



MINUTES

Senior Services Advisory Committee

January 15, 2019

3:30 pm

Pyramid Recreation Centre

317 James Street South, St. Marys

Members Present: Candice Harris
Donna Simmons
Rick Lyons
Owen O'Brien
Joyce Vivian
Marie Ballentyne
Councillor Winter
Mayor Strathdee

Members Absent: Donna Kurchak

1. CALL TO ORDER

Jenny Mikita, Senior Services Supervisor called the meeting to order at 3:30pm.

2. DECLARATION OF INTEREST

Jenny Mikita gave a description of what Declaration of Interest is and explained the process for declaring.

None were declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2019-01-15-01

Moved By Rick Lyons

Seconded By Joyce Vivian

THAT the January 15, 2019 Senior Service Advisory Committee agenda be accepted as presented.

CARRIED

4. COMMITTEE ORIENTATION

4.1 Senior Services Binder

The Senior Services Advisory Committee Terms of Reference was received. The committee structure was discussed and it was determined that 9 members is not required and recommended the Terms of Reference could outline 7 or more members welcome.

Jenny Mikita gave an overview of the Senior Services binder, highlighting the Code of Conduct section and the Procedural By-law. An overview was given on both documents and members of the committee were asked to review more in depth and come back to the next meeting with questions.

Resolution 2019-01-15-02
Moved By Rick Lyons
Seconded By Owen O'Brien

THAT the Senior Services Advisory Committee Terms of Reference Committee Structure be changed from 9 members of the public appointed by Council to 7 or members of the public appointed by Council.

CARRIED

6. REPORTS

6.1 DCS 02-2019 Appoint Chair and Vice Chair for year 1 of Senior Services

Jenny Mikita in the role of Chair open the floor for nominations. The following nomination were received;

Joyce Vivian was nominated by Donna Simmons- Declined
Owen O'Brien was nominated by Joyce Vivian- Declined
Donna Simmons was nominated by Rick Lyons - Declined
Rick Lyons was nominated by Councillor Winter - Accepted.

Jenny Mikita in role of chair closed the nominations

Jenny Mikita in the role of Chair opened the floor for nominations for Vice Chair. The following nominations were received;

Donna Simmons was nominated by Councillor Winter - Accepted.

Resolution 2019-01-15-03
Moved By Marie Ballantyne
Seconded By Owen O'Brien

THAT DCS 02-2019 regarding the appointment of Chair and Vice Chair be received; and

THAT Committee Member Rick Lyons be appointed as Chair of the Senior Services Committee and Committee Member Donna Simmons be appointed as Vice- Chair of the Senior Services Committee effective January 15, 2019.

4. COMMITTEE ORIENTATION

4.2 Senior Service Overview

Jenny Mikita gave an overview of the Senior Service department, the philosophy and core services.

5. ACCEPTANCE OF MINUTES

Resolution 2019-01-15-04
Moved By Rick Lyons
Seconded By Donna Simmons

THAT the November 20, 2018 Senior Services meeting minutes be approved and signed by the Chair and staff liaison.

CARRIED

7. UPCOMING MEETINGS

7.1 DCS 03-2019 2019 Senior Services Meeting Schedule

Committee members discussed options for meeting dates. It was determined that the meetings will be held on the forth Monday monthly at 3:30pm. Staff liaison Jenny Mikita will bring a schedule of the meeting dates to the February 25th meeting.

Resolution 2019-01-15-05
Moved By Rick Lyons
Seconded By Donna Simmons

THAT DCS 03-2019 Senior Services Meeting Schedule report be received; and

THAT the Senior Services Advisory Committee resolve to meet on the forth Monday of each month at 3:30pm for the 2018-2022 term of the Committee.

8. ADJOURNMENT

**Resolution 2019-01-15-06
Moved By Donna Simmons
Seconded By Candice Harris**

THAT this regular meeting of Senior Services Advisory adjourn at 5:05p.m.

Chair

Committee Secretary