



AGENDA
Regular Council Meeting

April 9, 2019

6:00 pm

Council Chambers, Town Hall
175 Queen Street East, St. Marys

Pages

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the April 9, 2019 regular Council meeting agenda be accepted as presented.

4. **PUBLIC INPUT PERIOD**

(Information provided during the Public Input Period shall be directed by the public to Council members and shall deal with matters specific to Agenda business. A maximum of two (2) minutes per person is allotted for questions, and the maximum time allotted for the Public Input Period as a whole is ten (10) minutes)

5. **DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

- 5.1 **2019 Draft Budget for Public Engagement**

7

RECOMMENDATION

THAT Staff be directed to prepare a budget by-law for consideration at the April 23, 2019 regular Council meeting.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - March 26, 2019 25

RECOMMENDATION

THAT the March 26, 2019 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

7. CORRESPONDENCE

7.1 Township of Perth East re: 2019 Upper Thames River Conservation Authority Budget 38

RECOMMENDATION

THAT the correspondence from the Township of Perth East regarding the 2019 Upper Thames River Conservation Authority Budget be received.

8. STAFF REPORTS

8.1 Community Services

8.1.1 DCS 08-2018 National Volunteer Week 42

RECOMMENDATION

THAT DCS 08-2018 National Volunteer Week report be received for information; and

THAT Council proclaim the week of April 7- 13 as National Volunteer Week in the Town of St. Marys.

8.2 Public Works

8.2.1 PW 22-2019 Approval to Sole Source Regulatory and Warning Sign Inspections and Database Activities 45

RECOMMENDATION

THAT PW 22-2019 Approval to Sole Source Regulatory and Warning Sign Inspections and Database Activities be received; and

THAT Council approve sole sourcing of regulatory and warning sign inspections inclusive of the database to Advantage Data Collection for five (5) years for \$3,761.00 each year.

9. COUNCILLOR REPORTS

RECOMMENDATION

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received;

THAT agenda item 9.2.2 be raised for discussion; and

THAT agenda item 9.2.5 be raised for discussion.

9.1 Operational and Board Reports

- | | | |
|--------------|--|-----------|
| 9.1.1 | Bluewater Recycling Association - Coun. Craigmile | 49 |
| | March 28, 2019 Meeting Highlights | |
| 9.1.2 | Library Board - Coun. Osborne, Edney, Mayor Strathdee | |
| | Meeting Scheduled April 11, 2019 | |
| 9.1.3 | Municipal Shared Services Committee - Mayor Strathdee, Coun. Luna | 64 |
| | January 31, 2019 Minutes | |
| 9.1.4 | Perth District Health Unit - Coun. Luna | |
| 9.1.5 | Spruce Lodge Board - Coun. Luna, Pridham | |
| 9.1.6 | Upper Thames River Conservation Authority | 68 |
| | February 21, 2019 Annual General Meeting Minutes | |

9.2 Advisory and Ad-Hoc Committee Reports

- | | | |
|--------------|--|-----------|
| 9.2.1 | Accessibility Advisory Committee - Coun. Hainer | |
| | Meeting Scheduled April 15, 2019 | |
| 9.2.2 | Business Improvement Area - Coun. Winter | 79 |
| | March 11, 2019 Minutes | |
| | *Recommendation from Board in Minute Item 7.2 | |

RECOMMENDATION

THAT Staff look into details surrounding the container issue to determine whether or not it is appropriate to change the zoning in our Heritage District to prevent further issue.

9.2.3 CBHFM - Coun. Edney 83

February 22, 2019 Minutes

9.2.4 Committee of Adjustment 86

April 3, 2019 Minutes

9.2.5 Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee 91

March 20, 2019 Meeting

*Recommendation from Committee in Minute Item 9.1.3.

RECOMMENDATION

THAT Council approve a speed limit reduction between St. John Street and Ingersoll Street along Queen Street from 50 km/h to 40 km/h.

9.2.6 Green Committee - Coun. Craigmile 96

March 20, 2019 Minutes

9.2.7 Heritage Advisory Committee - Coun. Pridham 100

March 9, 2019 Minutes

9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna

9.2.9 Museum Board - Coun. Hainer

March 13, 2019 Meeting Cancelled

9.2.10 Planning Advisory Committee - Coun. Hainer, Pridham

No recent meeting

| | | |
|--------|--|-----|
| 9.2.11 | Recreation and Leisure Advisory Committee - Coun. Pridham | |
| | No March meeting | |
| 9.2.12 | Senior Services Advisory Committee - Coun. Winter | 106 |
| | March 25, 2019 Meeting | |
| 9.2.13 | St. Marys Lincolns Board - Coun. Craigmile | |
| 9.2.14 | St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter | |
| 9.2.15 | Youth Centre Advisory Committee - Coun. Edney | 111 |
| | March 20, 2019 Minutes | |
| 9.2.16 | Youth Council - Coun. Edney | 114 |
| | March 20, 2019 Minutes | |

10. EMERGENT OR UNFINISHED BUSINESS

11. NOTICES OF MOTION

12. BY-LAWS

13. UPCOMING MEETINGS

April 16, 2019 - 9:00am, Strategic Priorities Committee, Council Chambers

April 23, 2019 - 9:00am, Canadian Baseball Hall of Fame and Museum
Expansion Tour

April 23, 2019 - 6:00pm, Regular Council, Council Chambers

April 30, 2019 - 9:00am, Town Tour

14. CLOSED SESSION

RECOMMENDATION

THAT Council move into a session that is closed to the public at ____pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal of local board employees.

14.1 Minutes of March 12, 2019 CLOSED SESSION

14.2 Minutes of March 19, 2019 CLOSED SESSION

14.3 CAO 31-2019 CONFIDENTIAL Committee and Board Appointment to Fill Vacancies

15. RISE AND REPORT

RECOMMENDATION

THAT Council rise from a closed session at ____pm.

15.1 By-Laws

117

RECOMMENDATION

THAT By-Law 44-2019 be read a first, second and third time; and be finally approved and signed and sealed by the Mayor and the Clerk.

16. CONFIRMATORY BY-LAW

118

RECOMMENDATION

THAT By-Law 45-2019, being a by-law to confirm the proceedings of April 9, 2019 regular Council meeting be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

17. ADJOURNMENT

RECOMMENDATION

THAT this regular meeting of Council adjourn at ____ p.m.

Town of St. Marys

2019 Budget Presentation
April 9, 2019

2019 Budget Process



- First draft of the budget was completed August 31, 2018 with staff being instructed as follows:
 - Service and program levels to remain at 2018 levels, unless direction from Council has been received otherwise.
 - Use 3 year average spending as the base budget, and adjust as necessary.
 - Budget to be responsible, and achievable (i.e. programs to be fully delivered to 98 - 100% spending, capital projects to be fully delivered within in the fiscal year).

2019 Budget Process



- A capital budget that reflects the principles of good asset management and present projects based on condition inspections, health and safety, or regulatory needs.
- A realistic capital plan that will be fully implemented in the 2019 fiscal year so as to avoid deferral of approved project into future years.
- Budget to reflect that Provincial funding cuts are anticipated starting in 2020.

2019 Budget Process



- First draft presented to Council January 15, 2019 followed by 5 additional meetings.
- The budget now sits at a 3.2% tax levy increase which equates to a 2.5% increase in municipal taxes for typical single family home.

Impact of 2019 Budget



| | |
|----------------------------|---------------------|
| 2018 Municipal Tax Levy | \$11,812,540 |
| Tax Levy Increase of 3.21% | <u>379,033</u> |
| 2019 Municipal Tax Levy | <u>\$12,191,573</u> |

Impact on Typical Single Family Home

| <u>Value</u> | <u>Tax Rate</u> | <u>Municipal Taxes</u> |
|--------------------------------|-----------------|------------------------|
| 2019 \$244,500 | .01245068 | \$3,134 |
| 2018 \$238,250 | .01245526 | <u>3,058</u> |
| Municipal Tax Increase of 2.5% | | <u>\$ 76</u> |

2019 Budget Summary



| | Water, WW | | |
|---------------------|------------|------------|----------|
| | Operations | & Landfill | Total |
| | 000's | | |
| Tax Levy | 12,192 | -- | 12,192 |
| Operations | | | |
| Revenue | 5,479 | 3,732 | 9,211 |
| Expense | (15,201) | (2,796) | (17,997) |
| Transfer to Reserve | (2,470) | (936) | (3,406) |
| | -- | -- | -- |

2019 Budget Impacts



| | <u>000's</u> |
|--------------------------|--------------|
| Additional Revenue | |
| Child Care Fees | 95 |
| Supplemental Taxation | 50 |
| Investment Income | 30 |
| Rental Revenue | 22 |
| Building Department Fees | 22 |
| Cannabis Funding | 18 |
| Adult Learning Grant | 12 |
| Donations | 10 |
| | <u>264</u> |

2019 Budget Impacts



000's

Expense Reductions

Policing Contract

383

Taxation Adjustments, Reduction CIP, Removal of Heritage
Rebate

59

Utilities (Heat, Light & Water)

27

Program Expenses

22

Conferences & Seminars

21

Shared Services Costs

15

Advertising & Marketing

11

Insurance

9

547

2019 Budget Impacts



000's

Expense Increase

Payroll (234)

Contracted Services (114)

Material & Services (85)

Canadian Baseball Hall of Fame & Museum Funding (17)

Insurance (9)

(459)

Change in Transfers to Reserve

Policing Start Up Costs (391)

Assets Management & Other Reserves (349)

(740)

2019 Summary of Budget Impacts



| | <u>000's</u> |
|--------------------------------|--------------|
| Additional Revenue | 264 |
| Expense Reductions | 547 |
| Expense Increases | (450) |
| Change in Transfer to Reserves | <u>(740)</u> |
| Levy Requirement | <u>(379)</u> |

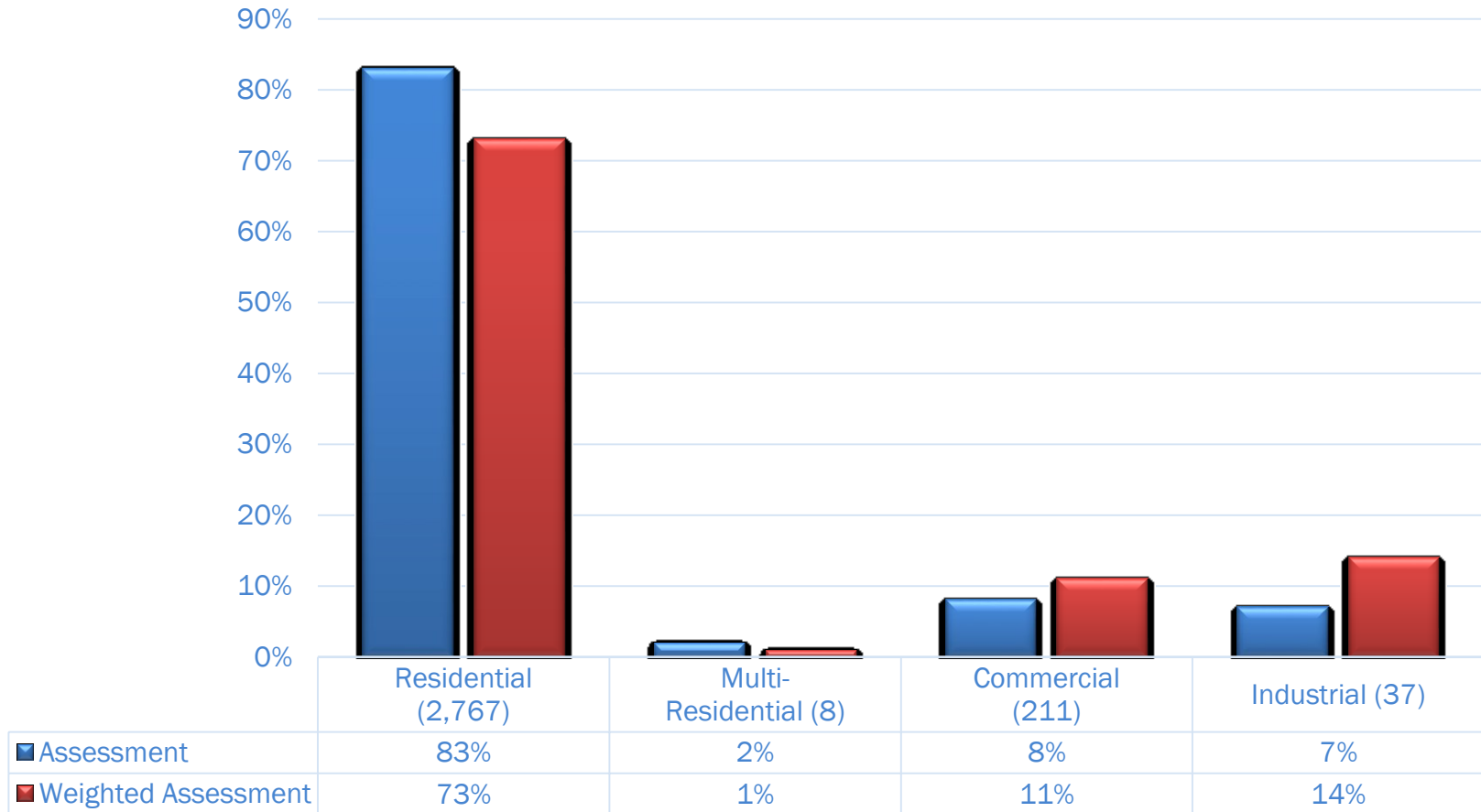
2019 Budget Summary



| Department | Tax Levy | Tax Dollar |
|---|------------|------------|
| Home Support | 18,314 | 0.002 |
| Museum | 106,687 | 0.009 |
| Council | 148,186 | 0.012 |
| Information Technology | 210,792 | 0.017 |
| Childcare | 220,601 | 0.018 |
| Building & Property Standards | 280,703 | 0.023 |
| HR & Benefit Admin | 330,926 | 0.027 |
| Library and Adult Learning | 387,466 | 0.032 |
| Finance | 405,025 | 0.033 |
| Fire | 415,288 | 0.034 |
| Communication, Heritage, Economic Development | 459,650 | 0.038 |
| Corporate Services | 540,892 | 0.044 |
| Recreation | 547,139 | 0.045 |
| Debenture Payments | 954,001 | 0.078 |
| Policing | 1,159,589 | 0.095 |
| Administration | 1,270,112 | 0.104 |
| Facilities | 1,417,055 | 0.116 |
| External Transfers | 1,532,522 | 0.126 |
| Public Works | 1,786,625 | 0.147 |
| Tax Levy | 12,191,573 | 1.00 |

Property Assessment

2019 Assessment



2019 Assessment Year



- 2019 third year of new four year assessment cycle, property values updated to January 1, 2016.
- An increase in assessed value is introduced gradually (phase-in), while a decrease in assessed value is introduced immediately.

2019 Capital & Special Projects \$100K+



| | <u>000's</u> |
|---|--------------|
| Replacement of Fire Ladder Truck | 875 |
| St. George St. N. Reconstruction | 502 |
| WPCP Supernate Well Replacement | 500 |
| Water St. S. Culvert Repairs | 287 |
| Landfill EA | 204 |
| Landfill EPA Approval | 200 |
| Replacement of Network Switches | 191 |
| Dam Spillway Repairs | 190 |
| Annual Road Resurfacing | 145 |
| Design & Construction Administration Fire Hall | 120 |
| Floodwall Remediation | 102 |
| Total of Projects (40) with Values less Than \$100K | <u>946</u> |
| | <u>4,262</u> |

2019 Capital Project Funding



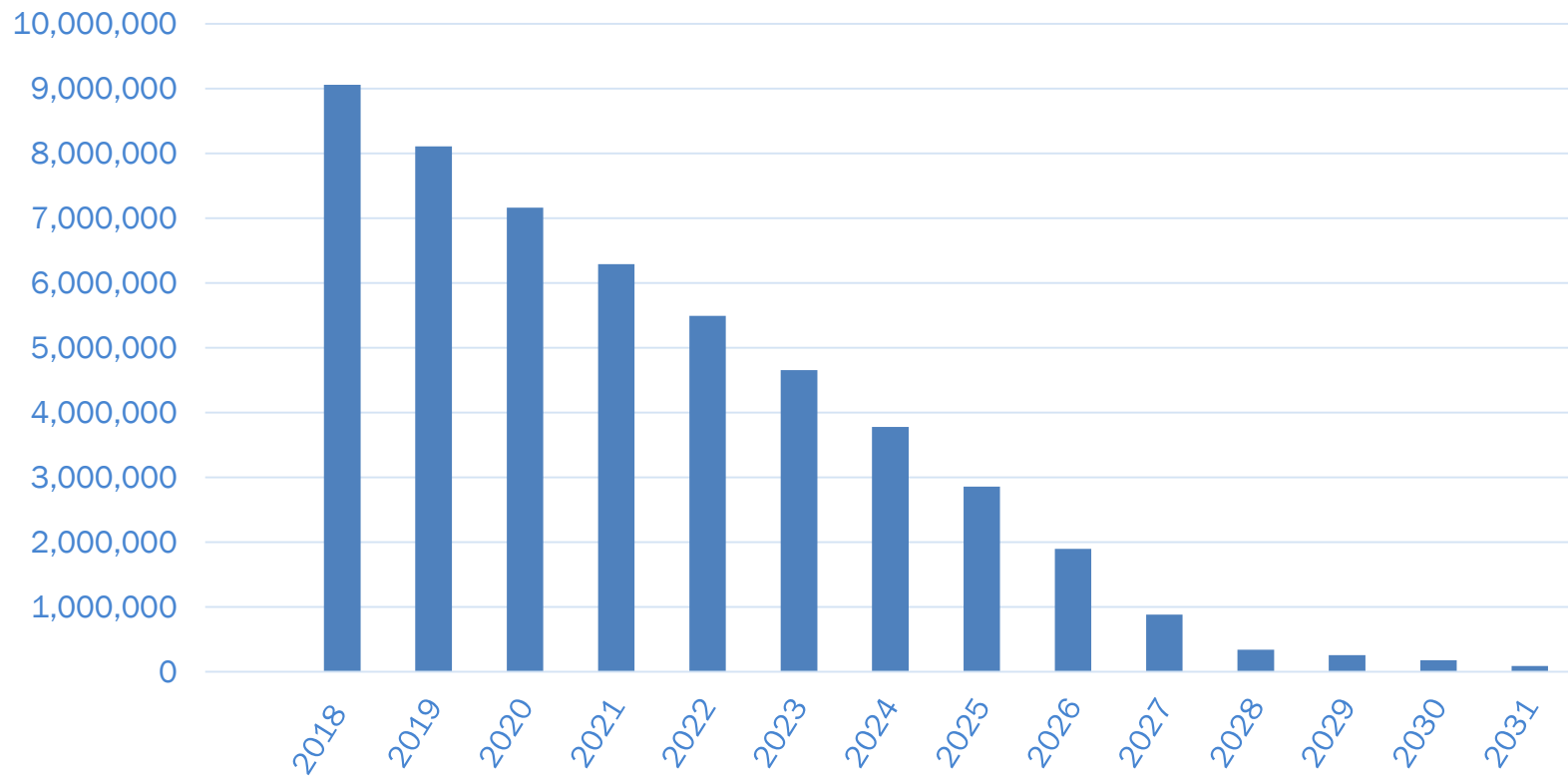
| | <u>000's</u> |
|---------------|--------------|
| Grants | 89 |
| Reserves | 3,529 |
| Reserve Funds | 644 |
| Total | <u>4,262</u> |

2019 Reserves and Reserve Funds

| | Opening | Transfer | | Closing |
|---------------------|---------|----------|-------|---------|
| | 2018 | In | Out | 2019 |
| Reserves | | 000's | | |
| Working Funds | 1,133 | 135 | -- | 1,268 |
| Current Purposes | 598 | 148 | 119 | 627 |
| Capital - Operating | 3,601 | 2,192 | 1,840 | 3,953 |
| Water, WW, Landfill | 1,319 | 1,332 | 1,106 | 1,545 |
| Reserve Funds | | Income | | |
| PUC Fund | 3,537 | 75 | 46 | 3,566 |
| Fire Capital | 610 | 139 | 875 | (126) |
| Obligatory | | | | |
| Dev Charges | 1,176 | 120 | 38 | 1,258 |
| Parkland | 98 | 26 | -- | 124 |
| Other | 219 | 288 | 190 | 317 |
| Gas Tax | 376 | 556 | 499 | 433 |
| | 12,667 | 5,011 | 4,713 | 12,965 |

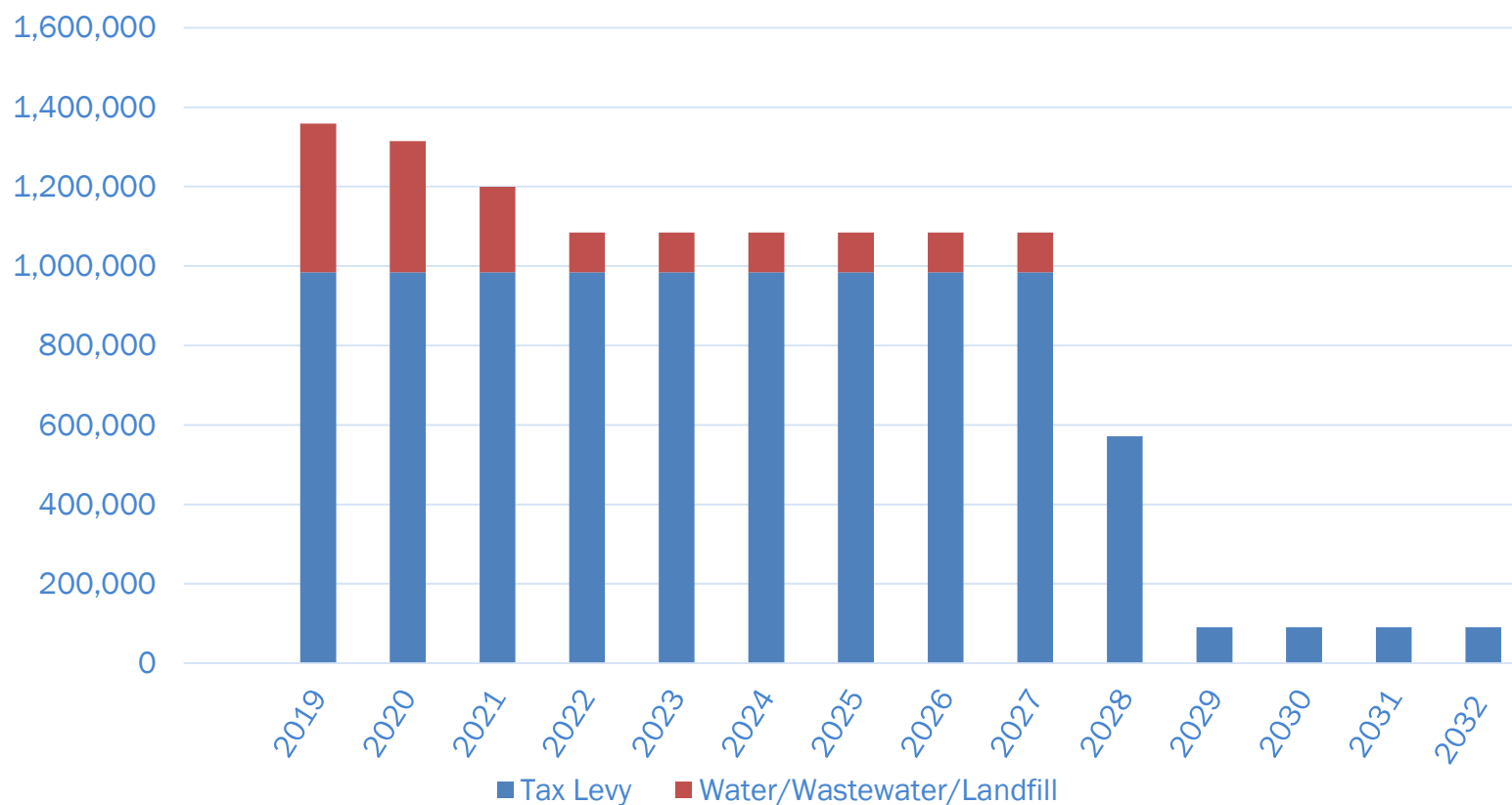
Debenture Debt

Debenture Year End Balances



Source of Debenture Funding

Annual Debenture Payment by Funding Source





MINUTES Regular Council

March 26, 2019
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Edney
Councillor Pridham
Councillor Winter

Council Regrets: Councillor Luna
Councillor Hainer

Staff Present: Jenna McCartney, Deputy Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
Stephanie Ische, Director of Community Services
Dave Blake, Environmental Services Supervisor

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Craigmile passed along his congratulation's to the St. Marys Minor Hockey Association Firefighter Peewee BB boys' team on their recent victory as OMHA champions.

Resolution 2019-03-26-01

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT the March 26, 2019 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle of St. Marys Independent inquired about the status of the water tower project.

Grant Brouwer, Director of Building and Development stated that the work on the tank has been completed and scaffolding will be dismantled in the coming days. The last phase involves repointing of the lower part of the tower. Work is expected to be complete in within the next two months.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Retirement presentation to Bev Tunks

Mayor Strathdee brought forward congratulations on behalf of Council and thanked Bev Tunks for his years of service.

Grant Brouwer and Doug LaPointe spoke about Bev's contributions to the Town over the past years and thanked him for his years of service.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - March 12, 2019

Resolution 2019-03-26-02

Moved By Councillor Winter

Seconded By Councillor Edney

THAT the March 12, 2019 regular Council minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Speical Meeting of Council - March 19, 2019

Resolution 2019-03-26-03

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT the March 19, 2019 special meeting of Council minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Ministry of Municipal Affairs and Housing re: Modernization of Service Delivery

Resolution 2019-03-26-04

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the correspondence from the Ministry of Municipal Affairs and Housing regarding modernization of municipal service delivery be received.

CARRIED

7.2 Minister of Finance re: 2019 Ontario Municipal Partnership Fund

Resolution 2019-03-26-05

Moved By Councillor Winter

Seconded By Councillor Edney

THAT the correspondence from the Minister of Finance regarding the 2019 Ontario Municipal Partnership Fund be received.

CARRIED

7.3 Ministry of Infrastructure re: Ontario Community Infrastructure Fund (OCIF)

Resolution 2019-03-26-06

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the correspondence from the Ministry of Infrastructure regarding the Ontario Community Infrastructure Fund (OCIF) allocation for 2019 be received.

CARRIED

7.4 Ministry of Community Safety and Correctional Services re: Court Security and Prisoner Transportation Program

Resolution 2019-03-26-07

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the correspondence from the Ministry of Community Safety and Correctional Services regarding the Court Security and Prisoner Transportation (CSPT) program for 2019 be received;

THAT Council approve the terms and conditions of the Court Security and Prisoner Transportation program agreement; and

THAT By-Law 42-2019 be passed to authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

7.5 Randy Pettapiece, MPP re: Upper Thames River Conservation Authority

Resolution 2019-03-26-08

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the correspondence from Randy Pettapiece, MPP regarding the Upper Thames River Conservation Authority be received.

