



**MINUTES**  
**Special Meeting of Council**

January 15, 2019  
9:00am  
Municipal Operations Centre

Council Present: Mayor Strathdee  
Councillor Craigmile  
Councillor Edney  
Councillor Luna  
Councillor Hainer  
Councillor Pridham  
Councillor Winter

Staff Present: Brent Kittmer, CAO / Clerk  
Richard Anderson, Director of Emergency Services / Fire Chief  
Grant Brouwer, Director of Building and Development  
Jim Brown, Director of Finance / Treasurer  
Matthew Corbett, Library CEA  
Jed Kelly, Director of Public Works  
Lisa Lawrence, Director of Human Resources  
Trisha McKibbin, Director of Corporate Services  
Stephanie Ische, Director of Community Services  
Jenna McCartney, Deputy Clerk

**1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 9:00am.

**2. DECLARATION OF PECUNIARY INTEREST**

Councillor Pridham declared a conflict of interest in any matter relating to the St. Marys Community Players should the agenda advance to an item discussing the organization.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

**Resolution 2019-01-15-01**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** the January 15, 2019 special meeting of Council agenda be accepted as presented.

**CARRIED**

#### **4. 2019 DRAFT CAPITAL AND OPERATING BUDGET REVIEW**

Mayor Strathdee provided an overview of the budget process and captured some emerging trends that face this term of Council.

##### **4.1 Opening Remarks - B. Kittmer, CAO / Clerk**

Brent Kittmer provided opening remarks to Council and explained how the process will move forward.

##### **4.2 Budget Information - J. Brown, Director of Finance / Treasurer**

Jim Brown spoke to the handouts provided at the beginning of the meeting that are to be swapped out in place of the existing material.

Mr. Brown stated how the budget is broken down and how the tax rate affects the budget.

##### **4.3 2019 Draft Capital Budget Review**

###### **4.3.1 Review Proposed 2019 Capital Budget**

Staff spoke to capital items 1-7 as presented in the budget.

Council was of the consensus that the following capital items are a budget priority at this time:

- #1 - Serviced Industrial Commercial Land - Engineering and Design
- #2 - Replace Network Switches
- #3 - Wireless Mesh Network at the PRC (need more information)
- #6 - Workstation Replacements

Council discussed removing capital item #4 from the budget.

**Resolution 2019-01-15-02**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

**THAT** the 2019 Capital Budget item #4 - PRC Electronic Entrance Sign be removed from the 2019 budget and be deferred to the 2020 budget.

**CARRIED**

Council brought forward agenda items 4.3.2.2 - CAO 09-2019 Capital Budget - Council IT Equipment for discussion.

**Resolution 2019-01-15-03**

**Moved By** Councillor Winter

**Seconded By** Councillor Luna

**THAT** the 2019 Capital Budget item #5 - Council IT Equipment be removed from the 2019 budget; and

**THAT** staff report back to Council on creating an expense account for Councillors to cover incidental costs of the office.

**CARRIED**

Council recessed at 10:36am.

Mayor Strathdee called the meeting back to order at 10:49am.

Council reviewed capital item #7 – Replacement of Ladder Truck. Council was of the consensus that capital items #7 - Replacement of Ladder Truck was a priority.

Council reviewed Capital item #8 – Expansion of Fire Hall Bays and brought forward agenda item 4.3.2.1 - CAO 08-2019 Capital Budget - Fire Hall Facility Needs Review for discussion.

Mayor Strathdee advised Council that the finish time for the meeting was planned to be 12:00 pm at it was currently 11:55 am.

Council agreed to reconvene their discussion of Capital item #8 – Expansion of Fire Hall Bays at the January 29, 2019 budget meeting.

Agenda items 4.3.2.3 through to 4.5.5 were not considered at the meeting and will be listed at the next meeting.

**5. PUBLIC INPUT PERIOD**

None.

**6. UPCOMING BUDGET MEETINGS**

Mayor Strathdee reviewed the upcoming budget meetings as presented on the agenda. Mayor Strathdee noted that Council would resume deliberations on the capital budget on January 29, 2019.

**7. BY-LAWS**

**Resolution 2019-01-15-04**

**Moved By** Councillor Winter

**Seconded By** Councillor Hainer

**THAT** By-Law 09-2019, being a by-law to confirm the proceedings of the January 15, 2019 Special Council Meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**8. ADJOURNMENT**

**Resolution 2019-01-15-05**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** this special meeting of Council adjourn at 11:56am.

**CARRIED**

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Al Strathdee, Mayor

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Brent Kittmer, CAO / Clerk