



**MINUTES**  
**Community Policing Advisory Committee**

January 16, 2019  
9:00am  
Council Chambers, Town Hall

Committee Members Present: Mayor Strathdee  
Councillor Winter  
Doug Diplock  
Jacqueline Hibbert  
Paul Dunseith

Stratford Police Services Board Present: Chief Greg Skinner  
Deputy Chief Gerald Foster  
Community Resources Officer Nick Keating

Staff Present: Brent Kittmer, Secretary

**1. CALL TO ORDER**

Secretary Brent Kittmer called the meeting to order at 9:00 am.

**2. INTRODUCTIONS**

Committee, police, and staff provided introductions and welcome.

**3. APPOINTMENT OF CHAIR**

Secretary Brent Kittmer opened nominations for committee chair.

Doug Diplock nominated Councillor Tony Winter. Mayor Al Strathdee seconded the nomination. Councillor Tony Winter accepted the nomination.

No further nominations were received, and the Secretary closed nominations.

**Moved By** Doug Diplock

**Seconded By** Mayor Strathdee

THAT Councillor Tony Winter be appointed Chair of the Community Policing Advisory Committee effective January 16, 2019 to January 15, 2020.

**CARRIED**

**4. APPOINTMENT OF VICE CHAIR**

Chair Winter opened nominations for committee chair.

Paul Dunseith nominated Doug Diplock. Mayor Al Strathdee seconded the nomination. Doug Diplock accepted the nomination.

No further nominations were received, and the Chair closed nominations.

**Moved By** Paul Dunseith

**Seconded By** Mayor Strathdee

THAT Doug Diplock be appointed Chair of the Community Policing Advisory Committee effective January 16, 2019 to January 15, 2020.

**CARRIED**

**5. DECLARATION OF PECUNIARY INTEREST**

**6. ADDITIONS TO THE AGENDA**

Mayor Strathdee requested that an item 10.2.3 be added to discuss recent thefts from Salvation Army Bins

Paul Dunseith requested that an item 12.2 be added to discuss co-location of the police and fire department.

**Moved By** Jacqueline Hibbert

**Seconded By** Doug Diplock

THAT the January 16, 2019 Community Policing Advisory Committee meeting agenda be accepted as amended.

**CARRIED**

**7. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

**Moved By** Mayor Strathdee

**Seconded By** Doug Diplock

THAT the minutes of the November 22, 2018 Community Policing Advisory Committee meeting be approved and signed by the Chair and Secretary

**CARRIED**

**8. BUSINESS ARISING FROM MINUTES**

Secretary Brent Kittmer advised the committee that there was an outstanding matter to review regarding charges to members of the public for vulnerable sector checks. This item will be listed for discussion in February.

## **9. DELEGATIONS**

None received.

## **10. REPORTS**

### **10.1 Stratford Police Service Monthly Operational Report**

Deputy Chief Gerry Foster provided an overview of the December operations report. Of note there has been a recent increase in break and enters. The criminal investigators are investigating, and have found that these are not break and enters into homes, but into unlocked sheds and garages.

The Committee discussed the format of the monthly report. Chief Skinner encouraged the committee to share the information they are interested in having in each CPAC report so that the police can revise it over the next few months. In particular:

- The Committee requested having a summary of the e-tickets by type. It was agreed that the top 5 would be shown, along with a listing of the commercial motor vehicle infractions issued.
- The Committee requested having the clearance rate added to the report.
- The Committee requested statistics on the number of traffic warnings issued in the downtown, particularly those related to drivers and trucks running stale lights.
- The Committee requested a break out of thefts to show “thefts under” and criminal thefts.

Chair Winter asked if vaping was an issue at local schools. In response, Officer Keating noted that the issue is not prevalent in St. Marys. Mayor Strathdee reported that he has had positive feedback from the schools regarding the recent police presence.

### **10.2 Report on Community Concerns**

#### **10.2.1 Customs House Noise Complaints**

Mayor Strathdee and Chair Winter provided context to concerns that have been raised by residents in the core regarding noise from Customs House. Deputy Chief Gerry Foster reported that the police have responded to three calls for service at this location. The Deputy Chief encouraged members to instruct the public to place a call for service if the concerns continue.

#### **10.2.2 Tent Community on St. Marys Cement Lands**

Deputy Chief Foster reported on recent concerns raised in the community regarding a tent village on Cement Plan lands. The police have attended the site and have found that it is now abandoned. St. Marys Cement will be cleaning up the site in the near future. The police have identified two individuals that should be referred to the Huron-Perth situation table, and will be working to connect these individuals with the resources that they need.

### **10.2.3 Salvation Army Bin Thefts**

Mayor Strathdee brought forward a concern of instances of “picking” from Salvation Army Bins. The police noted that they were not aware of the issue, and had not received a call for service.

The committee discussed ways to inform and encourage the public to call the police when crimes happen. The committee discussed the Town taking a proactive approach through social media and other releases. The Secretary was provided direction to work with Town Communications to develop a release that communicates the roles and responsibilities, and membership of the CPAC.

## **11. CORRESPONDENCE**

None received.

## **12. OTHER BUSINESS**

### **12.1 Committee Orientation**

Secretary Brent Kittmer provided the committee with an overview of the orientation materials provided and covered each of the topics below.

#### **12.1.1 Overview of CPAC Terms of Reference**

#### **12.1.2 Select Preferred Meeting Day and Time**

**Moved By** Paul Dunseith

**Seconded By** Doug Diplock

**THAT** Committee meetings be set for the third Wednesday of the month starting at 9:00am, excepting July, August and December.

**CARRIED**

#### **12.1.3 Overview of 2016-2017 Policing Review Process**

#### **12.1.4 Overview of Police Services Contract**

#### **12.1.5 Overview of Council and Local Board Code of Conduct**

### **12.1.6 Overview of Town Procedure By-Law**

### **12.1.7 Police Location in St. Marys**

Paul Dunseith inquired if the Town would consider co-locating the police and the Fire Department as a part of the fire hall update project. Mayor Strathdee and Secretary Brent Kittmer briefed the committee on the status and timelines of the project. The police were asked to consider their space needs, and it was agreed that this topic would be listed for the May CPAC meeting.

### **13. UPCOMING MEETINGS**

The next meeting was confirmed to be February 20, 2019 at 9:00 am.

Doug Diplock provided his regrets.

### **14. ADJOURNMENT**

**Moved By** Doug Diplock

**Seconded By** Jacqueline Hibbert

THAT this meeting of the Community Policing Advisory Committee be adjourned at 10:54am.

**CARRIED**

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Chair Winter

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Brent Kittmer, CAO / Clerk, Secretary