CARRIED

7.6 Perth District Health Unit re: Health Unit Merger

Resolution 2019-03-26-09

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT the correspondence from the Perth District Health Unit regarding the Health Unit merger with Huron County Health Unit be received.

CARRIED

7.7 Upper Thames River Conservation Authority re: 2019 Budget

Resolution 2019-03-26-10

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT the correspondence from Upper Thames River Conservation Authority regarding the 2019 budget be received.

8. STAFF REPORTS

8.1 Public Works

8.1.1 PW 21-2019 March Monthly Report (Public Works)

Jed Kelly spoke to PW 21-2019 report and responded to questions from Council.

Resolution 2019-03-26-11

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT PW 21-2019 March Monthly Report (Public Works) be received for information.

CARRIED

8.1.2 PW 09-2019 Hydro One Easement Lands - Cemetery Hedge Agreement

Jed Kelly spoke to PW 09-2019 report and responded to questions from Council.

Resolution 2019-03-26-12

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT PW 09-2019 Hydro One Easement Lands – Cemetery Hedge Agreement be received; and

THAT By-law 40-2019, being a by-law to authorize the Mayor and CAO/Clerk to sign an agreement with Hydro One Networks, be approved.

CARRIED

8.1.3 PW 14-2019 Award for RFT-PW-03-2019 Pruning, Removal and Disposal of Trees 2019-2021

Jed Kelly spoke to PW 14-2019 report and responded to questions from Council.

Resolution 2019-03-26-13

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT PW 14-2019 Award for RFT-PW-03-2019 Pruning, Removal and Disposal of Trees 2019-2021 be received; and,

THAT the procurement for RFT-PW-03-2019 Pruning, Removal and Disposal of Trees 2019-2021 be awarded to Davey Tree Expert Co. of Canada Limited for the bid unit prices for a 3 crew tree removals at \$148.65 / hr, for a 2 crew pruning at \$119.48 / hr, and emergency call outs at \$167.27 / hr;

THAT By-Law 39-2019 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.1.4 PW 15-2019 Water System Summary Report for 2018

Dave Blake spoke to PW 15-2019 report and responded to questions from Council.

Resolution 2019-03-26-14

Moved By Councillor Winter

Seconded By Councillor Edney

THAT Council receive report PW 15-2019 Water System Summary Report for 2018 as information; and,

THAT Council acknowledges receipt of the 2018 annual summary report for the Town of St. Marys Water Supply and Distribution System.

CARRIED

8.1.5 PW 16-2019 Wastewater Summary Report for 2018

Dave Blake spoke to PW 16-2019 report and responded to questions from Council.

Resolution 2019-03-26-15

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT PW 16-2019 Wastewater Summary Report for 2018 be received for information.

CARRIED

8.1.6 PW 17-2019 Landfill Annual Monitoring Report for 2018

Dave Blake spoke to PW 17-2019 report and responded to questions from Council.

Resolution 2019-03-26-16

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT PW 17-2019 Landfill Annual Monitoring Report for 2018 be received for information.

CARRIED

8.2 Administration and Human Resources

8.2.1 CAO 29-2019 March Monthly Report (Administration and Human Resources)

Lisa Lawrence spoke to CAO 29-2019 report and responded to questions from Council.

Resolution 2019-03-26-17

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT CAO 29-2019 March Monthly Report (Administration and Human Resources) be received for information.

CARRIED

8.2.2 CAO 30-2019 Public Transit Infrastructure Fund Program Extension

Jenna McCartney spoke to CAO 30-2019 report and responded to questions from Council.

Resolution 2019-03-26-18

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT CAO 30-2019 Public Transit Infrastructure Fund Program Extension be received;

THAT Council agree to the terms and conditions of the Amending Agreement No. 1 as presented; and

THAT By-Law 41-2019 be approved to authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.3 Corporate Services

8.3.1 COR 07-2019 March Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 07-2019 report and responded to questions from Council.

Resolution 2019-03-26-19

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT COR 07-2019 March Monthly Report (Corporate Services) be received for information.

CARRIED

8.4 Finance

8.4.1 FIN 05-2019 March Monthly Report (Finance) & Annual Director of Finance / Treasurer Reports

Jim Brown spoke to FIN 05-2019 report and responded to questions from Council.

Resolution 2019-03-26-20

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT FIN 05-2019 March Monthly Report (Finance) & Annual Director of Finance / Treasurer Reports be received for information.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 05-2019 March Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 05-2019 report and responded to questions from Council.

Resolution 2019-03-26-21

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT FD 05-2019 March Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Community Services

8.6.1 DCS 07-2019 March Monthly Report (Community Services)

Stephanie Ische spoke to DCS 07-2019 report and responded to questions from Council.

Resolution 2019-03-26-22

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT DCS 07-2019 March Monthly Report (Community Services) be received for information.

CARRIED

8.7 Building and Development Services

8.7.1 DEV 21-2019 March Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 21-2019 report and responded to questions from Council.

Resolution 2019-03-26-23

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DEV 21-2019 March Monthly Report (Building and Development) be received for information.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

9.1 Council Discussion: Review Ongoing Process of Public Engagement for Aquatic Services

Grant Brouwer spoke to the ongoing process of public engagement for aquatic services while explaining the steps taken to gather input from the public. Once all data has been collected and analyzed, it will be brought back to Council for further deliberation.

9.2 VIA Rail Resolution

Mayor Strathdee provided a summary of the VIA Rail resolution and stated that it was prepared by the All Aboard St. Marys delegation that came before Council on Tuesday, March 12, 2019.

Resolution 2019-03-26-24

Moved By Councillor Winter

Seconded By Councillor Pridham

Whereas The Corporation of the Town of St. Marys supports the National Transportation Policy, being a declaration in Section 5 of the *Canada Transportation Act*, S.C. 1996, c. 10 (as amended), which states:

It is declared that a competitive, economic and efficient national transportation system that meets the highest practicable safety and security standards and contributes to a sustainable environment and makes the best use of all modes of transportation at the lowest total cost is essential to serve the needs of its users, advance the well-being of Canadians and enable competitiveness and economic growth in both urban and rural areas throughout Canada. Those objectives are most likely to be achieved when:

(a) competition and market forces, both within and among the various modes of transportation, are the prime agents in providing viable and effective transportation services;

(b) regulation and strategic public intervention are used to achieve economic, safety, security, environmental or social outcomes that cannot be achieved satisfactorily by competition and market forces and do not unduly favour, or reduce the inherent advantages of, any particular mode of transportation;

(c) rates and conditions do not constitute an undue obstacle to the movement of traffic within Canada or to the export of goods from Canada;

(d) the transportation system is accessible without undue obstacle to the mobility of persons, including persons with disabilities; and

(e) governments and the private sector work together for an integrated transportation system.

Whereas The government of Canada has subsequently stated: “we are serious about climate change” and “smart investments in transit help connection communities We will continue to work with communities and invest in the infrastructure they need today and into the future”;

Whereas Abacus data has indicated that Canadians are focused on building up transit to reduce congestion and connecting communities;

Whereas The Canadian Transport Commission main finding at public hearings in 1977 was that there should be no further reductions to passenger rail services;

Whereas The frequency of VIA trains running on the North Main Line from Sarnia to London and from London through St. Marys/Stratford to Toronto has been reduced from 14 in 1977 to 4 today;

Whereas There is a need for balanced transportation with more people using transit and less using automobiles;

Whereas The changing demographic relating to house prices, housing affordability will require further expansions of transit;

Whereas There is a need to visit tourist sites such as the Stratford Festival, The Canadian Baseball Hall of Fame and Museum;

Whereas The annual cost of congestion to the Greater Toronto Hamilton Area economy alone is between \$7.5 and \$11 billion;

Whereas There are 10 million more vehicles on the road today than there were in 2000; and

Whereas the Town of St. Marys requests the support of this resolution from all communities served by VIA;

Be It Resolved That The Council of the Corporation of the Town of St. Marys recommends to The government of Canada to adequately fund and fully support VIA Rail Canada in increasing the frequency, reliability, ticket cost and speed of VIA rail service on the North Main Line in 2019.

CARRIED

10. NOTICES OF MOTION

11. BY-LAWS

Resolution 2019-03-26-25

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT By-Laws 39-2019, 40-2019, 41-2019 and 42-2019 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-law 39-2019 Authorize an Agreement with Davey Tree Expert Co. of Canada Ltd.

11.2 By-Law 40-2019 Authorize an Agreement with Hydro One Networks Inc.

11.3 By-Law 41-2019 Authorize an Agreement with Ministry of Transportation for PTIF Extension

11.4 By-Law 42-2019 Authorize an Agreement with Ministry of Community Safety and Correctional Services for CSPT program

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Councillor Winter stated that he will join the April 30 meeting at 10:30am.

Staff confirmed that the budget meeting tentatively scheduled for Tuesday, April 2 has been cancelled. Public consultation of the 2019 budget is scheduled for Tuesday, April 9 during the regular Council meeting.

13. CLOSED SESSION

None.

14. CONFIRMATORY BY-LAW

Resolution 2019-03-26-26

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT By-Law 43-2019, being a by-law to confirm the proceedings of the March 26, 2019 regular Council meeting, be read a first, second, and third time and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

15. ADJOURNMENT

Resolution 2019-03-26-27

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT this regular meeting of Council adjourn at 7:35p.m.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk



Township of Perth East

P.O. Box 455, 25 Mill Street
Milverton, Ontario N0K 1M0

Phone- (519) 595-2800

Fax- (519) 595-2801

Office of the Mayor
Rhonda Ehgoetz
Mayor@pertheast.ca
519-393-6888

March 26, 2019

Mr. Sandy Levin, Chair,
Upper Thames River Conservation Authority (UTRCA)
1424 Clarke Road,
London, ON
N5V 5B9

Dear Mr. Levin,

At the regular meeting held on March 19, 2019, the Council of the Township of Perth East received correspondence from the Town of St. Marys expressing concerns pertaining to the 2019 UTRCA Budget. Council of the Township of Perth East are in support of the correspondence from the Town of St. Marys (as attached) and endorsed the following resolution;

THAT the Council of the Township of Perth East receive the correspondence from the Town of St. Marys, dated March 12, 2019 expressing concerns pertaining to the 2019 UTRCA Budget for information;
AND Council provide support regarding the St. Marys correspondence;
AND THAT Council endorse the following points;

- 1) Due Process
Passing the budget at the inaugural meeting of the 2019 UTRCA Board did not allow for due process. Many board members, especially those attending their first meeting, were not adequately informed of the UTRCA financial situation. There was no detail examination of assets and reserves. From the minutes of previous board minutes, we know this includes millions of dollars in reserves and land holdings that were not discussed at the meeting.
- 2) Accountability
Overly aggressive growth of the Upper Thames River Conservation Authority relative to its peers.
We are concerned with ability to pay the continuous increase which are above average. UTRCA's reliance on precarious Provincial and Federal grants is also of concern. The new environmental targets and strategic plan fails to reevaluate core services and lacks sufficient metrics of accountability. These shortcomings leave municipalities vulnerable to recurrent increase in levies without sufficient checks and balances.

- 3) Fairness
The municipal levy system is overly complex and grossly unfair. Municipal levies are not collected on a per capita basis. This leaves smaller municipalities bearing the burden of disproportionately high fees. I would encourage the UTRCA on behalf of its rural member municipalities to work with the Province of Ontario to find a workable solution to the obvious inequity.

Should you require additional information, please do not hesitate to contact the undersigned.

Regards,



Rhonda Ehgoetz
Mayor
Township of Perth East

cc. UTRCA Directors
Ian Wilcox, UTRCA, **General Manager/Secretary-Treasurer**
Mayor Robert Wilhelm, Township of Perth South
Mayor Todd Kasenberg, Municipality of North Perth
Mayor Dan Mathieson, City of Stratford
Mayor, Al Strathdee, Town of St. Marys
Randy Pettapiece, MPP Perth Wellington
John Nater, MP Perth Wellington
Doug Ford, Premier of Ontario

MARCH 19, 2019



Office of the Mayor
Al Strathdee
astrathdee@town.stmarys.on.ca
(519) 284-2340 Ext. 246

March 12, 2019

Mr. Sandy Levin, Chair, Upper Thames River Conservation Authority (UTRCA)
1424 Clarke Rd. London, Ont., N5V 5B9

Dear Mr. Levin,

At the February 21st inaugural meeting of the Upper Thames River Conservation Authority Board of Directors, director Tony Jackson made a motion to remove the \$288,000 increase in municipal levy. This motion was defeated without adequate consideration. I am writing to you to formally request that the UTRCA board of director's reconsider Mr. Jackson's motion. There are a number of issues that I feel the Board should consider:

- 1) **Due Process.** Passing the budget at the inaugural meeting of the 2019 UTRCA Board did not allow for due process. Many board members, especially those attending their first meeting, were not adequately informed of the UTRCA financial situation. There was no detailed examination of assets and reserves. From the minutes of previous board minutes, we know this includes millions of dollars in reserves and land holdings that were not discussed at the meeting.

Both new and incumbent members of the board could not have made an informed decision about the municipal levy increase without being given detailed financial information and time to consider its impact on member municipalities. Therefore, I ask the board to reconsider the increase in municipal levy whilst taking an appropriate amount of time to look at UTRCA's comprehensive financial situation.

- 2) **Accountability.** My concerns remain centred around the overly aggressive growth of the Upper Thames River Conservation Authority relative to its peers. We are concerned with our ability to pay the continuous increases which are above average. UTRCA's reliance on precarious Provincial and Federal grants is also of concern. The new environmental targets and strategic plan fails to re-evaluate core services and lacks sufficient metrics of accountability. These shortcomings leave municipalities vulnerable to recurrent increases in levies without sufficient checks and balances.
- 3) **Fairness.** The discussion at the February 21st UTRCA annual general meeting regarding municipal levies was disheartening. The municipal levy system is overly complex and grossly unfair. Municipal levies are not collected on a per capita basis. This leaves smaller municipalities bearing the burden of disproportionately high fees. I would encourage the UTRCA on behalf of its rural member municipalities to work with the Province of Ontario to find a workable solution to this obvious inequity.

The weighted voting system is problematic for smaller municipalities. The representatives of the City of London and one other Board member have the ability to control all of the financial decisions. Smaller member municipalities are not adequately represented.

TOWN OF ST. MARYS
P.O. Box 998, St. Marys, ON. N4X 1B6



Quoting from the Conservation Authorities Act, R.S.O. 1990, c.27:

PART II

Establishment of conservation Authorities, Representatives at meeting

2 (2) The council of each municipality may appoint representatives to attend the meeting in the following numbers:

5. **Where the population is less than 10,000, one representative.** R.S.O. 1990, c. C.27, s. 2 (2); 2001, c. 9, Sched. K, s. 1 (1).

Adhering to this legislation, the Town of St. Marys, with a population of 7,265, would be entitled to one representative; the Township of Perth South, with a population of 3,810, would be entitled to one representative; and, the Municipality of South Huron, with a population of 10,096, would be entitled to two representatives. According to the legislation, this would allocate a total of four board members in our region, where there is currently only one board member.

As a separated municipality and in accordance with Provincial legislation, St. Marys should be granted a director on the UTRCA Board. I urge you to re-examine the appropriate legislation and consider this request.

Quoting from the Conservation Authorities Act, R.S.O. 1990, c.27:

Changes in number of members

14 (2) The total number of members of the authority and the number of members that each participating municipality may appoint shall be adjusted as required to ensure compliance with subsection (1) if the municipalities that are participating municipalities change or the population of a participating municipality changes. 2001, c. 9, Sched. K, s. 1 (6).

As the population of St. Marys has grown considerably in recent years, we feel that it is necessary for the board to reconsider the allocation of board members. During the meeting of February 21st, a member of the board stated that "people love to dump on Conservation Authorities". This speaks to the frustration and tension that is currently being felt by rural communities who feel their needs are not being represented at the board level. I believe it is important that this be addressed and the allocation of board members be revisited.

Thank you for considering my request. I urge you to re-consider your decision and review the legislation surrounding the appointment of directors. I look forward to your written response addressing my concerns.

Best Regards,

Al Strathdee

Mayor

Town of St. Marys

cc. UTRCA Directors, Ian Wilcox, Mayor Robert Wilhelm, Mayor Rhonda Ehgotz, Randy Pettapiece MPP, John Nater MP, Mayor Ed Holder, Mayor Dan Mathieson, Doug Ford Premier of Ontario

TOWN OF ST. MARYS
P.O. Box 998, St. Marys, ON. N4X 1B6



FORMAL REPORT

| | |
|-------------------------|--|
| To: | Mayor Stratthdee and Members of Council |
| Prepared by: | Jenny Mikita, Senior Services Supervisor |
| Date of Meeting: | 9 April 2019 |
| Subject: | DCS 08-2018 National Volunteer Week |

PURPOSE

National Volunteer Week offers the opportunity to celebrate the vibrancy and impact of volunteerism in our community and across the entire country. This report presents to Council information on National Volunteer week in Canada, and offers an outlet to formally recognize the contributions of volunteers in the Town of St. Marys.

RECOMMENDATION

THAT DCS 08-2018 National Volunteer Week report be received for information; and
THAT Council proclaim the week of April 7- 13 as National Volunteer Week in the Town of St. Marys.

BACKGROUND

The Town of St. Marys is fortunate to have great volunteers who enrich our town, making St. Marys a vibrant and a booming community rich in heritage and full of service. Every day many community groups, volunteer associations and individuals give their time freely to make St. Marys a Town worth living in. Recognizing the efforts of volunteers by proclaiming Volunteer Week validates the support the Town has for those that give of their time freely.

REPORT

Each year during the month of April our Nation sets aside one week to celebrate the contributions of volunteers in Canada. National Volunteer week is a time to celebrate and thank those that give so much. On the local level, National Volunteer Week gives Municipalities the opportunity to formally recognize the support of those who give their time willingly for the betterment of the community.

Volunteering is often seen as a selfless act; a person gives their time, skills, experience and passion to help others, without expecting anything in return. Volunteers give countless hours; raising thousands of dollars to support the needs of the community, they care and support the independence of the aging, provide counselling and support services to many, they act as youth leaders, program facilitators and coaches, to name only a few.

April 7- 13, 2019 is National Volunteer Week in Canada. The theme for 2019 is “The Volunteer Factor – Lifting Communities”. The Volunteer Factor celebrates and recognizes the exponential impact of volunteers and how they lift our communities.

Attached to this report is a proposed proclamation which will be distributed through social media upon Council’s approval.

FINANCIAL IMPLICATIONS

None.

SUMMARY

Every day, citizens of St. Marys voluntarily give their time and talents to various initiatives and organizations. They give their time freely and with no expectation of monetary reward. By proclaiming April 7 – 13, 2019 as National Volunteer Week, St. Marys is paying tribute to the efforts put forth.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

Volunteer Canada

ATTACHMENTS

Volunteer Proclamation

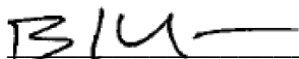
REVIEWED BY

Recommended by the Department



Jenny Mikita
Senior Services Supervisor

Recommended by the CAO



Brent Kittmer
CAO / Clerk

Mayoral Proclamation Template

WHEREAS, 12.7 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year; and

WHEREAS, volunteers in *St. Marys* mentor our children, feed our hungry, comfort our lonely, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, *St. Marys* volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our town's volunteers is so that *St. Marys* a more desirable place to live; and

WHEREAS, *facilitating programs, mentoring youth, providing support to seniors*; and support our local events; and

WHEREAS, organizations in *St. Marys* that rely on volunteers include such fundamental organizations as our *Local Festivals and Market, Minor Sports, Community Health Services and local hospital to name only a few*; and

WHEREAS, volunteers play a critical role in *the growth and sustainability of our community*;

NOW, THEREFORE, I, *Al Strathdee*), Mayor of *the Town of St. Marys*, do hereby proclaim April 7 to 13, 2019, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.



FORMAL REPORT

| | |
|-------------------------|---|
| To: | Mayor Strathdee and Members of Council |
| Prepared by: | Jed Kelly, Director of Public Works |
| Date of Meeting: | 9 April 2019 |
| Subject: | PW 22-2019 Approval to Sole Source Regulatory and Warning Sign Inspections and Database Activities |

PURPOSE

To obtain Council's approval to sole source the Town's regulatory and warning sign inspections and sign database to Advantage Data Collection for a five year term.

RECOMMENDATION

THAT PW 22-2019 Approval to Sole Source Regulatory and Warning Sign Inspections and Database Activities be received; and

THAT Council approve sole sourcing of regulatory and warning sign inspections inclusive of the database to Advantage Data Collection for five (5) years for \$3,761.00 each year.

BACKGROUND

O. Reg 239/02 requires that regulatory and warning signs that are owned by road authorities be checked every year to ensure they meet the retro reflectivity standards in the Ontario Traffic Manual (OTM). The Town of St. Marys is responsible for 580 regulatory and warning signs including but not limited to stop, yield, one way, and do not enter signage.

By-law 36-2012 permits the acquisition of goods and services via sole source under Section 9. Section 9(b)(iv) states Town may sole source when it is cost effective or beneficial for the Town.

REPORT

The Town of St. Marys released RFQ-PW-12-2017 in 2017 for retro reflectivity inspections of the Town's regulatory and warning signs. Advantage Data Collection (ADC) was the successful low bidder. Also in 2017 staff reviewed the current sign management process and moved to cloud based sign management database and inspection software developed by ADC for cataloging sign repairs, replacements and regulatory inspection records. The cloud based software has been included in the 2018 and 2019 operational budgets.

Staff would like to sole source 2019 inspections to ADC based on a 5 year proposal received this spring. The five year annual contract value is less than the second lowest bid from the 2017 tender - staff believes the price provides excellent value as the inspections are loaded and cataloged into the cloud portal immediately upon field inspection.

The services provided by ADC to the Town since 2017 have been expert. ADC utilizes reflectometer reading technology; this is in contrast to LIDAR technology which captures the reflectivity of the signs while driving by. In 2016 staff completed regulated sign inspections by utilizing a mobile vehicle base LIDAR based contractor. The ADC process uses a reflectometer. First the inspector wipes down the

sign and then completes the reflectometer test to determine the signs level of reflectivity. Ultimately, the results of the reflectometer have been proven more accurate – in previous years, the tests produced by the LIDAR technology have resulted in false negatives, which results in retesting and or the Town purchasing unnecessary replacement signs.

Furthermore, ADC at no additional cost during the 2017 inspection tagged all regulatory and warning signage with barcodes for easy identification, which the company then populated into the sign database and inspection software. Public Works staff including the Operators can access the software as needed from the cloud. For example, a stop sign is damaged, the Operators can replace the sign and retag the barcode, and can update the software system indicating a new sign has been installed – therefore, ensuring the database is up to date. This can be completed via smart phone, tablet or web browser.

Staff has spoken with the Town's insurance company regarding the need for compliant regulatory and warning signs. Cowan Insurance Group indicates a rise in claims regarding faulty signs. Having a database of the signs and their conditions will better protect the Town should the need arise. Staff are extremely pleased with the ADC database solution and believe it is a superior system than previous methods.

Therefore, staff recommends that Council approve sole sourcing of the inspection of regulatory and warning signage to Advantage Data Collection as the cost and the services being provided to the Town are beneficial for the Town.

FINANCIAL IMPLICATIONS

The annual cost for the inspection of regulatory and warning signage (580 signs) is \$3,761.00. The proposed yearly price is lower than the second lowest bid received in 2017 and fits within the contracted services' budget for traffic control (01-3160-6990). Staff are proposing to sole source to ADC for a five-year term; the total cost is \$18, 805.00 over five years.

SUMMARY

The Town's procurement by-law permits the Town to sole source goods and services. Staff recommends that the Town sole source the inspection of regulatory and warning signs to Advantage Data Collection for five years due to the reduced 5 year proposal costs and the superior data integration services provided.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

Cowan Insurance Group
Todd Thibodeau, Public Works Supervisor
Morgan Dykstra, Public Works Coordinator

ATTACHMENTS

Attachment 1: 2019 Service Quotation – Advantage Data Collection

REVIEWED BY

Recommended by the Department



Jed Kelly



Jeff Wolfe

Director of Public Works

Asset Management and Engineering Specialist

Recommended by the CAO

A handwritten signature in black ink, appearing to read "BK" followed by a horizontal line.

Brent Kittmer
CAO / Clerk

2019 SERVICE QUOTATION

Regulatory and Warning Sign Inspection and Database Update

March 18th, 2018

Mr. Jed Kelly
Town of St. Marys
175 Queen Street East
St Marys, ON N4X 1B6

Dear Mr. Kelly,

Thank you for the opportunity to provide you with a quote for the inspection of regulatory and warning signs in your municipality to ensure compliance with O.Reg 239/02 Maintenance Standards for Municipal Highways. I have included 3 options below for your consideration:

| ITEM | QUANTITY | UNIT PRICE | TOTAL PRICE (Including Per Diem) |
|---|-----------|-----------------------|-------------------------------------|
| Inspection of Regulatory and Warning Signs (1 YEAR AGREEMENT) | 580 Signs | \$6.45 | \$4,341.00 |
| Inspection of Regulatory and Warning Signs (3 YEAR AGREEMENT) | 580 Signs | \$5.95 | \$4,051.00 |
| Inspection of Regulatory and Warning Signs (5 YEAR AGREEMENT) | 580 Signs | \$5.45 | \$3,761.00 |
| Per Diem – This is to cover lodging and other travel related expenses. This project will take 1 technician, 3 days to complete | 3 days | \$200 (per inspector) | \$600 |

All parking and stopping related signage is excluded from this quote as they do not require reflective sheeting as per the OTM

Our re-inspection service includes new photos for each sign, updating of field data in order to provide a current and up to date database. The format will be in any format required by the Town (.csv, shapefile etc)

If you have any questions or concerns, please feel free to give me a call.

Best regards,

Adam Cripps, Project Manager
adam@advantagedata.ca | cell: 613.262.3966

Proud Member of:



**Board of Directors Meeting Highlights
Held on March 28, 2019 at 8:30 AM
at the Material Recovery Facility Board Room**



Doug Ford Government Mulls Single-Use Plastics Ban in Waste-Diversion Strategy

Ontario is weighing a ban on single-use plastics as part of a broader strategy to send less waste to landfills.

Nearly a tonne of waste for every person in Ontario is generated each year, and the rate at which that waste is diverted away from landfills – through recycling and composting, for example – has stalled around 30 per cent for the past 15 years.

The government recently released a discussion paper on reducing litter and waste, and is asking the public and stakeholders for input on how to best address the problem. One question it asks is if a ban on single-use plastics would be effective in reducing plastic waste.



Environment Minister Rod Phillips said it's an area in which the government is very open.

"We are essentially saying, 'How would those work and how have they worked in other jurisdictions effectively?'" Mr. Phillips said in an interview. "Plastics is a priority from our government's point of view, particularly as we talk about plastics in our waterways."

The NDP said Sunday it would be proposing a bill to be revealed this week to ban single-use, throw-away plastics.

"Our landfills are piled high with plastic garbage that will take generations to degrade, and our lakes and rivers – and waters around the world – are polluted with straws, bags and wrappers," said Ian Arthur, the party's environment critic.

It is estimated that almost 10,000 tonnes of plastic debris enter the Great Lakes each year, the discussion paper says. Ontario's Blue Box recycling program recovers only about 28 per cent of all plastic packaging in the province.

Ontario is also mulling a deposit return system for plastic bottles and other containers, as is used in some other provinces.

Keith Brooks, programs director at Environmental Defence, said a lot of single-use plastics are unnecessary, pointing to straws and cutlery.

But by asking such a broad question, the answer may be no, Mr. Brooks cautioned, saying he didn't think any jurisdiction has banned all single-use plastics.

"There's some single-use plastics that are probably going to continue to be used ... for food safety reasons and things like that," he said, although he would push for them to be standardized and recyclable.

Many of the ideas in the discussion paper are similar or the same as what the previous Liberal government had proposed in its waste diversion plan, such as banning food waste from landfills and making producers responsible for waste instead of municipalities.

"We're looking to the experience of other jurisdictions, including British Columbia, but outside of just Canada, where the fact that producers of the waste need to be conscious of the fact that they're going to have accountability for it throughout its life," Mr. Phillips said. "What we believe is that causes is them to take a more responsible look at the nature of packaging."

Shifting the Blue Box recycling program to full producer responsibility is estimated to save municipalities more than \$125-million annually, the discussion paper says.

The province is also looking at harmonizing what is accepted in Blue Boxes, as different municipalities accept different materials. Ontario may also allow more items to be collected through EPR programs, including small and large appliances, power tools, rechargeable batteries, fluorescent bulbs and clothing. Comments are being accepted until April 20.

Trends in Recycling Industry

Recycled Content in packaging is going to increase in importance with expectations from consumers and retailers to see increases in recycled content in packaging. Governments may respond formally by setting mandatory targets. Best for companies to get ahead of this before being forced to achieve a target.

Resin Prices are going to stay low for the next 3-5 years as feedstock prices stay low due to shale gas extraction in the U.S. Currently R-PET is more expensive to produce than virgin PET by a significant margin. Will be difficult to achieve cost parity for R-PET.

EPR being looked at more in US because a huge influx of capital is required to advance recycling recovery rates. It was suggested that to increase the US diversion rate by just 1%, an infusion of capital between \$20 - \$30 million is needed. Voluntary EPR still preferred over legislated EPR.

Bans on materials not a preferred approach. Advances in chemical recycling means managing previously hard to manage materials such as PS takeout trays is much easier. It was said that bans will stifle innovation in recycling for fear of no feedstock. Bag bans have contributed to an increase in PE film production as people are looking at other bags to meet the needs in home of previously reused single-use bags.

China's National Sword program will not be going away. In fact, China is working on a three year plan for plastics recycling that will maintain strict import guidelines. This does not mean China will not import plastics, just that you will need pre-approval before shipping clean plastics.

The message on plastic packaging needs to change. There are many benefits to using plastic packaging yet social media and media pressure is only focusing on the negatives. A concerted effort by all is needed to get the message out to consumers about the benefits, e.g., lower food waste, better health and safety for foods, etc

E-Commerce Friendly Packaging a Priority for Big Brands

With online sales of consumer product in North America widely projected to grow by up to 30 per cent annually over the next few years, P&G has already established itself as an early major CPG pacesetter in the burgeoning new distribution channel driven by soaring demand for greater consumer convenience and product accessibility.

Recording net sales of US\$66.8 billion for fiscal 2018, P&G saw its online revenues soar by 30 percent to nearly US\$4.5 billion during the year—approaching seven percent of total sales—prompting the company to accelerate the development of more e-commerce-friendly packaging formats.

Late last year, P&G launched a new ultra-concentrated Tide liquid detergent in an all-new Eco-Box container—measuring roughly the size of a standard shoebox—designed exclusively for e-commerce distribution.

Weighing less than eight pounds, the compact size of the patented Eco-Box baginbox package was designed to provide an attractive space-saving option for urban consumers with tight living quarters, with the added bonus of vastly improved packaging sustainability.

Containing enough liquid detergent for 96 loads of laundry, the Eco-Box package contains 30 percent less water than the 96-load jugs retailed at traditional brick-and-mortar outlets, while weighing four pounds less and using 60 percent less plastic.

According to P&G's brand manager for e-commerce Isaac Hellemn, "If everyone who buys the 96-load plastic bottle of Tide switched to the Tide Eco-Box, we could save enough plastic to cover 5,000 football fields each year."

Designed specifically to facilitate efficient shipping and stacking, the new package largely eliminates the need for extra wrapping and padding material like bubble wrap, according to P&G, resulting in far less packaging waste that ultimately ends up in landfills.



And because the package weighs a third less than the comparable traditional plastic jugs, the savings achieved in lower shipping costs allow for the Tide Eco-Box package to be listed at the same suggested retail price of US\$19.99 as the traditional 96-load plastic jugs—providing a win-win proposition for the target consumer audience.

AeroFlexx liquid filling technology played a central role. Already adopted for the company's bestselling Dawn brand of dishwashing detergent and the Old Spice body wash line, the breakthrough technology uses compressed gas to achieve sufficient tailored rigidity to create firm structure in flexible films—eliminating the need for a traditional plastic bottle altogether.

By utilizing a proprietary one-way valve, the new flexible packaging format also facilitates cleaner dispensing, more controlled dosing and more convenient one-handed use, according to P&G, while still remaining tough enough for e-commerce shipping without extra protection.

Moreover, the AeroFlexx packaging uses 50 per cent less plastic than a traditional rigid plastic bottle and offers a 360-palette for branding and other for design graphics—making it a more resource-efficient solution.

As a genuinely disruptive packaging innovation that earned the coveted Diamond Award at last year's 30th annual Awards for Packaging Innovation competition of The Dow Chemical Company.

The people who tend to love this type of package are typically the younger, more experiential consumers more willing to try new things. The Old Spice brand has been extremely well-received in the new packaging format, and even for the Dawn brand, our average online star rating is about 4.2 out of five.

As younger consumers continue to become better educated on sustainability issues, they are starting to appreciate the fact that flexible packaging is not the environmental villain that it is often portrayed to be in mainstream media.

A proper Life-Cycle Analysis (LCA) will show that that this new package blows the bottle away just on the material usage alone, which is the most critical part of the LCA. It's a classic case of perception versus reality. The popular consumer perception is that because these flexible packages do not always have recycling streams, like curbside pick-ups, they are not as environmentally-friendly as the plastic bottles. "But that's just not the reality," he sates.

"We are used to designing wonderful looking packages that draw people's attention when they are walking down the store aisle and when they take it home, but if you are paying to have those same items shipped through online retailing you may not necessarily make the best use of the space available to you," he says.

McGuire also notes that this disruptive game-changing AeroFlexx technology will be rapidly commercialized by Chicago-based Innventure, a team of experienced professionals with a history of entrepreneurship that partners with Fortune 100 firms.

The future of packaging is here. AeroFlexx provides a breakthrough in performance and sustainability for e-commerce and brick-and-mortar packaging. With less plastic, less waste, less mess and lower shipping costs, and a more sustainable, customer-focused packaging solution.

Stix Fresh

A Seattle business is partnering with a Malaysian inventor on a new way to help keep fruit products fresher for longer. The new solution is a sticker that is placed on the produce that can help increase the freshness of fruit by up to two weeks. Stixfresh is a label which can be applied directly to fruit that generate ethylene as they ripen. The sticker's coating is made up of a formula of beeswax and ionised sodium chloride. The compounds work to create a protective layer around the fruit. The innovation is set to have a positive impact on a variety of fruit that require long travels in the supply chain. The sticker was originally invented to target mangoes but can also apply to fruit such as apples, pears, kiwis, avocados and oranges. The sticker does not need to be removed as it is edible and can be eaten. Stixfresh have launched a crowdfunding campaign via Indiegogo.



The 'Recycling Crisis' May Be Here to Stay

Financial incentives are missing in Australia's attempts to deal with Chinese recycling ban

Victoria's Environment Protection Authority (in Australia) has issued notices for a major recycling company to stop receiving waste at two of its sites.

While the full consequences of these notices are yet to be realized, in the short term this means at least one council will have to dump kerbside recycling in landfill.

This isn't a new problem. It's a result of China's decision to stop accepting Australia's recyclables, and a clear sign we've been playing catch-up but not focusing on sustainable solutions. We need to work out how to deal with recycling in Australia – and determine how much it will cost, and who will pay.

We're missing a piece of the financial puzzle

Kerbside collections are of course funded by householders as part of their annual rates. After China stopped buying Australian recycling we saw the garbage component of rates rise, so the collection aspect of the costs seems to be addressed. But of course there are a range of materials that cannot be placed in kerbside bins, but can be recycled.

As reported recently in The Age, analysis by an environmental consultancy has found the prices consumers may have to pay to ensure there are systems in place to recycle a range of specific items. For example, it would cost A\$16 to recycle a mattress. Given that my local landfill charges A\$23 to dispose of a mattress, it seems to make economic sense to pay into a compulsory recycling scheme (and I would not have to transport the mattress to the landfill, which is another bonus).

However, the piece of the loop that is missing is the encouragement (by levies or incentives), for businesses to use more recycled materials in their products.

It does not make sense to collect and stockpile recyclable materials until commodity prices are high enough to justify sorting them. This habit makes us dependent on overseas markets and creates domestic issues.

Nor is it good to have a stop-start approach, in which recyclables are sorted properly when there is space, but sent to landfill when there is not (or have householders call the council fortnightly to see whether they should place their recycling bin out).

A recycling industry association has provided a ten-point plan for resolving what they consider the essential issues with recycling. This very positive list includes investing waste levy funds into recycling, providing incentives for companies to use more recycled material, and educating consumers and businesses on recycling issues.

Encouraging businesses to use more recycled material is crucial. Instead of just reporting how much of their waste is recycled rather than sent to landfill, all organizations should report on the percentage of materials they buy from recycled sources.

This would help consumers make better buying decisions, and give guidance for governments to target specific sectors or programs to increase the use of recyclables.

Better systems

We need a "fresh eyes" approach to how we manage waste, focusing equally on the environmental, economic and social aspects of this issue. One barrier is the lack of a centralized approach by all three spheres of government. It doesn't make sense for state or local governments to have to manage this large-scale infrastructure issue in isolation.

The largest portion of responsibility for waste management lies with the generator, but that is not to say others may not have a level of involvement. We all have some responsibility for the waste we create in our own homes, and how we dispose of it. Besides recycling, that also means (where possible) avoiding and reducing trash, and buying items made with recyclables – this is called “closing of the loop”.

Some businesses have made significant efforts to reduce their dependence on virgin raw materials, and are using recycled material to either make or package their products. But we do not hear much about this.

Perhaps it is time for a scheme similar to the “Buy Australian” program or energy efficiency stars, which would enable consumers to readily identify the level of recycled material in a product. Currently it is very difficult to tell.

Retailers often say they’re driven by consumers in what they can provide, so why not use our supposed power to force improvements (and more importantly, reductions), in use of virgin materials?

The banning of plastic bags by supermarkets was consumer-driven – so now is the time to encourage proposing to do about our waste crisis. It’s time to ask local candidates about their sustainable plan companies to reduce their waste burden. Perhaps you can approach a retailer about excess packaging, or make sure you check the label to see if an item was made or packaged with recycled materials.

As we move towards a federal election we should also be asking what our political parties are for resolving Australia’s issues with recycling, waste management and reducing resource use.

What 10 Public Policy Measures Does the Recycling Industry Advocate?

This is the Australia Council of Recycling 10 Point Plan for investment in the improvement, innovation and infrastructure of the recycling industry. Surveys show that some 90% of Australians support such a plan.

Though investing in these solutions, we can fulfil the promise of recycling: that what Australians put in the bin at home, at work or on site becomes new products not lumps in landfill.

1. Reform waste levies to raise recycling not revenue
2. Invest \$1.5b of waste disposal levy funds into recycling
3. Make end-of-life producer responsibility the key way to prevent pollution and pay for recycling in a circular economy
4. Build a sustainable domestic recycling sector through national industry development focus
5. Introduce a Resource Recovery Incentive for Industry (R2I2) with different tax levels for virgin and recycled content material usage in major product manufacturing and importation categories such as packaging, road construction, and building construction
6. Have more contestability in recycling markets
7. Use common sense to standardise of recycling methods
8. Capture the greenhouse gas reduction benefits of recycling activities
9. Use more energy recovered from residual waste for affordable and sustainable energy
10. Improve government approaches to planning, regulation and enforcement

Reforming the UK Packaging Producer Responsibility System

The current UK producer responsibility system for packaging has been in place since 1997, and stakeholders say the system is in need of radical reform. Here's the policy outline for reform.

We have had a system of producer responsibility for packaging in place since 1997. This has helped to drive recycling of packaging waste from 25 per cent, 20 years ago to 64.7 per cent in 2016.

Over this period we have met all our UK and EU packaging waste recycling targets, and the cost of compliance to business has been kept low when compared to other Member States. However, like any system that is over 20 years old, it is in need of reform.

Stakeholders have expressed concerns over the transparency of the system including how income from the sale of evidence has supported packaging waste recycling, that local authorities receive limited direct financial support for managing packaging waste, and that there is not a level playing field for domestic reprocessing.

Additionally the UK government and the governments of Scotland and Wales are committed to maximizing value from our resources and minimizing waste through the circular use of materials. In a number of policy documents commitments have been made to exploring ways to better incentivize producers to manage resources more efficiently.

This includes placing responsibility on businesses for the environmental impact of their products and for the full net costs of managing products at end of life.

Our ambitions have increased too and recent months have seen a rise in the public consciousness when it comes to the need to tackle packaging waste. We want unnecessary and difficult-to-recycle packaging to reduce substantially, we want more packaging designed to be recyclable, we want more packaging waste to be recycled and we want more packaging to be made from recycled material. We also want fewer packaging items to be littered and for it to be easier for people and businesses to recycle their packaging waste.

Reforming the packaging waste system fits with these ambitions and the commitments made by all national governments in the UK.

The current packaging producer responsibility system operates UK-wide. This consultation concerns the whole of the UK and is being undertaken jointly by the UK, the Scottish and the Welsh governments. As the Northern Ireland Assembly is not sitting, the UK government has agreed to consult on behalf of Northern Ireland because of the historic UK-wide approach to packaging producer responsibility.

This consultation seeks views on measures to reduce the amount of unnecessary and difficult to recycle packaging and increase the amount of packaging that can and is recycled through reforms to the packaging producer responsibility regulations.

It also proposes that the full net costs of managing packaging waste are placed on those businesses who use packaging and who are best placed to influence its design, consistent with the polluter pays principle and the concept of extended producer responsibility.

Results of Waste Data Analysis in British Columbia Vs. Other Provinces



Vancity Credit Union recently published the results of a waste data analysis study it conducted in British Columbia. The results show that B.C. residents dispose of 549 kg of waste per year per resident. The total disposal rate is the second lowest per capita for a province in Canada. Nova Scotia residents generate the least amount of waste on a per capita basis.

The report, entitled *State of Waste: How B.C. compares in the war on trash*, looked at detailed data from municipal, provincial, and national databases. It concludes that while B.C. industries, businesses, and individuals are taking steps to curtail their production of waste, local reduction, compost and recycling targets aren't on track and will likely be missed. The report also reveals that Delta has emerged as Metro Vancouver's biggest producer of domestic trash, generating 465 kilograms for every single family residence in 2017, while Vancouver more than doubled North Vancouver's production per single family residence.

Most solid waste produced in the region consists of construction debris, uneaten food and soiled paper.

The report also found:

- B.C. produced 549 kilograms of garbage per person in 2016, which is 30 per cent less than the national average but almost 60 per cent more than a province-wide target for the year 2020.
- B.C. diverted 40 per cent of its solid municipal waste from landfill and incineration to recycling and compost facilities, more than all other Canadian provinces except Nova Scotia, but well behind a common regional and municipal target of 80 per cent for the year 2020.
- Spoiled and uneaten food – most of which could be diverted as compost – represents about 25 per cent of all residential garbage that is either thrown into B.C. landfills or is incinerated.
- Half of all waste diverted in Metro Vancouver in 2016 came from the demolition, construction and land-clearing sector, with concrete the most common material diverted.

The report acknowledges that it was difficult to precisely determine the amounts of waste generated, disposed and diverted and what can ultimately be avoided in each municipality and province because reporting methods vary by jurisdiction. The report calls on governments at all levels to introduce measures that standardize and make public all waste collection, diversion and disposal data.



Recycled Content Standards for Plastic Products Coming?



The attention currently devoted to plastics waste in both the public and private sectors is breathtaking. A growing number of international brands have made recycled content commitments for their plastic packaging and related containers. The European Union's Strategy for Plastics in a Circular Economy has begun implementing changes to the EU Packaging and Packaging Waste Directive and the UK Department of Agriculture, Environment and Rural Affairs (DAERA) has just released a well-developed plastics packaging taxation proposal that is currently under public consultation. The plans for plastic packaging are open and notorious.

Less obvious has been the regulatory direction for plastic products. An increasing number of consumer goods companies are promoting products with some plastic (or even ocean plastic) waste content, though there are no common standards by which these claims can be measured. The EU has committed to some limited prohibitions on single use plastics (read: knives and forks) and has called for voluntary member commitments to grow markets for recycled plastics in its Strategy. The G7 Oceans Plastic Charter includes, an aspirational 2030 member goal of "working with industry towards increasing recycled content by at least 50% in plastic products where applicable".

The dramatic reduction of overseas markets, including China's National Sword, has, however, made urgent the need for local markets for recycled plastics. Something must be done.

In response, there is increasing support for broadening the role that all plastic products (of some chemistry) can play within a broader plastics circular economy strategy. Reloop's June 2018 A Call for EU Action on Recycled Content Mandates, Eunomia's UK Demand Recycled, October 2018 and A Vision for a Circular Economy for Plastics in Canada, Smart Prosperity Institute, February 2019 are just three recent advocates for recycled plastics content standards, creating the necessary market to ensure both supply chains and reverse supply chains are designed for the resupply of the necessary recycled content input.

Further, the materials caught by these recycled content obligations could be substantially broadened to capture the industrial, commercial and institutional sectors, as additional to consumer goods, to expand the market (and thereby potentially lower the price) for recycled plastics content.

Among the benefits of recycled content requirements would be the marriage of product content with its recycling, compelling producers to better understand the opportunities for the recycled plastics generated, and to foster further innovation to best streamline more efficient recycling methods to produce high-grade plastics at commercial scale.

The Smart Prosperity Institute also points out that this closed loop strategy will insulate producers from plastic market fluctuations:

Recycled content performance standards create a market for recycled materials that moves in step with the demand for plastic products regardless of input prices from other feedstocks. Such an approach will overcome the economic barrier posed by fluctuating virgin commodity prices even as demand for plastic products continues to grow.

There is also existing recycling infrastructure in North America and the EU which is at risk if new viable markets aren't found for recycled plastics. Finally, the liabilities associated with the release of plastic waste to the environment would be lessened given the market incentives for recapture.

As has already been proven on a more limited scale in California, recycled content standards can function in a local (though large) market without international adoption. It would, however, benefit from expansion through multilateral initiatives such as the G7 Oceans Plastic Charter and the EU Strategy, creating a sufficient market to attract broad-scale overhaul of international supply chains for plastic products.

Alternatives to direct mandated standards include an input tax based upon the percentage of fossil-fuel derived plastics. This is the approach seemingly favoured for packaging by DAERA. There are also more complex models such as a “feebate” or a tradable credit regime, both of which may offer unique functionality benefits but are perhaps too involved for easy and confident adoption by participating countries. All models, however, point to recycled plastics content as a coming reality.

It would be a mistake to review recycled content standards as either obscure or otherwise a 2030 obligation. As traditional recycling is going through a dramatic shift, plastic feedstock no longer has easy secondary markets in developing countries and there is a growing clamour for circular economy as a remedy to pervasive plastic waste, it is possible that the international push for these standards will be upon plastics product makers sooner than they might expect.



Montreal Has Approved Construction Of A \$175-Million Composting Plant Environment



The City Council of Montreal recently voted to approve the construction of a \$175-million composting plant in St-Laurent borough. Suez Canada Waste Services Inc. will build the facility.

New provincial laws regulating odours added to the costs of the facility, said Coun. Émilie Thuillier, vice-chair of the city's contract review committee.

Thuillier also said officials have chosen to entrust the design, construction, operation and maintenance of the future plant to a single bidder rather than splitting these responsibilities into several contracts, as usual. This, she explained, made for imprecise estimates.

Originally budgeted at \$46 million by the City of Montreal, the estimated cost of the new composting plant has jumped to \$175,445,919.26. That includes \$146 million for decontamination and construction costs and \$29 million for operation and maintenance over five years, Jean-François Parenteau, the executive-committee member responsible for sustainable development, said last week.

The Council vote for the project was 35 for and 21 against. The main opposition to the project was from the Association of Suburban Municipalities. Councillors representing the Association said island suburbs were not given sufficient information to make an informed decision on the plant, even though they will be responsible for nearly \$30 million of its cost.

SUEZ is one of the largest water and waste companies in the world. In Canada, it operates and maintains the Edmonton Co-Composting Facility, Edmonton Materials Recovery Facility, and maintains the Edmonton Integrated Processing & Transfer Facility for the City of Edmonton. SUEZ also operates and maintains the Swan Hills Treatment Centre for the Province of Alberta.

According to the Montreal Gazette, the City of Montreal's City could have the most expensive waste composting operations in all of Canada. Montreal's 2019-2021 capital spending program shows that spending on the waste organics program is estimated to be \$589 million.

In the summer, a whistleblower that alerted the media of the high cost of Montreal's waste organics program called it the "most expensive composting plants in this universe."

If all goes as planned, the new composting plant should be up and running by September 2021.

India Eases Plastic Scrap Import Ban

India has partially lifted its total and immediate ban on the import of solid plastic waste.

On 6 March the decision to ban imports was taken by the Indian Ministry of Environment, Forest and Climate Change, amending its Hazardous and Other Wastes (Management & Trans-boundary Movement) Rules, 2016.

At that stage, it was made clear that the restriction applied to all importers, including those in Special Economic Zones (SEZs) and Export Oriented Units (EOUs), raising questions about what would be the fate of those containers on ships already heading for India.

But on 11 March it was reported that SEZs and EOUs would be exempted temporarily from the ban, which will now apply to these special cases from 31 August this year.

India's Central Pollution Control Board has calculated that 40% of India's domestically generated plastic waste remains uncollected, hence the drive to stop imports.

An SEZ is one of 13 regions in India that has more liberal economic rules than the country's domestic laws. The EOU scheme was introduced in 1980 and includes those businesses whose entire production is for export.

Enviroplast and Canada Fibers Form a Strategic Partnership to Recycle Plastic Film

Enviroplast and Canada Fibers Ltd. (CFL) announced today that they are entering into an exclusive supply agreement to recover and recycle plastic film. The strategic partnership between the two industry leaders is a game changer as the requirement for more Canadian-based plastic recycling solutions has increased following the implementation of China's National Sword policy in 2018 which banned imports of 24 types of waste material, including plastic film.

Anjou, Quebec based Enviroplast is an industry leader in the production of pure consistent low-density polyethylene (LDPE) recycled pellets, which are used as new raw material by plastic film makers. Toronto, Ontario based CFL is a leading provider of material recovery and recycling services using advanced technology to uniformly recover high-quality materials. This exclusive agreement will see CFL supply high-quality post-consumer plastic film to Enviroplast's new state-of-the-art facility in Vaughan, Ontario, which is to be commissioned in Q3 2019. CFL is starting to ramp up supply to Enviroplast's Anjou, Quebec facility this month in preparation.

"Between the two Enviroplast facilities, this domestic market revolution allows for the recycling of up to 15,000 metric tonnes annually of plastic film a year following an investment of \$25,000,000. With CFL being able to provide us a clean and pure stream of plastic film, we are able to produce a high-quality LDPE pellet to meet growing demand for pure, sustainable, recycled raw material." says Mathieu Séguin, CEO of Enviroplast.

Mark Badger, Executive Vice President of CFL added that "CFL and Enviroplast's significant investments in leading edge recovery and recycling technology will drive expansion of the domestic market for the recycling of plastic film. CFL's continuous investment in innovative sorting technologies enables recovery of superior quality, clean streams of plastic film that meet the high standards of Enviroplast's LDPE pellet production requirements."

The formation of the Enviroplast and CFL strategic partnership demonstrates a successful collaboration between two major players in the recycling industry whose ongoing investments in technologies have helped drive made-in-Canada recycling solutions amidst international challenges.

Are Electric Trucks Viable Now?

Lion Electric founder Marc Bedard said it is in his keynote address at the Technology and Maintenance Council (TMC) annual meeting.

“The business case for electric makes sense,” he said, as reported by my colleague, Today’s Trucking editor John G. Smith. “You can have savings of \$35,000 or more every year per [electric] truck. When you do have incentives – and in some regions there are a lot of incentives – then your overall savings grow.”

Lion, already well known for producing electric school buses, with more than 120 in service on North American roads, recently unveiled an electric class 8 urban truck known as the Lion 8. It features up to 480 kWh of power, with an electric motor rated up to 350 kW, and a range of about 400 km. And it was drawing crowds on the trade show floor the night before. Lion’s new class 8 all-electric truck was unveiled at TMC this week



There has been an undeniable shift in the electric conversation recently. When Bedard began discussing electric vehicles eight years ago, almost no one had heard of Tesla. Four years ago he was talking about electric school buses with a 65-mile range. Today, the focus has shifted beyond environmental benefits to discuss an electric truck’s return on investment.

Maintenance on an electric truck will cost 60% less than the work associated with diesel engines, he said. An electric motor, for example, has 20 parts compared to the 2,000 in a diesel engine. Across the vehicle, there will be about 7,000 parts compared to 30,000. There is no exhaust system, diesel particulate filter, transmission, or oil. The regenerative braking alone promises to triple the life of service brakes.

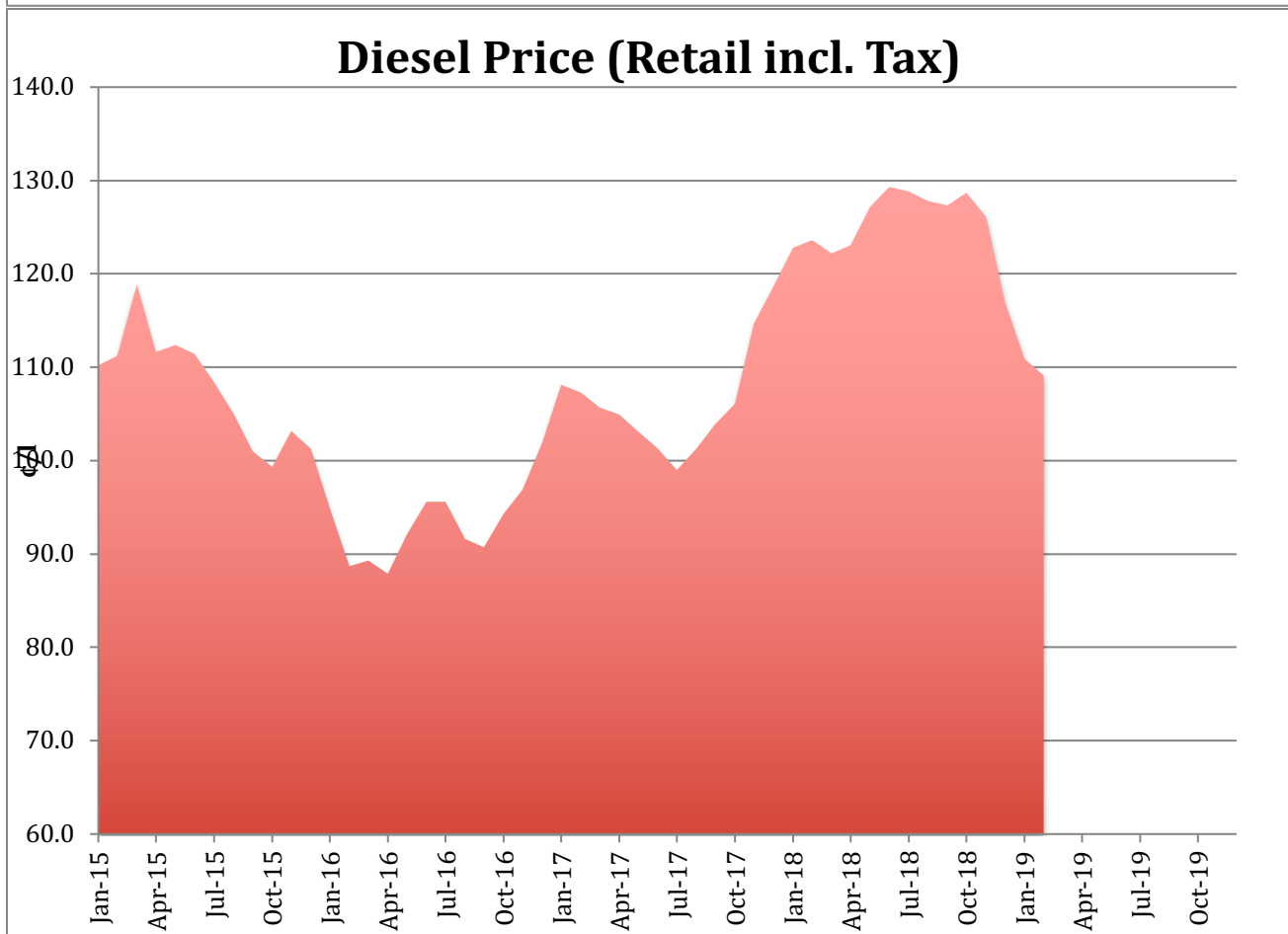
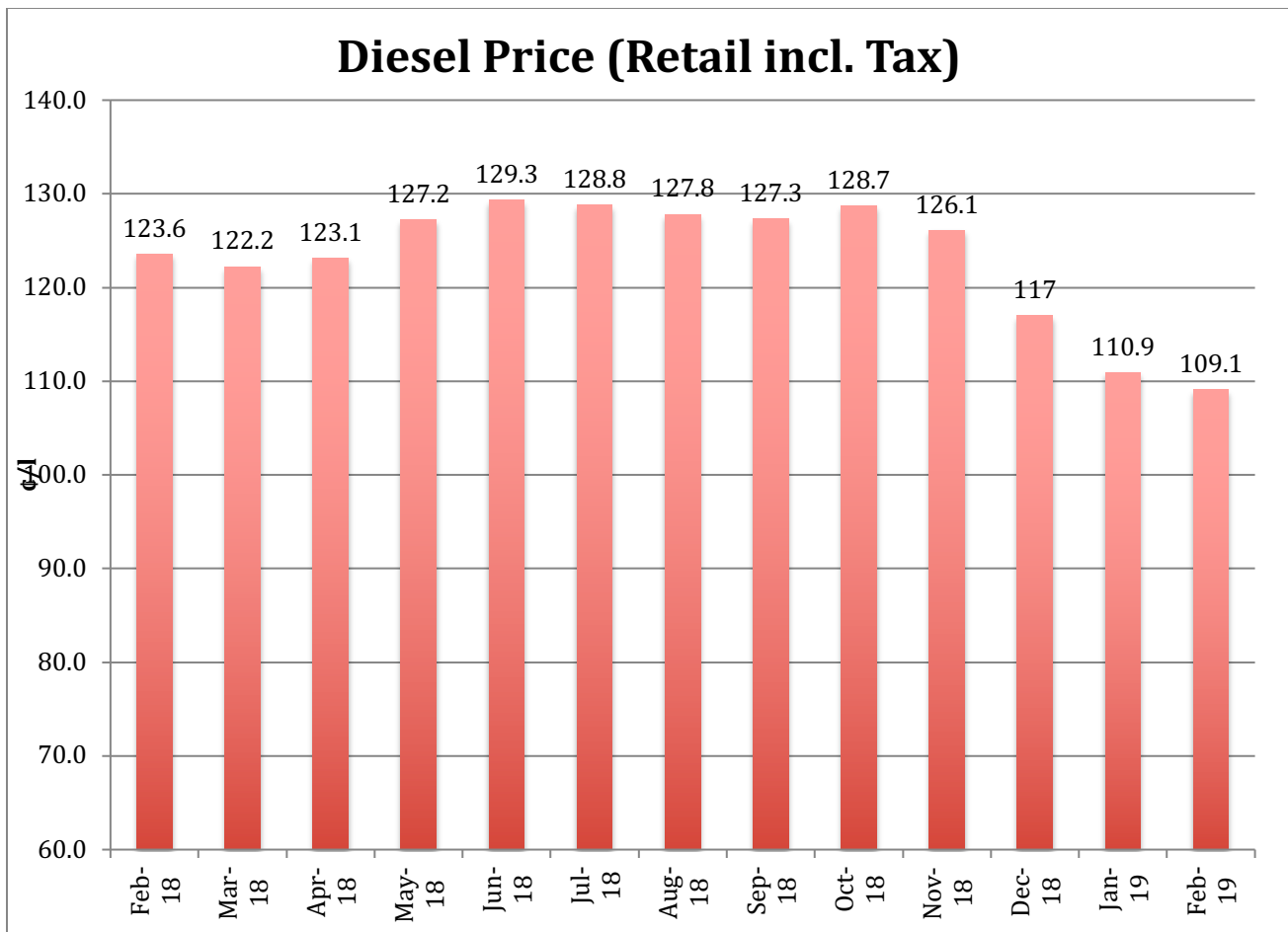
Incentives simply increase the rate of return. The California Hybrid Zero-Emission Truck and Bus Voucher Program, for example, offers \$150,000 per truck. With that, a return would be realized in four years. The New York State Truck Voucher Incentive Program is another example of support.

Legislators are clearly making their own case for electrification. Some urban centers plan to force fleets to adopt a percentage of zero-emission vehicles, which could reduce noise and emissions alike.

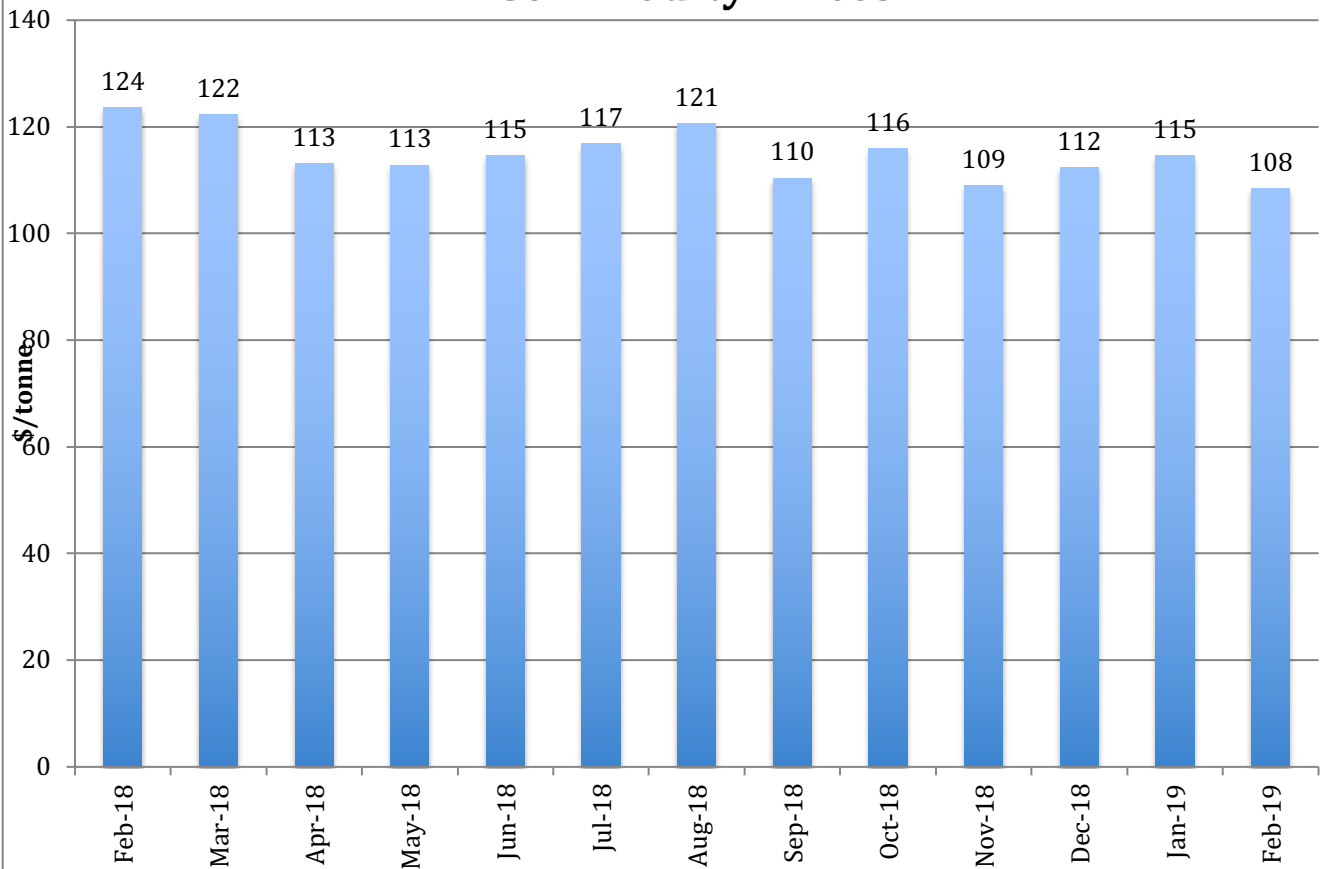
“Transportation is responsible for over 30% of the overall greenhouse gas emissions in the United States, so this is a good way to fight climate change with a solution that makes business sense,” Bedard said.

He recognizes the issue of range limitation with existing battery densities, and he believes that long-haul applications are still a “few years” away, “just not possible” with today’s technologies.

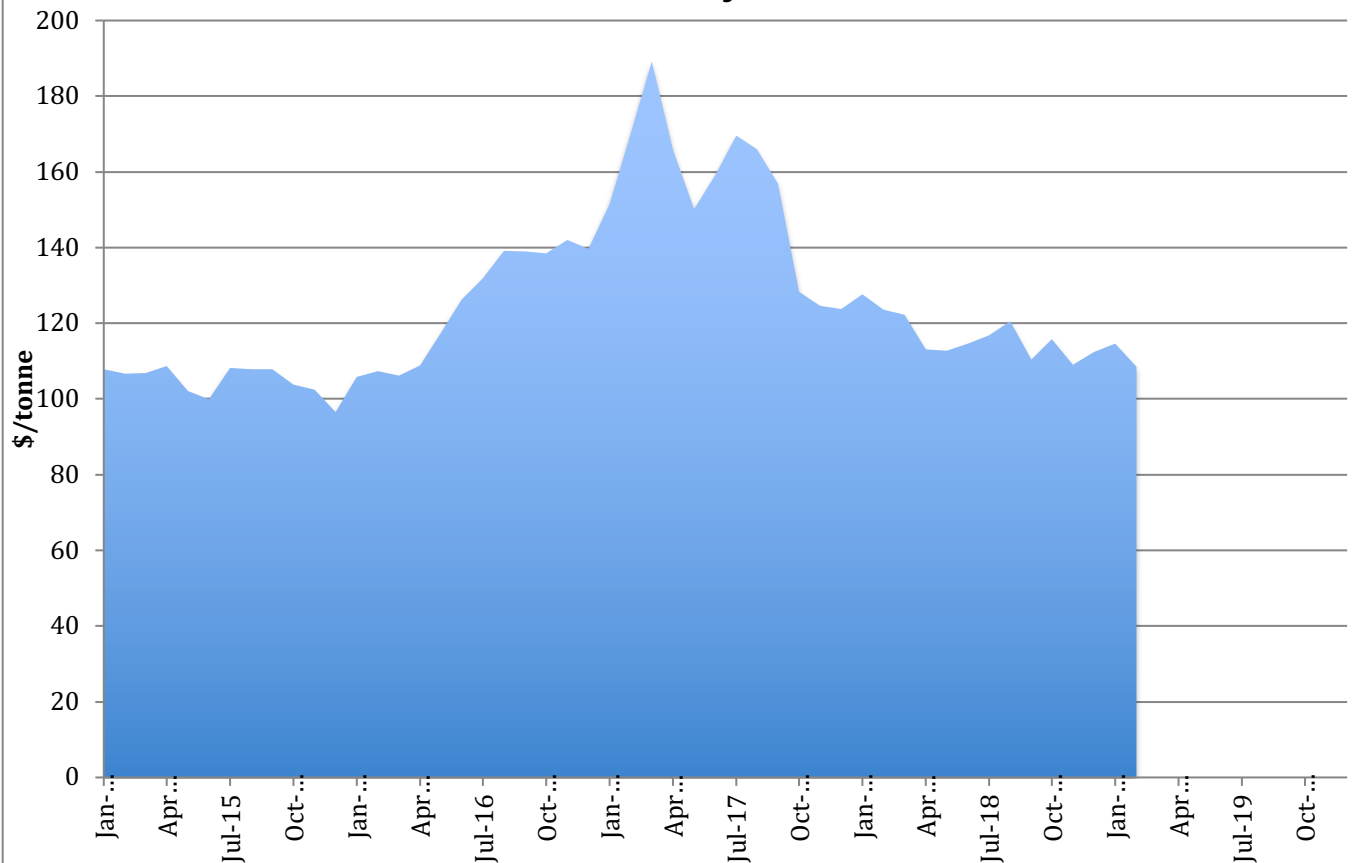
Among the interesting possibilities for the future, he referred to the way power can flow in more than one direction. Vehicle-to-Grid (V2G) systems could plug parked trucks into power grids, drawing from the batteries during peak times of the day. In a vehicle-to-vehicle setup, the batteries could be used to charge other vehicles, whether trucks, buses, or cars. Vehicle to Building approaches could even power fleet facilities during power shortages.



