



MINUTES Regular Council

January 8, 2019
6:00pm
Municipal Operations Centre

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Edney
Councillor Luna
Councillor Hainer
Councillor Pridham
Councillor Winter

Staff Present: Brent Kittmer, CAO / Clerk
Grant Brouwer, Director of Building and Development
Jed Kelly, Director of Public Works
Trisha McKibbin, Director of Corporate Services
Dave Blake, Environmental Services Supervisor
Mike Kuttschutter, IT Network Administrator
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None received.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Edney noted that Councillor Winter is the Council Representative for the Business Improvement Area (item 9.2.3).

Brent Kittmer asked Council to consider adding an emergent item under Closed Session relating to an employee matter (item 14.5) as per the *Municipal Act*, Section 239 (2)(b).

Resolution 2019-01-08-01

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT the January 8, 2019 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle, St. Marys Independent asked if Council had considered increasing granting opportunities to locals due to the recent Provincial government's announcement of the Ontario Trillium Fund cut.

Mayor Strathdee stated that Council is uncertain at this time what provincial funding will be available to municipalities this year and therefore, was not in a position to commit to increasing granting opportunities at this time.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Ontario Clean Water Agency re: 25 Year Service Acknowledgement

Marcel Misuraca, Renee Hornick and Jackie Mueller of Ontario Clean Water Agency presented Council with a plaque acknowledging 25 years of service between the Town of St. Marys and the Agency.

Resolution 2019-01-08-02

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT the 25 year service acknowledgement presentation from Ontario Clean Water Agency be received.

CARRIED

5.2 Ontario Clean Water Agency re: 3rd Quarter Reporting

Renee Hornick, Ontario Clean Water Agency, presented the 3rd quarter report for the Town of St. Marys and responded to questions from Council.

Resolution 2019-01-08-03

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the 3rd Quarter Reporting by the Ontario Clean Water Agency be received.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Nominating Committee - November 20, 2018

Resolution 2019-01-08-04

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT the November 20, 2018 Nominating Committee meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Regular Council - November 27, 2018

Resolution 2019-01-08-05

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the November 27, 2018 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.3 Inaugural Meeting of Council - December 4, 2018

Resolution 2019-01-08-06

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the December 4, 2018 inaugural meeting of Council minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.4 Special Meeting of Council - December 18, 2018

Resolution 2019-01-08-07

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT the December 18, 2018 special meeting of Council minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Ministry of Municipal Affairs and Housing re: Council Greetings

Resolution 2019-01-08-08

Moved By Councillor Hainer

Seconded By Councillor Pridham

THAT the correspondence from the Ministry of Municipal Affairs and Housing regarding Council greetings be received.

CARRIED

7.2 Ministry of Municipal Affairs and Housing re: Municipal Reporting Burden

Resolution 2019-01-08-09

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT the correspondence from the Ministry of Municipal Affairs and Housing regarding municipal reporting burden be received.

CARRIED

7.3 Royal Canadian Legion Perth Regiment Veterans Branch 236 re: Remembrance Day 2018

Resolution 2019-01-08-10

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT the correspondence from Royal Canadian Legion Perth Regiment Veterans Branch 236 regarding Remembrance Day 2018 be received.

CARRIED

8. STAFF REPORTS

8.1 Administration and Human Resources

8.1.1 CAO 01-2019 Committee Priorities for 2019

Brent Kittmer spoke to CAO 01-2019 report and responded to questions from Council.

Resolution 2019-01-08-11

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT CAO 01-2019 regarding Committee Priorities for 2019 be received; and

THAT the Committee projects for the Recreation and Leisure Committee, Green Committee, and Heritage Committee be approved as outlined in report CAO 01-2019.

CARRIED

8.1.2 CAO 02-2019 Cannabis Legalization: Municipal Policy Implications and Retail Store Options

Brent Kittmer spoke to CAO 02-2019 report and responded to questions from Council.

Councillor Luna called for a recorded vote.

Councillor Hainer requested an amendment to the vote.

