



MINUTES
Special Meeting of Council

March 19, 2019
9:00am
Council Chambers, Town Hall

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Edney
Councillor Luna (participating electronically)
Councillor Hainer
Councillor Pridham
Councillor Winter

Staff Present: Brent Kittmer, CAO / Clerk
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
Stephanie Ische, Director of Community Services
Matthew Corbett, Library CEO
Jeff Wolfe, Asset Management / Engineering Specialist
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00am.

Mayor Strathdee welcomed Councillor Luna who was joining the meeting electronically by way of telephone conference.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2019-03-19-01

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the March 19, 2019 special meeting of Council agenda be accepted as presented.

CARRIED

4. 2019 DRAFT BUDGET: DELIBERATION OF REPORT BACKS

4.1 DEV 20-2019 Report Back on Capital Project #24: Window Shade Options – Aquatics Centre

Grant Brouwer spoke to DEV 20-2019 report and responded to questions from Council.

Resolution 2019-03-19-02

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT DEV 20-2018 be received; and

THAT council approve an amount not to exceed \$12,000 for the capital project of shading the windows facing south and east at the Aquatics Centre surrounding the pool

CARRIED

4.2 HR-03-2019 Report Back on Council Remuneration COLA Implementation

Prior to the consideration of this report, Brent Kittmer explained the two documents that were circulated to Council's desk earlier this morning. The letters explain the funding expectations from the Province related to the Ontario Municipal Partnership Fund (OMPF) for 2019 and the Ontario Community Infrastructure Fund (OCIF) for 2019.

Jim Brown, Director of Finance / Treasurer, provided Council with an update from the Province of the 2019 allocation of the OMPF.

Lisa Lawrence spoke to HR 02-2019 report and responded to questions from Council.

Councillor Luna stated that the telephone connection was not ideal and that she would like to leave the meeting. Councillor Luna left the meeting at 9:20am.

Resolution 2019-03-19-03

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT HR-03-2019 Council Remuneration, COLA Implementation be received; and

THAT Council approve the changes to COR-008 Compensation Policy to formalize the Cost of Living adjustment calculation and include Council in the scope of the policy.

CARRIED

4.3 PW 18-2019 Report Back on Maxwell St. Pedestrian Facility Review

Jed Kelly and Jeff Wolfe spoke to PW 18-2019 report and responded to questions from Council.

Council discussed the options presented and agreed that a more comprehensive review of the entire Town road network is needed prior to making a capital funding decision on Maxwell Street.

Resolution 2019-03-19-04

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT PW 18-2019 Maxwell St. Pedestrian Facility Review be received;

THAT Council approve a phased approach with Options 2a as presented in the report;

THAT Council direct staff to review the entire road network and prepare a report back to Council comparing the existing road network and its pedestrian facilities to the Town design standards and bringing forward recommendations on ways to improve the overall safety of pedestrian crossings; and

THAT Council direct staff to prepare the necessary amendments to the Traffic and Parking By-Law to implement Option 2a.

CARRIED

4.4 CAO 26-2019 Report Back on 2019 Budget Changes

Councillor Luna rejoined the meeting by way of electronic participation.

Council took a brief recess at 9:55am.

Mayor Strathdee called the meeting back to order at 10:02am.

Brent Kittmer spoke to CAO 26-2019 report and responded to questions from Council.

Mayor Strathdee indicated that he would attempt to seek consensus on the various changes proposed, and would ask for a resolution where consensus could not be reached.

Council reviewed the budget changes as identified by Councillor Craigmile as a strategy to finance the costs of the fire hall modernization project.

Council was of the consensus that COLA remain in the draft 2019 budget at 1.5%.

Council was of the consensus that the Community Improvement Program grants be reduced to \$30,000 from \$60,000 in the draft 2019 budget.

Council was of the consensus that the Community Grant Program remain at \$46,000 in the draft 2019 budget.

Resolution 2019-03-19-05

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT the Heritage Tax Rebate Program be removed from the draft 2019 budget for a budget reduction of \$25,000.

CARRIED

Council was of the consensus that the overall corporate conference/seminar/training budget be reduced by \$35,000 to \$98,993 in the draft 2019 budget.

Council was of the consensus that the grant to the St. Marys Healthcare Foundation remain at \$50,000 for the draft 2019 budget.

