



AGENDA
Community Policing Advisory Committee

February 20, 2019

9:00 am

Council Chambers, Town Hall
175 Queen Street East, St. Marys

Pages

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. ADDITIONS TO THE AGENDA

THAT the February 20, 2019 Community Policing Advisory Committee meeting agenda be approved as presented.

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

3

THAT the January 16, 2019 Community Policing Advisory Committee meeting minutes be approved and signed by the Chair and Secretary.

5. BUSINESS ARISING FROM MINUTES

5.1 Follow-Up - Public Education re: CPAC Members

6. DELEGATIONS

None received.

7. REPORTS

7.1 Stratford Police Service Monthly Operating Report

(To be distributed at the meeting)

8. CORRESPONDENCE

- 8.1 Director of Public Works re: James Street South Traffic Calming Efforts 8

THAT the correspondence regarding James Street South traffic calming efforts be received with thanks to the Stratford Police Service.

9. OTHER BUSINESS

- 9.1 CAO 17-2019 Fees for Police Checks for Volunteers 11

**THAT CAO 17-2019 Fees for Police Checks for Volunteers be received;
and**

**THAT the Community Policing Advisory Committee recommends to
Council:**

**THAT Council pass a resolution setting a policy decision that police
checks for volunteers in St. Marys be completed at no charge.**

- 9.2 Report on Community Concerns Received

9.2.1 James Street South Round About - Traffic Impact

9.2.2 Overnight Parking and Enforcement

9.2.3 Downtown Pedestrian Crosswalks - Illegal Pedestrian Crossings

10. UPCOMING MEETINGS

March 20, 2019 - 9:00 am, Council Chambers

April 17, 2019 - 9:00 am, Council Chambers

May 15, 2019 - 9:00 am, Council Chambers

11. ADJOURNMENT

**THAT this meeting of the Community Policing Advisory Committee be adjourned
at _____ am.**



MINUTES
Community Policing Advisory Committee

January 16, 2019
9:00am
Council Chambers, Town Hall

Committee Members Present: Mayor Strathdee
Councillor Winter
Doug Diplock
Jacqueline Hibbert
Paul Dunseith

Stratford Police Services Board Present: Chief Greg Skinner
Deputy Chief Gerald Foster
Community Resources Officer Nick Keating

Staff Present: Brent Kittmer, Secretary

1. CALL TO ORDER

Secretary Brent Kittmer called the meeting to order at 9:00 am.

2. INTRODUCTIONS

Committee, police, and staff provided introductions and welcome.

3. APPOINTMENT OF CHAIR

Secretary Brent Kittmer opened nominations for committee chair.

Doug Diplock nominated Councillor Tony Winter. Mayor Al Strathdee seconded the nomination. Councillor Tony Winter accepted the nomination.

No further nominations were received, and the Secretary closed nominations.

Moved By Doug Diplock

Seconded By Mayor Strathdee

THAT Councillor Tony Winter be appointed Chair of the Community Policing Advisory Committee effective January 16, 2019 to January 15, 2020.

CARRIED

4. APPOINTMENT OF VICE CHAIR

Chair Winter opened nominations for committee chair.

Paul Dunseith nominated Doug Diplock. Mayor Al Strathdee seconded the nomination. Doug Diplock accepted the nomination.

No further nominations were received, and the Chair closed nominations.

Moved By Paul Dunseith

Seconded By Mayor Strathdee

THAT Doug Diplock be appointed Chair of the Community Policing Advisory Committee effective January 16, 2019 to January 15, 2020.

CARRIED

5. DECLARATION OF PECUNIARY INTEREST

6. ADDITIONS TO THE AGENDA

Mayor Strathdee requested that an item 10.2.3 be added to discuss recent thefts from Salvation Army Bins

Paul Dunseith requested that an item 12.2 be added to discuss co-location of the police and fire department.

Moved By Jacqueline Hibbert

Seconded By Doug Diplock

THAT the January 16, 2019 Community Policing Advisory Committee meeting agenda be accepted as amended.

CARRIED

7. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Moved By Mayor Strathdee

Seconded By Doug Diplock

THAT the minutes of the November 22, 2018 Community Policing Advisory Committee meeting be approved and signed by the Chair and Secretary

CARRIED

8. BUSINESS ARISING FROM MINUTES

Secretary Brent Kittmer advised the committee that there was an outstanding matter to review regarding charges to members of the public for vulnerable sector checks. This item will be listed for discussion in February.

9. DELEGATIONS

None received.

10. REPORTS

10.1 Stratford Police Service Monthly Operational Report

Deputy Chief Gerry Foster provided an overview of the December operations report. Of note there has been a recent increase in break and enters. The criminal investigators are investigating, and have found that these are not break and enters into homes, but into unlocked sheds and garages.

The Committee discussed the format of the monthly report. Chief Skinner encouraged the committee to share the information they are interested in having in each CPAC report so that the police can revise it over the next few months. In particular:

- The Committee requested having a summary of the e-tickets by type. It was agreed that the top 5 would be shown, along with a listing of the commercial motor vehicle infractions issued.
- The Committee requested having the clearance rate added to the report.
- The Committee requested statistics on the number of traffic warnings issued in the downtown, particularly those related to drivers and trucks running stale lights.
- The Committee requested a break out of thefts to show “thefts under” and criminal thefts.

Chair Winter asked if vaping was an issue at local schools. In response, Officer Keating noted that the issue is not prevalent in St. Marys. Mayor Strathdee reported that he has had positive feedback from the schools regarding the recent police presence.

10.2 Report on Community Concerns

10.2.1 Customs House Noise Complaints

Mayor Strathdee and Chair Winter provided context to concerns that have been raised by residents in the core regarding noise from Customs House. Deputy Chief Gerry Foster reported that the police have responded to three calls for service at this location. The Deputy Chief encouraged members to instruct the public to place a call for service if the concerns continue.

10.2.2 Tent Community on St. Marys Cement Lands

Deputy Chief Foster reported on recent concerns raised in the community regarding a tent village on Cement Plan lands. The police have attended the site and have found that it is now abandoned. St. Marys Cement will be cleaning up the site in the near future. The police have identified two individuals that should be referred to the Huron-Perth situation table, and will be working to connect these individuals with the resources that they need.

10.2.3 Salvation Army Bin Thefts

Mayor Strathdee brought forward a concern of instances of “picking” from Salvation Army Bins. The police noted that they were not aware of the issue, and had not received a call for service.

The committee discussed ways to inform and encourage the public to call the police when crimes happen. The committee discussed the Town taking a proactive approach through social media and other releases. The Secretary was provided direction to work with Town Communications to develop a release that communicates the roles and responsibilities, and membership of the CPAC.

11. CORRESPONDENCE

None received.

12. OTHER BUSINESS

12.1 Committee Orientation

Secretary Brent Kittmer provided the committee with an overview of the orientation materials provided and covered each of the topics below.

12.1.1 Overview of CPAC Terms of Reference

12.1.2 Select Preferred Meeting Day and Time

Moved By Paul Dunseith

Seconded By Doug Diplock

THAT Committee meetings be set for the third Wednesday of the month starting at 9:00am, excepting July, August and December.

CARRIED

12.1.3 Overview of 2016-2017 Policing Review Process

12.1.4 Overview of Police Services Contract

12.1.5 Overview of Council and Local Board Code of Conduct

12.1.6 Overview of Town Procedure By-Law

12.1.7 Police Location in St. Marys

Paul Dunseith inquired if the Town would consider co-locating the police and the Fire Department as a part of the fire hall update project. Mayor Strathdee and Secretary Brent Kittmer briefed the committee on the status and timelines of the project. The police were asked to consider their space needs, and it was agreed that this topic would be listed for the May CPAC meeting.

13. UPCOMING MEETINGS

The next meeting was confirmed to be February 20, 2019 at 9:00 am.

Doug Diplock provided his regrets.

14. ADJOURNMENT

Moved By Doug Diplock

Seconded By Jacqueline Hibbert

THAT this meeting of the Community Policing Advisory Committee be adjourned at 10:54am.

CARRIED

Chair Winter

Brent Kittmer, CAO / Clerk, Secretary

Sent: January 23, 2019 4:05 PM

To: Nicholas Keating <nkeating@stratfordpolice.com>

Cc: Brent Kittmer; Morgan Dykstra; Todd Thibodeau; Jonathan Hahn

Subject: James St. S traffic calming

Nick,

Please find attached radar sign reports for James St. S in the school speed reduction zone.

The results are really positive,

I've honestly have never seen a radar speed sign report with the majority of the data so close to posted speed limit and design speed.

If you could share and thank your officers for their traffic calming efforts the results are noticeable.

Just FYI, We've moved the signs to James St. N at the Egan Ave School crossing area.

Regards,

JK

Jed Kelly
Director of Public Works
Town of St. Marys
Direct 519-284-3931

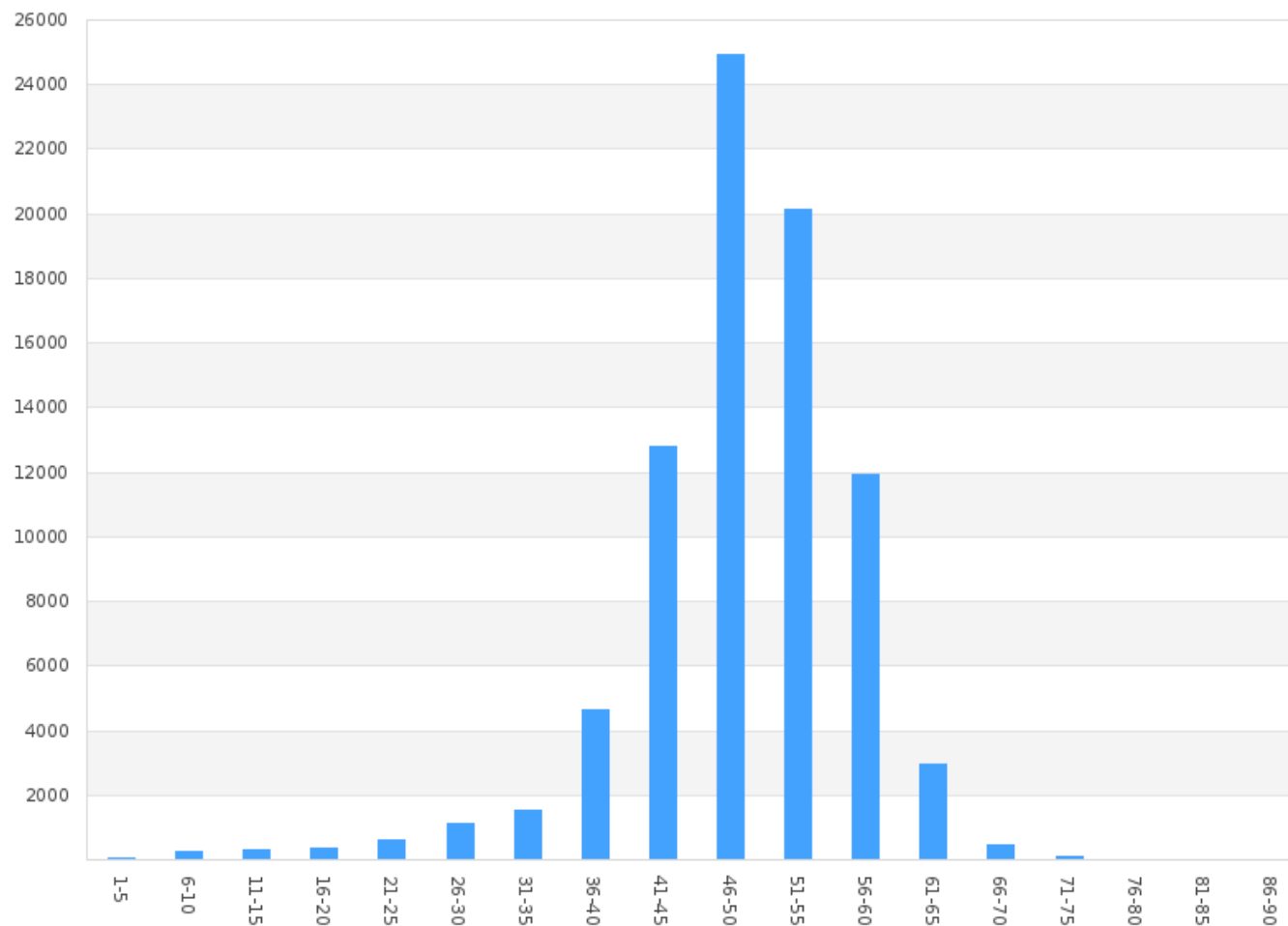
Count by Speed Range Report

James St. S - 233 - School Speed Zone(233 James Street South, , Ontario, Canada)

Period: 12/13/2018 to 01/17/2019

Count By Speed Range

Speed (km/h)	Count
1 - 5	61
6 - 10	235
11 - 15	283
16 - 20	376
21 - 25	627
26 - 30	1102
31 - 35	1538
36 - 40	4658
41 - 45	12809
46 - 50	24904
51 - 55	20132
56 - 60	11925
61 - 65	2977
66 - 70	484
71 - 75	113
76 - 80	21
81 - 85	6
86 - 90	4
Total	82255



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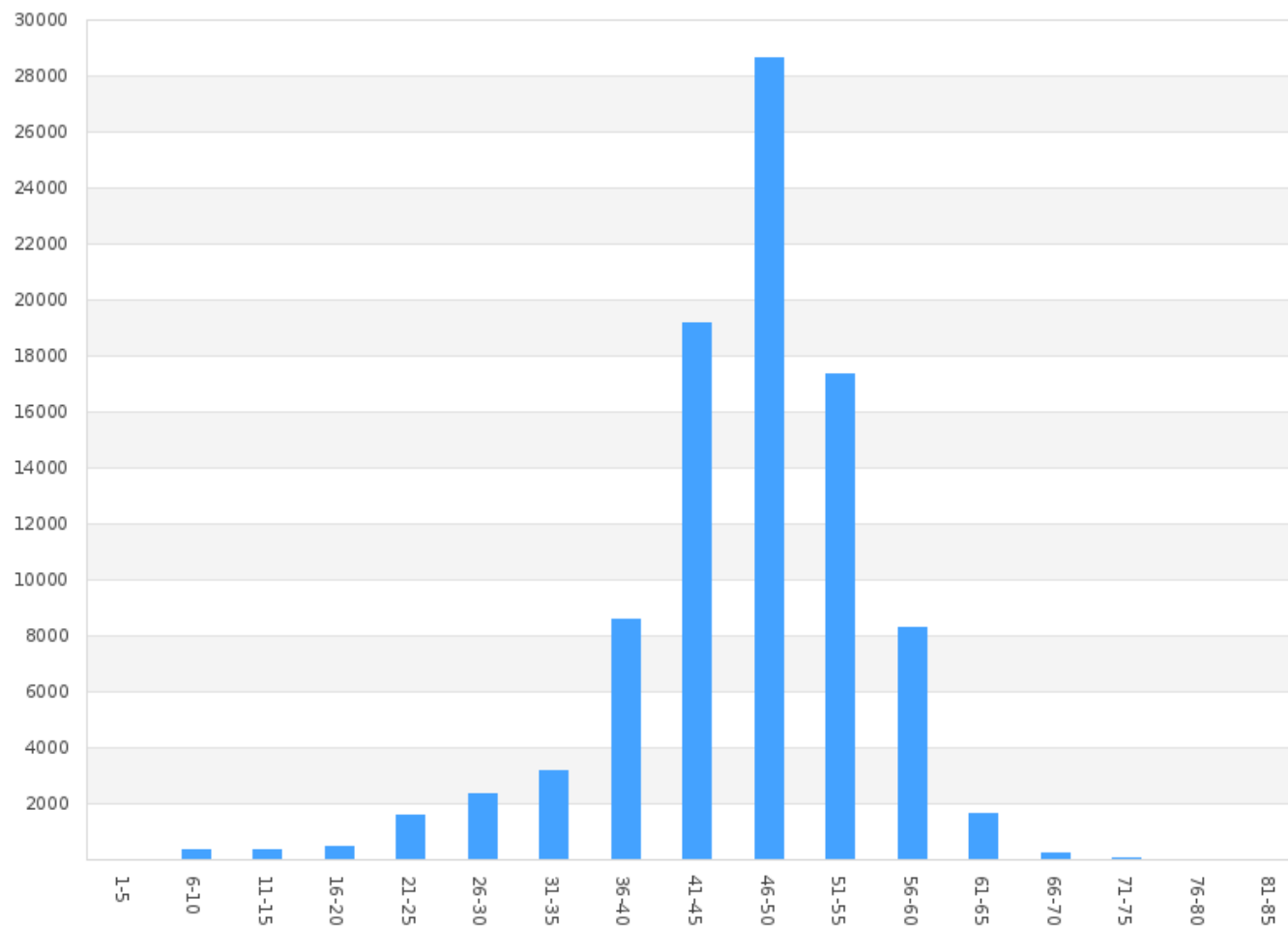
Count by Speed Range Report

James St. S - 126 - School Speed Zone SB(126 James Street South, , Ontario, Canada)

Period: 12/13/2018 to 01/17/2019

Count By Speed Range

Speed (km/h)	Count
1 - 5	23
6 - 10	340
11 - 15	377
16 - 20	480
21 - 25	1599
26 - 30	2369
31 - 35	3173
36 - 40	8583
41 - 45	19157
46 - 50	28652
51 - 55	17365
56 - 60	8313
61 - 65	1666
66 - 70	237
71 - 75	52
76 - 80	17
81 - 85	2
Total	92405



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FORMAL REPORT

To:	Chair Winter and Members of Community Policing Advisory Committee
Prepared by:	Brent Kittmer, CAO/Clerk
Date of Meeting:	20 February 2019
Subject:	CAO 17-2019 Fees for Police Checks for Volunteers

PURPOSE

The purpose of this report is to present follow-up information to CPAC regarding the cost of police checks for volunteers. The committee is asked to consider if they want to make a recommendation to Council to have police checks be free for volunteers.

RECOMMENDATION

THAT CAO 17-2019 Fees for Police Checks for Volunteers be received; and

THAT the Community Policing Advisory Committee recommends to Council:

THAT Council pass a resolution setting a policy decision that police checks for volunteers in St. Marys be completed at no charge.

BACKGROUND

A number of organizations in St. Marys require their volunteers to have police checks or vulnerable sector checks completed prior to serving. When St. Marys was policed by the OPP police checks were provided at no cost to the volunteer if they brought in a letter from their organization.

Checks provided through Stratford Police Service come with an associated fee. According to the Deputy Chief, Stratford residents pay a \$15.00 fee for Criminal Records or Police Information check. The fee goes up to \$25.00 for a Vulnerable Sector volunteer check. Fees for police checks are included as a revenue to the Town under the existing policing contract.

Prior to making the transition to the Stratford Police Service the Town was approached by several organizations asking if these fees could be eliminated for volunteer checks. This request was considered by CPAC in November and staff was asked to report back with a projection of how much revenue would be foregone in a typical year.

REPORT

Deputy Chief foster followed up with OPP Detachment Commander Rob Scott after the November 2018 CPAC meeting. Based on 2018, St. Marys projects to have 110 police checks for volunteers in a typical year.

FINANCIAL IMPLICATIONS

In a worst case scenario of all checks being vulnerable sector checks, the revenue that the Town would forego is \$2,500.

SUMMARY

Volunteers are key to a number of organizations in St. Marys, especially minor organizations serving youth. It is well documented that the spirit of volunteerism is declining in society, and it would be a shame if the cost of a police check was another barrier to someone volunteering. The maximum revenue that the Town would forgo in a typical year is nominal at \$2,500. For these reasons, staff recommends that the committee advise Council to pass a resolution setting a policy decision that police checks for volunteers in St. Marys be completed at no charge.

STRATEGIC PLAN

- ☒ This initiative is supported by the following priorities, outcomes, and tactics in the Plan.
 - Pillar #3 **Balanced Growth**: The two identified demographic groups that will further the vibrancy and culture of the Town include youth and newcomers.
 - **Priority**: Youth recruitment and retention strategy
 - **Outcome**: It is important to not only attract youth to the Town, but also to retain existing youth by ensuring there are adequate opportunities. Tactics will focus on youth of all ages and abilities
 - **Tactic(s)**: Review and identify what infrastructure needs should be in place to attract retain this demographic (e.g. housing that's affordable, public services, etc.) [volunteers are key to delivering some public services for youth]

OTHERS CONSULTED

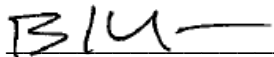
Deputy Chief Gerry Foster, Stratford Police Service

ATTACHMENTS

None.

REVIEWED BY

Recommended by the CAO



Brent Kittmer
CAO / Clerk