



MINUTES Regular Council

October 30, 2018
6:00pm
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Osborne
Councillor Van Galen
Councillor Winter
Councillor Hainer
Councillor Craigmile

Council Present: Councillor Pope

Staff Present: Brent Kittmer, CAO / Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
Mark Stone, Planner
Morgan Dykstra, Public Works Coordinator
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2018-10-30-01

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT the October 30, 2018 regular Council meeting agenda be accepted as presented.

4. PUBLIC INPUT PERIOD

Frank Doyle, of St. Marys Independent, inquired if the Town will regulate cannabis retail facilities.

Brent Kittmer stated that it is the Alcohol and Gaming Commission of Ontario (AGCO) that will regulate the facilities.

Mr. Doyle asked what number of facilities can be located in one municipality for the purpose of medical cannabis retail facilities.

Mr. Kittmer stated that the regulations have not been finalized at this time.

Mr. Doyle inquired about the excise tax that will related to the sale of cannabis products.

Mr. Kittmer stated that each municipality will receive \$10,000 minimum. Should the province achieve specific sales targets after two years, the municipalities may receive an increase in excise tax.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - October 9, 2018

Councillor Winter asked for clarification from Grant Brouwer and Mark Stone regarding accessory apartments.

Resolution 2018-10-30-02

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT the October 9, 2018 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

None received.

8. STAFF REPORTS

8.1 Administration and Human Resources

8.1.1 CAO 41-2018 October Monthly Report (Administration and Human Resources)

Brent Kittmer and Lisa Lawrence spoke to CAO 41-2018 report and responded to questions from Council.

Resolution 2018-10-30-03

Moved By Councillor Van Galen

Seconded By Councillor Winter

THAT CAO 41-2018 October Monthly Report (Administration and Human Resources) be received for information.

CARRIED

8.1.2 CAO 42-2018 Council Cell Phone Remuneration and IT Equipment

Brent Kittmer spoke to CAO 42-2018 report and responded to questions from Council.

Resolution 2018-10-30-04

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT CAO 42-2018 be received; and

THAT staff craft a policy for all members of Council to have a Town cell phone with data, or a \$50 allowance per month.

CARRIED

8.1.3 CAO 43-2018 Municipal Impacts of Cannabis Legalization

Brent Kittmer spoke to CAO 43-2018 report and responded to questions from Council.

Resolution 2018-10-30-05

Moved By Councillor Van Galen

Seconded By Councillor Hainer

THAT CAO 43-2018 Municipal Impacts of Cannabis Legalization be received for discussion and direction to staff.

CARRIED

8.2 Corporate Services

8.2.1 COR 24-2018 October Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 24-2018 report and responded to questions from Council.

Resolution 2018-10-30-06

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT COR 24-2018 October Monthly Report (Corporate Services) be received for information.

CARRIED

8.3 Finance

8.3.1 FIN 19-2018 October Monthly Report (Finance)

Brent Kittmer, on behalf of Jim Brown, spoke to FIN 19-2018 report and responded to questions from Council.

Resolution 2018-10-30-07

Moved By Councillor Van Galen

Seconded By Councillor Hainer

THAT FIN 19-2018 October Monthly Report (Finance) be received for information.

CARRIED

8.4 Fire and Emergency Services

8.4.1 FD 17-2018 October Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 17-2018 report and responded to questions from Council.

Resolution 2018-10-30-08

Moved By Councillor Craigmile

Seconded By Councillor Osborne

THAT FD 17-2018 October Monthly Report (Emergency Services) be received for information.

CARRIED

8.5 Community Services

8.5.1 DCS 20-2018 October Monthly Report (Community Services)

Stephanie Ische spoke to DCS 20-2018 report and responded to questions from Council.

Resolution 2018-10-30-09

Moved By Councillor Van Galen

Seconded By Councillor Osborne

THAT DCS 20-2018 October Monthly Report (Community Services) be received for information.

CARRIED

8.6 Building and Development Services

8.6.1 DEV 47-2018 October Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 47-2018 report and responded to questions from Council.

Resolution 2018-10-30-10

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT DEV 47-2018 October Monthly Report (Building and Development) be received for information.

CARRIED

8.6.2 DEV 32-2018 Sign By-Law Update

Grant Brouwer spoke to DEV 32-2018 report and responded to questions from Council.

Resolution 2018-10-30-11

Moved By Councillor Hainer

Seconded By Councillor Osborne

THAT DEV 32-2018 sign By-law Update be received, and

THAT By-law 86-2018 Sign by-law be approved by Council.

CARRIED

8.6.3 DEV 48-2018 Affordable Housing Financial Incentives

Council recessed at 7:50pm.

Mayor Strathdee called the meeting back to order at 8:01pm.

Grant Brouwer and Mark Stone spoke to DEV 48-2018 report and responded to questions from Council.

Resolution 2018-10-30-12

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT DEV 48-2018 Affordable Housing Financial Incentives report be received; and

THAT Council direct staff to prepare a detailed strategy and financial analysis for incentives to encourage affordable housing in St. Marys with the following key attributes:

To encourage the development of rental housing:

- Full or partial development charge exemptions to non-profit and government bodies that provide affordable housing
- Partial exemptions or deferred payments for development charges on all other affordable apartment type development
- Lower the Town's tax rate for multiple housing from 1.1 to 1.0
- Full or partial planning application fee exemptions for proposed affordable apartment unit development

To encourage the development of more affordable free hold housing:

- Continue to require a mix of housing forms and densities
- Encourage the provision of affordable housing opportunities through the planning approvals process
- Explore options that may be able to fill the gap in affordable freehold housing such as the viability and appropriateness of 'tiny houses', 'tiny apartments' or other forms in St. Marys

To encourage the development of affordable "alternative" freehold housing:

- Partial exemptions or deferred payments for development charges
- Full or partial planning application fee exemptions for proposed affordable unit development

CARRIED

8.6.4 DEV 49-2018 Town of St. Marys Official Plan Review – Natural Heritage System

Grant Brouwer and Mark Stone spoke to DEV 49-2018 report and responded to questions from Council.

Resolution 2018-10-30-13

Moved By Councillor Van Galen

Seconded By Councillor Craigmile

THAT DEV 49-2018 regarding the Town of St. Marys Official Plan review – Natural Heritage System be received; and,

THAT consideration of the Natural Heritage System Study be lifted from the table; and

THAT Council direct staff to complete an analysis of alternative size thresholds for the identification of significant woodlands in the Town (2 and 4 hectares), present these findings to the Planning Advisory Committee and consult with affected landowners and the community with respect to a proposed natural heritage system in St. Marys.

CARRIED

8.7 Public Works

8.7.1 PW 58-2018 October Monthly Report (Public Works)

Jed Kelly spoke to PW 58-2018 report and responded to questions from Council.

Resolution 2018-10-30-14

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT PW 58-2018 October Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 59-2018 Santa Claus Parade Parking

Jed Kelly spoke to PW 59-2018 report and responded to questions from Council.

Resolution 2018-10-30-15

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT PW 59-2018 Santa Claus Parade Parking be received; and

THAT Council approves temporary restriction of on-street parking for the sections of Queen St. and Water St. along the parade route beginning at 1:00 pm on parade day; and

THAT Council approves the temporary changes to on-street parking on Wellington St. North and South abutting Queen St. for short duration 15min parking only to be used for takeout food orders; and

THAT Council approves additional temporary information signage to be placed on the Queen St. corridor in advance of parade day to notify the public of the parade parking restrictions.

CARRIED

8.7.3 PW 60-2018 Service Club Sign Application

Jed Kelly spoke to PW 60-2018 report and responded to questions from Council.

Resolution 2018-10-30-16

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT PW 60-2018 Service Club Sign Application be received; and

THAT Council approve the Avon Trail application to install a logo sign on each of the Service Club Sign structures.

CARRIED

8.7.4 PW 61-2018 Forestry Management Plan

Jed Kelly and Morgan Dykstra spoke to PW 61-2018 report and responded to questions from Council.

Resolution 2018-10-30-17

Moved By Councillor Osborne

Seconded By Councillor Craigmile

THAT PW 61-2018 Forestry Management Plan be received; and

THAT Council approve By-Law 85-2018 to adopt a Forestry Management Plan; and

THAT staff be directed to revise the species list to better determine tree suitability and placement; and

THAT the proposed Green Committee pursue community engagement and education opportunities regarding the urban forest.

CARRIED

**8.7.5 PW 62-2018 Picnic Table Request Science Hill Drifters
Snowmobile Club**

Jed Kelly spoke to PW 62-2018 report and responded to questions from Council.

Resolution 2018-10-30-18

Moved By Councillor Winter

Seconded By Councillor Osborne

THAT PW 62-2018 Picnic Table Request Science Hill Drifters Snowmobile Club report be received;

THAT Council approve the agreement between the Corporation of the Town of St. Marys and Science Hill Drifters Snowmobile Club, for indoor storage and single use of 35 picnic tables; and,

THAT By-Law 87-2018 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2018-10-30-19

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT By-Laws 85-2018, 86-2018, and 87-2018 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk

CARRIED

11.1 By-Law 85-2018 Adopt a Forestry Management Plan

11.2 By-Law 86-2018 Sign By-Law

**11.3 By-Law 87-2018 Authorize an Agreement with the Science Hill
Drifters Snowmobile Club**

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

13. CLOSED SESSION

None held.

14. CONFIRMATORY BY-LAW

Resolution 2018-10-30-20

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT By-Law 88-2018, being a by-law to confirm the proceedings of October 30, 2018 regular Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

15. ADJOURNMENT

Resolution 2018-10-23-21

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT this regular meeting of Council adjourn at 8:45p.m.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk