



## MINUTES

### Heritage Conservation District Advisory Committee

June 25, 2018  
6:15pm  
St. Marys Museum  
177 Church Street South

Members Present: Sherri Gropp  
Stephen Habermehl  
Paul King  
Mary Smith  
Michelle Stemmler  
Mike Bolton  
Bill Galloway  
Barb Tuer  
Council Present: Carey Pope, Tony Winter  
Members Absent: Al Strathdee, Janis Fread, Dan Schneider  
Staff Present: Trisha McKibbin, Director of Corporate Services

#### 1. CALL TO ORDER

Chair Barb Tuer called the joint meeting of the Heritage Conservation District Advisory Committee and the Heritage Committee to order at 6:15 pm.

#### 2. DECLARATION OF PECUNIARY INTEREST

None

#### 3. AMENDMENTS AND APPROVAL OF AGENDA

**Moved By** Stephen Habermehl

**Seconded By** Bill Galloway

THAT the June 25, 2018 joint meeting agenda of the Heritage Conservation District Advisory Committee and the Heritage Committee be accepted as presented.

**CARRIED**

#### **4. DELEGATIONS**

##### **4.1 Staff member Jason Silcox and property owners Ivan and Michelle Jacobs.**

Jason Silcox explained the improvements being made to the facade of the former Godfather Pizza building, including the removal of the illuminated awning and the restoration of the sign board with a new commercial cornice with corbel ends and decorative trim around the sign. Neither the sign, Tropical Flavour, Caribbean Restaurant, nor the signboard will be illuminated.

#### **5. ACCEPTANCE OF MINUTES**

**Moved By** Bill Galloway

**Seconded By** Mike Bolton

THAT the May 14, 2018 Heritage Conservation District Advisory Committee Minutes be accepted as presented.

**CARRIED**

**Moved By** Bill Galloway

**Seconded By** Stephen Habermehl

THAT the May 23, 2018 Heritage Conservation District Advisory Committee Minutes be accepted as presented.

**CARRIED**

#### **6. BUSINESS ARISING FROM MINUTES**

None

#### **7. REPORTS**

##### **7.1 Heritage Permit Application - 105 Queen Street East**

**Moved By** Stephen Habermehl

**Seconded By** Bill Galloway

THAT the HCDAC recommends a Heritage Permit for the restoration of the sign board which includes the installation of a new commercial cornice with corbel ends and decorative trim around the sign.

**CARRIED**

## **7.2 Sign Application**

**Moved By** Michelle Stemmler

**Seconded By** Paul King

THAT the Heritage St. Marys Committee recommends the approval of the sign application for the new business at 105 Queen Street East.

**CARRIED**

## **7.3 Heritage Grant Application - 105 Queen Street East**

**Moved By** Mary Smith

**Seconded By** Stephen Habermehl

THAT the Heritage St. Marys Committee recommends a Heritage Grant for improvements to the facade at 105 Queen Street East be approved.

**CARRIED**

## **8. OTHER BUSINESS**

None

## **10. ADJOURNMENT**

**Moved By** Tony Winter

**Seconded By** Mike Bolton

THAT the joint meeting of the Heritage Conservation District Advisory Committee and the Heritage Committee adjourn at 6:45 pm.

**CARRIED**

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Barb Tuer, Chair