



## **Minutes of a Regular Meeting of the St. Marys Public Library Board**

**Meeting Location:** Municipal Operations Centre

**Meeting Date:** March 8, 2018

**Meeting Time:** 6:30pm

**Meeting Attendance:**

Present: Board Chair, C. Atlin, L. Hodgins, Vice Chair, J. Mustard, B. Osborne, A. Strathdee, B. Tuer, T. Winter,

Staff Present: CEO M. Corbett, Library Services Coordinator R. Webb, Library Clerk, Collections, K. Long, Library Clerk, Meaghan Everett

Regrets: R. Quinton, M. Zurbrigg

1. Call to order

The meeting was called to order at 6:30pm

2. Approval of the agenda

**Motion:**

**That the March 8<sup>th</sup>, 2018 regular meeting of the St. Marys Public Library Board agenda be approved as presented.**

**Moved by: T. Winter**

**Seconded by: J. Mustard**

**Result: Carried**

3. Declarations of pecuniary interest

None declared.

4. Welcome guests or delegations

K. Long, Collections Development, M. Everett, Library Clerk, and G. Brouwer, Director of Building and Development for the Corporation of the Town of St. Marys.

5. Consent agenda

**Motion:**

**That Consent Agenda items 5.1 to 5.4. inclusive be adopted by the Board.**

**First: L. Hodgins**

**Second: B. Tuer**

**Result: Carried**

5.1. Minutes of the February 8<sup>th</sup>, 2018 Regular Library Board meeting

**Motion:**

**That the minutes of the February 8<sup>th</sup>, 2018 Regular Library Board Meeting be approved.**

5.2. CEO Report



**Motion:**

**The CEO Report be received.**

5.3. Library Statistics

**Motion:**

**That the Library statistics report be approved.**

5.4. Financial Report

**Motion:**

**That the Library Financial report be approved.**

6. Discussion items

6.1. OLA Update—Staff Presentation

Library Staff gave a presentation to the Board about their experiences at OLA Superconference 2018. Staff shared with members of the Board a slideshow about a renovation that was completed in Niagara on the Lake Public Library.

6.2. Library Build Discussion with G. Brouwer

Grant Brouwer presented to the Board some possibilities for potential expansion of the Library building. The Board gave direction that CEO M. Corbett work with staff members to look at ways of maximizing the space that currently exists and to simultaneously work on future planning. The Building and the Planning Committees with additional help from Board member B. Tuer.

6.3. AODA- Documentation attached

CEO M. Corbett updated the Board on AODA standards.

7. Friends of the Library report

Friends of the Library has a new management chair Lorraine Miletic. The Spring Book Sale will take place on April 18, 19, 20, 21, 2018. The Westover Dinner Package is fast approaching and tickets will be on sale until April 26, 2018.

8. Round table discussion

9. Date of next meeting

April 5, 2018

10. Adjournment

**Motion:**

**That the March 8<sup>th</sup>, 2018 regular meeting of the St. Marys Library Board be adjourned.**

**Moved by: B. Tuer**

**Result: Carried**