Council was of the consensus that the originally budgeted funds available from a number of deferrals and rescoped projects in the 2019 capital budget, including PRC sign, municipal tree inventory, GTT repairs and dam spillway repairs, remain in the capital reserve and not be directed to the Fire Hall project.

Council was of the consensus that the \$22,500 originally budgeted for library circulation desk be directed to the Fire Hall project now that other funding sources have become available.

Council concluded that \$112,500 of savings to the draft 2019 budget had been created.

Resolution 2019-03-19-06

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT the following budget changes totaling \$112,500 be reallocated from their originally budgeted use to a reserve to finance the Fire Hall Project:

- \$30,000 from the Community Improvement Program Grants
- \$25,000 from the Heritage Tax Rebate Program
- \$35,000 from the Corporate Conference/Seminar/Training budget
- \$22,500 from the Library Circulation Desk project

CARRIED

Council took a brief recess at 11:07am.

Mayor Strathdee called the meeting back to order at 11:14am.

Council began a review of the staff identified budget changes proposed to meet Council's goal of a 2.5% increase to the average residential taxes in St. Marys.

Brent Kittmer reviewed the proposed changes put forward by staff, and explained that most are adjustments due to 3-year trend analysis, confirmed numbers now that external third party budgets have been received, and new fees. Brent Kittmer explained that Council would need to specifically consider the fee increases.

Resolution 2019-03-19-07

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT Council accepts the proposed Museum school program rate increase of \$1.00 per person to be included within the draft 2019 budget.

CARRIED

Resolution 2019-03-19-08

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT Council accepts the proposal of moving the cemetery operations rates towards a self-funded model by 2023 to be included within the draft 2019 budget.

CARRIED

Resolution 2019-03-19-09

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council provides preliminary approval to increase the Friendship Centre Program rates, and

THAT staff be directed to review the current Friendship Centre program rates and put forward rate increase recommendations to Council in the near future.

CARRIED

Council was of the consensus that the Christmas party, Mayor / CAO BBQ and milestone lunches remain in the draft 2019 budget at a total expense of \$13,100.

Council was of the consensus that the proposed budget changes related to the false alarm charges be changed from \$15,000 to \$7,500.

Resolution 2019-03-19-10

Moved By Councillor Winter

Seconded By Councillor Edney

THAT CAO 26-2019 be received for discussion and budget direction;

THAT the proposed budget changes totaling \$260,768 be approved;

THAT \$102,000 of the approved changes be directed to achieve Council's target of a 2.5% increase to the average residential taxes in St. Marys; and

THAT the balance of the changes be directed to the General Reserve.

CARRIED

Resolution 2019-03-19-11

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT Council moves the 2019 draft budget to a public meeting at the regular Council meeting on April 9, 2019

CARRIED

Councillor Luna departed the meeting at 12:20pm.

Council took a brief recess at 12:20pm.

Mayor Strathdee called the meeting back to order at 12:56pm.

5. CLOSED SESSION

Resolution 2019-03-19-12

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council move into a session that is closed to the public at 12:57pm as authorized under the Municipal Act, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board, and (d) labour relations or employee negotiations.

CARRIED

5.1 CAO 27-2019 CONFIDENTIAL Report Back on Proposed Sale of Junction Station

6. RISE AND REPORT

Resolution 2019-03-19-13

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT Council rise from a closed session at 2:30pm.

CARRIED

Mayor Strathdee reported that two matters were discussed in the closed session. A resolution will now be considered related to the proposed sale of Junction Station.

Resolution 2019-03-19-14

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council direct staff to release an expression of interest for the proposed sale of Junction Station; and

THAT staff resolve any outstanding land title issues with the Junction Station property.

CARRIED

7. UPCOMING MEETINGS

Mayor Strathdee stated that the tentative meeting set for April 2, 2019 has been cancelled. Further notice about the public meeting for the draft 2019 budget will be forthcoming.

8. BY-LAWS

Resolution 2019-03-19-15

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT By-law 38-2019, being a by-law to confirm the proceedings of March 19, 2019 special meeting of Council be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

9. ADJOURNMENT

Resolution 2019-03-19-16

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT this special meeting of Council adjourn at 2:31pm.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk