



**MINUTES**  
**Regular Council**

May 8, 2018  
6:00pm  
Council Chambers, Town Hall

Council Present: Mayor Strathdee  
Councillor Osborne  
Councillor Van Galen  
Councillor Winter  
Councillor Pope  
Councillor Craigmile

Council Regrets: Councillor Hainer

Staff Present: Brent Kittmer, CAO / Clerk  
Trisha McKibbin, Director of Corporate Services  
Kelly Deeks - Johnson, Economic Development Manager  
Susan Luckhardt, Planning Coordinator  
Jenna McCartney, Deputy Clerk

**1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00pm.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None declared.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

Council requested to move agenda items 8.3 and 8.3.1 to 8.1. and 8.1.1.

Brent Kittmer noted that a request had been received for a declaration of an event of municipal significance. Council agreed to add the item under emergent business as 10.1.

**Resolution 2018-05-08-01**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

**THAT** the May 8, 2018 regular Council meeting agenda be accepted as amended.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

None presented.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 Community for Compatible Development re: 151 Water Street North Application**

Mr. Henry Monteith spoke to the Community for Compatible Development delegation and responded to questions from Council.

Brent Kittmer provided an update on the file.

Brent Kittmer provided an update to Council on the effects that a lame duck council would present on this matter.

**Resolution 2018-05-08-02**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Osborne

**THAT** the delegation from the Community for Compatible Development regarding the 151 Water Street North planning application be received; and

**THAT** the delegation from the Community for Compatible Development be referred to staff for comment from the Planner and Legal Counsel, with a report back to Council by June 12, 2018.

**CARRIED**

**5.2 County of Perth Paramedic Services re: Service Orientation**

Linda Rockwood of County of Perth Paramedic Services spoke to the Service Orientation delegation and responded to questions from Council.

**Resolution 2018-05-08-03**

**Moved By** Councillor Pope

**Seconded By** Councillor Winter

**THAT** the delegation from County of Perth Paramedic Service regarding Service Orientation be received.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - April 24, 2018**

**Resolution 2018-05-08-04**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the April 24, 2018 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**7. CORRESPONDENCE**

**7.1 Township of Perth South regarding Funding Assistance Request for Road 125**

**Resolution 2018-05-08-05**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

**THAT** the correspondence from the Township of Perth South regarding the Funding Assistance Request for Road 125 be received.

**CARRIED**

**7.2 Avon Maitland District School Board re: Invitation to Elected Municipal Representatives in Huron and Perth Counties**

**Resolution 2018-05-08-06**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** the correspondence from Avon Maitland District School Board regarding an Invitation to Elected Municipal Representatives in Huron and Perth Counties be received.

**CARRIED**

**8. STAFF REPORTS**

**8.3 Building and Development Services**

**8.3.1 DEV 19-2018 Site Plan Agreement, 268 Maiden Lane, St. Marys Memorial Hospital**

Susan Luckhardt spoke to DEV 19-2018 report and invited Francesco Sabatini and Steve Done to respond to questions from Council related to the project.

Mr. Sabatini, Facility Manager of Huron Perth Healthcare Alliance and Mr. Done, Project Manager from Tillmann Ruth Robinson Architects, responded to questions from Council.

**Resolution 2018-05-08-07**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** DEV 19-2018 Site Plan Agreement, 268 Maiden Lane, St. Marys Memorial Hospital be received; and

**THAT** Council enact by-law 46-2018 authorizing the Mayor and Clerk, on behalf of the Town of St. Marys, to sign a Site Plan Agreement between the Town of St. Marys and St. Marys Memorial Hospital.

**CARRIED**

**8.1 Administration and Human Resources**

**8.1.1 CAO 15-2018 Main Street funding Agreement**

Brent Kittmer spoke to CAO 15-2018 report and responded to questions from Council.

**Resolution 2018-05-08-08**

**Moved By** Councillor Pope

**Seconded By** Councillor Osborne

**THAT** CAO 15-2018 regarding the Main Street Funding agreement with AMO be received; and

**THAT** Council approves By-law 48-2018 which authorizes a Main Street Funding transfer agreement in the amount of \$44,072.5302 between the Town of St. Marys and the Association of Municipalities of Ontario; and

**THAT** Council distributes the Main Street Funding to the following projects:

\$20,000 to the Downtown St. Marys public art program (Category 2)

\$10,000 to the Community Improvement Plan approved Façade Improvement and Designated Heritage Property Grant programs (Category 1)

\$14,072.5203 to Downtown gateway landscape design and construction projects (Category 2).