Mayor Strathdee ruled the request out of order because a recorded vote had been requested and proceeded with the recorded vote.

Resolution 2019-01-08-12

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT CAO 02-2019 regarding the municipal impact of cannabis legalization be received; and

THAT Council not opt-out of provincially licensed cannabis retail stores in St. Marys; and

THAT Staff report back on a draft 'Municipal Cannabis Retail Policy Statement' for the March 27, 2019 Council meeting.

Support (7): Mayor Strathdee, Councillor Craigmile, Councillor Edney, Councillor Luna, Councillor Hainer, Councillor Pridham, and Councillor Winter

Oppose(0): None opposed.

CARRIED

8.1.3 CAO 03-2019 Assign Functions to the Integrity Commissioner

Brent Kittmer spoke to CAO 03-2019 report and responded to questions from Council.

Resolution 2019-01-08-13

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT CAO 03-2019 regarding the functions of the Integrity Commissioner be received; and

THAT Council approves by-law 04-2019, being a by-law to assign certain functions to the Integrity Commissioner.

CARRIED

8.1.4 CAO 04-2019 Establish and Open Public Highway (560 Water Street South)

Brent Kittmer spoke to CAO 04-2019 report and responded to questions from Council.

Resolution 2019-01-08-14

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT CAO 04-2019 Establish and Open Public Highway (560 Water Street South) be received; and

THAT Council approve By-law 03-2019 for the purpose of establishing and opening all of Lots 3, 4 and 5 (west side of Water Street), Registered Plan 235, being Part 2 on Reference Plan 44R-5066 as public highway.

CARRIED

8.1.5 CAO 06-2019 Request for Liquor License Approval (Canadian Baseball Hall of Fame and Museum)

Brent Kittmer spoke to CAO 06-2019 report and responded to questions from Council.

Councillor Hainer called for a recorded vote.

Resolution 2019-01-08-15

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT CAO 06-2019 regarding the CBHFM liquor license request be received; and

THAT Council approve of a permanent liquor license for the CBHFM Museum Building; and

THAT staff be authorized to sign the required AGCO forms; and

THAT the CAO be authorized to sign a Café/Patio agreement with the CBHFM as required by the AGCO.

Support (7): Mayor Strathdee, Councillor Craigmile, Councillor Edney, Councillor Luna, Councillor Hainer, Councillor Pridham, and Councillor Winter

Oppose(0): None opposed.

CARRIED

8.1.6 CAO 07-2019 Constitute a Committee of Adjustment by By-law

Jenna McCartney spoke to CAO 07-2019 report and responded to questions from Council.

Resolution 2019-01-08-16

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT CAO 07-2019 Constitute a Committee of Adjustment by By-law be received; and

THAT Council approve By-law 07-2019 for the purpose of constituting a Committee of Adjustment and delegating authority to the committee.

CARRIED

8.2 Corporate Services

8.2.1 COR 02-2019 Bylaw to Establish the Board of Management for the Business Improvement Area

Trisha McKibbin spoke to COR 02-2019 report and responded to questions from Council.

Resolution 2019-01-08-17

Moved By Councillor Winter

Seconded By Councillor Edney

THAT COR 02-2019 regarding a Bylaw to establish the Board of Management for the Business Improvement Area for the 2018-2022 Term of Council be received; and

THAT By-Law 43-2003 be repealed; and,

THAT By-Law 06-2019, being a by-law to establish the Board of Management for the Business Improvement Area for the 2018-2022 Term of Council, be approved.

CARRIED

8.3 Community Services

8.3.1 DCS 01-2019 Lease Renewals for the Train Station

Brent Kittmer, in Stephanie Ische's absence, spoke to DCS 01-2019 report and responded to questions from Council.

Resolution 2019-01-08-18

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT DCS 01-2019 Lease Renewals for Train Station report be received; and,

THAT Council approve By-Law 01-2019 authorizing the Mayor and the Clerk to execute the associated agreement with Mr. Cameron Porteous; and,

THAT Council approve By-Law 02-2019 authorizing the Mayor and the Clerk to execute the associated agreement with Mr. Reed Needles.

CARRIED

8.4 Building and Development Services

8.4.1 DEV 01-2019 Site Plan Agreement, 95 South Service Road, 2144015 Ontario Inc.

Grant Brouwer spoke to DEV 01-2019 report and responded to questions from Council.

Bob Wilhelm and Joe Wilhelm acting as the applicants addressed Council regarding the project. Mr. Bob Wilhelm asked Council to consider amending the requirements of the proposed site plan agreement and reduce the security deposit from \$5,000 to \$1,000.

Resolution 2019-01-08-19

Moved By Councillor Edney

Seconded By Councillor Luna

THAT Council move to adjust the deposit for the site plan agreement of 95 South Service Road to \$2,500 from the \$5,000 currently required.

DEFEATED

Resolution 2019-01-08-20

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT DEV 01-2019 Site Plan Agreement, 95 South Service Road, 2144015 Ontario Inc. be received; and

THAT Council authorize the Mayor and Clerk on behalf of the Town of St. Marys to enter into a Site Plan Agreement between the Town of St. Marys and 2144015 Ontario Inc; and

THAT Council enact By-law 05-2019 authorizing the Mayor and Clerk to sign a Site Plan Agreement with 2144015 Ontario Inc.

CARRIED

8.4.2 DEV 03-2019 Request to Waive Fees – Consent to Sever 299 Queen Street West

Grant Brouwer spoke to DEV 03-2019 report and responded to questions from Council.

Resolution 2019-01-08-21

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT DEV 03-2019 Request to Waive Fees – Consent to Sever 299 Queen Street West be received; and

THAT Council approves an adjustment to the application fees for 299 Queen Street West to ensure all third party costs are covered by the fees, such that no costs are borne by the Town of St Marys.

DEFEATED

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

Councillor Winter requested to provide a verbal report on the recent BIA meeting and then departed the meeting at 7:47pm.

Council took a brief recess at 7:47pm.

Mayor Strathdee called the meeting back to order at 7:58pm.

9.1.1 Bluewater Recycling Association - Coun. Craigmile

No recent meetings.

9.1.2 Library Board - Coun. Craigmile, Winter and Mayor Strathdee

No recent meetings.

9.1.3 Municipal Shared Services Committee - Mayor Strathdee, Coun. Luna

The meeting is scheduled for January 30.

9.1.4 Perth District Health Unit - Coun. Luna

Councillor Luna spoke to the events of a recent meeting.

Resolution 2019-01-08-22

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the October 17, 2018 Perth District Health Unit be received.

CARRIED

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

Councillor Luna spoke to the events of a recent meeting.

Resolution 2019-01-08-23

Moved By Councillor Hainer

Seconded By Councillor Pridham

THAT the October 17, 2018 Spruce Lodge Board meeting minutes be received; and

THAT the November 21, 2018 Spruce Lodge Board meeting minutes be received.

CARRIED

9.1.6 Upper Thames River Conservation Authority

Mayor Strathdee and Councillor Luna will be meeting with representatives of Perth South Council in the near future to select a community representative for the new term of the Board.

Resolution 2019-01-08-24

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the October 23, 2018 Upper Thames River Conservation Authority Board meeting minutes be received.

CARRIED

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

No recent meeting.

9.2.2 Business Improvement Area - Coun. Winter

Resolution 2019-01-08-25

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the November 19, 2018 Business Improvement Area meeting minutes be received.

CARRIED

9.2.3 CBHFM - Coun. Edney

Councillor Edney spoke to the events of a recent meeting.

9.2.4 Committee of Adjustment

The Committee held a joint training session with the Planning Advisory Committee recently which was well received.

9.2.5 Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee

Mayor Strathdee stated that the Inaugural Meeting of the Committee will occur next week.

Resolution 2019-01-08-26

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT the November 22, 2018 Community Policing Advisory Committee meeting minutes be received.

