



## MINUTES

### Heritage St. Marys

November 10, 2018

9:00am

St. Marys Museum

177 Church Street South

Members Present: Stephen Habermehl  
Janis Fread  
Paul King  
Mary Smith  
Michelle Stemmler  
Members Absent: Larry Pfaff  
Sherri Gropp  
Carey Pope  
Al Strathdee  
Staff Present: Trisha McKibbin

#### 1. CALL TO ORDER

Stephen Habermehl called the meeting to order at 9:05 a.m.

#### 2. DECLARATION OF PECUNIARY INTEREST

None.

#### 3. AMENDMENTS AND APPROVAL OF AGENDA

**Moved By** Michelle Stemmler

**Seconded By** Mary Smith

THAT the November 10, 2018, Heritage Committee agenda be approved as circulated.

**CARRIED**

#### 4. DELEGATIONS

None.

**5. CORRESPONDENCE**

None.

**6. AMENDMENT AND ACCEPTANCE OF MINUTES**

**Moved By** Mary Smith

**Seconded By** Janis Fread

**THAT** the October 13, 2018 Heritage Committee meeting minutes be accepted.

**CARRIED**

**7. BUSINESS ARISING FROM MINUTES**

Quarry plaque update. Confirmation has been received that this plaque is in production. A draft of the layout should soon be available for review.

**8. REGULAR BUSINESS**

**8.1 Heritage Conservation District Update**

There was some discussion about properties within the district including 13 Water Street South where considerable renovation work is underway.

**8.2 Municipal Register, Part 1 - Designations/designated property matters**

Nothing new to report

**8.3 Municipal Register, Part 2 - List of Significant properties**

Nothing new to report.

**8.4 Heritage Grant Applications**

An application has been received from Jacobs Liquidation for a Heritage Grant to assist with the replacement of the two sets of doors on their property at 34 Wellington Street North along with other facade improvements. This project was discussed at the committee's October meeting and has been approved by the HCDAC.

**8.4.1 34 Wellington Street North**

**Moved By** Michelle Stemmler

**Seconded By** Janis Fread

**THAT** the St. Marys Heritage Committee, having reviewed the proposed work to the facade of 34 Wellington Street North, recommends that the application for a Heritage Grant be approved.

**CARRIED**

**8.5 Properties of interest or at risk (not necessarily designated)**

Nothing new to report.

**8.6 CHO Report**

The fall issue of CHOnews has been received electronically.

**8.7 Homeowner/Property owner letters**

Several listed properties have changed hands. Letters will be sent in the new year.

**8.8 Sign Bylaw**

The staff report contained some recommendations for changes, including a simplified process for obtaining approval for a sandwich board sign. Paul pointed out that while the amended bylaw no longer requires approval by the Heritage Committee for a sign in the HCD, it does not state that review and approval by the HCDAC is still required.

**8.9 Cultural Planning: Strategic Plan**

The Town will be installing new directional signage and has asked for community input concerning the design options. A small group attended an information open house at the MOC on Thursday evening, November 8. There is an on-line survey that can also be completed. Mary pointed out some challenges with the survey format that might be addressed to make it more user-friendly.

**9. Council Report**

Staff explained how the transition to the new council will work and also how applicants to new council committees will be chosen. There will be training sessions for new councillors and liaison staff for each committee will prepare training material for new committee members.

**10. OTHER BUSINESS**

Some time was spent discussing the summary of accomplishments and remaining challenges. A number of additional points were suggested. These will be added to the summary and the revised version circulated.

**11. UPCOMING MEETINGS**

The new committee will likely meet Saturday, January 12, 2019. This will be confirmed.

**12. ADJOURNMENT**

**Moved By** Michelle Stemmler

THAT the Heritage Committee adjourn at 10:00 a.m.

**CARRIED**

---

Larry Pfaff, Chair