



MINUTES
Regular Council

April 24, 2018
6:00pm
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter
Councillor Hainer
Councillor Craigmile

Council Regrets: Councillor Pope

Staff Present: Brent Kittmer, CAO / Clerk
Trisha McKibbin, Director of Corporate Services / Acting Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Human Resources Manager
Jenna McCartney, Corporate Administrative Coordinator

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

Mayor Strathdee asked Council to pause for a moment of silence to reflect on the recent tragedy in Toronto, Ontario.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Council requested that the prepared resolution read 2018, not 2017.

Resolution 2018-04-24-01

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT the April 24, 2018 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None presented.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 St. Marys Business Improvement Area re: 2018 BIA budget

Cathie Szmon, BIA Treasurer, presented the 2018 BIA budget and responded to questions from Council.

Julie Docker-Johnson responded to questions from Council in regards to the BIA's proposed public art project.

Resolution 2018-04-24-02

Moved By Councillor Winter

Seconded By Councillor Osborne

THAT the delegation from the St. Marys Business Improvement Area regarding the 2018 BIA Levy be received; and

THAT Council approve the 2018 BIA Levy; and

THAT the 2018 BIA Levy summarized in Schedule A to By-Law 39-2018 be approved.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - April 10, 2018

Resolution 2018-04-24-03

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT the April 10, 2018 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Strategic Priorities Committee - April 17, 2018

Council discussed the April 17, 2018 minutes of the Strategic Priorities Committee including the concerns raised by Mr. Courtnage and Mr. Staffen. Council discussed the potential impact of the current operating practices of the UTRCA. Council directed staff to prepare correspondence to the Board of the UTRCA whereby Mr. Courtnage and Mr. Staffen's report was to be introduced, and a response from the Board would be requested.

Resolution 2018-04-24-04

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the Council of the Town of St. Marys is concerned that the Wildwood reservoir has been operating outside of the UTRCA guidelines, placing lives and property at risk; and

THAT Council ask the Board of the UTRCA to address Council's concerns and those of Mr. Courtnage and Mr. Staffen that were raised at the Strategic Priorities Committee meeting on April 17, 2018.

CARRIED

Resolution 2018-04-24-05

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT the April 17, 2018 Strategic Priorities Committee meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Falun Dafa Association Canada re: 26th Anniversary

Resolution 2018-04-24-06

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the correspondence from Falun Dafa Association Canada regarding 26th Anniversary be received.

CARRIED

7.2 Upper Thames River Conservation Authority re: Budget Approval

Resolution 2018-04-24-07

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT the correspondence from Upper Thames River Conservation Authority regarding budget approval be received.

CARRIED

7.3 MPP Hardeman re: Bill 16, Respecting Municipal Authority Over Landfilling Sites

Resolution 2018-04-24-08

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT the correspondence from MPP Hardeman regarding Bill 16, Respecting Municipal Authority Over Landfilling Sites be received.

CARRIED

7.4 Minister of Agriculture, food and Rural Affairs re: 2018 Premier's Award for the Agi-Food Innovation Excellent

Resolution 2018-04-24-09

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT the correspondence from the Ministry of Agriculture, Food and Rural Affairs regarding the 2018 Premier's Award for the Agi-Food Innovation Excellence be received; and

THAT staff be instructed to bring back a nomination recommendation to Council.

CARRIED

7.5 Ministry of Municipal Affairs and Housing re: Inclusionary Zoning

Resolution 2018-04-24-10

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT the correspondence from the Ministry of Municipal Affairs and Housing regarding Inclusionary Zoning be received; and

THAT the correspondence from the Ministry be referred to staff for analysis in the forthcoming report on tools and policies municipalities can implement to encourage attainable housing.

CARRIED

8. STAFF REPORTS

8.1 Administration and Human Resources

8.1.1 CAO 14-2018 April Monthly Report (Administration and Human Resources)

Brent Kittmer and Lisa Lawrence spoke to CAO 14-2018 and responded to questions from Council.

Resolution 2018-04-24-11

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT CAO 14-2018 April Monthly Report (Administration and Human Resources) be received for information.

CARRIED

8.2 Corporate Services

8.2.1 COR 11-2018 April Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 11-2018 report and responded to questions from Council.

Resolution 2018-04-24-12

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT COR 11-2018 April Monthly Report (Corporate Services) be received for information.

CARRIED

8.2.2 COR 12-2018 Canadian Baseball Hall of Fame and Museum Request for Municipal Significance Event designation, Noise By-law exemption and support for banner purchase

Trisha McKibbin spoke to COR 12-2018 report and responded to questions from Council.

