



MINUTES
Regular Council

September 11, 2018
6:00pm
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter
Councillor Pope
Councillor Hainer
Councillor Craigmile

Staff Present: Brent Kittmer, CAO / Clerk
Jed Kelly, Director of Public Works
Dave Blake, Environmental Services Supervisor
Matthew Corbett, Library CEO
Carol Sproat, Adult Learning Program Coordinator
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2018-09-11-01

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the September 11, 2018 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle of St. Marys Independent inquired about the dates and times for the advanced municipal election polls.

Brent Kittmer stated that an advance poll for the general public will occur at the Pyramid Recreation Centre on Saturday, October 6 from 10:00am until 4:00pm.

An advance poll will take place for residents of Kingsway Lodge and Fairhill Residence on Wednesday, October 10 from 9:00am until 11:00am at 310 Queen Street East.

An advance poll will take place for residents of Wildwood Care Centre on Thursday, October 11 from 9:00am until 11:00am at 100 Ann Street.

Lori Black, owner of Town & Country Cheese Shoppe, asked Council how they arrived at the proposed location of the refreshment vehicle.

Council responded that through staff reports, local business consultation and correspondence with the Business Improvement Area (BIA) Council arrived at the decision to locate a refreshment vehicle at Water Street North, south of Trout Creek.

Ms. Black asked if the municipal lot on Elgin Street had been considered.

Council responded that it had. The decision to locate the vehicle on Water Street North was the proximity to Milt Dunnell Field and the waterfront due to the needs of the Strategic Plan.

Ms. Black asked why businesses were not consulted.

Council stated that it had consulted individual businesses in addition to the St. Marys BIA.

Ms. Black asked if access to green space was considered when picking the location of the vehicle.

Council replied that it had taken this into consideration.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Ontario Clean Water Agency re: 2nd Quarter Reporting

Renee Hornick and Jackie Mueller spoke to the 2nd quarter reporting from the Ontario Clean Water Association and responded to questions from Council.

Resolution 2018-09-11-02

Moved By Councillor Pope

Seconded By Councillor Van Galen

THAT the presentation by the Ontario Clean Water Agency be received.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - August 28, 2018

Resolution 2018-09-11-03

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT the August 28, 2018 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Huron Perth Healthcare Alliance re: Charging of Parking Fees

Brent Kittmer provided an update regarding the status of the report back from staff about a proposed by-law related to prohibiting parking fees at the local hospital.

Resolution 2018-09-11-04

Moved By Councillor Pope

Seconded By Councillor Craigmile

THAT the correspondence from Huron Perth Healthcare Alliance regarding charging of parking fees be received.

CARRIED

8. STAFF REPORTS

8.1 Public Works

8.1.1 PW 52-2018 Drinking Water System Inspection

Dave Blake spoke to PW 52-2018 report and responded to questions from Council.

Resolution 2018-09-11-05

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT PW 52-2018 Drinking Water System Inspection report be received for information.

CARRIED

8.1.2 PW 53-2018 Waste Reduction and Diversion Assessment

Dave Blake spoke to PW 53-2018 report and responded to questions from Council.

Resolution 2018-09-11-06

Moved By Councillor Craigmile

Seconded By Councillor Pope

THAT PW 53-2018 Waste Reduction and Diversion Assessment report be received for information.

CARRIED

8.2 Administration and Human Resources

8.2.1 CAO 32-2018 Final Draft Code of Conduct

Brent Kittmer spoke to CAO 32-2018 report and responded to questions from Council.

Resolution 2018-09-11-07

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT CAO 32-2018 Final Draft Code of Conduct be received; and

THAT Council enact by-law 74-2018 to adopt a Code of Conduct for Members of Council.

CARRIED

8.2.2 CAO 33-2018 Council Fall Meeting Schedule

Brent Kittmer spoke to CAO 33-2018 report and responded to questions from Council.

Resolution 2018-09-11-08

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT CAO 33-2018 Council Fall Meeting Schedule be received;
and

THAT the October 16, 2018 Strategic Priorities Committee meeting be cancelled; the October 23, 2018 Regular Council meeting be rescheduled to October 30, 2018; and, the November 20, 2018 Strategic Priorities Committee meeting be cancelled and replaced with a Nomination Committee meeting of the 2018-2022 Council

CARRIED

8.2.3 CAO 34-2018 Refreshment Vehicle By-law

Brent Kittmer spoke to CAO 34-2018 report and responded to questions from Council.

Council discussed the option of adding an additional \$100 fee to the annual licence fee to be remitted to the BIA.

Resolution 2018-09-11-09

Moved By Councillor Van Galen

Seconded By Councillor Pope

THAT By-law 75-2018 be amended to include a \$100 fee in addition to the proposed licence fees to be remitted to the BIA by the Town in lieu of the Refreshment Vehicle operator's BIA levy payment.

CARRIED

Council discussed the opportunity to consult with services groups about the by-law.

Resolution 2018-09-11-10

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT By-law 75-2018, Refreshment Vehicles, and By-law 76-2018, Fees and Charges Amendment, be tabled until there is further input from restaurants and service clubs.

CARRIED

8.3 Public Library and Adult Learning

8.3.1 CEO 02-2018 Adult Learning Administration Assistant

Matthew Corbett and Carol Sproat spoke to CEO 02-2018 report and responded to questions from Council.

Resolution 2018-09-11-11

Moved By Councillor Winter

Seconded By Councillor Osborne

THAT CEO 02-2018 Adult Learning Administration Assistant report be received; and

THAT Council approve the position of Administration Assistant for the Adult Learning Program, as recommended by the Library Board.

CARRIED

9. COUNCILLOR REPORTS

Council took a brief recess 7:22pm.

Mayor Strathdee called the meeting back to order at 7:34pm.

9.1 Operational and Board Reports

9.1.1 Bluewater Recycling Association - Coun. Craigmile

No recent meeting.

9.1.2 Library Board - Coun. Osborne, Winter

Councillor Winter and Osborne provided an update to Council.

9.1.3 Municipal Liaison Committee - Mayor Strathdee, Coun. Winter

Councillor Winter stated there will be a meeting on September 20.

9.1.4 Perth District Health Unit - Coun. Osborne

No recent meeting.

9.1.5 Police Services Board - Mayor Strathdee, Coun. Van Galen

Mayor Strathdee provided a brief update on the transition of the Stratford Police to St. Marys.

9.1.6 Spruce Lodge Board - Coun. Pope, Van Galen

No recent meetings.

9.1.7 Upper Thames River Conservation Authority

Resolution 2018-09-11-12

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the June 26, 2018 Upper Thames River Conservation Authority Board meeting minutes be received.

CARRIED

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

No recent meeting.

9.2.2 Business Improvement Area - Coun. Pope

Councillor Pope provided an update to Council.

9.2.3 CBHFM - Coun. Hainer

Councillor Hainer provided a brief update to Council.

Resolution 2018-09-11-13

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT the July 27, 2018 Canadian Baseball Hall of Fame and Museum Board minutes be received.

CARRIED

9.2.4 Committee of Adjustment

No recent meeting.

9.2.5 Economic Development Committee - Coun. Pope

Councillor Pope provided a brief update to Council.

9.2.6 Heritage St. Marys - Coun. Pope

Councillor Pope provided a brief update to Council.

9.2.7 Museum Board - Coun. Winter

No recent meeting.

9.2.8 Planning Advisory Committee - Coun. Craigmile, Van Galen

No recent meeting.

9.2.9 Heritage Conservation District Advisory Committee - Coun. Winter

No recent meeting.

9.2.10 Senior Services Board - Coun. Craigmile

No recent meeting.

9.2.11 Huron Perth Healthcare Local Advisory Committee - Coun. Hainer

No recent meeting.

9.2.12 St. Marys Lincolns Board - Coun. Craigmile

No recent meeting.

9.2.13 St. Marys Cement Community Liaison Committee - Mayor Strathdee, Coun. Craigmile

Councillor Craigmile provided a brief update to Council.

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2018-09-11-14

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT By-Laws 74-2018, 77-2018 through to 78-2018 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

13. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief recess at 7:56pm.

Mayor Strathdee called the meeting back to order at 7:59pm.

14. CLOSED SESSION

Resolution 2018-09-11-15

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT Council move into a session that is closed to the public at 8:00pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

14.1 Minutes of August 28, 2018 CLOSED SESSION

14.2 CAO 35-2018 CONFIDENTIAL 478 Water Street South Land Sale

15. RISE AND REPORT

Resolution 2018-09-11-16

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT Council rise from a closed session at 8:20pm.

CARRIED

Mayor Strathdee reported that a closed session was held and one matter related to a land sale was discussed. Council will now consider a resolution on the matter.

Resolution 2018-09-11-17

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the CAO / Clerk be directed to negotiate an agreement of purchase and sale for 478 Water Street with McLean Taylor Construction Limited.

CARRIED

16. CONFIRMATORY BY-LAW

Resolution 2018-09-11-18

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT By-Law 79-2018, being a by-law to confirm the proceedings of September 11, 2018 regular Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2018-09-11-19

Moved By Councillor Pope

Seconded By Councillor Hainer

THAT this regular meeting of Council adjourn at 8:23pm.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk