



MINUTES

Heritage Advisory Committee

March 9, 2019

9:00 a.m.

Council Chambers, Town Hall
175 Queen Street East, St. Marys

Members Present: Clive Slade
Sherri Gropp
Stephen Habermehl
Janis Fread
Dan Schneider
Paul King
Mayor Al Strathdee

Members Absent: Councillor Fern Pridham
Barbara Tuer
Michael Bolton
Michelle Stemmler

Staff Present: Trisha McKibbin
Jason Silcox

1. CALL TO ORDER

Stephen Habermehl called the meeting to order at 9:00 a.m.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

There was consensus from the Committee to move 8.1.2.1 to the beginning of the agenda to accommodate staff members present.

There was also consensus to include a Doors Open Update under 10.2.

Moved By Clive Slade
Seconded By Janis Fread

THAT the March 9, 2019 meeting agenda of the Heritage Committee be accepted as amended.

CARRIED

4. DELEGATIONS

None

5. CORRESPONDENCE

Notice of the Passing of Zoning Bylaw Amendment for 481 Water Street South (McDonald House) was circulated.

5.1 Mary Smith - Heritage Award

There was consensus from the Committee that an invitation should be sent to Mary Smith and Larry Pfaff inviting them to attend one of the Committee's potluck meetings in 2019.

Moved By Dan Schneider
Seconded By Paul King

THAT the St. Marys Heritage Committee receive the letter of correspondence from Mary Smith.

CARRIED

6. AMENDMENT AND ACCEPTANCE OF MINUTES

There was consensus from the Committee that Section 8.5 should be updated to reflect that the location of this year's Ontario Heritage Conference is taking place in both the municipalities of Goderich and Bluewater.

Moved By Sherri Gropp
Seconded By Clive Slade

THAT the amended Minutes of the February 9, 2019 Heritage Committee be approved as presented.

CARRIED

7. BUSINESS ARISING FROM MINUTES

7.1 Review of Heritage Conservation District Plan

Staff reviewed the Heritage Conservation District Plan with the Committee and spoke specifically on Sections 2.5 Key Heritage Features, 4.1 Alterations and 6.1 Heritage Permit Processes.

There was consensus from the Committee that a discussion regarding the education and promotion of transom restoration be on the April agenda.

There was also consensus that members of the Committee would like a bound copy of the Heritage Conservation District Plan.

7.2 Terms of Reference Discussion

Moved By Dan Schneider

Seconded By Janis Freed

THAT the Heritage Committee supports a one Committee approach to Heritage for St. Marys.

CARRIED

The Committee reviewed the Terms of Reference for both the Heritage Committee and the Heritage Conservation District Advisory Committee. There was consensus that the Heritage Committee's Terms of Reference would be updated to amalgamate both Terms of Reference documents.

The Committee discussed the following edits to the Committee's Terms of Reference.

- That "adjacent properties" and "demolition" be added to item #7 to reflect the regulations of the Ontario Heritage Act.
- That the Ontario Heritage Act be reviewed regarding the number of members on a Heritage Committee.
- That an in-person report be presented to Council on an annual basis.
- That #14 be removed from the Terms of Reference

The edited Terms of Reference will be reviewed by the Committee at the April meeting.

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.1.1 Heritage Permits

None.

8.1.2 Sign Applications

8.1.2.1 161 Queen Street E.

Jason Silcox spoke to the Sign Application for 161 Queen Street East and answered questions from the Committee.

Moved By Paul King

Seconded By Sherri Gropp

THAT DEV 19-2019 Sign Permit Application – 161 Queen Street East be received; and

THAT the Heritage Committee support a heritage permit for the installation of the proposed façade sign and hanging sign at 161 Queen Street East.

CARRIED

Jason Silcox informed the Committee that a sign application for the storefront directly to the west of the current application will be coming forward to the Committee at the next meeting. In his discussion with the applicant he spoke to the dimensions of the sign board and how 161 Queen Street had utilized the space.

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.2 Municipal Register, Part 1 Staff Report - March

Staff referenced the Municipal Register, Part 1 Report under item 8.2.2 of the Agenda.

Staff and Mayor Strathdee discussed the Junction Station and its future use and ownership. There was consensus from the Committee that private ownership of the property is supported, with an accompanying strong heritage agreement for the interior and exterior heritage features. The Committee discussed that a used building is a healthy building, and that the Junction Station is the best preserved Grand Trunk station across the province. Members of the Committee also raised questions regarding what information is recorded on the title of the property.

Moved By Janis Fread

Seconded By Sherri Gropp

THAT the March Municipal Register, Part 1 Staff Report be received as information.

CARRIED

8.3 Municipal Register, Part 2 - List of Significant properties

Staff informed the Committee that this document is being updating monthly to ensure property information and ownership is correct.

8.4 Properties of interest or at risk (not necessarily designated)

Deferred until April's meeting.

8.5 CHO Report

Deferred until April's meeting.

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.3 Ontario Heritage Trust Registry

Staff provided the Committee with an update that the outstanding documents are being compiled and will be sent off to the Ontario Heritage Trust via registered mail.

8.6 Homeowner/Property owner letters

There was consensus that a letter should be sent to the new owner of 254 Water Street S.

9. COUNCIL REPORT

Mayor Stratthdee provided the Committee with an update on the 2019 budget process as well as the implications of the recent announcement from the Province that funding allocations to municipalities will be changing in the upcoming year. Mayor Stratthdee also provided an update on the sale of the McDonald House and that though the sale has not yet been finalized the prospective owners do have access to the property to undertake measurements and renovation planning.

10. OTHER BUSINESS

10.1 Monthly Meeting - Date, Time and Location

The Committee discussed the date and time of future meetings and the availability of committee members.

Moved By Dan Schneider
Seconded By Sherri Gropp

THAT the monthly meetings of the Heritage Committee be held on the 2nd Monday of the month at 6:15 pm at the St. Marys Museum.

CARRIED

10.2 Doors Open Update

Doors Open St. Marys is scheduled for September 28, 2019. The Municipality has been registered and information sent for inclusion on the Doors Open website. Participating municipal sites are on the website and staff are reaching out to private residents and properties owners to participate in the day. Members of the Heritage Committee volunteered to assist as tours guides during the event.

11. UPCOMING MEETINGS

Monday, April 8, 6:15 pm. at the St. Marys Museum

12. ADJOURNMENT

Moved By Janis Freed
Seconded By Sherri Gropp

THAT the meeting of the Heritage Committee adjourn at 11:15 a.m.

CARRIED

Chair

Committee Secretary