**CARRIED**

## **8.2 Corporate Services**

### **8.2.1 COR 13-2018 Signage and Wayfinding Strategy RFP**

Trisha McKibbin and Kelly Deeks-Johnson spoke to COR 13-2018 report and responded to questions from Council.

**Resolution 2018-05-08-09**

**Moved By** Councillor Osborne

**Seconded By** Councillor Pope

**THAT** COR 13-2018 Development of a Signage and Wayfinding Strategy RFP report be received; and,

**THAT** the procurement for Development of a Signage and Wayfinding Strategy be awarded to Stempski Kelly Associates Inc. for the procured price of \$17,461.33, inclusive of all taxes and contingencies; and,

**THAT** By-Law 47-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

**CARRIED**

## **8.4 Public Works**

### **8.4.1 PW 28-2018 Results for Asphalt Resurfacing and Parking Lot Paving Tender**

Brent Kittmer, in the absence of Jed Kelly, spoke to PW 28-2018 report and responded to questions from Council.

**Resolution 2018-05-08-10**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

**THAT** PW 28-2018 Results for Asphalt Resurfacing and Parking Lot Paving Tender be received; and

**THAT** Council authorizes the acceptance of asphalt pricing received through the County of Perth and authorize staff to proceed with the various paving projects.

**CARRIED**

## **9. COUNCILLOR REPORTS**

Council recessed at 8:14pm.

Mayor Strathdee called the meeting back to order at 8:25pm.

### **9.1 Operational and Board Reports**

#### **9.1.1 Bluewater Recycling Association - Coun. Craigmile**

##### **Resolution 2018-05-08-11**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** the April 19, 2018 Bluewater Recycling Association Board of Directors meeting highlights be received; and

**THAT** the 2017 Annual Report of the Bluewater Recycling Association be received.

**CARRIED**

#### **9.1.2 Library Board - Coun. Osborne, Winter**

Councillors Winter and Osborne spoke to the minutes and responded to questions from Council.

##### **Resolution 2018-05-08-12**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the March 8, 2018 St. Marys Public Library Board meeting minutes be received.

**CARRIED**

#### **9.1.3 Municipal Liaison Committee - Mayor Strathdee, Coun. Winter**

Councillor Winter provided his regrets for the next meeting.

#### **9.1.4 Perth District Health Unit - Coun. Osborne**

Councillor Osborne spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-13**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** the March 21, 2018 Perth District Health Unit Board meeting minutes be received; and

**THAT** the April 18, 2018 Perth District Health Unit Board meeting agenda be received.

**CARRIED**

**9.1.5 Spruce Lodge Board - Coun. Pope, Van Galen**

Councillors Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-14**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** the March 21, 2018 Spruce Lodge Board of Management meeting minutes be received.

**CARRIED**

**9.1.6 Upper Thames River Conservation Authority**

**Resolution 2018-05-08-15**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the February 22, 2018 Upper Thames River Conservation Authority Annual General Meeting minutes be received.

**CARRIED**

**9.2 Advisory and Ad-Hoc Committee Reports**

**9.2.1 Accessibility Advisory Committee - Coun. Hainer**

No recent meetings.

**9.2.2 Business Improvement Area - Coun. Pope**

Councillor Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-16**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the March 5, 2018 Business Improvement Area Annual General Meeting minutes be received.

**CARRIED**

**9.2.3 CBHFM - Coun. Hainer**

**Resolution 2018-05-08-17**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** the March 23, 2018 Canadian Baseball Hall of Fame and Museum Board of Directors meeting minutes have been received.

**CARRIED**

**9.2.4 Committee of Adjustment**

No recent meeting.

**9.2.5 Community Policing Advisory Committee - Mayor Strathee, Coun. Van Galen**

**Resolution 2018-05-08-18**

**Moved By** Councillor Winter

**Seconded By** Councillor Van Galen

**THAT** the April 18, 2018 Community Policing Advisory Committee meeting minutes be received.

**CARRIED**

**9.2.6 Economic Development Committee - Coun. Pope**

Councillor Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-19**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the April 25, 2018 Economic Development Advisory Committee meeting draft minutes be received.

**CARRIED**

**9.2.7 Heritage St. Marys - Coun. Pope**

Councillor Pope spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-20**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** the April 14, 2018 Heritage St. Marys meeting draft minutes be received.

**CARRIED**

**9.2.8 Museum Board - Coun. Winter**

Councillor Winter spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-21**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Osborne

**THAT** the April 11, 2018 St. Marys Museum Board meeting draft minutes be received.

**CARRIED**

**9.2.9 Planning Advisory Committee - Coun. Craigmile, Van Galen**

Councillors Van Galen and Craigmile spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-22**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Pope

**THAT** the April 23, 2018 Planning Advisory Committee meeting minutes be received; and

**THAT** item 4 .0 be raised for discussion.

**CARRIED**

**9.2.9.1 Recommendation to Proceed to Statutory Public Meeting**

**Resolution 2018-05-08-23**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

**THAT** Council proceeds with the statutory public meeting for Application Z04-2017, 275 James Street South, on May 22, 2018 at 6:00pm.

**CARRIED**

**9.2.10 Heritage Conservation District Advisory Committee - Coun. Winter**

Councillor Winter spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-24**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Van Galen

**THAT** the April 23, 2018 Heritage Conservation District Advisory Committee meeting draft minutes be received.

**CARRIED**

**9.2.11 Senior Services Board - Coun. Craigmile**

Councillor Craigmile spoke to the minutes and responded to questions from Council.

**Resolution 2018-05-08-25**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Pope

**THAT** the March 20, 2018 Senior Services Board meeting minutes be received; and

**THAT** the April 17, 2018 Senior Services Board meeting minutes be received.

**CARRIED**

**9.2.12 Huron Perth Healthcare Local Advisory Committee - Coun. Hainer**

Nothing to report at this time.

**9.2.13 St. Marys Lincolns Board - Coun. Craigmile**

Nothing to report at this time.

**9.2.14 St. Marys Cement Community Liaison Committee - Mayor Strathdee, Coun. Craigmile**

Mayor Strathdee reported that a Public Meeting will be held on Tuesday, May 15 at 6:00pm at the Pyramid Recreation Centre in the End Zone regarding air quality. Representatives from St. Marys Cement, Perth District Health Unit and the Ministry of the Environment and Climate Change will be available for questions.

**10. EMERGENT OR UNFINISHED BUSINESS**

**10.1 Request to Declare Trent Severn Concert as an Event of Municipal Significance**

Brent Kittmer spoke to the request and responded to questions from Council.

**Resolution 2018-05-08-26**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** Council declares the Trent Severn concert held at St. Marys Town Hall on May 10, 2018 as an "Event of Municipal Significance" in accordance with the Alcohol and Gaming Commission of Ontario.

**CARRIED**

**11. NOTICES OF MOTION**

Nothing.

**12. BY-LAWS**

**Resolution 2018-05-08-27**

**Moved By** Councillor Pope

**Seconded By** Councillor Craigmile

**THAT** By-Laws 46-2018 to 48-2018 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**12.1 By-Law 46-2018 Site Plan Agreement with St. Marys Memorial Hospital**

**12.2 By-Law 47-2018 Authorize an Agreement with Stempski Kelly Associations Inc.**

**12.3 By-Law 48-2018 Authorize an Agreement with Association of Municipalities of Ontario**

**13. UPCOMING MEETINGS**

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council recessed at 9:06pm.

Mayor Strathdee called the meeting back to order at 9:09pm.

**14. CLOSED SESSION**

**Resolution 2018-05-08-28**

**Moved By** Councillor Osborne

**Seconded By** Councillor Van Galen

THAT Council move into a session that is closed to the public at 9:10pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

**CARRIED**

**14.1 Minutes of April 10, 2018 CLOSED SESSION**

**14.2 Minutes of April 17, 2018 (SPC) CLOSED SESSION**

**14.3 CAO 17-2018 CONFIDENTIAL Amended Request to Purchase Town Owned Lands (Thomas and Park Streets)**

**15. RISE AND REPORT**

Mayor Strathdee reported that a closed session was held and one matter was considered related to a proposed land disposition with direction being given to staff. There is nothing further to report at this time.

**Resolution 2018-05-08-29**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

THAT Council rise from a closed session at 9:20pm.

**CARRIED**

**16. CONFIRMATORY BY-LAW**

**Resolution 2018-05-08-30**

**Moved By** Councillor Van Galen

**Seconded By** Councillor Craigmile

**THAT** By-Law 49-2018, being a by-law to confirm the proceedings of May 8, 2018 regular Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**17. ADJOURNMENT**

**Resolution 2018-05-08-31**

**Moved By** Councillor Osborne

**Seconded By** Councillor Winter

**THAT** this regular meeting of Council adjourn at 9:22pm.

**CARRIED**

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Al Stratthdee, Mayor

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Brent Kittmer, CAO / Clerk