



AGENDA
Heritage St. Marys Meeting

March 10, 2018

9:00 am

St. Marys Museum

177 Church Street South

Pages

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. AMENDMENTS AND APPROVAL OF AGENDA

RECOMMENDATION

THAT the March 10, 2018 Heritage Committee agenda be approved.

4. DELEGATIONS

5. CORRESPONDENCE

6. AMENDMENT AND ACCEPTANCE OF MINUTES

5

RECOMMENDATION

THAT the February 10, 2018 Heritage Committee meeting minutes be accepted.

7. BUSINESS ARISING FROM MINUTES

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.1.1 Infill Discussion

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.1 VIA Station

8.2.2 Junction Station

8.2.3 McDonald House

8.2.4 Andrews Jeweller

8.2.5 Public Library

8.2.6 Old Water Tower

8.2.7 Pumphouse

8.3 Municipal Register, Part 2 - List of Significant properties

Process for nominating an additional property

8.4 Heritage Grant Applications

8.5 Properties of interest or at risk (not necessarily designated)

8.5.1 West Ward School

8.5.2 North Ward School site

8.6 CHO Report

8.7 Homeowner/Property owner letters

8.8 Sign Bylaw

8.9 Cultural Planning: Strategic Plan

9. Council Report

10. OTHER BUSINESS

10.1 Heritage Festival planning

11. UPCOMING MEETINGS

April 14, 2018, 9 a.m., at the St. Marys Museum

12. ADJOURNMENT



MINUTES

Heritage St. Marys

February 10, 2018

10:30am

St. Marys Museum

177 Church Street South

Members Present: Carey Pope
Janis Fread
Stephen Habermehl
Paul King
Mary Smith
Michelle Stemmler
Council Regrets: Al Strathdee
Member Regrets: Larry Pfaff
Sherri Gropp
Staff Present: Trisha McKibbin, Director of Corporate Services / Deputy Clerk

1. CALL TO ORDER

Vice Chair Stephen Habermehl called the meeting to order at 9 a.m.

2. DECLARATION OF PECUNIARY INTEREST

None Declared

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Michelle Stemmler

Seconded By Janis Fread

THAT the February 10, 2018 Heritage Committee agenda be approved.

CARRIED

4. DELEGATIONS

None

5. CORRESPONDENCE

5.1 Notice of Public Meeting Concerning Proposed Zoning By-Law Amendment for Wildwood Homes, 121 Ontario Street South.

To be discussed further under agenda item 8.5.1

5.2 Letter to Mayor Al Strathdee from Larry Pfaff re: staffing level at the St. Marys Museum.

6. AMENDMENT AND ACCEPTANCE OF MINUTES

Moved By Mary Smith

Seconded By Janis Fread

THAT the January 13, 2018 Heritage Committee meeting minutes be accepted.

CARRIED

7. BUSINESS ARISING FROM MINUTES

Dealt with in subsequent agenda items.

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.1.1 Meeting update

A Heritage Permit was approved for the back windows at 115 Queen Street East. The application for a permit for redesign for Tim Horton's exterior was discussed and referred back to the applicant to consider better conformity with the guidelines of the HCD.

8.1.2 Heritage Property Tax Relief

The deadline to submit applications for a 2017 tax rebate is February 28, 2018.

8.1.3 Infill

The Director of Building & Development had made a presentation at the December 2018 meeting regarding consistent guidelines for infill along streetscapes in the Heritage District or closely adjacent to them. The two committees – HCDAC and Heritage St. Marys – were asked to give the matter some consideration to help future developers who are encouraged to build close to downtown. A joint meeting of the two

committees to reach some consensus concerning these guidelines will be held in March.

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.1 VIA Station

The contractors are ready to begin work on the ticket office. Exhibits in the Station Gallery are planned for the rest of 2018.

8.2.2 Junction Station

Nothing to report

8.2.3 McDonald House

Nothing to report

8.2.4 Andrews Jeweller

Nothing to report

8.2.5 Public Library

Pre-authorized capital work on window replacement will begin as soon as possible.

8.2.6 Old Water Tower

Pre-authorized capital work on window replacement will begin as soon as possible.

8.2.7 Pumphouse

The Heritage Committee is following the process of work to upgrade this water treatment facility.

8.2.8 Emily Street

Draft designation statements are prepared. A site visit will be arranged.

8.2.9 146 Wellington Street North

Preliminary steps are being taken to consider this property for Part IV heritage designation.

