



## **MINUTES Regular Council**

April 10, 2018  
6:00pm  
Council Chambers, Town Hall

Council Present: Mayor Strathdee  
Councillor Osborne  
Councillor Van Galen  
Councillor Winter  
Councillor Hainer  
Councillor Pope  
Councillor Craigmile

Staff Present: Brent Kittmer, CAO / Clerk  
Trisha McKibbin, Director of Corporate Services / Acting Clerk  
Jed Kelly, Director of Public Works  
Jenna McCartney, Corporate Administrative Coordinator

### **1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00pm.

Mayor Strathdee asked Council to pause for a moment of silence to reflect on the recent tragedy in Humboldt, Saskatchewan.

Mayor Strathdee stated that a condolence book has been placed at the Pyramid Recreation Centre available for the public to sign which will in turn be sent to Humboldt.

### **2. DECLARATIONS OF PECUNIARY INTEREST**

Councillor Craigmile declared a pecuniary interest for agenda item 8.1.1.

Councillor Van Galen declared a pecuniary interest for agenda items 5.1 and 8.2.1.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2018-04-10-01**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** the April 10, 2018 regular Council meeting agenda be accepted as presented.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

Frank Doyle of St. Marys Independent newspaper inquired if the Town is responsible for updating the voters list for the upcoming municipal election.

Trisha McKibbin stated that residents may visit VoterLookup.ca to determine if they are on the municipal voters list.

Mr. Doyle inquired the process if the resident is not on the municipal voters list.

Ms. McKibbin stated that in the near future the resident will be able to access a module on the Town website for the purpose of requesting the necessary modifications to the municipal voters list. Should a resident wish additional assistance, they may call or visit the Clerk's Department.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 St. Marys Community Players re: Balcony Raking Renovation Plan**

Councillor Van Galen declared a conflict on this item. Councillor Van Galen vacated his seat.

Gary Austin spoke to the delegation from the St. Marys Community Players and responded to questions from Council.

Council discussed the proposed final finish for the flooring and the procurement policy.

**Resolution 2018-04-10-02**

**Moved By** Councillor Pope

**Seconded By** Councillor Osborne

**THAT** the delegation from St. Marys Community Players regarding balcony raking renovation plan be received.

**CARRIED**

**5.2 Southwestern Integrated Fibre Technology Inc. re: St. Marys participation**

Councillor Van Galen returned to his seat at Council.

Mr. Geoff Hogan spoke to the SWIFT delegation and responded to questions from Council.

Council sought clarification in the ask within the presentation for a \$50,000 commitment compared to the \$300,000 commitment in letter to Council dated January 12, 2018.

Mr. Hogan stated the figure presented in the letter is an error.

Council asked Mr. Hogan to confirm the formula used to determine St. Marys' share.

Council discussed the last mile approach for the Town.

Staff sought clarification regarding the organizations that could seek funding from SWIFT.

Council discussed CRTC regulations and how it plays a role into future infrastructure growth.

**Resolution 2018-04-10-03**

**Moved By** Councillor Winter

**Seconded By** Councillor Pope

**THAT** the delegation from Southwestern Integrated Fibre Technologies Inc. regarding St. Marys participation be received; and

**THAT** staff report back to Council with information on how participating in the SWIFT initiative will support Council's strategic goal for last mile fibre in St. Marys.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - March 27, 2018**

**Resolution 2018-04-10-04**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the March 27, 2018 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

## **7. CORRESPONDENCE**

### **7.1 City of Stratford re: joint Federation of Ontario Public Libraries / Ontario Library Association support**

**Resolution 2018-04-10-05**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** the correspondence from the City of Stratford regarding the joint Federation of Ontario Public Libraries / Ontario Library Association support be received.

**CARRIED**

### **7.2 Township of Zorra re: High Speed Rail Plan**

**Resolution 2018-04-10-06**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Hainer

**THAT** the correspondence from the Township of Zorra regarding the High Speed Rail Plan be received; and

**THAT** High Speed Rail is only one viable option to improve transportation in Southwestern Ontario; and

**THAT** the Environmental Assessment must also include other viable options to improve transportation in Southwestern Ontario; and

**THAT** all committees created for the purpose of High Speed Rail also have representation from the Councils and community members / organizations directly affected by this proposed High Speed Rail plan.

**CARRIED**

### **7.3 Hydro One re: Priority Wood Pole Replacement**

**Resolution 2018-04-10-07**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the correspondence from Hydro One Networks Inc. regarding a priority wood pole replacement in St. Marys be received.

**CARRIED**

## **8. STAFF REPORTS**

## **8.1 Administration and Human Resources**

### **8.1.1 CAO 12-2018 St. Marys Memorial Hospital Foundation Fee Waiver Request**

Councillor Craigmile declared a conflict on this item. Councillor Craigmile excused himself from Council table.

Brent Kittmer spoke to CAO 12-2018 report and responded to questions from Council.

**Resolution 2018-04-10-08**

**Moved By** Councillor Winter

**Seconded By** Councillor Van Galen

**THAT** CAO 12-2018 St. Marys Memorial Hospital Foundation Fee Waiver Request be received; and

**THAT** Council approves a variance to the Community Grant Program to fund the request from the St. Marys Memorial Hospital Foundation to waive building and planning fees for the Tradition Mutual Wellness Centre expansion.

**CARRIED**

## **8.2 Building and Development Services**

### **8.2.1 DEV 15-2018 Town Hall Auditorium Balcony Raking Renovation Plan**

Councillor Craigmile returned to his seat at Council.

Councillor Van Galen declared a conflict on this item. Councillor Van Galen excused himself from Council table.

Brent Kittmer spoke to DEV 15-2018 report and responded to questions from Council.

**Resolution 2018-04-10-09**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** DEV 15-2018 Town hall Auditorium Balcony Raking Renovation Plan be received; and

**THAT** Council approves the proposed Town Hall Auditorium Balcony Raking Renovation Plan; and

**THAT** the Town pay 50%, to a maximum of \$3,000, for the balcony renovation to be funded by an approved variance to the Facilities 2018 Operating Budget.

**CARRIED**

**9. COUNCILLOR REPORTS**

Councillor Van Galen returned to his seat.

Council took a brief recess at 7:20pm.

Mayor Strathdee called the meeting back to order at 7:26pm.

**9.1 Operational and Board Reports**

**9.1.1 Bluewater Recycling Association - Coun. Craigmile**

Councillor Craigmile spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-10**

**Moved By** Councillor Pope

**Seconded By** Councillor Osborne

**THAT** the March 15, 2018 Bluewater Recycling Association Board of Directors' meeting highlights be received.

**CARRIED**

**9.1.2 Library Board - Coun. Osborne, Winter**

Councillor Winter spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-11**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

**THAT** the February 8, 2018 St. Marys Public Library Board meeting minutes be received.

**CARRIED**

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee, Coun. Winter**

Councillor Winter spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-12**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** the March 15, 2018 Municipal Shared Services Committee meeting draft minutes be received.

**CARRIED**

**9.1.4 Perth District Health Unit - Coun. Osborne**

Councillor Osborne spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-13**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** the February 21, 2018 Perth District Health Unit Board meeting minutes be received.

**CARRIED**

**9.1.5 Spruce Lodge Board - Coun. Pope, Van Galen**

Councillors Van Galen and Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the February 21, 2018 Spruce Lodge Board of Management meeting minutes be received.

**CARRIED**

**9.1.6 Upper Thames River Conservation Authority**

No recent minutes provided.

**9.2 Advisory and Ad-Hoc Committee Reports**

**9.2.1 Accessibility Advisory Committee - Coun. Hainer**

Councillor Hainer spoke to the recent minutes and responded to questions from Council.

Mayor Strathdee noted an error that S. Croft was present.

**Resolution 2018-04-10-15**

**Moved By** Councillor Osborne

**Seconded By** Councillor Hainer

**THAT** the March 6, 2018 Accessibility Advisory Committee meeting draft minutes be received; and

**THAT** the March 13, 2018 Accessibility Advisory Committee meeting draft minutes be received.

**CARRIED**

**9.2.2 Business Improvement Area - Coun. Pope**

Councillor Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-16**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** the February 15, 2018 St. Marys Business Improvement Area meeting draft minutes be received.

**CARRIED**

**9.2.3 CBHFM - Coun. Hainer**

Councillor Hainer spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-17**

**Moved By** Councillor Hainer

**Seconded By** Councillor Osborne

**THAT** the February 23, 2018 Canadian Baseball Hall of Fame and Museum Board of Directors meeting minutes be received.

**CARRIED**

**9.2.4 Committee of Adjustment**

No recent meetings.

**9.2.5 Community Policing Advisory Committee - Mayor Strathdee, Coun. Van Galen**



Councillor Van Galen spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-18**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Winter

**THAT** the March 21, 2018 Community Policing Advisory Committee meeting minutes be received.

**CARRIED**

**9.2.6 Economic Development Committee - Coun. Pope**

Councillor Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-19**

**Moved By** Councillor Osborne

**Seconded By** Councillor Craigmile

**THAT** the March 28, 2018 Economic Development Advisory Committee meeting draft minutes be received.

**CARRIED**

**9.2.7 Heritage St. Marys - Coun. Pope**

Councillor Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-20**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** the February 10, 2018 Heritage St. Marys meeting minutes be received.

**CARRIED**

**9.2.8 Museum Board - Coun. Winter**

Councillor Winter spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-21**

**Moved By** Councillor Winter

**Seconded By** Councillor Van Galen

**THAT** the March 14, 2018 St. Marys Museum Board meeting draft minutes be received; and

**THAT** agenda item 6.0.a. be raised for discussion.

**CARRIED**

**Resolution 2018-04-10-22**

**Moved By** Councillor Winter

**Seconded By** No seconder

**THAT** the St. Marys Museum Board recommends to Council that the staffing level at the Museum be increased to 2.0 FTE in the 2019 budget.

**FAILED**

**9.2.9 Planning Advisory Committee - Coun. Craigmile, Van Galen**

Councillor Van Galen spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-23**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the March 19, 2018 Planning Advisory Committee meeting minutes be received.

**CARRIED**

**9.2.10 Heritage Conservation District Advisory Committee - Coun. Winter**

Councillor Winter spoke to the minutes and responded to questions from Council.

**Resolution 2018-04-10-24**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** the March 26, 2018 Heritage Conservation District Advisory Committee meeting draft minutes be received.

**CARRIED**

**9.2.11 Senior Services Board - Coun. Craigmile**

Councillor Craigmile stated that minutes of the recent meeting will be coming shortly.

**9.2.12 Huron Perth Healthcare Local Advisory Committee - Coun. Hainer**

No recent meeting.

**9.2.13 St. Marys Lincolns Board - Coun. Craigmile**

Councillor Craigmile spoke to a recent meeting's activities.

**9.2.14 St. Marys Cement Community Liaison Committee - Mayor Strathdee, Coun. Craigmile**

No recent meetings.

Mr. Kittmer stated that a public meeting will be held on May 15, 2018 with more information to follow.

**10. EMERGENT OR UNFINISHED BUSINESS**

None.

**11. NOTICES OF MOTION**

None.

**12. BY-LAWS**

None.

**13. UPCOMING MEETINGS**

Mayor Strathdee reviewed the upcoming meetings as presented in the agenda.

Council took a brief recess at 8:23pm.

Mayor Strathdee called the meeting back to order at 8:27pm.

**14. CLOSED SESSION**

**Resolution 2018-04-10-25**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

THAT Council move into a session that is closed to the public at 8:28pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, and (d) labour relations or employee negotiations.

**CARRIED**

**15. RISE AND REPORT**

**Resolution 2018-04-10-26**

**Moved By** Councillor Osborne

**Seconded By** Councillor Hainer

THAT Council rise from a closed session at 9:20pm.

**CARRIED**

Mayor Strathdee reported that a closed session was held and one matter was considered related to employee relations matters. There is nothing future to report at this time.

**16. CONFIRMATORY BY-LAW**

**Resolution 2018-04-10-27**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Hainer

**THAT** By-Law 36-2018, being a by-law to confirm the proceedings of April 10, 2018 regular Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**17. ADJOURNMENT**

**Resolution 2018-04-10-28**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** this regular meeting of Council adjourn at 9:21pm.

**CARRIED**

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Al Strathdee, Mayor

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Brent Kittmer, CAO / Clerk