Resolution 2018-04-24-13

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT COR 12-2018 Canadian Baseball Hall of Fame and Museum Request be received; and

THAT Council authorize the Clerk to prepare a letter deeming the Induction Weekend as a municipally significant public event addressed to the Alcohol and Gaming Commission of Ontario; and

THAT an exemption to the Noise By-law be approved for the Canadian Baseball Hall of Fame and Museum for June 16 and June 17, 2018; and,

THAT Council approve the request by the CBHFM for the Town to contribute 50% of the cost, to a maximum of \$650.00, to purchase a new CBHFM Induction banner for Queen Street; and

THAT Council approve a variance to the Sign By-law for the installation of the Canadian Baseball Hall of Fame Induction Weekend banner from May 1, 2018 to June 30, 2018.

CARRIED

8.3 Finance

8.3.1 FIN 10-2018 April Monthly Report (Finance)

Jim Brown spoke to FIN 10-2018 report and responded to questions from Council.

Resolution 2018-04-24-14

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT FIN 10-2018 April Monthly Report (Finance) be received for information.

CARRIED

8.4 Fire and Emergency Services

8.4.1 FD 04-2018 April Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 04-2018 report and responded to questions from Council.

Resolution 2018-04-24-15

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT FD 04-2018 April Monthly Report (Emergency Services) be received for information.

CARRIED

8.5 Building and Development Services

8.5.1 DEV 16-2018 April Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 16-2018 report and responded to questions from Council.

Resolution 2018-04-24-16

Moved By Councillor Craigmile

Seconded By Councillor Van Galen

THAT DEV 16-2018 April Monthly Report (Building and Development) be received for information.

CARRIED

8.5.2 DEV 17-2018 Old Water Tower Restoration

Grant Brouwer spoke to DEV 17-2018 report and responded to questions from Council.

Resolution 2018-04-24-17

Moved By Councillor Van Galen

Seconded By Councillor Hainer

THAT DEV 17-2018 Old Water Tower Restoration be received; and,

THAT the procurement for DEV 17-2018 Old Water Tower Restoration be awarded to Robertson Restoration for the procured price of \$134,337.08, inclusive of all taxes and

THAT, subject to the requirements of the procurement by-law, staff be authorized to approve any necessary contingencies during the restoration of the Old Water Tower project up to, but not exceeding, \$26,800.00; and

THAT By-Law 37-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.5.3 DEV 18-2018 Town Hall and Library Window Restoration and Replacement

Grant Brouwer spoke to DEV 18-2018 report and responded to questions from Council.

Resolution 2018-04-24-18

Moved By Councillor Osborne

Seconded By Councillor Winter

THAT DEV 18-2018 Town Hall and Library Window Restoration and Replacement be received; and

THAT the procurement for Town Hall and Library Window Restoration and Replacement be awarded to IntegriBuild Construction Management Inc. for the procured price of \$503,232.03, inclusive of all taxes and contingencies; and

THAT, subject to the requirements of the procurement by-law, staff be authorized to approve any necessary contingencies during the restoration of the Town Hall and Library Window Restoration and Replacement project up to, but not exceeding, \$50,000.00; and

THAT By-Law 38-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.6 Community Services

Council recessed at 8:00pm.

Mayor Strathdee called the meeting back to order at 8:07pm.

8.6.1 DCS 08- 2018 April Monthly Report (Community Services)

Stephanie Ische spoke to DCS 08-2018 report and responded to questions from Council.

Resolution 2018-04-24-19

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT DCS 08-2018 April Monthly Report (Community Services) be received for information.

CARRIED

8.6.2 DCS 07-2018 Lions Club in kind request

Stephanie Ische spoke to DCS 07-2018 report and responded to questions from Council.

Resolution 2018-04-24-20

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT DCS 07-2018 Lions Club in kind request be received; and

THAT Council approve the Lions Club request to amend their Cadzow Park contribution agreement to include one free rental of the PRC 2/3 hall per year for 10 years; and

THAT By-law 44-2018, being a by-law to amend By-Law 101 of 2017, be approved.

CARRIED

8.7 Public Works

8.7.1 PW 20-2018 April Monthly Report (Public Works)

Jed Kelly spoke to PW 20-2018 report and responded to questions from Council.

Resolution 2018-04-24-21

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT PW 20-2018 April Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 22-2018 Award for RFT-PW-11-2018 Supply and Installation of Surface Treatment Roadways on Various Streets

Jed Kelly spoke to PW 22-2018 report and responded to questions from Council.

