



AGENDA
Heritage St. Marys Meeting

October 13, 2018

9:00 am

St. Marys Museum

177 Church Street South

Pages

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. AMENDMENTS AND APPROVAL OF AGENDA

RECOMMENDATION

THAT the October 13, 2018 Heritage Committee agenda be accepted as presented.

4. DELEGATIONS

5. CORRESPONDENCE

6. AMENDMENT AND ACCEPTANCE OF MINUTES

4

RECOMMENDATION

THAT the September 8, 2018 Heritage Committee Minutes be accepted as presented.

7. BUSINESS ARISING FROM MINUTES

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.1 Ontario Heritage Trust Register

8.2.2 VIA Station

8.2.3 Junction Station

8.2.4 McDonald House

8.2.5 Andrews Jeweller

8.2.6 Public Library

8.2.7 Old Water Tower

8.2.8 Town Hall

8.3 Municipal Register, Part 2 - List of Significant properties

8.4 Heritage Grant Applications

8.5 Properties of interest or at risk (not necessarily designated)

8.5.1 West Ward School

8.5.2 North Ward School site

8.5.3 Repairs to Flood Wall

8.6 CHO Report

8.7 Homeowner/Property owner letters

8.8 Sign Bylaw

8.9 Cultural Planning: Strategic Plan

9. COUNCIL REPORT

10. OTHER BUSINESS

10.1 Heritage Interpretive Plaque - VIA Station

10.2 Self-Guided Tour App

10.3 Review of the Heritage Committee's activities this term

11. UPCOMING MEETINGS

November 10, 2018, at 9 a.m. at the Museum

12. ADJOURNMENT

RECOMMENDATION

THAT this meeting of the Heritage Committee adjourn at ____p.m.



MINUTES

Heritage St. Marys

September 8, 2018

9:00am

St. Marys Museum

177 Church Street South

Members Present: Sherri Gropp
Stephen Habermehl
Paul King
Larry Pfaff
Mary Smith
Michelle Stemmler
Carey Pope
Al Strathdee
Members Absent: Janis Fread
Staff Present: Trisha McKibbin
Others Present: David Cullen
Peter McAsh

1. CALL TO ORDER

Chair Larry Pfaff called the meeting to order at 9 a.m.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Stephen Habermehl

Seconded By Carey Pope

THAT the September 8, 2018 Heritage Committee agenda be accepted as presented.

CARRIED

4. DELEGATIONS

None

5. CORRESPONDENCE

None

6. AMENDMENT AND ACCEPTANCE OF MINUTES

Moved By Mary Smith

Seconded By Paul King

THAT the August 11, 2018 Heritage Committee minutes be accepted as presented.

CARRIED

7. BUSINESS ARISING FROM MINUTES

Within Agenda

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

There have been no recent Heritage Permit applications but staff reported that there are several in the planning and discussion stage that will be coming forward in the near future.

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.1 Ontario Heritage Trust Register

It was discovered that a number of designated properties are missing from the Trust's register. The necessary documentation to include these missing properties in the Trust's register have been sent to the Trust once again.

8.2.2 VIA Station

The floor refinishing project was successfully completed in time for the installation of the current exhibit, Peter Rice's metal and glass sculptures.

8.2.3 Junction Station

The CNR caboose will be repainted as soon as the proper colour match can be determined. Councillor Pope suggested some volunteer contacts that might be helpful.

8.2.4 McDonald House

Nothing currently to report although the decision stands to find a buyer for the property. It is a challenging property to sell for a number of reasons.

8.2.5 Andrews Jeweller

The current owner, Larry O'Hearn, has been very busy with his own professional projects during the summer. Restoration continues inside. The town's Economic Development staff plan to contact him.

8.2.6 Public Library

The library has temporarily relocated with limited services to the PRC while painting and carpet replacement takes place inside the downtown building.

8.2.8 Town Hall

Tile replacement in the public washroom is underway. Window replacement will likely begin in October – first at the Library and then the Town Hall.

8.2.7 Old Water Tower

Restoration work is ongoing.

8.3 Municipal Register, Part 2 - List of Significant properties

The request to have a property removed from the list was officially submitted at the last meeting of Town Council and approved.

8.4 Heritage Grant Applications

No new grant applications at this time.

8.5 Properties of interest or at risk (not necessarily designated)

8.5.1 West Ward School

Work is underway to provide all necessary services to this site in preparation for construction.

8.5.2 North Ward School site

The ownership of this site by a numbered company has not changed but Sierra Construction is apparently no longer involved in the project. The Building and Planning Department staff have met with an officer of the numbered company owner and anticipates that a new application will be submitted in the New Year.

8.5.3 Repairs to Flood Wall

Repairs are moving slowly because of recent high water conditions. A tree branch caused considerable damage to the millrace gate. The crew is working to remedy a bulge in the old stone floodwall downstream from the Queen Street Bridge.

8.6 CHO Report

Paul King said that CHO is working with the Heritage Resources Centre (University of Waterloo) to identify better ways to train new members of Municipal Heritage Committees. More information about the results of the work will be forthcoming.

8.7 Homeowner/Property owner letters

Paul had prepared and sent the letters to new owners of these properties suggested at the August meeting. 47 Robinson Street and Dunny's Source for Sports. Letters to the other suggested properties will be sent out soon.

Al Strathdee had also suggested a letter of appreciation to the McConnell Club for sponsoring the restoration of the Weir Fountain. (Note: Paul now has the club's contact information and will prepare a letter.)

Heritage committee members suggested that he could send a letter to the new owner of the stone cottage at 345 Wellington Street South, a listed building.

Also, a letter could be sent to Stephen Clarke to commend him on the success of the replacement of windows in his property at 26 Water Street South, the Theodore Hutton block, within the Heritage Conservation District.

8.8 Sign Bylaw

Nothing to report.

8.9 Cultural Planning: Strategic Plan

Report deferred

9. COUNCIL REPORT

The current council continues to wind up outstanding items in preparation for the end of its term and the election of a new council.

Chair Larry requested an update on the preparation of the RFP for public art. Trisha provided the committee with a brief review of the RFP status and the work to make

the terms as specific and clear as possible. The Finance Department is currently reviewing the document.

10. OTHER BUSINESS

10.1 Heritage Interpretive Plaque - VIA Station

There has been a request to consider the installation of a plaque in the Historic St. Marys series outside the Via Station including not only the history of that building but also significant arrivals and departures through the years.

The Historic St. Marys plaque to be installed at the Quarry is in production.

10.2 Self-Guided Tour App

Trisha has consulted a number of other municipalities that have self-guided tours. Currently, promising software is Esri and its Story Map program. The municipality already is a licensed user of Esri for GIS work. Work on this project continues.

10.3 Official Plan

Council has asked Mark Stone, the planner, to reconsider some portions of the draft OP in light of higher projected population growth figures. The submissions that Paul discussed with the committee at the August meeting have been sent to Mark for consideration. Approval of the updated OP will be the responsibility of next council.

10.4 Wellington Street reconstruction

Although Jeff Wolfe from Public Works was not available to make the presentation, staff, with input from Al and Carey, took the committee through the prepared power point slides. The work to rebuild Wellington Street is scheduled for 2020 in the Strategic Plan. However, as much preliminary work as possible, including consultations, will be done in advance so that the project will be shovel-ready if there are infrastructure grants available. The possible impact on building facades within the HCD means consultation with the Heritage Committee.

10.5 Review of the Heritage Committee's activities in the past term

The October meeting will be the last officially scheduled meeting of this committee ahead of the municipal election. Committee members are asked to prepare their list of “hits and misses” during their term: that is, those projects successfully completed and those that either did not succeed or are still in the

development stage. A summary document will be prepared as a record and as a starting point for the new committee.

11. UPCOMING MEETINGS

October 13, 2018, at 9 a.m. at the Museum.

Although it will not be an official meeting, the committee agreed to meet for the last time on Saturday, November 10, for a potluck lunch and farewells. Time will be decided at the October meeting.

12. ADJOURNMENT

Moved By Michelle Stemmler

THAT this meeting of the Heritage Committee adjourn at 9:55 pm.

CARRIED

Larry Pfaff, Chair