CARRIED

9.2.6 Green Committee - Coun. Craigmile

Councillor Craigmile stated that the inaugural meeting is scheduled for January 16.

9.2.7 Heritage Advisory Committee - Coun. Pridham

No recent meeting.

9.2.8 Museum Board - Coun. Hainer

Resolution 2019-01-08-27

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT the November 14, 2018 St. Marys Museum Board meeting minutes be received.

CARRIED

9.2.9 Planning Advisory Committee - Coun. Hainer, Pridham

Councillor Hainer and Pridham spoke to the events of a recent meeting.

9.2.10 Senior Services Advisory Committee - Coun. Winter

Councillor Craigmile spoke to the recent minutes and responded to questions from Council.

Resolution 2019-01-08-28

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT the November 20, 2018 Senior Services Board meeting minutes be received.

CARRIED

**9.2.11 Huron Perth Healthcare Local Advisory Committee - Coun.
Luna**

Councillor Luna spoke to a recent meeting and responded to questions from Council.

9.2.12 St. Marys Lincolns Board - Coun. Craigmile

No recent meeting.

**9.2.13 St. Marys Cement Community Liaison Committee - Coun.
Craigmile, Winter**

Councillor Luna spoke to the events of a recent meeting.

9.2.14 Youth Centre Advisory Committee - Coun. Edney

No recent meeting.

9.2.15 Youth Council - Coun. Edney

No recent meeting.

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2019-01-08-29

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT By-Laws 01-2019 through 07-2019 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

**12.1 By-Law 01-2019 Single Tenant Industrial Lease Agreement with
Cameron Porteous**

**12.2 By-Law 02-2019 Single Tenant Industrial Lease Agreement with Reed
Needles**

**12.3 By-Law 03-2019 Open, Establish and Assume Public Highway (Water
Street South)**

- 12.4 By-Law 04-2019 Assign Functions to the Integrity Commissioner**
- 12.5 By-Law 05-2019 Site Plan Agreement with 2144015 Ontario Inc. for 95 South Service Road**
- 12.6 By-Law 06-2019 Constitute and Designate Business Improvement Area and repeal 43-2003**
- 12.7 By-Law 07-2019 Constitute Committee of Adjustment and Delegate Authority to Committee**

13. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

14. CLOSED SESSION

Resolution 2019-01-08-30

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT Council move into a session that is closed to the public at 8:23pm as authorized under the *Municipal Act*, Section 239(2)(a) the security of the property of the municipality or local board, and (c) proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

14.1 Minutes of September 11, 2018 CLOSED SESSION

14.2 Minutes of November 20, 2018 CLOSED SESSION

14.3 COR 01-2019 Information Technology (IT) Policies

14.4 CAO 05-2019 CONFIDENTIAL Request to Purchase Town Owned Land (481 Water Street South, McDonald House)

14.5 Verbal Update from the CAO re: Emergent Employee Relations Matter

15. RISE AND REPORT

Resolution 2019-01-08-31

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT Council rise from a closed session at 9:24pm.

CARRIED

Mayor Strathdee reported that a closed session was held and three matters were discussed. Council will now consider a resolution regarding items 14.3 and 14.4:

Resolution 2019-01-08-32

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT Council approve policies IT-P-03-2019 through to IT-P-10-2019.

CARRIED

Resolution 2019-01-08-33

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council determines 481 Water Street South (McDonald House) to be a property of "Limited Marketability"; and

THAT the CAO / Clerk be directed to negotiate an Agreement of Purchase and Sale for 481 Water Street South (McDonald House) with Allen and Robin Kool.

CARRIED

16. CONFIRMATORY BY-LAW

Resolution 2019-01-08-34

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT By-Law 08-2019, being a by-law to confirm the proceedings of the January 8, 2019 Regular Council Meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2019-01-08-35

Moved By Councillor Pridham

Seconded By Councillor Winter

THAT this regular meeting of Council adjourn at 9:26pm.

CARRIED

Al Strathdee, Mayor