Resolution 2018-04-24-22

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT PW 22-2018 Award for RFT-PW-11-2018 Supply and Installation of Surface Treatment Roadways on Various Streets be received; and

THAT the procurement for the supply and installation of Surface Treatment roadways on various streets be awarded to MSO Construction Limited for the bid price of \$117,613.23, inclusive of all taxes and contingencies; and

THAT By-Law 40-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.7.3 PW 23-2018 Award for RFT-PW-06-2018 Construction, Replacement, and Repairs of Sidewalk, Curb and Gutter on Various Streets

Jed Kelly spoke to PW 23-2018 report and responded to questions from Council.

Resolution 2018-04-24-23

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT PW 23-2018 Award for RFT-PW-06-2018 Construction, Replacement, and Repairs of Sidewalk, Curb and Gutter on Various Streets be received; and

THAT the procurement for the construction, replacement and repairs of sidewalk, curb and gutter on various streets be awarded to 465929 Ontario Ltd. (Nicholson Concrete) for the bid price of \$165,251.20, inclusive of all taxes and contingencies; and

THAT By-Law 41-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.7.4 PW 25-2018 Award for RFP-PW-05-2018 Supply and Delivery of One New Compact Tractor and Accessories

Jed Kelly spoke to PW 25-2018 report and responded to questions from Council.

Resolution 2018-04-24-24

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT PW 25-2018 Award for RFP-PW-05-2018 Supply and Delivery of One New Compact Tractor and Accessories be received; and

THAT the procurement for a new Kubota compact tractor and accessories be awarded to D&S Downham Equipment for the procured price of \$58,153.45, inclusive of all taxes and contingencies; and

THAT By-Law 42-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.7.5 PW 26-2018 Service Club Sign Structures

Jed Kelly spoke to PW 26-2018 report and responded to questions from Council.

Resolution 2018-04-24-25

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT PW 26-2018 Service Club Sign Structures be received; and

THAT Council approve the construction and installation in the amount of \$27,669.18 to Signs Ontario Ltd.; and

THAT By-Law 43-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.7.6 PW 27-2018 Service Club Sign Applications

Jed Kelly spoke to PW 27-2018 report and responded to questions from Council.

Resolution 2018-04-24-26

Moved By Councillor Hainer

Seconded By Councillor Van Galen

THAT PW 27-2018 Service Club Sign Applications be received;
and

THAT Council approve the Royal Canadian Legion Perth Regiment Veterans Branch 236's application to install a logo sign on each of the Service Club Sign structures; and

THAT Council approve the Lions Club St. Marys' application to install a logo sign on each of the Service Club Sign structures; and

THAT Council approve the Leo Club St. Marys' application to a install logo sign on each of the Service Club Sign structures; and

THAT Council approve the Order of the Eastern Star St. Marys Chapter #121's application to install a logo sign on each of the Service Club Sign structures; and

THAT Council approve the St. Marys Farmers' Market's application to install a logo signs on each of the Service Club Sign structures;
and

THAT Council approve the Rotary Club of St. Marys' application to install a logo sign on each of the Service Club Sign structures; and

THAT Council approve the St. Marys Kinsmen Club's application to install a logo sign on each of the Service Club Sign structures.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None raised.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2018-04-24-27

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT By-Laws 37-2018 through 44-2018 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 37-2018 Authorize an Agreement with Robertson Restoration

11.2 By-Law 38-2018 Authorize an Agreement with Integribuild Construction Management Inc.

11.3 By-Law 39-2018 2018 BIA Levy

11.4 By-Law 40-2018 Authorize an Agreement with MSO Treatment Ltd.

11.5 By-Law 41-2018 Authorizing an Agreement with 465929 Ontario Ltd. (Nicholson Concrete)

11.6 By-Law 42-2018 Authorizing an Agreement with D&S Downham Equipment

11.7 By-Law 43-2018 Authorize an Agreement with Signs Ontario Ltd.

11.8 By-Law 44-2018 Amend 12-2018 Capital Contribution Agreement with St. Marys Lions Club

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda and reminded Council of the Strategic Priorities Committee meeting recently scheduled for May 28, 2018 at 9:00am.

13. CLOSED SESSION

None.

14. CONFIRMATORY BY-LAW

Resolution 2018-04-24-28

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT By-Law 45-2018, being a by-law to confirm the proceedings of April 24, 2018 regular Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

15. ADJOURNMENT

Resolution 2018-04-24-29

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT this regular meeting of Council adjourn at 8:45pm.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk