



## **MINUTES Regular Council**

November 28, 2017  
6:00pm  
Council Chambers, Town Hall

Council Present: Mayor Strathdee  
Councillor Osborne  
Councillor Van Galen  
Councillor Winter  
Councillor Pope  
Councillor Hainer  
Councillor Craigmile

Staff Present: Brent Kittmer, CAO / Clerk  
Trisha McKibbin, Director of Corporate Services / Deputy Clerk  
Richard Anderson, Director of Emergency Services / Fire Chief  
Jim Brown, Director of Finance  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Jenna McCartney, Corporate Administrative Coordinator

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00pm.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

Councillor Van Galen declared pecuniary interest for agenda item 5.1 - Rob Edney re: Front Porch Show.

Councillor Hainer declared pecuniary interest in any matter related to 45 Thames Road.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

Mayor Strathdee wished to express, on behalf of Council that the Town was saddened to learn of the closure of the St. Marys Journal Argus newspaper. The Journal has been a trusted source of local news for over 150 years. Mayor Strathdee stated that the paper and its staff are an integral part of St. Marys, and this closure is a huge loss for the community.

Mayor Strathdee extended his sincerest thanks to the staff of the Journal, both past and present, and his condolences to all those who are experiencing job loss as a result of this decision.

Councillor Hainer stated that she acknowledges and appreciates the statements of support provided online by the St. Marys Independent newspaper.

Mayor Strathdee called Councillor Winter to the podium to present a certificate of recognition received from MP John Nater.

Mayor Strathdee acknowledged Councillor Winter's 35 years of public service including his role on Council and his role with the public utilities commission.

Councillor Winter thanked Council for the acknowledgement.

**Resolution 2017-11-28-01**

**Moved By** Councillor Winter

**Seconded By** Councillor Osborne

**THAT** the November 28, 2017 regular Council agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

Frank Doyle of St. Marys Independent newspaper inquired if there was a confirmed date for the Wellington Street Bridge opening.

Jed Kelly stated that the bridge is on target for opening December 1, 2017. Details on a grand opening of the new bridge will be forth coming.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 Rob Edney re: Front Porch Show**

Councillor Van Galen vacated his seat at the Council table.

Mayor Strathdee stated that Mr. Rob Edney had withdrawn the delegation in favour of submitting a grant application for the Community Grant process. Mayor Strathdee asked if the members of the gallery wished to speak on the subject.

Fern Pridham and Frank St. Germain addressed Council, provided an overview of the broadcast "Front Porch Show", and responded to questions from Council.

**Resolution 2017-11-28-02**

**Moved By** Councillor Osborne

**Seconded By** Councillor Hainer

**THAT** the delegation from Fern Pridham and Frank St. Germain regarding The Front Porch show be received; and,

**THAT** the Front Porch Show request be forwarded to the 2018 Community Grant Program review.

**CARRIED**

Councillor Van Galen returned to his seat at the Council table.

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - November 14, 2017**

**Resolution 2017-11-28-03**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** the November 14, 2017 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**6.2 Strategic Priorities Committee - November 21, 2017**

**Resolution 2017-11-28-04**

**Moved By** Councillor Winter

**Seconded By** Councillor Van Galen

**THAT** the November 21, 2017 Strategic Priorities Committee meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**7. CORRESPONDENCE**

**7.1 Alzheimer Society of Perth County re: Seniors Community Grant Support**

**Resolution 2017-11-28-05**

**Moved By** Councillor Hainer

**Seconded By** Councillor Van Galen

**THAT** the correspondence from the Alzheimer Society of Perth County regarding the Seniors Community Grant Support be supported.

**CARRIED**

## **8. STAFF REPORTS**

### **8.1 Administration and Human Resources**

#### **8.1.1 CAO 44-2017 November Monthly Report (Administration & Human Resources)**

Brent Kittmer spoke to CAO 44-2017 and responded to questions from Council.

Council decided to cancel December 5 budget deliberations due to an issue with maintaining quorum. In its place, budget deliberations will begin on December 14 at 9:00am with a second meeting to follow at 6:00pm.

**Resolution 2017-11-28-06**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** CAO 44-2017 November Monthly Report (Administration & Human Resources) be received for information.

**CARRIED**

### **8.2 Corporate Services**

#### **8.2.1 COR 39-2017 November Monthly Report (Corporate Services)**

Trisha McKibbin spoke to COR 39-2017 report and responded to questions from Council.

**Resolution 2017-11-28-07**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** COR 39-2017 November Monthly Report (Corporate Services) be received for information.

**CARRIED**

#### **8.2.2 COR 40-2017 Heritage Conservation and Maintenance Agreement Delegation of Authority**

Trisha McKibbin spoke to COR 40-2017 report and responded to questions from Council.

**Resolution 2017-11-28-08**

**Moved By** Councillor Osborne

**Seconded By** Councillor Van Galen

**THAT** Council receive COR 40-2017 Heritage Conservation and Maintenance Agreement Delegation of Authority, and;

**THAT** Council approve By-law 102-2017 delegating authority to the Director of Building & Development to sign Heritage Conservation and Maintenance Agreements on behalf of Council.

**CARRIED**

**8.2.3 COR 41-2017 To Repeal By-Law 43-1997**

Trisha McKibbin spoke to COR 41-2017 report and responded to questions from Council.

**Resolution 2017-11-28-09**

**Moved By** Councillor Pope

**Seconded By** Councillor Van Galen

**THAT** Council repeal By-Law 43-1997, a by-law to regulate parking on parking lots.

**CARRIED**

**8.3 Finance**

**8.3.1 FIN 22-2017 November Monthly Report (Finance)**

Jim Brown spoke to FIN 22-2017 report and responded to questions from Council.

**Resolution 2017-11-28-10**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** FIN 22-2017 November Monthly Report (Finance) be received for information.

**CARRIED**

**8.3.2 FIN 23-2017 Development Charges By-Law**

Jim Brown spoke to FIN 23-2017 report and responded to questions from Council.

Councillor Van Galen requested a recorded vote for 2017-11-28-11

**Resolution 2017-11-28-11**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Hainer

**THAT** Council remove all commercial and institutional charges from draft Development Charges By-law 99-2017.

Support (5): Mayor Strathdee, Councillor Van Galen, Councillor Winter, Councillor Pope, and Councillor Hainer

Oppose (2): Councillor Osborne, and Councillor Craigmile

**CARRIED**

Councillor Hainer requested a recorded vote for 2017-11-28-12.

Mayor Strathdee passed the gavel to Deputy Mayor Craigmile.

Deputy Mayor Craigmile assumed the position of Chair.

Mayor Strathdee spoke to the recommendation.

Deputy Mayor Craigmile passed the gavel back to Mayor Strathdee.

Mayor Strathdee resumed the position of Chair.

**Resolution 2017-11-28-12**

**Moved By** Councillor Hainer

**Seconded By** Councillor Van Galen

**THAT** Council remove the project to provide for a Library facility expansion from the draft Development Charges By-law 99-2017.

Support (2): Councillor Van Galen, and Councillor Hainer

Oppose (5): Mayor Strathdee, Councillor Osborne, Councillor Winter, Councillor Pope, and Councillor Craigmile

**DEFEATED**

**Resolution 2017-11-28-13**

**Moved By** Councillor Osborne

**Seconded By** Councillor Pope

**THAT** Council approve the Development Charges Background Study dated September 29, 2017 and addendum issued November 7, 2017; and,

**THAT** Council has determined that no further public meetings are required under Section 12(3) of the Development Charges Act, 1997; and

**THAT** Council approve By-Law 99-2017, a by-law to set the development charges for the Town of St. Marys, subject to amendments passed by Council on November 28, 2017

**CARRIED**

**Resolution 2017-11-28-14**

**Moved By** Councillor Hainer

**Seconded By** Councillor Pope

**THAT** Council direct staff to prepare a report back to Council by May 2018 regarding policies and approaches the Town can take to encourage attainable housing.

**CARRIED**

**8.3.3 FIN 24-2017 Wellington Street Bridge Debenture**

Jim Brown spoke to FIN 24-2017 report and responded to questions from Council.

**Resolution 2017-11-28-15**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Hainer

**THAT** Council approve By-law 98-2017 being a by-law to authorize a debenture from the Ontario Infrastructure and Lands Corporation in the amount of \$1,080,500 at an interest rate of 3.10% and 15 year amortization towards the cost of the Wellington Street Replacement project to be signed by the Mayor and the Treasurer.

**CARRIED**

**8.4 Fire and Emergency Services**

Council took a brief a recess at 8:05pm.

Mayor Strathdee called the meeting back to order at 8:18pm.

#### **8.4.1 FD 15-2017 November Monthly Report (Emergency Services)**

Fire Chief Anderson spoke to FD 15-2017 report and responded to questions from Council.

**Resolution 2017-11-28-16**

**Moved By** Councillor Winter

**Seconded By** Councillor Osborne

**THAT** FD 15-2017 November Monthly Report (Emergency Services) be received for information.

**CARRIED**

#### **8.5 Building and Development Services**

##### **8.5.1 DEV 37-2017 November Monthly Report (Building and Development)**

Brent Kittmer, on behalf of Grant Brouwer, spoke to DEV 37-2017 report and responded to questions from Council.

**Resolution 2017-11-28-17**

**Moved By** Councillor Pope

**Seconded By** Councillor Van Galen

**THAT** DEV 37-2017 November Monthly Report (Building and Development) be received for information.

**CARRIED**

#### **8.6 Community Services**

##### **8.6.1 DCS 20-2017 November Monthly Report (Community Services)**

Stephanie Ische spoke to DCS 20-2017 report and responded to questions from Council.

**Resolution 2017-11-28-18**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

**THAT** DCS 20-2017 November Monthly Report (Community Services) be received for information.

**CARRIED**

##### **8.6.2 DCS 21-2017 Lease Renewals for Train Station**



Stephanie Ische spoke to DCS 21-2017 report and responded to questions from Council.

**Resolution 2017-11-28-19**

**Moved By** Councillor Pope

**Seconded By** Councillor Van Galen

**THAT** DCS 21-2017 Lease Renewals for Train Station report be received; and,

**THAT** Council approve By-law 103-2017 authorizing the Mayor and the Clerk to execute the associated agreement with Mr. Cameron Porteous; and,

**THAT** Council approve By-law 104-2017 authorizing the Mayor and the Clerk to execute the associated agreement with Mr. Reed Needles.

**CARRIED**

**8.6.3 DCS 22-2017 Lions Club Capital Contribution Agreement for Cadzow Pavilion**

Stephanie Ische spoke to DCS 22-2017 report and responded to questions from Council.

**Resolution 2017-11-28-20**

**Moved By** Councillor Osborne

**Seconded By** Councillor Hainer

**THAT** DCS 22-2017 Lions Club Capital Contribution Agreement for Cadzow Pavilion be received; and,

**THAT** Council approve By-Law 101-2017 authorizing the Mayor and Clerk to sign the associated agreement.

**Resolution 2017-11-28-21**

**Moved By** Councillor

**Seconded By** Councillor

**THAT** resolution 2017-11-28-20 be tabled until after 2018 budget.

**CARRIED**

**Resolution 2017-11-28-20**

**Moved By** Councillor Osborne

**Seconded By** Councillor Hainer

**THAT** DCS 22-2017 Lions Club Capital Contribution Agreement for Cadzow Pavilion be received; and,

**THAT** Council approve By-Law 101-2017 authorizing the Mayor and Clerk to sign the associated agreement.

**TABLED**

**8.7 Public Works**

**8.7.1 PW 63-2017 November Monthly Report (Public Works)**

Jed Kelly spoke to PW 63-2017 report and responded to questions from Council.

**Resolution 2017-11-28-22**

**Moved By** Councillor Osborne

**Seconded By** Councillor Craigmile

**THAT** PW 63-2017 November Monthly Report (Public Works) be received for information.

**CARRIED**

**8.7.2 PW 64-2017 Water and Wastewater Rates**

Jed Kelly spoke to PW 64-2017 report and responded to questions from Council.

**Resolution 2017-11-28-23**

**Moved By** Councillor Hainer

**Seconded By** Councillor Craigmile

**THAT** Council receive report PW 64-2017 Water and Wastewater Rates; and,

**THAT** Council approve By-Law 100-2017 authorizing water and wastewater rates and charges within the Town of St. Marys with an effective date of the first billing cycle of 2018 to the last billing cycle of 2018 and amending By-Law 46-2014.

**CARRIED**

**8.7.3 PW 66-2017 Glass Street Winter Maintenance**

Jed Kelly spoke to PW 66-2017 report and responded to questions from Council.

**Resolution 2017-11-28-24**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Winter

**THAT** Council receive report PW 66-2017 Glass Street Winter Maintenance; and,

**THAT** Council close the gravel portion of Glass Street between Emily Street and James Street North during the 2017/2018 winter season.

**CARRIED**

**8.7.4 PW 67-2017 Winter Maintenance Agreements for Subdivisions**

Jed Kelly spoke to PW 67-2017 report and responded to questions from Council.

**Resolution 2017-11-28-25**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

**THAT** Council receive PW 67-2017 Winter Maintenance Agreements for Subdivisions report; and,

**THAT** Council approve By-law 105-2017 authorizing the Mayor and the Clerk to sign the associated agreement with Meadowridge Properties Ltd. for Diamondridge Subdivision winter maintenance; and,

**THAT** Council approve By-law 106-2017 authorizing the Mayor and the Clerk to sign the associated agreement with 2231872 Ontario Inc. for Northridge Subdivision winter maintenance; and,

**THAT** Council approve By-law 107-2017 authorizing the Mayor and the Clerk to sign the associated agreement with 2416987 Ontario Inc. for Westover Place Subdivision winter maintenance.

**CARRIED**

**8.7.5 PW 55-2017 Meadowridge Sign Ownership and Maintenance Easement Agreements**

Jed Kelly spoke to PW 55-2017 report and responded to questions from Council.

