volume and price are the two key drivers in the waste business. After the Great Recession volumes started to improve in 2014, which increased operating costs and improved pricing. The last decade has experienced “anemic” gross domestic product (GDP) growth, and the Consumer Price Index (CPI), which had historically seen 4 percent per year growth, has only grown 2 percent per year for the last 15 years on average and only 1.6 percent per year since the Great Recession. The industry is seeing real headwinds with low GDP and low CPI. The impact of the housing market on the waste industry, is a “true barometer” of what is driving the industry, but in the current market, the situation has been a bit unpredictable.

No one has ever experienced what we are watching today in the garbage industry, the slow gradual recovery in the housing cycle and an underlying consumer segment that is actually confident. Millennials are starting to buy houses--they may be smaller houses, but they are getting into the market. The housing starts in the last year are generating commercial and construction waste and spurring commercial waste collection businesses.

Pricing for recycled commodities was steady through spring, but then China made its filing with the World Trade Organization and the U.S. linerboard industry cut itself short on supply. It ended up creating steep increases in July and August. Recently, prices per ton for old corrugated containers (OCC) were down \$80 dollars per ton and old newspaper (ONP) dropped \$40 per ton. Sorted office paper (SOP) seems to be holding up. On top of everything else, China is also not issuing import licenses to mills, making conditions even more challenging.

We have never seen this before, and we’re not sure what was going on behind the scenes in China to prompt these moves. This uncertainty whether China will start issuing licenses in November and what the implication of that will be. If it does issue licenses, it is not apparent how soon the market will correct.

If this is the new normal, then we are faced with a meaningful revenue hit. That goes for equipment investments as well. There is going to be a pause here and people are going to take a big deep breath and just wait and see how some of this plays out.

The U.S. has a \$350 billion trade deficit with China. There are gaps with trade with the E.U., Mexico and Canada. The North American Free Trade Agreement (NAFTA) sent middle-class jobs out of the U.S.. Renegotiating trade agreements would be significant.

Coming off of two major hurricanes--Irma and Harvey-- Harvey caused an enormous amount of property damage. People aren’t going to leave; they are going to fix it, and wallboard and carpet waste will be generated as people rebuild.

Florida and Hurricane Irma was a different sort of storm. Instead of a ton of building damage, the storm “knocked all the palm trees down. At the end of the day, Waste Management and Waste Connections will get a boom of storm debris.

The recycling model is improving but the collection side has not been corrected. The typical \$3 to \$4 add on a monthly rate for recycling is too low. It has to be \$6 to \$8.



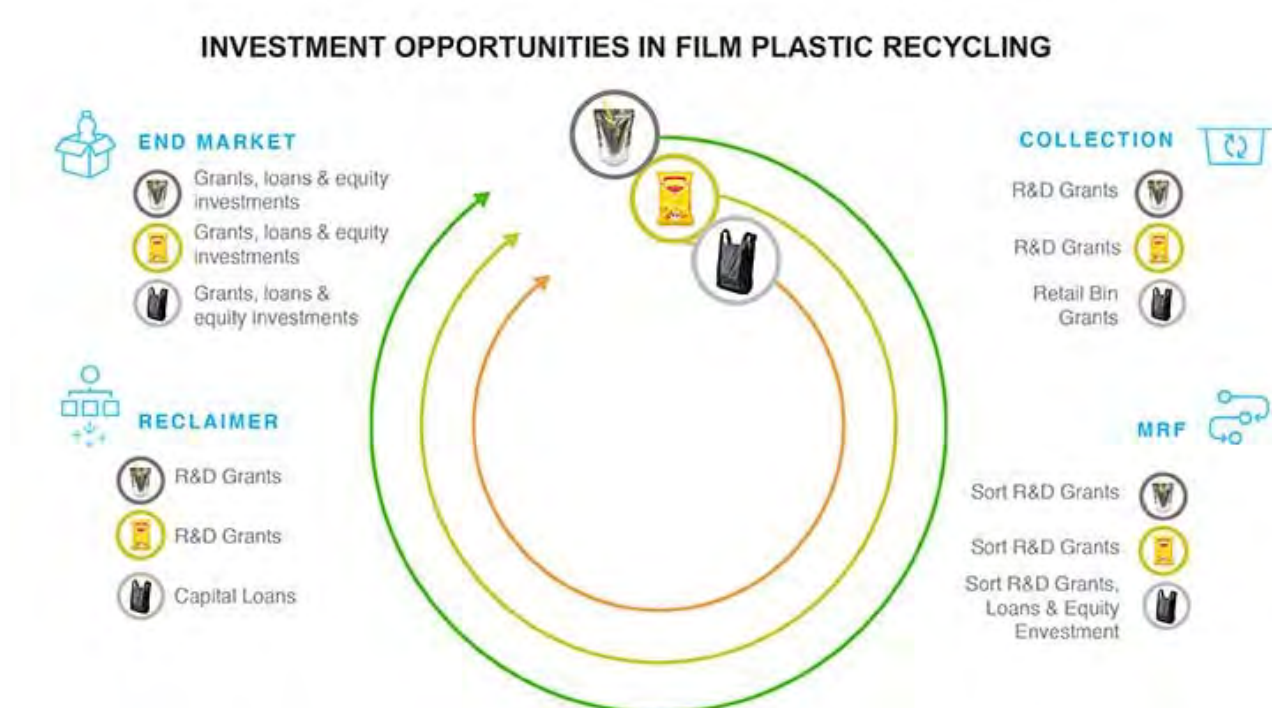
Closed Loop Foundation releases 'Recycling of Plastic Film Packaging' study

Report provides insights on how investors can advance recycling of film and flexible packaging.

The Closed Loop Foundation, which is the independent 501(c)(3) affiliate of Closed Loop Partners, has released a study that it says offers insights on how investors can advance film and flexible packaging recycling. The study, "Recycling of Plastic Film Packaging," was conducted with support from SC Johnson, Racine, Wisconsin.

Rob Kaplan of Closed Loop Foundation says, "Investors and supply chain leaders are looking for opportunities to catalyze recycling of flexible packaging, but there is a lack of real investable opportunities at the stage of commercialization. We identified a critical need to support the industry and investors by creating a roadmap for investing in flexible packaging."

The study characterizes the categories of flexible packaging and offers insights on challenges and trends to determine how investors can best affect this sector. Flexible packaging includes materials such as snack bags and pouches, which are growing in the market.



"Even though more film and flexible packaging are produced than plastic bottles, recycling of those products far lags that of bottles—it is important that we capitalize on emerging technologies and develop markets for this under-recovered stream of materials," says Tim Buwalda, senior consultant at Orlando, Florida-based RSE USA, strategic partner and author of the study.

According to the study, investors' key opportunity involves investing in end market development to increase the value of these materials.

"IntegriCo Composites, an investment of the Closed Loop Fund, is a great example of a United States-based manufacturer that is building the market by sourcing more multilaminate flexible packaging and LDPE (low-density polyethylene) films into the feedstock of its railroad ties," Kaplan says.

Additionally, emerging investment opportunities exist in the sorting and processing of flexible packaging, but philanthropic or research funding remains critical to test the most effective solutions

and motivate the industry to consider how to incorporate flexible packaging into a thriving recycling system, the Closed Loop Foundation says.

While retail collection remains a viable way to collect clean polyethylene film bags and wraps for recycling, it will struggle to reach scale, according to the study. Plus, recycling opportunities are needed for other flexible packaging materials. The study recognizes the crucial work of groups like Materials Recovery for the Future (MRFF), Dow Energy Bag and material recovery facility (MRF) equipment manufacturers that are testing ways to collect this material through the curbside residential recycling programs to ensure greater quantities of plastic film get recycled. “That is why this study was important—to identify where the investment community could make the most significant impact while avoiding duplication of efforts,” the Closed Loop Foundation says.

“Research such as this shines the light on the current industry and the struggle with getting more flexible film to the curb,” says Kelly M. Semrau, senior vice president of global corporate affairs, communication and sustainability, for SC Johnson. “SC Johnson is committed to finding a solution that brings Ziploc brand bags and other flexible films into the curbside recycling stream. While we know this is a long-term endeavor, there is a way to accomplish this goal.”



OTS Board Resigns

As of September 18, 2017, the OTS Board of Directors has submitted its resignation to the Resource Productivity and Recovery Authority (RPPRA) and the Minister of Environment and Climate Change (MoECC).

The Board communicated in a letter to RPPRA and Minister of the Environment and Climate Change that the actions, draft regulation and wind up direction from the MoECC and/or RPPRA have made it impossible for the Board to comply with and perform their duties as directors, despite repeated requests and submissions made by the Board to both parties. The Board felt its concerns and reasonable requests for amendment were not reflected in the regulation and wind-up direction from MoECC and/or RPPRA. In the Board's opinion, the wind-up process proposed for OTS is not in the best interests of OTS and its stakeholders, including its creditors and the public.

We have been assured by the Board that this decision is not reflective of its commitment to OTS and the current operation of the Program.

In the meantime, OTS continue to move forward with the development of the Used Tires Program wind-up plan as outlined by the MoECC directives, and this includes hosting consultations to gather input on various elements of the wind-up.

Their priorities continue to be the successful operation of the Used Tires Program, ensuring that 100% of Ontario's tires continue to be recycled into high value products and the development of a Wind-Up Plan for the Used Tires Program that will minimize potential disruptions of diversion services and any impacts on stakeholders, setting the stage for a seamless transition to the Resource Recovery and Circular Economy policy regime.



Ontario's Third Cap-And-Trade Auction Brings In \$526M

Ontario's third cap-and-trade auction has sold out of all allowances. The September auction follows two similarly successful efforts in March and June, all of which are aimed at lowering greenhouse gas emissions in the province.

The government puts caps on the amount of pollution companies in certain industries can emit, and if they exceed those limits they must buy allowances at auction or from other companies that come in under their limits.

The first auction in March brought in \$472 million and the June results show the second auction brought in about \$504 million. The government says the most recent auction brought in just shy of \$526 million, bringing the total for the program to roughly \$1.5 billion.

Revenues are being put toward green projects including retrofitting homes and putting fuel-efficient school buses on the road.

The government said the auction saw 25,296,367 current allowances sell at a settlement price of \$18.56 each, down slightly from the \$18.72 per allowance recorded at the June auction.

Sales of future vintage credits continued an upward trajectory established in the second auction.

In addition to current allowances, bidders could also purchase credits for the year 2020. The government sold a quarter of future allowances at the first auction and roughly half at the second, but said they sold out during the latest round of bidding.

The latest auction results put the province on track for the \$1.8 billion the Liberal government expects to come from the quarterly auctions in 2017. Earlier this year, the government revised its projections downward for subsequent years, saying it expects about \$1.4 billion annually, assuming the auctions sell an average of 80 per cent of allowances.

Since Jan. 1, cap and trade has added 4.3 cents per litre to the price of gasoline and about \$80 a year to natural gas home heating costs, in addition to indirect costs that will be passed onto consumers.



ISRI Board To Consider Amendment To Guidelines For Inbound Curbside Recyclables For Mrfs

Amendment would reclassify “any paper which has the potential to be contaminated with bodily fluid” as a prohibitive.

At its upcoming fall meeting, the board of directors for the Washington-based Institute of Scrap Recycling Industries (ISRI) will consider an amendment to ISRI’s scrap specifications that will reclassify “any paper which has the potential to be contaminated with bodily fluid” as a prohibitive, adding the words “and organic waste” to the end to better reflect how material recovery facilities (MRFs) characterize inbound paper products in the recycling stream.

The proposal originated in an effort by the recycling industry to emphasize with outside stakeholders that this material does not have a viable end market to be economically and environmentally sustainable.

The board may choose to adopt, amend or reject the recommendations of the divisions or table them pending further review. A similar motion to reclassify the specification for “clean, dry double-polycoat food packages” also will be considered at the meeting.

ISRI Proposed Specifications for Poly Vinyl Chloride (PVC) Plastic Recyclables

The Institute of Scrap Recycling Industries (ISRI) Board of Directors will consider the addition of new specifications for Rigid Poly Vinyl Chloride (PVC) Plastic Recyclables during its Fall Meeting on November 8. These specifications are intended to encompass more of the plastics recyclables that are actively trading in the scrap plastics marketplace.

The PVC specifications were approved by ISRI’s Plastics Division at the Spring Board & Committee Meetings in New Orleans on April 24, 2017. The new PVC Specifications are available for review.

In addition, ISRI’s Plastics Division will consider specifications for flexible PVC when it meets on November 7. If passed, the specifications will be open for public comment prior to and after the Winter Board Meeting in January 2018.

Vancouver Uses 2.6 Million Disposable Coffee Cups Every Week

While the abundance of coffee shops in Vancouver offers no shortage of choice for consumers, it also leaves an abundance of something much less appealing: Large amounts of disposable coffee cups that end up in the trash.

In fact, according to the latest findings as part of the city’s Single-Use Item Reduction Strategy plan, a whopping 2.6 million to-go coffee cups are thrown in the trash in Vancouver every week.

Despite their convenience, single use items cost Vancouver taxpayers about \$2.5 million a year to collect from public waste bins and to clean up as litter in the parks, streets and green spaces.

The consultation paper is intended to spark conversation on how the City of Vancouver and stakeholders can work together to develop a solution that reduces single-use items, supports convenient, affordable and accessible alternatives, and could be adopted by other communities.

Items to be included in the single-use item strategy include:

- Disposable beverage cups
- Plastic and paper shopping bags
- Take-out containers

Recycling Blend Textiles 'Without Any Quality Loss'

A four-year partnership between the Hong Kong Research Institute of Textiles and Apparel (HKRITA) and the non-profit H&M Foundation has found the means to recycle blend textiles into new fabrics and yarns 'without any quality loss'.

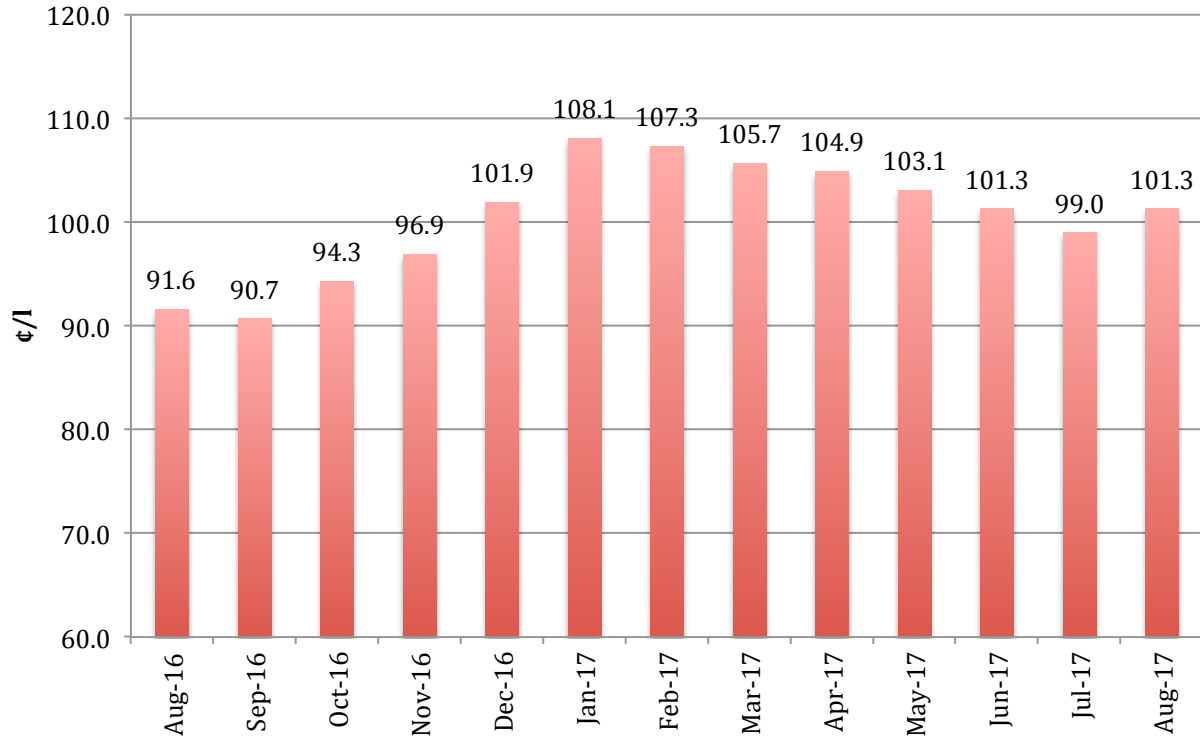


An innovative hydrothermal process uses only heat, water and less than 5% biodegradable green chemical to self-separate cotton and polyester blends. 'The recovered polyester material can be reused directly, without any quality loss,' the project partners stress. The technology will now be scaled up and made available to the global fashion industry to ensure this breakthrough has 'maximum impact'.

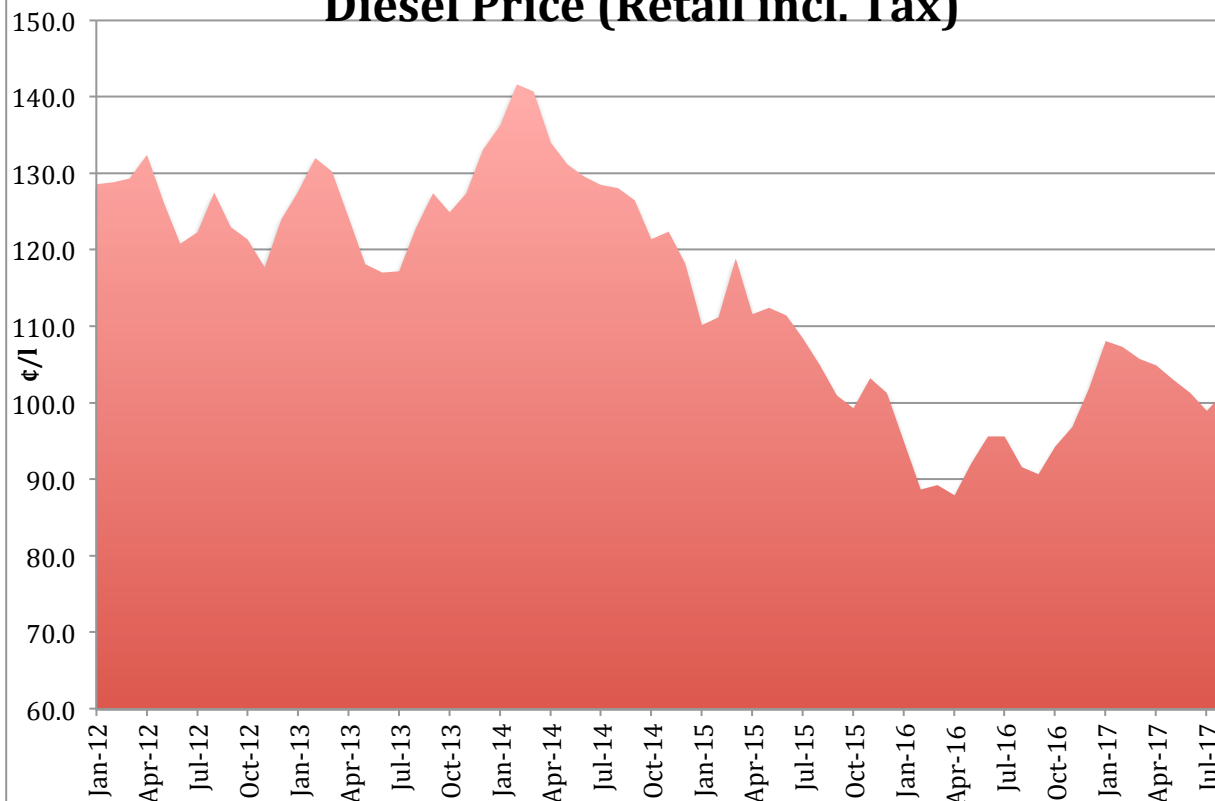
'For too long, the fashion industry has not been able to properly recycle its products since there's no commercially viable separation, sorting and recycling technology available for the most popular materials such as cotton and polyester blends,' observes Erik Bang, innovation lead at H&M Foundation. 'This very encouraging finding has the potential to change that. We are very excited to develop this technology and scale it beyond the laboratory, which will benefit the global environment, people and communities.'

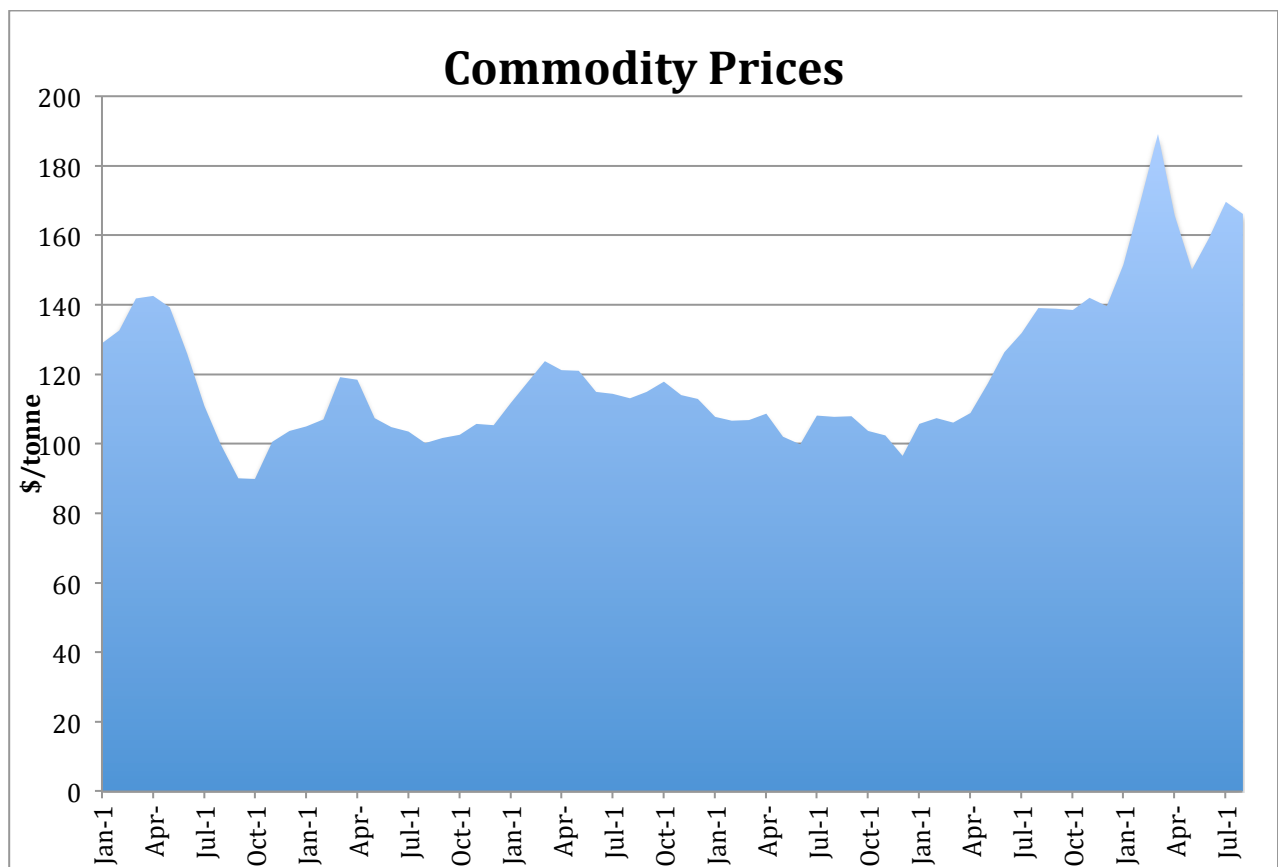
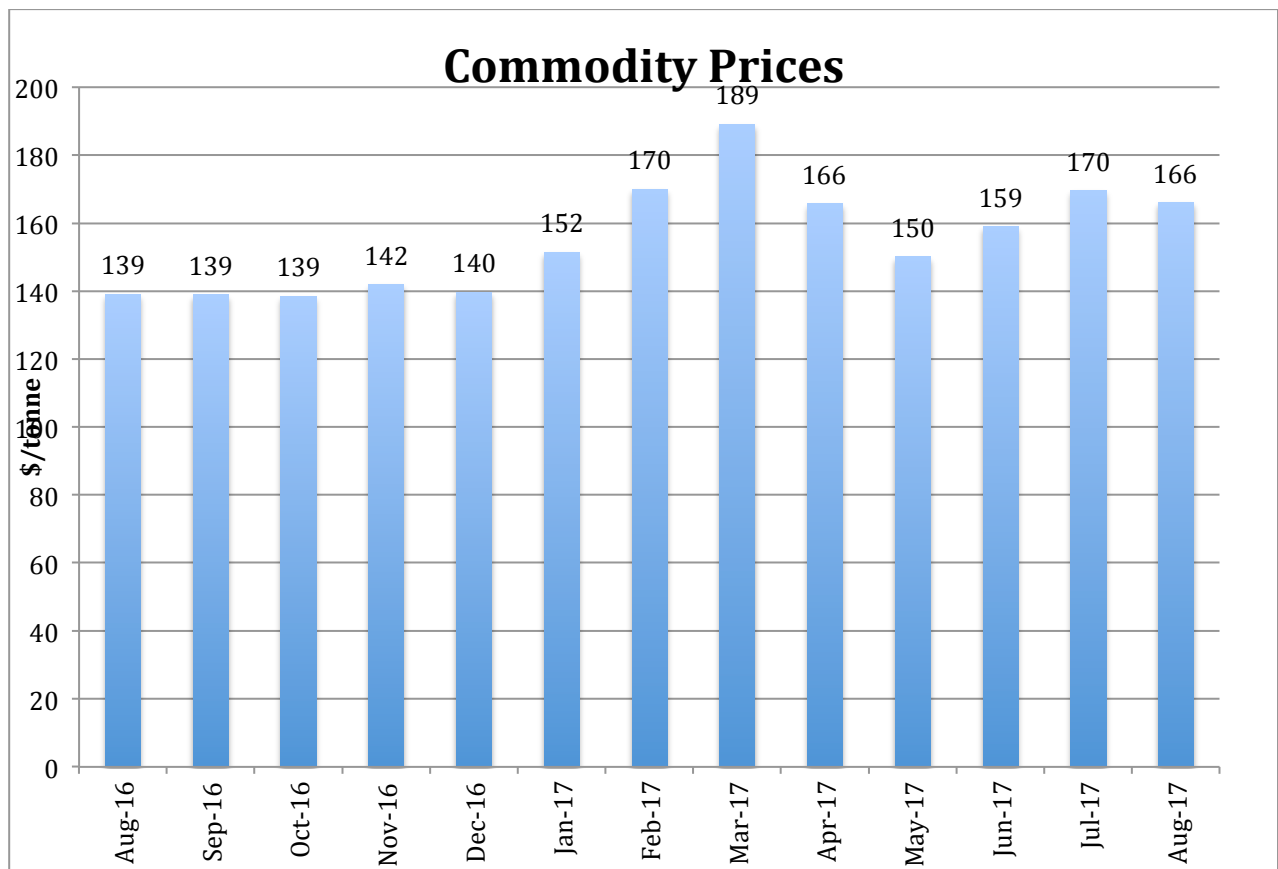
So far, nearly Euro 6 million has been invested in the collaboration - Euro 2.4 million of which was donated by H&M Foundation, which initiated the project in September last year. It is estimated that the total project investment will be around Euro 30 million across the four-year collaboration (2016-2020), 'making it one of the biggest and most comprehensive efforts ever for textile recycling'.

Diesel Price (Retail incl. Tax)



Diesel Price (Retail incl. Tax)







Minutes of a Regular Meeting of the St. Marys Public Library Board

Meeting Location: St. Marys Public Library

Meeting Date: July 24, 2017

Meeting Time: 3:30pm

Meeting Attendance:

Present: Chair C. Atlin, L. Hodgins, J. Mustard, B. Osborne, B. Tuer, M. Zurbrigg, T. Winter, A. Strathdee, R. Quinton

Staff Present: B. Kittmer, R. Webb

Regrets: B. Osborne

1. Call to order

Meeting was called to order at 3:33pm by Board Chair C. Atlin.

2. Approval of the agenda

Motion:

That the July 24, 2017 regular meeting of the St. Marys Public Library Board agenda be approved as presented.

Moved by: J. Mustard

Seconded by: M. Zurbrigg

Result: Carried

3. Declarations of pecuniary interest

None declared.

4. Welcome guests or delegations

None present.

5. Consent agenda

Motion:

That Consent Agenda items 5.1 to 5.4. inclusive be adopted by the Board.

Moved by: T. Winter

Seconded by: J. Mustard

Result: Carried

5.1. Minutes of the June 8, 2017 Regular Library Board meeting

Motion:

That the minutes of the June 8, 2017 Regular Library Board Meeting be approved.

5.2. Minutes of the June 29, 2017 Special Meeting of the Library Board

Motion:

That the minutes of the June 29, 2017 Special Meeting of the Library



Board be approved.

5.3. Library Statistics

Motion:

That the Library statistics report be approved.

5.4. Library Financial Report

Motion:

That the Library statistics report be approved.

6. Discussion items

6.1. Formal appointments- Library CEO

Motion that:

That the appointment of Brent Kittmer as Library Chief Executive Officer, Treasurer and Secretary be rescinded and that Matthew Corbett be appointed Chief Executive Officer, Treasurer and Secretary of the St. Marys Public Library.

Motion: B. Tuer

Seconded: J. Mustard

Result: Carried

7. Friends of the library report

Friends of the Library were present at the St. Marys Heritage Festival. They raised over \$300 in donations. Additionally, Friends of the Library were at the Canada Day outdoor Movie showing at Cadzow Park. The movie was sponsored by the Friends of the Library and the event was very successful.

8. Adjournment

Motion:

That the July 24, 2017 regular meeting of the St. Marys Library Board be adjourned at 3:39pm.

Moved by: R. Quinton

Seconded by: B. Tuer

Result: Carried



Minutes of a Regular Meeting of the St. Marys Public Library Board

Meeting Location: St. Marys Public Library

Meeting Date: September 7, 2017

Meeting Time: 6:30pm

Meeting Attendance:

Present: Chair C. Atlin, L. Hodgins, J. Mustard, B. Osborne, B. Tuer, M. Zurbrigg, T. Winter, A. Strathdee,

R. Quinton

Staff Present: CEO, M. Corbett, Library Services Coordinator, R. Webb

Regrets:

1. Call to order

Meeting was called to order at 6:30pm by Board Chair C. Atlin.

2. Approval of the agenda

Motion:

That the September 7, 2017 regular meeting of the St. Marys Public Library Board agenda be approved as presented.

Moved by: R. Quinton

Seconded by: B. Tuer

Result: Carried

3. Declarations of pecuniary interest

None declared.

4. Welcome guests or delegations

None present.

5. Consent agenda

Motion:

That Consent Agenda items 5.1 to 5.4. inclusive be adopted by the Board.

Moved by: J. Mustard

Seconded by: L. Hodgins

Result: Carried

5.1. Minutes of the July 24, 2017 Regular Library Board meeting

Motion:

That the minutes of the July 24, 2017 Regular Library Board Meeting be approved.

5.2. CEO Report

Motion:



The CEO Report be received.

5.3. Library Statistics

Motion:

That the Library statistics report be approved.

5.4. Financial Report

Motion:

That the Library Financial report be approved.

6. Discussion items

6.1. Financial Matters

6.1.1 Budget

The budget as presented in the meeting included a 3.46% increase. Highlights of the budget discussion included a staffing increase on a contract basis for the summer months.

Motion:

That the budget as presented to the Board on September 7th, 2017 go forward to Corporation of the Town of St Marys for Budget deliberations.

Moved by: R. Quinton

Seconded by: J. Mustard

Result: Carried

6.1.2 Reserve account

Motion that

The Library continue to maintain a separate trust account for the funds that have been donated to the Library for the benefit of St. Marys Public Library.

Moved by: B. Tuer

Seconded by: L. Hodgins

Result: Carried

Direction

That CEO M. Corbett continue to work on a Trust Policy and work with the Town Treasurer in doing so.



6.2. Going forward with the Space and Service Needs Study

The members of the Board concluded that there will be a separate meeting held in the month of January specifically to address going forward with the Space and Service Needs Study.

Motion

That the CEO be authorized to approach the Corporation of the Town of St. Marys to ask for the funds to address capital projects including the carpet, painting, drainage, windows.

Moved by: B. Tuer

Seconded by: J. Mustard

Result: Carried

6.3. Statutory Holiday hours cost projection

The Board members reviewed the Statutory Holiday hours cost projections that were received in the Board Package.

Motion

That the agenda be amended to add Holiday Closures to the agenda as item 6.4.

Moved by: J. Mustard

Seconded by: B. Tuer

Result: Carried

6.4. Holiday Closures

Motion

That the holiday closures be approved as presented to the Board.

Moved by: R. Quinton

Seconded by: L. Hodgins

Result: Carried

7. Friends of the Library report

Board member J. Mustard reported that the Friends of the Library will host their Fall Book sale on November 11, 12, 13, 14. Additionally, they have sent out Newcomer Program Sponsor renewal letters. They will once again partner with Community Players on a dinner package. The Library was fortunate to receive 5 new iPads from the Friends of the Library to be used in programming and digital learning.



8. Date of next meeting

The date of the next Regular Meeting of the St. Marys Public Library Board will be October 5th, 2017.

9. Adjournment

Motion:

That the September 7, 2017 regular meeting of the St. Marys Library Board be adjourned.

Moved by: J. Mustard

Result: Carried



Municipal Liaison Committee

Regular Meeting Minutes

Thursday, September 21, 2017 – 1:30 p.m.

City Hall Annex (Avon Room), 82 Erie Street, Stratford ON

MINUTES

Where appropriate, motions contained in the Municipal Liaison Committee Minutes are considered recommendations to the affected municipalities.

Committee Members Present:

Mayor Dan Mathieson, City of Stratford - Chair
Councillor Tom Clifford, City of Stratford
Councillor Bonnie Henderson, City of Stratford
Warden Mert Schneider, County of Perth
Councillor Robert Wilhelm, County of Perth
Councillor Helen Dowd, County of Perth
Councillor Tony Winter, Town of St. Marys
Mayor Al Strathdee, Town of St. Marys

Staff Present:

Renato Pullia, CAO – County of Perth
Betty Jo Belton, Archivist – County of Perth
Linda Becker, Provincial Offences Coordinator, County of Perth
Brent Kittmer, CAO/Clerk – Town of St. Marys
Linda Rockwood, Director of Paramedic Services, County of Perth
Rob Horne, CAO, City of Stratford
Carole Desmeules, Director of Social Services, City of Stratford
Casey Riehl, Recording Secretary – City of Stratford

1.0 CALL TO ORDER

The regular meeting of the Municipal Liaison Committee with quorum present was called to order by Committee Chair, Mayor Dan Mathieson at 1:30 p.m.

- 2.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
None declared.

3.0 CONFIRMATION OF THE AGENDA

Motion by Councillor Winter, seconded by Councillor Wilhelm
THAT the Committee Agenda for September 21, 2017 be approved; Carried

4.0 ADOPTION OF THE PREVIOUS MINUTES – May 18, 2017

Motion by Mayor Strathdee, seconded by Councillor Dowd
THAT the Municipal Liaison Committee minutes dated May 18, 2017
be adopted as printed; Carried

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

None.

6.0 SOCIAL SERVICES – 2nd Quarter Report dated September 21, 2017

Carole Desmeules, Director of Social Services reviewed the report and was available for questions.

Motion by Councillor Clifford, seconded by Councillor Henderson
THAT the Social Services update dated September 21, 2017 be accepted
as circulated; Carried

7.0 STRATFORD PERTH ARCHIVES – 2nd Quarter Report dated August 3, 2017

Betty Jo Belton – Archivist, County of Perth, reviewed the report and was available for questions. Ms. Belton congratulated the City of Stratford on their recent Communities in Bloom success.

Motion by Warden Schneider, seconded by Councillor Wilhelm
THAT the Stratford Perth Archives update dated August 3, 2017 be
accepted as circulated; Carried

8.0 PROVINCIAL OFFENCES ADMINISTRATION – 2nd Quarter Report dated August 3, 2017

Linda Becker – Provincial Offences Coordinator, County of Perth, reviewed the report and was available for questions.

**Motion by Councillor Wilhelm, seconded by Warden Schneider
THAT the Provincial Offences Administration report dated August 3,
2017 be accepted as circulated;**

Carried

9.0 EMERGENCY MEDICAL SERVICES – 2nd Quarter Report dated August 3, 2017

Linda Rockwood, Director of Paramedic Services – County of Perth, reviewed the report and was available for questions.

**Motion by Mayor Strathdee, seconded by Councillor Dowd
THAT the Emergency Medical Services update dated August 3, 2017
be accepted as circulated;**

Carried

**10.0 QUARTERLY MEETINGS – Proposed Change to 3rd Thursday in March, June,
September and December each year.**

Committee members did not have an issue with the proposed new schedule. The next meeting of the MLC Committee will be the budget meeting in December.

11.0 NEW BUSINESS:

(a) Signed Agreements – Warden Schneider

Warden Schneider inquired if the CAO's were close to being ready to have the agreements signed. Rob Horne reported that the legal counsels are working diligently to get them completed. Warden Schneider is concerned it is taking lawyers so long. Mayor Mathieson stated he hears his concerns, but the lawyers are all looking out for the best interests of all parties concerned. Renato Pullia explained that there are continuing conversations regarding negotiations that County Council has now approved regarding the agreements being discussed, which will put the County in a position to bring some finality in the next week or so. Brent Kittmer stated that the CAO's agreed on a critical path to work towards having the agreements signed by the agreed upon date of September 29, 2017. Councillor Tony Winter stated that it is important that all three parties sign the agreements at the same time.

(b) Accessibility at the Perth County Courthouse – Councillor Henderson

Councillor Henderson has been contacted by a citizen who had difficulty trying to use the elevator at the courthouse as well as trying to get through the courtroom. There was not a clear path to get through and chairs needed to be moved out of the way. Linda Becker stated that the courthouse is accessible. You do require assistance to use the elevator. There is a procedure to follow for people to pass through the courtroom during a hearing. A staff member will hold up an accessibility sign and a court security officer will escort you through. Mayor Mathieson suggested that Councillor Henderson refer people directly to the

County, who is responsible for the building, and they can discuss and clearly explain how they can best assist them. Ms. Becker will also review accessibility with Julia Opie, Accessibility Co-ordinator.

12.0 NEXT MEETING DATE: December 21, 2017 at 1:30 p.m., County of Perth

13.0 ADJOURNMENT

**Motion by Councillor Clifford, seconded by Councillor Wilhelm
THAT the meeting adjourn.**

Carried

Time: 1:46 p.m.

1

PERTH DISTRICT HEALTH UNIT BOARD

Multipurpose Rooms – Health Unit

October 18, 2017

9:30 am

A G E N D A

1. **Approval of the Agenda.**
2. **Pecuniary Interest.**
3. **Adopt the minutes from meeting dated September 20, 2017 – *attached***
4. **Closed Meeting** – labour relations and legal matters.
5. **Business Arising.**
 - a. Amalgamation Steering Group Update
6. **New Business**
 - a. Report of the Finance & Personnel Committee dated October 18, 2017
 - b. Provincial Representative
 - c. Board Luncheon
 - d. United Way Campaign
 - e. Staff Report – The Food Environment in Recreation Settings – *attached*
 - f. Staff Report – Expert Panel *(to follow)*
 - g. Board Policy 4-10 Staffing of Health Unit – *attached*
 - h. Board Policy 4-50 Personnel Files – *attached*
 - i. Perth 2017 Indicator Summary Table – *attached*
7. **Business Administrator Report** – Julie Pauli
 - a. Account Transactions – September 2017 – *attached*
 - b. Financial Report – September 30, 2017 – *attached*
 - c. Comparison of Mileage Rates – *attached*
 - d. Forms – Conflict of Interest and Declaration of Confidentiality
8. **MOH Report** – Dr. Miriam Klassen – *attached*
9. **Correspondence**
 - a. Peterborough re Legalization of Cannabis – *attached*
 - b. Middlesex-London re Fluoride Varnish Programs for Children at Risk for Dental Caries – *attached*
 - c. OSHA Report on Access to Public Dental Programs – *attached*
 - d. alPHA re 2017 Fall Symposium – *attached*
 - e. Health System Integration – *attached*
10. **Date of next meetings** – Wednesday, November 15, 2017
– Finance & Personnel Committee
11. **Adjournment.**
12. **Public Announcements.**
13. **Education Session** – *Baby Friendly Initiative (BFI) Training* – presented by Glenda Blair, Public Health Nurse.



PERTH DISTRICT HEALTH UNIT
REPORT OF THE MEDICAL OFFICER OF HEALTH

Agenda Item 8

October 18, 2017

1. **ADVOCATE FOR PUBLIC HEALTH**

- Increase the profile of PDHU in targeted ways
- Continue to strengthen relationships with partners/stakeholders

On September 29, the MOH attended an Association of Local Public Health Agencies (aLPHA) Board of Directors meeting in Toronto; much of the time was devoted to preparing a response to the *Expert Panel Report* for submission to the Ministry of Health and Long-Term Care.

The health unit partnered with local fire departments for Fire Prevention Week (October 8-14) to promote the importance of smoke-free homes in order to prevent house fires and protect individuals from second-hand smoke as well as to encourage property owners and landlords to implement smoke-free policies.

The health unit is partnering with the Stratford-Perth Humane Society to offer low-cost rabies and microchip clinics at the Humane Society on two dates in October. The health unit is assisting with promotion of the event. To promote the low-cost rabies and microchip clinics, the social determinants of health were considered in terms of where to post and distribute information to reach residents in a lower socioeconomic group (i.e. social services office, low-income housing areas, etc.).

2. **PREPARE FOR POSSIBLE HEALTH SYSTEM CHANGES**

- Support all staff through transition
- Maintain a healthy and resilient workforce
- Ensure effective internal and external communications
- Use evidence-informed decision making

The MOH attended the inaugural meeting of the Huron Perth Sub-Region Integration Table (SRIT) on October 5. The members reviewed the Mission, Vision and Terms of Reference for this new table. It is anticipated that this work will advance the goals of *Patients First*.

Thirty staff (66 attendees) from PDHU attended the annual *Tri-County Knowledge Transfer and Exchange* day, co-hosted by PDHU, Huron County Health Unit and Oxford County Public Health. There was a wide range of topics such as *Community Development Project in Low Income Community* and *Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Peoples' Experiences in Oxford County*. Dr. Gail McVey from University Health Network was a guest speaker who presented the findings from the *FUEL Plus: Piloting the Feasibility and Preliminary Efficacy of a Mental Health Promotion Program for High School Students* research project; which is a pilot project that originated from work done at PDHU and which received funding from the United Way.

To celebrate Canada's 150th birthday, So-Fun and LIFE Committees brought together staff on Friday September 22, 2017 where they enjoyed making their own sandwiches and a greek yogurt dessert! Various activities included a Canadian bingo/scavenger hunt and a dress-up competition that included the following categories: Canadian spirit wear, stereotypical Canadian, and famous/iconic/legendary Canadian. There was a high level of participation and laughter!

3. **CONTINUE TO STRENGTHEN FOCUS ON SOCIAL DETERMINANTS OF HEALTH AND HEALTH EQUITY**

- Build internal capacity and awareness
- Be local champions

4. OTHER

PDHU hosted its first Breastfeeding Peer Volunteer Training workshop in September. The event was organized by the Kids First Perth Breastfeeding Group and involved nine mothers who are passionate about breastfeeding and eager to support other mothers who are breastfeeding.

2

On October 4th, PDHU hosted the annual Breastfeeding Current Research and Updates Day with with Kathy Venter, Baby Friendly Initiative Assessor and Trainer for the *Breastfeeding Committee of Canada*. Thirty-eight health care professionals attended the full day workshop.

The THINK team is scheduled to meet with MP John Nater on Wednesday, October 11th to discuss plain and standardized packaging for tobacco products and the importance of Bill S-5, *An Act to amend the Tobacco Act and the Non-Smokers' Health Act and to make consequential amendments to other Acts*.

5. STAFFING UPDATES

- a temporary full-time Public Health Nurse started September 28, 2017
- a casual Public Health Nurse started October 16, 2017

Respectfully submitted by
Dr. Miriam Klassen
Medical Officer of Health



MINUTES
Police Services Board

October 18, 2017
9:00am
Council Chambers, Town Hall

Board Members Present: Councillor Don Van Galen, Chair
Fred Stam
Henry de Young
Peter McAsh

Board Member Regrets: Mayor Al Strathdee

OPP Present: Inspector Rob Scott
Staff Sergeant Stephane Pilon
Sergeant Scott Lobb

Staff Present: Brent Kittmer, Board Secretary

1. CALL TO ORDER

Chair Van Galen called the meeting to order at 9:00am.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. ADDITIONS TO THE AGENDA

The agenda was accepted as presented.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

4.1 September 20, 2017 Police Services Board Meeting

Moved By Fred Stam

Seconded By Peter McAsh

THAT the minutes of the September 20, 2017 Police Services Board meeting be approved and signed by the Chair and Secretary.

CARRIED

5. BUSINESS ARISING FROM MINUTES

None.

6. DELEGATIONS

None.

7. REPORTS

7.1 OPP Monthly Report (September 2017)

R. Scott reviewed the September 2017 OPP monthly report and Statistics.

S. Pilon reported on the OPP's new initiative to carry naloxone to treat opioid exposure in officers, and to treat individuals suffering from opioid consumption. The OPP is trained to administer naloxone as permitted under the *Good Samaritans Act*.

Moved By Henry deYoung

Seconded By Peter McAsh

THAT the September 2017 OPP Monthly Report be received for information.

CARRIED

7.2 OPP False Alarm Report (September 2017)

Moved By Fred Stam

Seconded By Henry deYoung

THAT the September 2017 False Alarm report be received for information.

CARRIED

8. CORRESPONDENCE

8.1 Ministry of Community Safety and Correctional Services re: OPP Billing Model Change

R. Scott explained the changes in the OPP Billing model for the Board.

Moved By Fred Stam

Seconded By Peter McAsh

THAT the correspondence received from the Ministry of Community Safety and Correctional services regarding a change to the OPP billing model be received.

CARRIED

8.2 D. Mathieson, Chair, Stratford Police Services Board re: Resignation of Chief Mike Bellai

B. Kittmer provided an update to the Board of the meeting held with the Stratford Police Services Board Chair on October 6, 2017.

Moved By Fred Stam

Seconded By Henry deYoung

THAT the correspondence received from Mr. Dan Mathieson, Chair of the Stratford Police Services Board, regarding the resignation of Chief Mike Bellai be received.

CARRIED

9. OTHER BUSINESS

None.

10. UPCOMING MEETINGS

Chair Van Galen announced the upcoming meetings as presented on the agenda.

11. ADJOURNMENT

Moved By Henry deYoung

Seconded By Fred Stam

THAT the October 18, 2017 meeting of the Police Services Board be adjourned at 9:30am.

CARRIED

Chair Don Van Galen

Brent Kittmer, CAO / Clerk, Board Secretary

SPRUCE LODGE
Board of Management Meeting
September 20th, 2017

Present: *Peter Bolland, David Schlitt, and Jennifer Facey*
Councillors: *Jim Aitcheson, Rhonda Ehgoetz, Frank Mark, Carey Pope, Kathy Vassilakos*
Regrets: *Councillor Van Galen*
Guests:

Co-Chairperson Councillor Mark brought the meeting to order.

Moved by Councillor Aitcheson
Seconded by Councillor Ehgoetz

That the agenda for September 20th, 2017 be approved as presented.
CARRIED

➤ Declaration of pecuniary interest.

Moved by Councillor Vassilakos
Seconded by Councillor Aitcheson

That the minutes of June 21st, 2017 be approved as presented.
CARRIED

Business Arising: *None noted.*

New Business:

Ratification of Accounts:

Moved by Councillor Vassilakos
Seconded by Councillor Pope

That the June through August 2017 accounts in the amount of \$794,365.16 be ratified.
CARRIED

Financial Report:

The Business Manager presented the Spruce Lodge Revenue & Expenses for the 7 months ended July 31, 2017 for review.

Moved by Councillor Pope
Seconded by Councillor Aitcheson

**To accept the Spruce Lodge financial report for the period ending
July 31, 2017 as presented.**
CARRIED

Administrator's Report:

Moved by Councillor Vassilakos
Seconded by Councillor Aitcheson

To enter closed session at 5:41 p.m. to discuss matters related to collective bargaining.
CARRIED

SPRUCE LODGE - Continued
Board of Management Meeting
September 20th, 2017

Moved by Councillor Aitcheson
Seconded by Councillor Vassilakos

To enter open session at 5:44 p.m.
CARRIED

Moved by Councillor Ehgoetz
Seconded by Councillor Vassilakos

To enter closed session at 5:44 p.m. to discuss matters related to identifiable individuals.
CARRIED

Moved by Councillor Aitcheson
Seconded by Councillor Pope

To enter open session at 5:53 p.m.
CARRIED

Human Resources:

Spruce Lodge is in a reasonable position regarding staffing. All permanent lines are filled in Nursing. Four (4) temporary lines for maternity leaves will be filled by casual staff.

Karen Goforth has been hired as the new Volunteer Co-ordinator.

Risk Management:

There is one pending insurance claim for burst sewer line. A leak occurred and lasted a few days. A restoration company had to perform the clean up at a cost of approximately \$25,000.

Ministry of Health RQI Inspection:

The Ministry of Health RQI inspection has taken place. The RQI inspection is a risk based process where high risk homes are inspected with a comprehensive inspection every year and low risk every three (3) years. Note that low risk inspections occur annually. The inspection lasted two (2) weeks with four (4) inspectors. The inspection went well. We will have recommendations but no orders. All windows had to be adjusted so they had no greater opening than 15 cm. A complete report will follow.

Partnership Agreement:

The Administrator has had dialogue with a lawyer for a new partnership agreement. The admission process has been removed, and the board dictating the budget has been added. Cost sharing of the municipalities is explained with a defined term of seven (7) years, and a three (3) year notice period to opt out.

CARF Accreditation:

CARF Accreditation will take place October 16th, and 17th, 2017.

SPRUCE LODGE - Continued

Board of Management Meeting

September 20th, 2017

Energy Audit:

The Administrator presented a letter from Walterfedy Architecture suggesting a proposed electricity audit at a cost of \$9000 plus applicable taxes with a 50% rebate from the utility in audit incentive funding.

Moved by Councillor Vassilakos
Seconded by Councillor Aitcheson

To proceed with the Walterfedy energy audit at a cost of \$9,000 plus applicable taxes with a 50% rebate.

CARRIED

Community Support Services (CSS):

The Administrator presented the CSS, Huron Perth Central Intake and Shared Client Record Management information item for discussion. The CSS agencies have been meeting to develop improved services. It was determined that there was a need to come up with a One Number Access and Shared Client Record. The lead agency ONE Care has made several changes to the Data Sharing agreement and the Network Services Agreement which require them to be signed back.

Moved by Councillor Aitcheson
Seconded by Councillor Vassilakos

To authorize the signing of both the Data Sharing agreement and the Network Services agreement with the lead agency ONE Care.

CARRIED

Closing of Hillside:

The June meeting was well attended. The next meeting is scheduled for October 4, 2017 from 6:00 p.m. to 7:30 p.m. at the Sebringville Community Centre. Staff and residents have been encouraged to attend to show support.

HPNHSS:

The next HPNHSS has been schedule for October 16, 2017 at Knollcrest.

Mileage Review:

The Administrator presented a mileage review decision item for consideration. Going forward mileage rates will be brought up for discussion in October for implementation in November each year:

Moved by Councillor Aitcheson
Seconded by Councillor Vassilakos

To accept the recommendation to adjust the mileage rate to \$0.51/km in keeping with the average of the two tiered CRA mileage rates..

CARRIED

SPRUCE LODGE - Continued

Board of Management Meeting

September 20th, 2017

Moved by Councillor Ehgoetz

Seconded by Councillor Pope

That the Administrator's report be accepted as presented.

CARRIED

Other Business:

Dress Down Days:

☺ *For June 2017, the lucky charitable receipt winner is... **Sandy Bastien!***

☺ *For July 2017, the lucky charitable receipt winner is...**Sara Leathley!***

☺ *For August 2017, the lucky charitable receipt winner is...**Lauren Moore!***

Moved by Councillor Vassilakos

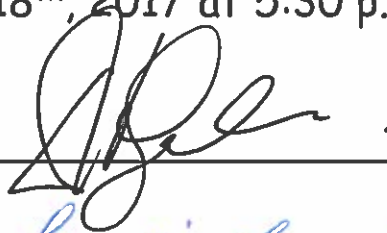
That the meeting be adjourned.

CARRIED

Date & Time of Next Meeting:

Wednesday, October 18th, 2017 at 5:30 p.m.

Councillor Van Galen
Chairperson



Jennifer Facey
Secretary



Date

Oct 18/17

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, SEPTEMBER 26, 2017

Members Present:	A.Hopkins	S.McCall-Hanlon
	T.Birtch	H.McDermid
	M.Blackie	A.Murray
	M.Blosh	M.Ryan
	R.Chowen	J.Salter
	S.Levin	G.Way
	N.Manning	B. Petrie

Regrets:	T.Jackson	G.Inglis
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Solicitor:	G.Inglis
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Staff:	C.Harrington	C.Tasker
	J.Howley	M.Viglianti
	B.Mackie	I.Wilcox
	A.Shivas	K.Wilkie

1. Meet at Harrington CA for a tour of the Harrington Mill

Members of the Harrington and Area Community Association gave the Board of Directors a tour of the Harrington Grist Mill.

2. Drive to Wildwood Conservation Areas

3. Approval of Agenda

M.Blackie called the meeting to order at 9:25am on September 26, 2017. In respect to the visitors from the Harrington community, the Chair suggested the Harrington and Embro EA update be moved to after the approval of the minutes.

T.Birtch moved – R.Chowen seconded:-

“RESOLVED that the item 10(c) Update on Harrington and Embro EAs be moved between item 6 and 7 on the agenda.”

CARRIED.

B.Petrie moved – S.McCall-Hanlon seconded:-

“RESOLVED that the UTRCA Board of Directors approve the agenda as amended.”

CARRIED.

4. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

5. Confirmation of Payment as Required Through Statutory Obligations

The Chair inquired whether the Authority had met its statutory obligations in the payment of the Accounts Payable. The members were advised the Authority has met its statutory obligations.

6. Minutes of the Previous Meeting
August 22, 2017

S.McCall-Hanlon moved – S.Levin seconded:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated August 22, 2017 as posted on the Members’ web-site.”

CARRIED.

10. c) Harrington Update

C. Tasker presented his report dated September 25th, 2017. At this time Staff are not at a stage to bring any recommendations forward but are currently working on a revised process. The active links in the report will be provided to the Board and all are encouraged to read the documents and form their own opinions.

Conservation Ontario was consulted and stated that the Community Liaison Committee (CLC) was not mandatory, but UTRCA Staff are still working on this matter. While the CLC was not created, staff believe the intent of the CLC has been met by other measures, but are open to options.

C.Tasker gave credit to the Harrington and Area Community Association (HACA) for getting the Community involved and out to the public meetings.

A questions was raised as to how Embro could be integrated into this as there are advantages and disadvantages to using one CLC group for both areas. The purpose of the CLC is to represent all views; Municipal, Environmental, Local, First Nations, etc.

Based on communication with the Province, a Cultural Heritage Evaluation Report (CHER) should have been completed.

The next step for Staff is to re-activate the steering committee to meet and discuss next steps, which will happen before Staff come to the Board with recommendations. The Steering Committee will consist of I.Wilcox, C.Tasker, M.Ryan, and one other representative from Zorra. In October Staff will present the steps forward to the Board.

C.Tasker presented the position statements provided by the Harrington and Area Community Association attached to the report dated September 25th, 2017.

Concerns were raised around the reasons behind creating a CLC and that one should be created only if it would add new information and value to the process. C.Tasker responded that this will be the discussion the Steering Committee will be having. Concerns were also raised around impacts the extended timeline of this project would have on the need for a Dam Safety Evaluation. C.Tasker responded that depending on how long this process takes, interim measures may need to be taken.

The Board asked for an analysis from staff on how these two items got missed, what corrective action is being taken so it doesn't happen again, and how to move forward. I.Wilcox commended HACA for being very respectful when presenting their concerns to Zorra council.

It was noted that it will be important for the members of the CLC to know exactly what their role is in the process.

M.Ryan gave an example of important information that would have been known by all parties had there been a CLC in place, indicating that there could be other information that was missed due to the lack of a CLC.

M.Ryan moved – B.Petrie seconded:-

“RESOLVED that the Board of Directors receive the appended reports as presented.”

CARRIED.

7. Business Arising from the Minutes

- (a) UTRCA Minimum Wage Concerns Letter
(Letter attached)

The letter was too late for first round comments. It will be transferred to a holding file and will be considered if they accept comments after Second Reading. Given the time constraints there was no time to consult other Conservation Authorities or Conservation Ontario.

G.Way moved – seconded N.Manning:-

“RESOLVED that the Board of Directors accept the letter as presented.”

CARRIED.

8. Business for Approval

- (a) Request for Use of Capital Maintenance Reserve
(Report attached)

J.Howley presented her report and added that the only item not considered in the price listed for the culvert replacement is the paving.

S.McCall-Hanlon recommended an organization called SWIFT in regards to the proposed fiber optic cable installation. She will pass on their information to staff. Quadro was the only company to provide a quote as they are the only company that services this area.

The Board raised concerns about using Capital Maintenance reserve money for capital projects. It was suggested that this issue be brought before the Finance Committee. Staff agreed with the Board that Asset Management Plans are something that are needed for all areas of our business where currently there is only one in place for Flood Control. There are some Asset Management Plans in progress but they will not be complete in time for the 2018 Draft Budget. It was clarified that the shed and road projects were both included in the revised budget, only the internet project is new.

S.Levin moved – N.Manning seconded:-

“RESOLVED that the Board of Directors approve the recommendations as presented in the report.”

CARRIED.

- (b) Water Control Structure Consultant Selection
(Report attached)

Based on questions from the Board, staff explained that this project is being done in-house and not by a consultant because of the expertise of staff in this particular area. UTRCA staff routinely design and implement projects like the one outlined in the report.

J.Salter moved – M.Blosh seconded:-

“RESOLVED that the Board of Directors
approve the recommendations as presented in the report.”

CARRIED.

9. Closed Session – In Camera

There being a property matter to discuss,

H.McDermid moved – G.Way seconded:-

“RESOLVED that the Board of Directors adjourn to
Closed Session – In Camera.”

CARRIED.

Progress Reported

(a) Legal Matter Relating to the Fanshawe Cottages
(Report attached)

Legal matters relating to the Fanshawe Cottages were discussed.

B.Petrie moved – N.Manning seconded:-

“RESOLVED that the Board of Directors approve the
recommendation as presented in the Closed Session report.”

CARRIED.

(b) Property Matter Relating to Glengowan
(Report attached)

Property matters relating to Glegowan were discussed.

S.Levin moved – B.Petrie seconded:-

“RESOLVED that the Board of Directors approve the
recommendation for the disposition of 0.94 acres as

detailed in the Closed Session report.”

CARRIED.

M.Ryan moved – A.Hopkins seconded:-

“RESOLVED that the Board of Directors approve the recommendation for the disposition of 0.97 acres as detailed in the Closed Session report.”

CARRIED.

N.Manning moved – S.McCall-Hanlon seconded:-

“RESOLVED that the Board of Directors approve the recommendation for the disposition of 120.22 acres as detailed in the Closed Session report.”

CARRIED.

10. Business for Information

(a) Administration and Enforcement – Section 28
(Report attached)

S.Levin moved – A.Hopkins seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(b) Source Protection Update
(Report attached)

J.Allain gave an outline of her report. The flyer and other information have been shared with the Municipalities where the UTRCA is not the provider of risk management services.

M.Ryan moved – M.Blosh seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

(d) 2018 Municipal Budget Workshop
(Report attached)

S.Levin moved – S.McCall-Hanlon seconded:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

In the past the UTRCA has hosted budget workshops later in the budget process, but due to poor attendance they were stopped. This was the first year that the UTRCA hosted a budget workshop before Staff had a draft budget created.

Board members who were present at the budget workshop presented their feedback and opinions on the event. A more detailed report of the opinions and questions expressed during the workshop will be provided to the Board at the October meeting.

(e) Rowing Centre Update

J.Howley informed the Board that the Women’s National Rowing Team will be leaving Fanshawe Reservoir to train out of Victoria, British Columbia. S.Levin spoke to a rower and found out they are leaving due to a change in the coaching situation.

There are currently four groups that row out of the Doug Wells Rowing Centre and each have individual agreements with the UTRCA under the umbrella of the London Rowing Society. The club house, rowing tower and viewing seats all belong to the London Rowing Society and the University of Western Ontario. The rowing lanes located in the reservoir belong to Rowing Canada and it is unclear if the existing clubs will continue to use that service or not.

UTRCA club fees are based on infrastructure and membership.

11. September FYI

The attached report was presented to the members for their information.

12. Other Business

The Conservation Ontario Biennial Tour hosted by the Credit Valley CA and Conservation Halton begins Sunday evening and M.Blackie, N. Manning, R.Chowen, I.Wilcox and M.Viglianti will be attending.

The Conservation Authorities Act review is now into its second reading. Conservation Ontario is hopeful it will be approved before the House rises in December.

I.Wilcox has been asked to sit as an alternate on the Service Delivery Review Committee and he will update the Board as the meetings proceed.

I. Wilcox informed the Board of a single species fish kill that happened on the Wildwood reservoir. It is estimate that 2,000+ carp died, but no other species of fish were affected. The internal theory is that the combined effects of the extreme heat, no wind and an algae bloom caused the dissolved oxygen levels in the lake to become critically low. There was no point source spill evident for this event.

Board members pointed out that this is a strong indicator of why we need the Targets.

The MOECC and the local Health Unit have all been involved since the event began. Wildwood Staff, along with other UTRCA Staff volunteers, have been working to clean up the dead carp from the lake and shoreline.

Staff will put together a communications plan to inform the member Municipalities of this event and provide some explanation. It was suggested that in the Communications Staff tie this event to the need for the Targets work.

13. Adjournment

There being no further business the meeting was adjourned at 12:30pm on a motion by B.Petrie.



Ian Wilcox
General Manager
Att.

M.Blackie, Authority Chair

St. Marys Business Improvement Area (BIA) Board Meeting Minutes

Date: Monday, Sept. 11, 2017

Location: Town Hall, council chambers, 2rd floor, 175 Queen Street East, St. Marys, ON

Time: 6:30 p.m.

Agenda Items

1.0 Call to order and confirmation of Quorum

2.0 Declarations of Pecuniary / Conflict of Interest

3.0 Additions to the Agenda (to be added in Section 10.0 Other Business)

7.1 – New business welcome (Troyer's Spices)

4.0 Approval of Agenda

Motion: Sue

Second: Cathie

5.0 Approval of Meeting Minutes from Aug. 15, 2017 BIA Board Meeting (attached)

It was asked if the \$3,000 approved for Christmas purchases was in addition to the existing \$5,000 budget for Christmas activities. It is, but since that meeting, these additional funds may not be required.

THAT the Meeting Minutes from the Aug. 15, 2017 BIA Board Meeting are approved.

Motion: Cathie

Second: Sue

6.0 Delegations

None

7.0 New Business

7.1 New Business Welcome – Troyer's Spices

Amie Rankin of Troyer's Spices was introduced. She co-owns the store with her husband Dan Troyer. The store opened in July and currently just carries spices in bulk, but Rankin

and Troyer are meeting with suppliers so they can carry extracts and oils. The store hopes to offer workshops by the end of September. Rankin and Troyer were welcomed to the BIA.

8.0 Project Updates & Committee Reports

8.1 Treasurer's Report/2018 budget

In past years, the budget was created by filling in the lines from last year's budget as a starting point. Going forward, especially once the Strategic Plan is finalized, each budget line will need to be justified in light of what the Strategic Plan dictates as priorities. In light of this, it was asked if the summaries of the first two sessions could be distributed so that the committee have some sense of what priorities are.

A budget committee is being struck, composed of Sue, Cathie and Chantal. Trisha will also sit on this committee.

In the interim, subcommittee need to bring their figures forward as well as rationale. This year's public art budget will move into reserves but will remain earmarked. The levy will not be raised because the BIA currently has approximately \$20,000 in reserves.

THAT that the Downtown St. Marys BIA levy for 2018 remain the same, at \$45,000.

MOTION: Cathie

SECOND: Cindy

8.2 Canada 150/Doors Open

Three completed passports were submitted for the "Shop St Marys Canada 150" passport promotion and the grand prize draw was made. The winner was Rose Feinweb. It was noted that many visitors did not find the promotion attractive, and that summer promotions are challenging due to vacations, etc.

On a related note, some downtown merchants are participating in the Stratford Tourism Alliance's pumpkin trail. A comparison of the effects of both promotions should be made.

8.3 Giving Day

No update.

8.4 Christmas

The market at town hall square will help kick off the Christmas season; the committee isn't just working on the Downtown Merchants Open House, but a variety of initiatives. The market will be developed in coming years, but for this year it will take place from noon to 4 p.m. during the open house, with travelling carolers, a hot chocolate station, Mr. and Mrs. Claus and the YMCA offering childcare in the town hall auditorium.

Fresh-cut trees will be installed in the town hall square flower bed, with a draw for businesses to decorate them. The BIA will purchase the trees and lights. The trees will be an opportunity for selfies, etc. on social media.

The BIA will be in the parade and is working with Cascades to create a cardboard streetscape covered in lights for its float.

Christmas crackers will replace the “Elf on a Shelf” promotion. Ten crackers will be offered to every business in the downtown to use for whatever promotion they please; there will be a date of forfeiture if they do not pick them up. Additional crackers can be purchased for \$2 each to offset production costs. They have custom wrappers and a St. Marys-specific word search inside.

This is the second year of the “Christmas is Golden” theme. Liz from the Chocolate Factory will spearhead the window-painting campaign, and it is hoped that businesses will incorporate white lights into their window displays.

The town will be asked to boost any Downtown St. Marys posts about its Christmas events (with the BIA to pay for boosting).

8.5 Governance

The next draft of the governance component will be ready for the October meeting. It will be ready in time for the Annual General Meeting.

8.6 OMAFRA Strategic Planning

The date for the third and final strategic planning will take place in late October; before it can take place, a survey has to be sent to membership to highlight what members want out of the BIA. Trisha and Andrea will revise the Exeter BIA’s survey and Trisha will contact Vicki Lass, the OMAFRA rep, to determine the next session date.

8.7 Halloween (time permitting)

Not discussed.

9.0 Correspondence

9.1 Parking ban during Kinsmen Santa Claus Parade

The BIA needs to submit a formal motion to council in support of a parking ban. Towing should not have to occur because it is very negative.

As the town is currently reviewing a number of traffic bylaws, this ban could be added to that list. If passed, it will be enforceable by police. Signage and information will be key until the ban becomes habit.

THAT a recommendation be made to council for no parking on the day of the Kinsmen Santa Claus Parade from Church Street to Water Street and on Water Street from Queen to Jones on both sides of the street from 4 to 9 p.m.

MOTION: Sue SECOND: Cindy

10.0 Other Business

None

11.0 Agenda Items for Future Meetings & Date of Next Board Meeting

12.0 Adjournment – 8 p.m.

Motion: Cathie

Second: Cindy

2017 BIA Board Meeting Dates

January 9	February 16	March 13	no April board meeting
May 8	June 12	July 10	August 15
September 11	October 16	November 13	December 11

BIA Board: Julie Docker-Johnson (Chair), Sue Griffiths (Treasurer), Councillor Carey Pope, Cathie Szmon, Cindy Taylor

BIA Staff: Andrea Macko

Town of St. Marys Staff: Trisha McKibbin (Director of Corporate Services)

For Information: Brent Kittmer (CAO/Clerk)

Chantal Lynch Aug 28 (7 days ago)

Hello Ryan and thank you for your response and the support from the Kinsmen regarding parking.

If you would write a letter to Council supporting the initiative, would truly appreciate. As residents and business owners we too don't have the resources to enforce the bylaw and agree, the Town and the Police would need to ensure compliance.

Many communities don't allow parking during the Santa Parade and I'm sure that they would share how they do it if asked.

Many thanks,

Chantal Lynch
Hyggeligt
144-146 Queen Street East
St Marys ON

On Fri, Aug 18, 2017 at 10:27 AM, Ryan Hacking <[_____](#)> wrote:

Hi Chantal,

I received your submission from our website regarding parking downtown during the Santa parade.

The Kinsmen wholeheartedly support your efforts to have downtown parking disallowed during the parade and feel it would benefit the parade viewers on the street. Should you need a letter from us to that effect to present to council I would be happy to prepare one for you on our letterhead.

We have had this brought to our attention in the past, and both logistics and enforcement have always been the main issues in achieving a car-free downtown during the parade. Businesses still need parking during the daytime, and clearing out the vehicles between the end of the business day and the start of the parade proves to be difficult. If the town is willing to prohibit parking, please note that the Kinsmen have neither the manpower or the authority to enforce the ban, and it would fall upon the town's bylaw enforcement and the OPP to ensure compliance.

Regards,

Ryan Hacking
President
Kinsmen Club of St. Marys

Date Time	2017-08-17 17:48:06
First Name:	Chantal
Last Name:	Lynch

E-mail:

Good Afternoon,

Thank you for organizing the Santa Claus Parade annually in St Marys, great event and we truly enjoy all the little faces.

A request has gone to Town Council that parking be prohibited on Queen Street between Water and Church for the parade.

The BIA supports the request that parking not be allowed on Queen Street after 3 or 4pm on the day of the parade.

Children should not be inhaling exhaust fumes of idling vehicles, nor should they be having to go in between parked cars to see the parade. A child has been pinned between parked vehicles in the past, once is already too many times.

Question:

As the Kinsmen organize this event and with the safety of children as a priority, would like to know who I speak with to get the Kinsmen's support.

Thank you,

Chantal Lynch
144 Queen Street E
St Marys ON N4X 1A5



Canadian Baseball Hall of Fame & Museum

P.O. Box 1838 (140 Queen St. E.)
St. Marys, Ontario, Canada, N4X 1C2

T: 519-284-1838 Toll Free: 1-877-250-BALL F: 519-284-1234
Email: baseball@baseballhalloffame.ca

MISSION: By honouring, preserving, fostering and sharing Canada's living history of baseball, we teach life lessons exemplified by the game

MINUTES

CBHFM Board of Directors Meeting – 7:00am, Friday, September 22, 2017
140 Queen St. E., St. Marys, ON

Present: Tammy Adkin (Acting Chair), Adam Stephens, Jody Hamade (Treasurer), Jordan Schofield, Julie Docker-Johnson, Harry Gundy, Tony Little, Bob Stephens, Jeremy Diamond, John Starzynski

Ex-Officio: Al Strathdee (Mayor)

Staff: Scott Crawford, Director of Operations, Jocelyne Gall, Finance & Administration Coordinator

Regrets/Absences: Mike King, Mike Wilner, Dave Morneau, Lynn Hainer (Council Rep), Stephen Brooks, Ted Kalnins, Liam Scott

Call to Order: Tammy Adkin called the meeting to order

Declaration of any conflict of interest:

- None

Additions to Agenda:

- Holiday Auction (Resource Development)

Approval of Agenda:

Moved by Bob Stephens; **Seconded** by Julie Docker-Johnson:

THAT the CBHFM Board of Directors approves the agenda as circulated by email and distributed before this meeting September 22, 2017

Carried.

Approval of Minutes from August 25, 2017:

Moved by Julie Docker-Johnson; **Seconded** by Jordan Schofield:

THAT the CBHFM Board of Directors approves the minutes of the board meeting that was held on August

25, 2017 as circulated by email and distributed before the meeting.
Carried.

Business arising from the minutes of August 25, 2017:

None

New Business:

None

Committee Reports:

a. Management

- Adam recently met with Brent Kittmer of the Town to discuss the Operations Agreement. Key items from the meeting include:
 - Proposal that the Town collect all field rental revenues and will cover field operations expenses, including an allocation for Hall of Fame staff time.
 - The Hall of Fame will provide an estimated cost for budgetary purposes; the Town will make monthly payments based on the budget and it will be trued-up at the end of the year
 - This will result in an approximate \$14,000 positive impact for the Hall
 - Adam will continue to explore a plan for the Hall to host fundraising opportunities as well as policies for 'force of nature' expenses and capital expenses

b. Finance:

- Jody and Jordan presented the report as circulated
- HST Review
 - o Jordan presented his findings on HST; there is a grey area when it comes to fundraising events which could have an impact on the Hall of up to \$15,000
 - o Jordan presented rationale for maintaining status quo, ie. not charging HST on current fundraising event tickets
 - o The report was accepted by the Board
- Jordan presented the draft 2018 budget. The following amendments are to be considered:
 - o Lottery expenses should only include those required to operate the lottery
 - o Need to show, at minimum, a balanced budget
 - o Rental revenue and site expenses adjusted as per negotiations with the Town
 - o Amortization revenue and expenses taken out as not "cash"
 - o Fundraising expenses should ideally be less than 35% of fundraised revenue

The revised budget will be tabled at the October board meeting for approval.

c. Resource Development

- Jeremy presented his report for enhancing the holiday auction
 - o The Board has been asked to reach out to contacts to provide an auction item, preferably an 'experiential' item
 - o Jeremy to reach out to Mike Wilner to discuss potential opportunities

- The Board is open to including a few select items on consignment, with full transparency to the bidders
- Jeremy and Scott to continue to explore the option of online bidding sites

d. Outreach

- No report

e. Nominating

- No report

f. Governance

- No report

g. Museum Renovations

- Tammy updated the Board on the project:
- Terry Marklevitz is working on the site plan and the storm sewer management plan. He has also reached out to BaAM and the electrical engineers for their plans
 - Key dates:
 - October 23: construction drawings will go out to tender and the building permits will be applied for
 - October 24 St. Marys Town Council to review plans
 - November 6: Tender closes
 - November 13: Tender awarded
 - November 20: Shovel in the ground
 - With the exception of the Storm Sewer Management Plan which could add an additional cost, there are no ballooning costs anticipated
 - Tammy does not have expected ongoing operating costs yet

Operations Report

a. Events/Induction

Moved by Tony Little; **Seconded** by Bob Stephens:

THAT the CBHFM Board of Directors approves the dates of June 14-17, 2018 for Induction weekend
Carried.

b. Site Updates

- There were more than 1000 events in 2017 and there continues to be bookings into October
- The equipment sheds has been broken into 6 times. Cameras have been installed, the OPP has been involved and Scott has sought advice from 2 security companies. All hand equipment has been moved off site temporarily.

c. Museum Updates

- There were more museum visitors in August 2017 than 2016

- The museum is on fall hours now, closes for season Oct 7
- The Hall had a presence at the U18 Baseball World Cup, Roberto Alomar's golf tournament and Fergie Jenkins' golf tournament

d. **Baseball News**

- Canada finished 4th at the U18 Championships in Thunder Bay

New Business

- None

In Camera

- None

Motion to Terminate – Tony Little at 8:35 am

Next CBHFM Board Meeting dates:

All meetings at CBHFM Admin Office, 140 Queen St. E. at 7am
October 27, November 24, December 22



MINUTES

Heritage St. Marys

October 14, 2017

9:00am

St. Marys Museum

177 Church Street South

Members Present: Paul King
Stephan Habermehl
Mary Smith
Michelle Stemmler
Janis Fread
Member Regrets: Larry Pfaff
Sherri Gropp
Councillor Pope
Mayor Al Strathdee
Staff Present: Amy Cubberley, Museum Curator/Archivist

1. CALL TO ORDER

Stephen Habermehl in the chair called the meeting to order at 9 a.m.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Michelle Stemmler

Seconded By Janis Fread

THAT the October 14, 2017 Heritage St. Marys Committee meeting agenda be approved as presented.

CARRIED

4. DELEGATIONS

None

5. CORRESPONDENCE

From the Ministry of Citizenship and Immigration inviting nominations for the June Callwood award for voluntarism.

6. AMENDMENT AND ACCEPTANCE OF MINUTES

Moved By Mary Smith

Seconded By Janis Fread

THAT the minutes of the Heritage Committee meeting of September 9, 2017 be accepted.

CARRIED

7. BUSINESS ARISING FROM MINUTES

Covered under subsequent items.

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

Trisha has left word that the owners of properties within the HCD have received notification about the Heritage Property Tax Relief program and their eligibility for that program.

The HCDAC is scheduled to have a meeting Monday evening, October 16.

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.1 VIA Station

Nothing to report.

8.2.2 Junction Station

There was a great deal of interest in the Junction during Doors Open. Apparently work to repaint the woodwork and sign is scheduled as part of the regular facilities maintenance program.

8.2.3 McDonald House

Nothing to report. No information has been received by this committee regarding expressions of interest to purchase this designated building.

8.2.4 Andrews Jeweller

Several committee members had met the new owner of the Andrews building at a recent museum seminar and reported that he has many enthusiastic ideas for the restoration and use of this landmark building.

8.2.5 Public Library

Nothing to report.

8.2.6 Old Water Tower

Nothing to report.

8.3 Municipal Register, Part 2 - List of significant properties

No word received on process of notification of property owners.

8.4 Heritage Grant Applications

None at this time.

8.5 Properties of interest or at risk (not necessarily designated)

8.5.1 West Ward School

The new owners appear to have taken possession of the property and have begun some preliminary tidying of the site.

8.5.2 North Ward School site

No news about this project. It was noted that the weeds are exceptional in height and variety.

8.5.3 Wellington Street Bridge

Proceeding on schedule with work on the deck is underway.

8.5.4 Repairs to Flood Wall

See Agenda Item 9, Council Report.

8.6 CHO Report

The next CHOnews, soon to be released, will have an article about the rebirth of the Guild Inn in Scarborough, now restored and serving as a luxury event centre with hundreds of weddings already booked for the site.

Paul has written an article for the Journal Argus about the cenotaph and the late Richard Holt's stellar work to research the stories behind each of these names. He has written a similar article for Acorn, the Architectural Conservancy's publication. Janis Fread suggested that Victoria Holt would appreciate receiving a copy of the Journal Argus article.

8.7 Homeowner/Property owner letters

Paul has written an article for the Journal Argus about the cenotaph and the late Richard Holt's stellar work to research the stories behind each of these names. He has written a similar article for Acorn, the Architectural Conservancy's publication. Janis Fread suggested that Victoria Holt would appreciate receiving a copy of the Journal Argus article. Paul suggested adding The Flower Shop and More, 398 Queen Street East and 146 Wellington Street North to the list.

It was also noted that the Taylor house at 214 Elgin Street East has recently been sold although the transaction may not have yet closed. This listed property was built in 1880 for local contractor William Garner. The commercial building at 115 Queen Street East has also recently changed ownership.

8.8 Sign Bylaw

Nothing new to report. However, it was noted that in spite of at least two property standards complaints and several requests for status updates, the Godfather's Pizza sign, increasingly tattered, remains in place.

8.9 Cultural Planning: Strategic Plan

In Trisha's absence, nothing to report.

9. COUNCIL REPORT

Submitted by Al Strathdee via email

9.1 Council and administration invite public comments on the current review of the **Official Plan**. (Paul attended the first public meeting and prepared a report - see agenda item 10.1.)

9.2 The public is also invited to review and comment on the **Recreation and Leisure Master Plan** and to attend a walk-in information event, Wednesday, October 18, from 5:30 to 7:30 in the lobby of the Pyramid Recreation Centre. Amy has been involved in the plan review and explained that there will be opportunities for on-line or written feedback. The plan is available on the municipal website. Look under the menu items: Town Services / Publications, Reports and Plans.

9.3 The Town and the UTRCA received \$400,000 in grants for **floodwall repairs**. This is a shared cost project with Upper Thames administering the work. Water levels may be affected. More information will be available in the near future.

As a side story, Amy outlined Upper Thames' Vanni Azzano's quest to date the fish ladder at the east end of the dam. He now knows it was constructed before the 1952 report prepared before the construction of the reservoirs. The very earliest photographs of the dam, however, do not show it. Vanni suspects that it is one of the oldest fish ladders in southern Ontario.

9.4 **Wellington Street Bridge** - on schedule as previously reported.

9.5 **Community Grants** - The Town of St. Marys accepts applications annually from community groups and non-for-profit organizations for grants to help with projects and activities. See the municipal website for more information - application deadline, November 30, 2017.

10. **OTHER BUSINESS**

10.1 **Official Plan Review**

There was a discussion about the invitation to participate in the review of the Town's Official Plan, currently underway and this committee's responsibility to provide advice from a heritage standpoint. Paul had attended the first public meeting October 10 and circulated a report to committee members. It explains the necessity of an Official Plan, the Key Tasks and Anticipated Completion Dates for the St. Marys review, a list of the discussion papers that will be considered and his early suggestions for Heritage Committee involvement.

It was agreed that Paul would continue to read OPs from other municipalities for comparison purposes. Other committee members will endeavour to read the current plan and to send suggestions to Paul and other committee members. They should also watch the municipal website for updated material, including

submissions. A draft of a possible Heritage Committee submission will be ready for discussion at the November meeting.

It was also agreed that it would be excellent to invite the contracted planner, Mike Stone, to attend a meeting of the Heritage Committee soon - perhaps in December.

10.2 Doors Open Assessment

Amy and the committee members present, all of whom had participated in this event, September 30, agreed that it had been a tremendous success. Amy is waiting for one or two final counts before she can send a final tally to Doors Open Ontario, but there had been approximately 3500 visits at the 15 official sites. There were several suggestions for improvements that will be forwarded to the Doors Open Committee for the evaluation meeting, October 24.

10.3 Time capsule

An invitation has been issued to submit suggestions for objects/materials to be included in a Canada 150 time capsule. It will be placed in the concrete wall of the new Wellington Street Bridge. Amy is on this committee and showed a sample of the application form, also available on-line. Mary agreed to be the Heritage Committee representative to help select the best objects to include.

11. UPCOMING MEETINGS

The next regular meeting is scheduled for 9a.m., Saturday, November 11, 2017 at the St. Marys Museum. This meeting will be over in time for members to attend a service at the cenotaph. The official St. Marys Remembrance Day service will be the preceding Sunday.

12. ADJOURNMENT

At 10:20a.m. on a motion from Janis Fread.

CARRIED

Larry Pfaff, Chair

Meeting Minutes

St. Marys Museum Board

Location: St. Marys Museum

Date: Wednesday, October 11, 2017 at 7:00pm

Committee members in attendance:

Brian Busby, Doug Fread, Chet Greason, Katherine Moffat, Krissy Nickle, Councilor Tony Winter

Also in attendance:

Amy Cubberley, Staff Liaison

1.0 Welcome and Call to Order

In the Chair, Krissy Nickle called the meeting to order at 7:00 p.m.

2.0 Declaration of Pecuniary Interest

The agenda had been circulated to members electronically. Following review, no member had a disclosure of pecuniary interest.

3.0 Correspondence

None

4.0 Approval of agenda

Moved by: Chet Greason

Seconded by: Brian Busby

That the Museum Board approve the agenda as presented.

CARRIED

5.0 Approval of minutes

The minutes of the September 14, 2017 meeting had been circulated electronically.

Moved by: Brian Busby

Seconded by: Chet Greason

That the Board approve the minutes of September 14, 2017 as presented.

CARRIED

6.0 Old Business

- a. Museum Board Initiatives: Staff presented a brief report on the Art, Antiques, and Appraisals event from October 1, 2016. The Board agreed that they wish to see this event continue, but will form a subcommittee to plan the event instead of planning during board meetings. Krissy Nickle agreed to sit on the subcommittee.

7.0 New Business

- a. Council Report: Councilor Winter reported on the Stratford Perth Community Foundation's presentation to Council and the Official Plan. Staff noted that the St. Marys Museum was the first recipient of the St. Marys specific fund of the Stratford Perth Community Foundation.

- b. Museum Report: A written report of activities from September 2017 was presented to Board members. Staff highlighted the increase in overall attendance, success of Doors Open, and the successful application for a Young Canada Works intern.
- c. Education and Interpretation Policy: Staff distributed a hard copy of the updated Education and Interpretation Policy and requested that the Board have their suggestions prepared for the November meeting. This is the final policy to the updated so staff will arrange for the policies to go before Council following Board approval.

8.0 Next meeting

Wednesday, November 8, 2017 at 7:00pm

9.0 Adjournment

Moved by: Doug Fread

That the Board adjourns this meeting.

CARRIED

Doug Fread adjourned the meeting at 7:28 pm.

Krissy Nickle, Chair St. Marys Museum Board

Planning Advisory Committee Monday, November 6, 2017

A meeting of the St. Marys Planning Advisory Committee was held on Monday, November 6, 2017, in the Boardroom, Municipal Operations Centre, 408 James Street South, St. Marys, Ontario at 6:00 pm to discuss the following.

1.0 Call to order

2.0 Declaration of Pecuniary Interest

3.0 Approval of Minutes

Regular Meeting of June 5, 2017

Motion:

Second:

4.0 Application Z04-2017 to Amend the Town of St. Marys Zoning By-law Z1-1997, as amended

Registered Plan 492, Part Block D, Concession 18, Part Lot 20

275 James Street South, St. Marys

Applicant: Adriano Paola

5.0 Next Meeting

6.0 Adjournment

Present:

- Chairman Councillor Don Van Galen
- Councillor Jim Craigmile
- Member William J. (Bill) Galloway
- Member Steve Cousins
- Member Dr. J. H. (Jim) Loucks
- Mark Stone, Planner
- Susan Luckhardt, Secretary-Treasurer PAC

Regrets:

- Member Marti Lindsay
- Grant Brouwer, Director of Building and Development

1.0 Call to Order

Chairman Don Van Galen called the meeting to order at 6:00 pm.

2.0 Disclosure of Pecuniary Interest:

None.

3.0 Approval of Minutes dated June 5, 2017

Motion by: Member William J. Galloway

Seconded by: Member Dr. J. H. Loucks

THAT the Minutes dated June 5, 2017 be approved as circulated.

MOTION CARRIED.

4.0 Application Z04-2017 to Amend the Town of St. Marys Zoning By-law Z1-1997, as amended

**Registered Plan 492, Part Block D, Concession 18, Part Lot 20
275 James Street South, St. Marys**

Applicant: Adriano Paola

Brandon Flewwelling, agent for the application was present.

