



MINUTES
Special Meeting of Council

January 29, 2019
9:00am
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Edney
Councillor Luna
Councillor Hainer
Councillor Pridham
Councillor Winter

Staff Present: Brent Kittmer, CAO / Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Matthew Corbett, Library CEA
Jed Kelly, Director of Public Works
Trisha McKibbin, Director of Corporate Services
Stephanie Ische, Director of Community Services
Jason Silcox, Building Inspector
Jeff Wolfe, Asset Management, Engineering Specialist
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00am.

2. DECLARATION OF PECUNIARY INTEREST

Councillor Pridham declared a conflict of interest on any matter relating to the St. Marys Community Players should the agenda advance to an item discussing the organization.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2019-01-29-01

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT the January 29, 2019 special meeting of Council agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. 2019 DRAFT CAPITAL AND OPERATING BUDGET REVIEW

Brent Kittmer detailed the progress in the budget thus far and explained the plan for today's agenda.

5.1 Emergent Budget Consideration - PW 05-2019 Quadro Fibre Project – Locate Services Resource Requirements

Jed Kelly spoke to PW 05-2019 report and responded to questions from Council.

Resolution 2019-01-29-02

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT PW 05-2019 Quadro Fibre Project – Locate Services Resource Requirements be received; and

THAT Council provide pre-budget approval for a variance to the water and waste water operating budgets to hire contract staff, retain professional services and purchase equipment needed for the duration of the three year project through to December 31, 2021; and

THAT all variances incurred as a result of the Quadro last mile fibre build will be split equally and funded from the water and waste water reserve; and

THAT Council authorize staff to negotiate a locate extension agreement with Weber Contracting Ltd.

CARRIED

5.2 2019 Draft Capital Budget Review

5.2.1 Review Proposed 2019 Capital Budget

Council reviewed Capital item #8 – Expansion of Fire Hall Bays.

Council brought forward agenda item 5.2.2.1 - CAO 08-2019 Capital Budget Item #7 - Fire Hall Facility Needs Review for discussion.

Fire Chief Anderson, Grant Brouwer and Jason Silcox spoke to CAO 08-2019 report and responded to questions from Council.

Council was of the consensus to take away option 1 and 4 from further discussion.

Council debated the merits of option 2 and 3 as presented in the staff report.

Mayor Strathdee requested a recorded quote for 5.2.2.1 CAO 08-2019 Capital Budget Item #7 - Fire Hall Facility Needs Review

Resolution 2019-01-29-03

Moved By Councillor Hainer

Seconded By Councillor Pridham

THAT CAO 08-2019 Capital Budget Item #7 - Fire Hall Facility Needs Review be received; and

THAT Council selects **Option #2A (Renovate to Meet Current and Future Needs)** as the preferred build option for the Firehall Facility Update Project; and

THAT Council provides pre-budget approval of \$120,000 to complete design and tendering for the Firehall Facility Update Project in 2019; and

THAT Council strikes an ad-hoc Firehall Facility Design committee consisting of the CAO, Fire Chief, volunteer firefighters, building department staff, and the Mayor and Councillors Craigmile and Luna as Council liaison to the ad-hoc committee.

CARRIED

Council took a brief recess at 10:24am.

Mayor Strathdee called the meeting back to order at 10:33am.

Council resumed consideration of agenda item 5.2.1 Review Proposed 2019 Capital Budget.

Councillor Craigmile read a prepared statement reflecting on the 2019 budget and the decisions that lay ahead for Council.

Councillor Craigmile read a prepared motion.

Resolution 2019-01-29-04

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT staff be directed to verify and report back to Council on the numbers presented by Councillor Craigmile in his prepared statement to Council regarding fire hall financing; and

THAT staff make recommendations on how to set up special charges for health and safety infrastructure projects and include any other cost saving or revenue generating options discussed during staff's preparation of the report.

CARRIED

Staff spoke to capital budget item #9 - Rescue Equipment Update and Replacement.

Council was of the consensus that capital budget item #9 - Rescue Equipment Update and Replacement is a priority of Council at this time.

Staff spoke to capital budget item #10 – Library Circulation Desk.

Resolution 2019-01-29-05

Moved By Councillor Winter

Seconded By Councillor Luna

THAT Council give pre-budget approval to Capital Budget Item #10 - Library Circulation Desk.

CARRIED

Council was of the consensus that the following capital items are a budget priority at this time:

- Capital Budget Item #11 - Library Wall Reconstruction
- Capital Budget Item #12 - Library Annual Circulation Collection Purchase
- Capital Budget Item #13 - Quarry Trampoline Replacement

- Capital Budget Item #14 - New Inflatable at the Quarry (report back about past attendance records since inflatables have been installed)
- Capital Budget Item #15 - Lind Bathroom Renovation
- Capital Budget Item #16 - Cemetery Washroom
- Capital Budget Item #17 - Security System Upgrade
- Capital Budget Item #18 - Barn Walkway
- Capital Budget Item #19 - Cadzow Pathways

Council discussed the capital budget item #20 - Liquid Chlorine System. Council was of the consensus that the project would remain in the capital budget, and provided verbal direction for staff report to back to Council on the anticipated recommendations from the Recreation and Leisure Advisory Committee regarding chlorination use at the Aquatic Centre.

Council was of the consensus that the following capital items are a budget priority at this time:

- Capital Budget Item #21 - Auto Scrubber
- Capital Budget Item #22 - RTAC 3 Replacement
- Capital Budget Item #23 - New Projector

Council discussed capital budget item #24 - Tint Aquatics Windows. Council was of the consensus that the project would remain in the capital budget, and provided verbal direction for staff to report back to Council on alternative options for shading the windows at the Aquatic Centre.

Council discussed capital budget item #25 - Cenotaph Walkway & Additional Planters at Town Hall. Council was of the consensus that the project would remain in the capital budget. Staff were requested to give consideration to decorative touches for the walkway through the cenotaph.

Council recessed at 11:47 am for lunch.

Mayor Strathdee called the meeting back to order at 12:30pm.

Staff provided a brief overview of the work planned for Capital Budget Item #26 – Junction Station.

Council brought forward agenda item 5.2.2.2 COR 03-2019 Capital Budget Item # 26 - Junction Station for discussion.

Trisha McKibbin spoke to CAO 03-2019 report and responded to questions from Council.

Council discussed the various long term options for Junction Station as presented in the report.

Resolution 2019-01-29-07

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT Council direct staff to report back on the options of selling Junction Station.

CARRIED

Council resumed consideration of agenda item 5.2.1 Review Proposed 2019 Capital Budget.

Council was of the consensus that the following capital items are a budget priority at this time:

- Capital Budget Item #26 - Junction Station
- Capital Budget Item #27 - PRC Generator
- Capital Budget Item #28 - Stump Grinder Attachment for Trackless
- Capital Budget Item #29 - J- 50 Water Tank Attachment
- Capital Budget Item #30 - T- 40 Directional Blade
- Capital Budget Item #31 - T- 60 - 2001 Dump Truck - 1 Tonne w/ Plow
- Capital Budget Item #32 - St. George St. N Reconstruction
- Capital Budget Item #33 - Annual Resurfacing Program
- Capital Budget Item #34 - Water St. S Culvert Repairs
- Capital Budget Item #35 - Wellington St. S Reconstruction

Council reviewed Capital Budget Item #36 Egan Ave. Reconstruction – Engineering.

Council brought forward agenda item 5.2.2.3 PW 03-2019 Capital Budget Item # 36 - Egan Ave Memorandum of Understanding for discussion.

Jeff Wolfe spoke to PW 03-2019 report and responded to questions from Council.

Resolution 2019-01-29-08

Moved By Councillor Hainer

Seconded By Councillor Pridham

THAT PW 03-2019 Capital Budget Item # 36 - Egan Ave Memorandum of Understanding be received; and

THAT Council provides pre-budget approval to Capital Project #36 Egan Ave Reconstruction - Engineering; and;

THAT staff be directed to prepare the necessary by-law authorizing a Memorandum of Understanding with 2503778 Ontario Inc. for the project, to be considered at the next regular Council Meeting.

CARRIED

Council was of the consensus that Capital Budget Item #37 be deliberated at the next special meeting of Council due to the anticipated length of discussion.

Mayor Strathdee asked Council's permission to move to agenda items 6, 6.1, 8 and 8.1 at this time to ensure adequate time for deliberation as the 2:00pm adjournment time was nearing.

6. EMERGENT OR UNFINISHED BUSINESS

6.1 Emergent - 2019 Gas Tax Agreement

Brent Kittmer spoke to the 2019 gas tax agreement and sought Council's approval of the agreement.

Resolution 2019-01-29-09

Moved By Councillor Winter

Seconded By Councillor Edney

THAT the correspondence from the Minister of Transportation regarding 2018 / 19 Gas Tax Program be received; and

THAT Council authorizes the Mayor and the Director of Finance to sign the Letter of Agreement.

CARRIED

8. BY-LAWS

8.1 By-Law 19-2019 Authorizing Agreement with Province of Ontario for Gas Tax Program

Resolution 2019-01-29-10

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT By-Law 19-2019, being a by-law to authorize an agreement with the Province of Ontario for the 2018 / 19 Gas Tax Program, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

5.2 2019 Draft Capital Budget Review

5.2.1 Review Proposed 2019 Capital Budget

Council resumed deliberation of the 2019 Capital Budget as there was still time prior to the 2:00pm adjournment.

Council was of the consensus that the following capital items are a budget priority at this time:

- Capital Budget Item #38 -Asset Management - Levels of Service
 - Capital Budget Item #39 -Annual Sidewalk & Concrete Program
- Mayor Strathdee asked Brent Kittmer to provide a progress update on the review of the 2019 budget.

Brent Kittmer provided a progress update to Council and stated that staff are prepared to resume with capital budget discussion on February 5, 2019.

7. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Councillor Winter asked for a Council representative to attend the BIA meeting on his behalf on February 11. Mayor Strathdee stated he will attend.

8. BY-LAWS

8.2 By-Law 20-2019 Confirming

Resolution 2019-01-29-11

Moved By Councillor Luna

Seconded By Councillor Hainer

THAT By-Law 20-2019, being a by-law to confirm the proceedings of the January 29, 2019 special Council meeting, be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

9. ADJOURNMENT

Resolution 2019-01-29-12

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT this special meeting of Council adjourn at 2:00pm.

CARRIED

Al Strathee, Mayor

Brent Kittmer, CAO / Clerk