**Resolution 2017-11-28-26**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** report PW 55-2017 Meadowridge Sign Ownership and Maintenance Easement Agreements be received; and,

**THAT** Council direct staff to pursue the necessary easement agreements to assume ownership and maintenance of the Meadowridge Subdivision entrance signs on Meadowridge Drive.

**CARRIED**

**9. EMERGENT OR UNFINISHED BUSINESS**

None.

**10. NOTICES OF MOTION**

None.

**11. BY-LAWS**

**11.1 By-Law 97-2017 Repeal By-Law 43-1997 Regulating Parking at 35 Wellington Street South**

**Resolution 2017-11-28-27**

**Moved By** Councillor Winter

**Seconded By** Councillor Pope

**THAT** By-Law 97-2017, being a by-law to repeal By-Law 43-1997 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.2 By-Law 98-2017 Wellington Street Bridge Debenture with Infrastructure Ontario**

**Resolution 2017-11-28-28**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** By-Law 98-2017, being a by-law to authorize the borrowing upon amortizing debentures through Infrastructure Ontario be read a first,

second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.3 By-Law 99-2017 Development Charges**

**Resolution 2017-11-28-29**

**Moved By** Councillor Osborne

**Seconded By** Councillor Winter

**THAT** By-Law 99-2017 as amended, being a by-law to impose development charges against land to pay for increased capital costs related to increased needs for services be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.4 By-Law 100-2017 Water and Wastewater Rates**

**Resolution 2017-11-28-30**

**Moved By** Councillor Pope

**Seconded By** Councillor Winter

**THAT** By-Law 100-2017, being a by-law to set the rates for water and wastewater and to repeal By-Law 69-2016 and to amend By-Law 46-2014 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.5 By-Law 101-2017 Authorize an Agreement with St. Marys Lions Club for Capital Contribution**

Resolution for by-law not considered at this time.

**11.6 By-Law 102-2017 Delegate Authority to Director of Building and Development for Heritage Conservation and Maintenance Agreements**

**Resolution 2017-11-28-31**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** By-Law 102-2017, being a by-law to delegate authority to the Director of Building and Development for the signing of Heritage Conservation and Maintenance Agreements be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.7 By-Law 103-2017 Authorize a Single Tenant Agreement with Cameron Porteous**

**Resolution 2017-11-28-32**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Osborne

**THAT** By-Law 103-2017, being a by-law to authorize a single tenant industrial lease agreement with Cameron Porteous be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.8 By-Law 104-2017 Authorize a Single Tenant Agreement with Reed Needles**

**Resolution 2017-11-28-33**

**Moved By** Councillor Pope

**Seconded By** Councillor Osborne

**THAT** By-Law 104-2017, being a by-law to authorize a single tenant industrial lease agreement with Reed Needles be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.9 By-Law 105-2017 Authorize an Agreement with Meadowridge Properties Ltd.**

**Resolution 2017-11-28-34**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** By-Law 105-2017, being a by-law to authorize an agreement with Meadowridge Properties Ltd. for winter maintenance of Diamondridge

Subdivision be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.10 By-Law 106-2017 Authorize an Agreement with 2231872 Ontario Inc.**

**Resolution 2017-11-28-35**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** By-Law 106-2017, being a by-law to authorize an agreement with 2231872 Ontario Inc. for winter maintenance of Northridge Subdivision be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.11 By-Law 107-2017 Authorize an Agreement with 2416987 Ontario Inc.**

**Resolution 2017-11-28-36**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

**THAT** By-Law 107-2017, being a by-law to authorize an agreement with 2416987 Ontario Inc. for winter maintenance of Westover Place Subdivision be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12. UPCOMING MEETINGS**

Mayor Strathdee reviewed the meetings as presented on the agenda and reminded Council that December 5 has been cancelled and December 14 has a 6:00pm meeting added.

Council took a brief recess at 9:22pm.

Mayor Strathdee called the meeting back to order at 9:25pm.

**13. CLOSED SESSION**

**Resolution 2017-11-28-37**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** Council move into a session that is closed to the public at 9:25pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees and (d) labour relations or employee negotiations.

**CARRIED**

**14. RISE AND REPORT**

**Resolution 2017-11-28-38**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** Council rise from a closed session at 9:50pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held. A matter was considered related to employee relations. There is nothing further to report at this time.

**15. CONFIRMATORY BY-LAW**

**Resolution 2017-11-28-39**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** By-Law 108-2017, being a by-law to confirm the proceedings of November 28, 2017 regular Council meeting be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**16. ADJOURNMENT**

**Resolution 2017-11-28-40**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** this regular meeting of Council adjourn at 9:52p.m.

**CARRIED**

---

Al Strathdee, Mayor



Brent Kittmer, CAO / Clerk