Mark Stone, Planner provided an overview of the application. The subject property is located northeast of the intersection of James Street South and Maxwell Street and is an irregularly shaped infill lot measuring approximately 0.87 hectares. The subject property is designated Residential in the Town Official Plan. Mark Stone spoke to Official Plan policies with respect to the proposed development. The property is currently zoned Residential Development (RD), Residential Two (R2-1) and Residential Three (R3) in the Town's Zoning By-law. The purpose and intent of the Zoning By-law Amendment Application is to rezone the subject property to Residential Zone Five (R5) to permit the proposed townhouse development consisting of 24 residential units. The Zoning By-law Amendment will include exceptions to certain R5 Zone regulations to recognize the layout and form of development. The applicant indicates that a Site Plan Application will also be submitted to the Town to be processed with the Zoning By-law Amendment Application. A Plan of Condominium Application will also be submitted to identify unit boundaries and common elements of the proposed development.

Mark Stone spoke to the correspondence received regarding the applications.

From the Town Engineering and Public Works Department received October 31, 2017:

- Applicant to confirm sanitary system capacity requirement and that sanitary servicing to property is adequate at the time of site plan application.
- Applicant to confirm water system capacity requirement for fire protection and hydrant flow testing will need to be completed at the time of site plan application to confirm water servicing to property is adequate.
- Vehicular access to be reviewed at the time of site plan application.

Brandon Flewwelling provided a presentation regarding the proposed development for 24 townhouse condominiums. Each unit will contain a garage and a driveway; 10 additional on-site visitor parking spaces will be provided on the site; there will be access to the development from James Street South and Maxwell Street; a landscaping plan will be prepared in support of final approval; the site will be fully fenced; on site lighting will be shielded from neighbouring properties. The proposed zoning by-law amendment will provide an exception for minimum lot area from 1,017m² to 133.9m² and for minimum lot depth from 37m to 25m to recognize the configuration of each condominium unit while

understanding the common element area of the development extends beyond that. The zoning amendment will also recognize reduced minimum rear yard from 6.0m to 3.0m at the northerly end of the property as this yard will function more like a side yard than a rear yard due to the configuration of the lands and the proposed development. The proposal is for the development to become a plan of condominium which will function as a mechanism to guarantee the site will be maintained under the terms of the condominium corporation. Renderings were provided showing the proposed two-storey townhouse units, to be sized between 1600 and 1930 square feet. A common playground area is not proposed for the development due to the proximity of the site to public spaces including schools, the arena and parkland. A storm water management plan and grade plan will address storm water for the property. The proposal is for a different form of housing type from the surrounding area; however this is a remnant parcel that is odd-shaped and difficult to develop.

This concluded Brandon Flewwelling's presentation.

Chairman Don Van Galen DVG asked for questions and comments from members of PAC.

Member Dr. Jim Loucks: asked for clarification about the lands comprising the northwest corner of the subject property. Mark Stone stated that the lands located at the northwest corner of the property were severed from a property fronting onto James Street South and subsequently conveyed to 275 James Street South so as to adjust property lines and to square up the configuration of the subject lands.

Councillor Jim Craigmile asked about the size of townhouse units.

Brandon Flewwelling stated that the townhouse units are proposed to be sized from 1600 to 1930 square feet with three bedrooms; and two bedrooms possibly in the smaller units. The final building designs have not been confirmed at this time.

Councillor Jim Craigmile asked about the status of the driveway access from James and Maxwell Streets. Brandon Flewwelling stated that it is expected that both entrances will function as full traffic movements from the development to the public roadways. There may be more discussions regarding this during the site plan process.

Councillor Jim Craigmile commented that 10 visitor spaces for 24 units seems minimal. Brandon Flewwelling stated that the parking provided was calculated based on the Town Zoning By-law.

Member Bill Galloway asked about fencing for the development. Brandon Flewwelling stated that the proposal is to fence the entire development.

Chairman Don Van Galen asked for questions and comments from public.

Jennifer Smale, 267 James Street South stated concern regarding the tree removal that has taken place on the property. Brandon Flewwelling stated that most of the trees removed were in locations to be impacted by the development. A full landscaping plan will be prepared for the development.

Jennifer Smale stated concern about the lack of green space provided for young families within the development. Brandon Flewwelling stated that although there is not a playground area within the development, there is a private amenity area that includes green space to

the rear of each dwelling. Mark Stone stated that this matter would be reviewed during the site plan stage.

Jennifer Smale asked about garbage and recycling pick-up. Brandon Flewwelling stated that it is proposed that garbage and recycling would be picked up at each unit by a private contractor. There would be no dumpsters or molok containers on site.

Jennifer Smale stated concern with the increased traffic for the development as James Street is already congested. She already has difficulty leaving her driveway and finds sightlines limited with the sea container and camper located on the property adjacent to James Street. She also stated concern with density in that 24 units could potentially add 100 residents to the neighbourhood; and further asked why 24 units have been proposed. Brandon Flewwelling stated that the number of units proposed is based on what his client finds to be a fit for the property.

Ralph Scheuermann, 7 Maxwell Street stated concern about traffic movements and safety as the school, arena and industries already cause traffic congestion in the area. Mark Stone stated that the Town's Engineering and Public Works Department have traffic requirements for sight lines, lanes in and lanes out and will review the development based on those requirements.

Ralph Scheuermann asked what the target market is for the development – will the townhouses be subsidized housing. Brandon Flewwelling stated that the townhouses will be offered for sale on the open market.

Dale Switzer, 285 James Street South asked if a reduction in lot depth from 37.0m to 25.0m as requested under this application has ever been approved in St. Marys. Mark Stone stated that the zone provisions requested in this case are for each individual unit within the condominium development. The application will be considered on its own merits.

Dale Switzer asked what the proposed width is for the private roadway within the development. Brandon Flewwelling stated this is proposed to be 6.0m. Mark Stone stated that the road width will be reviewed as part of the site plan agreement process.

Dale Switzer asked what the required height of the fence for the development would be. Mark Stone confirmed that the privacy fence would need to meet the minimum requirements under the Town's Zoning By-law for a barrier fence.

Dale Switzer asked if a construction schedule has been established. Brandon Flewwelling stated that the earliest start date for construction of the development would be potentially spring of 2018.

Bev Thibodeau, 65 Dunsford Crescent stated concern with the density of the development and increased traffic.

Chairman Don Van Galen read a letter submitted at the meeting on behalf of the DeVries Family, 5 Maxwell Street which stated concern about existing traffic congestion in the area and the addition of 100 more residents to the neighbourhood; impact of the development on neighbourhood real estate values; the removal of trees on the property; and the safety and well-being of local residents should the plan proceed.

MOTION:

4.0 Application Z04-2017 to Amend the Town of St. Marys Zoning By-law Z1-1997, as amended

Registered Plan 492, Part Block D, Concession 18, Part Lot 20

275 James Street South, St. Marys

Applicant: Adriano Paola

Moved by: Member William J. Galloway

Seconded by: Member Steve Cousins

THAT the Planning Advisory Committee for the Separated Town of St. Marys defers a recommendation on Application Z04-2017 from Adriano Paola for a Zoning By-law Amendment affecting 275 James Street South, St. Marys so as to provide the proponent opportunity to present additional information as requested by the Committee and to be considered by staff.

MOTION CARRIED

5.0 Next Meeting:

Monday, November 20, 2017

6:00 pm

End Zone Room, Pyramid Recreation Centre, 317 James Street South

6.0 Adjournment:

Motion by: Member William J. Galloway

Seconded by: Member Dr. J. H. Loucks

THAT the meeting adjourn at 6:53 pm.

MOTION CARRIED

Councillor Don Van Galen
Chairman

Susan Luckhardt
Secretary-Treasurer

Copies to:

- PAC Members
- CAO-Clerk
- Council
- Mark Stone, Planner



MINUTES

Heritage Conservation District Advisory Committee

October 16, 2017

6:15pm

St. Marys Museum

177 Church Street South

Members Present: Barb Tuer
Stephen Habermehl
Bill Galloway
Mike Bolton

Council Present: Councillor Winter
Dan Schneider

Staff Present: Amy Cubberley, Museum Curator/Archivist

1. CALL TO ORDER

Barb Tuer called the meeting of the Heritage Conservation District Committee to order at 6:16p.m.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Stephen Habermehl

Seconded By Bill Galloway

THAT the October 16, 2017 Heritage Conservation District Advisory Committee agenda be accepted as presented.

CARRIED

3.1 ACCEPTANCE OF MINUTES

Moved By Bill Galloway

Seconded By Mike Bolton

THAT the July 10, 2017 Minutes of the Heritage Conservation District Committee be approved as amended.

CARRIED

Moved By Stephen Habermehl

Seconded By Bill Galloway

THAT the September 11, 2017 Minutes of the Heritage Conservation District Committee be approved as amended.

CARRIED

4. REPORTS

4.1 161 Queen Street East Heritage Permit Application

During the discussion on this application, the Committee reviewed the Heritage Conservation District Plan (4.1.1 Alterations - Roofs and Dormers, pg. 46). The Plan states that "the shape, texture and detail of a roof greatly affects the appearance of a building." Original roof forms should be conserved and maintained. Elements such as the original roof configuration, roofing material and associated architectural detail should be maintained."

The Committee is concerned with the proposed "Bingo" style tiles, as they are meant to resemble Spanish clay tile. This design of tile is not an appropriate style for this building, and would detract from the architectural features of the building. As well, the Committee has concerns with the colour choice as well as the profile of the material. The Spanish style tiles, as well as colour, would greatly impact the shape, texture and detail of the roof and ultimately the appearance of the building. The Committee would prefer to see a metal roof that either resembled cedar shakes or even asphalt.

Moved By Mike Bolton

Seconded By Stephen Habermehl

THAT the HDCAC recommends that the application for 161 Queen Street East not be approved as presented.

CARRIED

4.2 48 Water Street South Heritage Permit Application

Moved By Bill Galloway

Seconded By Mike Bolton

THAT the HDCAC recommends that the application for 48 Water Street South be approved as presented.

CARRIED

5. ADJOURNMENT

Moved By Bill Galloway

Seconded By Stephen Habermehl

THAT the meeting adjourn at 6:46pm.

CARRIED

Barb Tuer, Chair

BY-LAW 95-2017

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to amend "Schedule C" of By-law 11 of 2013 which is the Fees bylaw for the Town of St. Marys and to approve solid waste management rates and charges to ratepayers of the Corporation of the Town of St. Marys;

WHEREAS: Section 391(1) of the Municipal Act, 2001, as amended, provides that a municipality may pass by-laws imposing fees and charges on any class of persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control,

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to amend "Schedule C" of By-law 11-2013.

NOW THEREFORE: The Council of the Town of St. Marys hereby enacts as follows;

Waste

Type of Fee	Fee	HST
35 Gallon Wheeled Bin:	\$84.00/year	N
65 Gallon Wheeled Bin:	\$132.00/year	N
95 Gallon Wheeled Bin:	\$198.00/year	N
Administrative Fees for increase in Bin size: <i>Note: new charge for bin, whether increased or decreased, will not take place until next calendar year</i>	\$45.00	N
Solid Waste:	\$82.50/tonne	N
Recyclables:	\$0.00/tonne	N
Leaf and Yard Waste:	\$0.00/tonne	N
Brush Material:	\$0.00/tonne	N
Electronic Waste:	\$0.00/tonne	N
Wood Waste:	\$82.50/tonne	N
Scrap Metal:	\$0.00/tonne	N
MHSW:	\$0.00/tonne	N

Asbestos:	\$254.80/tonne	N
Clean Fill:	\$5.10/tonne	N
Contaminated Soil:	\$178.30/tonne	N
Banned Materials With Waste:	\$203.80/tonne	N
Unsorted Waste:	\$203.80/tonne	N

1. The remaining sections of "Schedule C" of By-law 11-2013 shall remain in force, in their entirety.
2. These rates shall come into force and effect on January 1, 2018.

Read a first and second time this 14th day of November, 2017.

Read a third and final time and passed this 14th day of November, 2017.

Mayor Al Stratthdee

Brent Kittmer, CAO / Clerk

BY-LAW 96-2017

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to confirm all actions and proceedings of the Council of the Corporation of the Town of St. Marys at its regular meeting held on November 14, 2017.

WHEREAS: The *Municipal Act, 2001, S.O. 2001, c.25*, as amended, Section 5(3), as amended, provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law;

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

THEREFORE: The Council of the Town of St. Marys enacts:

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 14th day of November, 2017 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

Read a first and second time this 14th day of November, 2017.

Read a third and final time and passed this 14th day of November, 2017.

Mayor Al Stratthdee

Brent Kittmer, CAO / Clerk