



Minutes

Green Committee

January 16, 2019

6:00 pm

Pyramid Recreation Centre - Meeting Room C
317 James Street South, St. Marys

Members Present: Mayor Strathdee, Ex Officio
Councillor Craigmile
Lynette Geddes, Chair
Katherine Moffat, Vice-Chair
John Stevens
Fred Stam
David Vermeire

Staff Present: Jed Kelly, Director of Public Works
Morgan Dykstra, Public Works Coordinator

1. WELCOME AND CALL TO ORDER

The meeting was called to order at 6:00 P.M.

2. DECLARATION OF INTEREST

None received.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution GC-2019-01-01

Moved By L. Geddes

Seconded By F. Stam

THAT the January 16, 2019 regular Green Committee agenda be accepted as presented.

Carried

4. COMMITTEE APPOINTMENTS

Committee discussed the role of the Chair and Vice-Chair at Green Committee meetings.

Nominations were received for Chair and Vice Chair of the Green Committee. A vote was called to elect the position of Chair and Vice Chair.

Resolution GC-2019-01-02

Moved By J. Stevens

Seconded By F. Stam

THAT Committee member Lynette Geddes be appointed Green Committee Chair effective January 16, 2019 through to December 31, 2019.

Carried

Resolution GC-2019-01-03

Moved By J. Stevens

Seconded By Councillor Craigmile

THAT Committee member Katherine Moffat be appointed Green Committee Vice-Chair effective January 16, 2019 through to December 31, 2019.

Carried

5. COMMITTEE TRAINING

5.1 Roles and Responsibilities (Terms of Reference)

Jed Kelly spoke to the Terms of Reference for the Green Committee and responded to questions from the Committee.

5.2 Strategic Priorities

Mayor Strathdee and Jed Kelly spoke to the Strategic Priorities of the Green Committee as assigned by Council and answered Committee Member's questions regarding the scope of the Committee for its tenure.

The Committee shall remain within the scope set out by Council, unless otherwise directed by Council.

5.3 Procedure By-Law

Jed Kelly and Morgan Dykstra spoke to By-Law 20 of 2016, outlining applicable parts of the by-law to the Committee.

5.4 Code of Conduct

Jed Kelly and Morgan Dykstra spoke to the Code of Conduct and its key principles.

5.5 Conflict of Interest

Morgan Dykstra spoke to and answered Committee Member's questions regarding the different types of conflict of interest, and the process to declare a conflict of interest.

6. QUESTIONS AND COMMENTS

Committee agrees that future agendas should include a "New Business" item.

7. UPCOMING MEETINGS

The Committee discusses its meeting schedule for the term.

Resolution GC-2019-01-04

Moved By F. Stam

Seconded By K. Moffat

THAT the Committee shall meet monthly with the exception of July, August and December for a total of nine meetings per year, on the third Wednesday of each month at 5:30 p.m.

Carried

8. ADJOURNMENT

Resolution GC-2019-01-05

Moved By F. Stam

Seconded By Councillor Craigmile

THAT this meeting of the Green Committee adjourn at 7:13 p.m.

Carried

Lynette Geddes, Chair

Morgan Dykstra, Committee Secretary