8.3 Municipal Register, Part 2 - List of Significant properties

8.3.1 Status of this Project

The revised list was presented to Council and passed at the January meeting. The list is now in effect. Property owners on the list will be informed by letter of this recognition.

8.4 Heritage Grant Applications

8.4.1 156 Queen Street E (Dunnys)

Dunny's Source for Sports, 156 Queen Street East, submitted an application for a Heritage Grant to assist with replacement of upper storey windows. The application showed that great care is being taken to retain the size of the existing sash and the 2/3-1/3 split of the portion of the windows that will open. Although these windows will be vinyl, the upper level of the three-window grouping that features decorative blocks of coloured glass will be preserved with wood trim – damaged portions of this wood will be made good. This proposal will be considered at the meeting of the HCDAC on Monday, February 12.

Moved By Michelle Stemmler

Seconded By Paul King

THAT the St. Marys Heritage Committee, subject to review by the HCDAC, recommends approval of the Heritage Grant application to assist with repairs and replacement of second-storey windows at 156 Queen Street East, Dunny's Source for Sports.

CARRIED

8.5 Properties of interest or at risk (not necessarily designated)

8.5.1 West Ward School

The notice of a public meeting concerning development on this property had been noted under correspondence.

The public meeting on February 27 concerns an application for a Zoning By-law amendment so that attainably-priced residential units can be developed on the property. In a report by Mark Stone, Planner, dated January 31, 2018 with respect to the application it states: *"Although no comments have been received as of yet, the [Heritage] Committee is scheduled to meet on February 10, 2018 and any comments will be forwarded to staff."*

There was consensus by the committee members that Heritage St. Marys submit a comment to the Planner suggesting that his final report should contain reference to PPS 2014 Section 2.6, and that the protection of built heritage resources and cultural heritage landscapes and consideration of adjacent cultural heritage resources should be part of the planning report.

8.5.2 North Ward School site

There has been no significant change in the status of this proposed development project since the report presented at the January Heritage Committee meeting. The planner's report is unlikely to come to Council before March.

There was consensus by the committee members that Heritage St. Marys submit a comment to the Planner suggesting that his final report should contain reference to PPS 2014 Section 2.6, and that the protection of built heritage resources and cultural heritage landscapes and consideration of adjacent cultural heritage resources should be part of the planning report.

8.5.3 Repairs to Flood Wall

Preliminary studies have been carried out and work on this project will begin when weather permits.

8.6 CHO Report

Paul reported on planning for the upcoming CHO conferences in 2018, 2019 and 2020 (the site still to be chosen.)

8.7 Homeowner/Property owner letters

Paul has written letters to five property owners suggested by committee members at previous meetings. He will write to the new owners of Lionvale once there is a local postal address. He will also write to the new owner of 149 Wellington Street North, the cottage restored by Jack and Nicole Taylor.

8.8 Sign Bylaw

A staff report incorporating suggestions for an updated sign bylaw will be presented to Council in March.

8.9 Cultural Planning: Strategic Plan

Reference to the relevant components of the strategic plan must be referred to for all major proposed projects across all town departments.

9. Council Report

The next budget meeting will be February 27 – the same date as the public meeting re 121 Ontario Street South. The budget should pass in March.

10. OTHER BUSINESS

10.1 Heritage Fair - February 23, 2018 - Heritage Awards

Larry Pfaff will present Heritage Awards to the three private homes that participated in Doors Open, September 30, 2017: 109 Wellington Street North, 51 Church Street South and 47 Wellington Street South. Committee members who would like to volunteer at this event should contact Amy Cubberley or Bethany Kearsley at the Museum.

10.2 Photography Seminar - February 15, 2018

This seminar on the development of outdoor photography, scheduled for February 15, 2018, is full.

10.3 OnLand web portal - Ontario Land Registry Access

A letter from Bert Duclos, Heritage Outreach Consultant, announces that Service Ontario and Teranet are making Ontario Land Registry Records available to heritage property researchers. While some topics are still under development, access to Historical Book data is now available and will be of great benefit to heritage property researchers.

10.4 Inquiry regarding Part IV Designation - 146 Wellington Street N

10.5 Cadzow Splash pad survey

Committee members were reminded to fill out the survey regarding options for the new splash pad to be installed in Cadzow Park this summer.

11. UPCOMING MEETINGS

March 10, 2018, 9 a.m., at the St. Marys Museum.

12. ADJOURNMENT

Moved By Janis Fread

THAT this meeting of the Heritage Committee adjourn at 10:20am.

CARRIED

Larry Pfaff, Chair