Commodity Prices



Commodity Prices





Municipal Shared Services Committee
Thursday, January 31, 2019 – 1:30 p.m.
Stratford Rotary Complex – Tim Taylor Lounge, 353 McCarthy Rd., Stratford ON

BUDGET MEETING MINUTES

A meeting of the Municipal Shared Services Committee was held at
1:30 p.m. on January 31, 2019,
Stratford Rotary Complex – Tim Taylor Lounge, 353 McCarthy Road, Stratford ON

Where appropriate, motions contained in the Municipal Shared Services Committee Minutes are considered recommendations to the affected municipalities.

Committee Members Present:

Councillor Martin Ritsma, City of Stratford (Chairperson)
Councillor Tom Clifford, City of Stratford
Mayor Al Stratthdee, Town of St. Marys
Warden Walter McKenzie, County of Perth
Councillor Robert Wilhelm, County of Perth
Councillor Jim Aitcheson, County of Perth
Councillor Tony Winter, Town of St. Marys

Absent:

Mayor Dan Mathieson, City of Stratford
Councillor Bonnie Henderson, City of Stratford
Councillor Margaret Luna, Town of St. Marys
Betty Jo Belton – Archivist – Stratford-Perth Archives, County of Perth

Staff Present:

Michael Humble – Director of Corporate Services, City of Stratford
Rob Horne – CAO, City of Stratford
Renato Pullia – CAO, County of Perth
Blaine Lucas – Director of EMS, County of Perth
Linda Becker – Provincial Offences Coordinator, County of Perth
Corey Bridges - Treasurer, County of Perth
Brent Kittmer – CAO, Town of St. Marys

Also Present:

- *Dr. Miriam Klassen, Perth District Health Unit
- *Julie Pauli, Perth District Health Unit
- *Peter Bolland, Spruce Lodge Home for the Aged
- *David Schlitt, Spruce Lodge Home for the Aged
- *John Kastner – General Manager, Stratford Perth Museum
- *Randy Matthews - Treasurer, Stratford Perth Museum

1.0 Call to Order

The Budget Meeting of the Municipal Shared Services Committee with quorum present was called to order by Committee Chair, Councillor Martin Ritsma at 1:35 p.m.

2.0 Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

None disclosed.

3.0 Confirmation of Agenda

Moved by: Al Strathdee

Seconded by: Jim Aitcheson

That the Committee Agenda for the January 31, 2019 Budget Meeting be approved. Carried.

4.0 Adoption of the Previous Minutes – December 20, 2018

Moved by: Walter McKenzie

Seconded by: Tom Clifford

That the Municipal Shared Services Committee minutes dated December 20, 2018 be adopted as presented. Carried.

5.0 Business Arising from the Previous Minutes

None identified.

6.0 2019 Budget Presentations

6.1 Perth District Health Unit – Julie Pauli, Business Administrator and Dr. Miriam Klassen, Medical Officer of Health

Julie Pauli presented the 2019 Perth District Health Unit Budget Report as circulated with the Agenda. Ms. Pauli reviewed with committee members the background on the figures for their budget.

Rob Horne inquired how the amalgamation of the Perth District Health Unit and the Huron County Health Unit in 2020 will impact service levels. Dr. Miriam Klassen reported they are anticipating improved service levels with the amalgamation.

Jim Aitcheson inquired if there will be a financial savings by amalgamating the two health units. Dr. Klassen reported that by combining the operating budgets of the two health units, there may be a slight decrease in the 100% provincially funded programs when they are one unit. Cost sharing should remain the same. Historically, the health units have been underfunded, so by combining, they will be able to make better use of their funds.

Al Stratthdee inquired if there was a substantial amount in the reserve fund should they need to use it. Julie Pauli reported there is approximately \$109,000.00 in their reserve.

Brent Kittmer inquired if the 2020 numbers reflect the health units operating as one or still separately. Dr. Klassen explained that it is a combination of both and is just an estimate, as they have not finalized how they will be splitting them.

*Julie Pauli and Dr. Miriam Klassen no longer present (1:43 p.m.)

6.2 Spruce Lodge Home for the Aged – Peter Bolland, Administrator and David Schlitt, Business Manager

Peter Bolland presented the Spruce Lodge Home for the Aged 2019 Budget Report as circulated with the Agenda. He noted that the summary of contributions for 2019 moving forward, can be significantly affected by arbitrated awards. Their collective agreement expires at the end of 2019, which will impact projections. Mr. Bolland also highlighted their 2018 projects and results.

*Peter Bolland and David Schlitt no longer present (1:58 p.m.)

6.3 Stratford Perth Museum – John Kastner, General Manager and Randy Matthews, Treasurer

John Kastner presented the Stratford Perth Museum 2019 Budget Report as circulated with the Agenda. He noted that 2018 was a remarkable year for the museum, with a record number of visitors and merchandise sales.

*John Kastner and Randy Matthews no longer present (2:08 p.m.)

6.4 Perth County Paramedic Services – Blaine Lucas, Director/Chief of Paramedic Services

Blaine Lucas presented the Perth County Paramedic Services 2019 Budget Report as circulated with the Agenda.

Rob Horne inquired if the ambulance back-up pressure from the Region of Waterloo is affecting Perth County. Mr. Blaine explained that there are internal mitigation strategies for Perth County for calls into Waterloo Region. They are continually evaluating changes to the deployment strategies and re-adjusting internally to always ensure that Perth County paramedic services coverage is not compromised.

6.5 Provincial Offences Administration – Linda Becker, Manager of Court Services, County of Perth

Linda Becker presented the Provincial Offences 2019 Budget Report as circulated with the Agenda. She noted that there has been a change in the policing structure, with Stratford Police now policing St. Marys and Perth South. They are continuing to analyze the impact of this.

6.6 Stratford Perth Archives – Renato Pullia, CAO – County of Perth

Renato Pullia presented the Stratford Perth Archives 2019 Budget Report as circulated with the Agenda.

Moved by: Robert Wilhelm

Seconded by: Tom Clifford

That the Municipal Shared Services Committee recommends adoption of the 2019 budgets to their respective Councils as presented. Carried.

7.0 New Business

7.1 Social Services 2019 Budget Presentation

Rob Horne reported that a future meeting may be called later in February to hear the Social Services 2019 budget presentation.

8.0 Next Meeting – Thursday, March 21, 2019 – County of Perth

9.0 Adjournment

Motion by: Tony Winter

Seconded by: Walter McKenzie

That the meeting adjourn. Carried.

Time: 2:26 p.m.

MINUTES
UTRCA 72nd ANNUAL GENERAL MEETING
THURSDAY, FEBRUARY 21, 2019

M.Blackie, Chair of the Upper Thames River Conservation Authority called the 72nd Annual General Meeting to order at 9:30 a.m. in the Watershed Conservation Centre Boardroom. The following members and staff were in attendance.

| | | |
|------------------|-----------------|---------------|
| Members Present: | M.Blackie | H.McDermid |
| | M.Blosh | P.Mitchell |
| | R.Chowen | A.Murray |
| | A.Dale | B.Petrie |
| | D.Edmiston | J.Reffle |
| | A.Hopkins | M.Ryan |
| | T.Jackson | J.Salter |
| | S.Levin | M.Schadenberg |
| | N.Manning | D.Shepherd |
| | S.McCall-Hanlon | A.Westman |
| Solicitor: | G.Inglis | |
| Regrets: | T.Birtch | G.Way |
| Staff: | T.Annett | C.Saracino |
| | C.Harrington | A.Shivas |
| | E.Heagy | M.Viglianti |
| | E.Lounsbury | I.Wilcox |
| | | C.Tasker |

1. Approval of Agenda

T.Jackson moved – seconded by M.Ryan:-

“RESOLVED that the UTRCA Board of Directors approve the agenda as posted.”

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Review and Approval of the Factual Certificate
(Certificate attached)

T.Jackson moved – seconded by B.Petrie:-

“RESOLVED that the UTRCA Board of Directors approve the Factual Certificate as presented.”

CARRIED.

4. Minutes of the Previous Meeting
November 27, 2018

S.McCall-Hanlon moved – seconded by R.Chowen:-

“RESOLVED that the UTRCA Board of Directors approve the minutes of the Board of Directors’ meeting dated November 27, 2018 as posted on the Members’ Website.”

CARRIED.

5. Business Arising from the Minutes

(a) Dingman Delegation Report to Board
(Report attached)

M.Blackie introduced the report. T.Jackson addressed his concerns regarding the screening area tool from the November 2018 meeting and asked that a follow up discussion occur at a future meeting.

T.Jackson moved – seconded by A.Hopkins:-

“RESOLVED that the UTRCA Board of Directors receive the report and follow up at a future meeting to discuss the nuances and protocols of the screening area tool.”

CARRIED.

6. Transition to 2019 Board of Directors

7. Elections

M.Blackie requested a motion to nominate Grant Inglis as Acting Chair for the purpose of conducting the elections for Authority Chair and Vice-Chair for 2019.

M.Ryan moved – seconded by B.Petrie:-

“RESOLVED that G.Inglis be nominated as Acting Chair for the purpose of conducting the elections for the Authority’s Chair and Vice-Chair for 2019.”

CARRIED.

The 2019 Board of Directors took their places at the table and the official transition was made.

G.Inglis outlined the procedures for electing the Authority’s Chair and Vice-Chair as specified in the Conservation Authorities Act and the UTRCA Board of Directors’ Administrative By-Law.

(a) Chair

G.Inglis called for nominations for the position of Chair of the UTRCA Board of Directors for 2019.

Anna Hopkins nominated Sandy Levin for the position of Chair of the UTRCA Board of Directors for 2019.

G.Inglis called twice more for further nominations.

There being no further nominations, nominations were closed.

G.Inglis inquired if the nominee would allow his name to stand and if he would like to speak to the nomination. Sandy Levin stated he would allow his name to stand.

G.Inglis declared Sandy Levin as Authority Chair for 2019.

(b) Vice-Chair

G.Inglis called for nominations for the position of Vice-Chair of the UTRCA Board of Directors for 2019.

Paul Mitchell nominated Alan Dale for the position of Vice-Chair of the UTRCA Board of Directors for 2019.

G.Inglis called twice more for further nominations.

There being no further nominations, nominations were closed.

G.Inglis inquired if Alan Dale would allow his name to stand. Alan Dale stated he would allow his name to stand.

G.Inglis declared Alan Dale as the Vice- Chair of the UTRCA Board of Directors for 2019.

G.Inglis congratulated the new Chair and Vice-Chair, and relinquished the Chair to S.Levin.

(c) Hearing Committee

S.Levin noted that traditionally the Hearing Committee consists of the Authority Chair, Vice-Chair, past Chair and two additional Authority members, but as there is no past Chair, the 2019 Hearings Committee will consist of S.Levin, A.Dale and three additional Board members.

The Chair called three times for nominations for three positions on the Hearings Committee.

Marie Blosh nominated Brian Petrie to be a member of the Hearing Committee for 2019.

Hugh McDermid nominated Tony Jackson to be a member of the Hearing Committee for 2019.

Annamarie Murray nominated Marie Blosh to be a member of the Hearing Committee for 2019.

All three nominees agreed to let their names stand for the positions on the Hearing Committee for 2019.

There being no further nominations, nominations were closed.

S. Levin confirmed the 2019 Hearings Committee will consist of himself, Alan Dale, Brian Petrie, Tony Jackson, and Marie Blosh.

(d) Finance & Audit Committee

S. Levin noted that the Finance & Audit Committee consists of the Authority Chair, and two to four additional Authority members.

The Chair called three times for nominations for the positions on the Finance & Audit Committee.

Hugh McDermid nominated Tony Jackson to be a member of the Finance & Audit Committee for 2019.

Anna Hopkins nominated Jim Reffle to be a member of the Finance & Audit Committee for 2019.

Marie Blosh nominated Annamarie Murray to be a member of the Finance & Audit Committee for 2019.

All three nominees agreed to let their names stand for the positions on the Finance & Audit Committee for 2019.

There being no further nominations, nominations were closed.

S. Levin confirmed the 2019 Finance & Audit Committee will consist of himself, Tony Jackson, Jim Reffle, and Annamarie Murray.

(e) Source Protection Striking Committee Member & Committee Liaison

S. Levin noted that the election of this position will be ratified in April at the next meeting of the Source Protection Authority.

The Chair called three times for nominations for the position on the Source Protection Striking Committee and Committee Liaison.

Tony Jackson nominated Joe Salter to be the Source Protection Striking Committee Member and Committee Liaison.

Joe Salter agreed to let his name stand to be the Source Protection Striking Committee Member & Committee Liaison.

S. Levin confirmed Joe Salter as the Source Protection Striking Committee Member & Committee Liaison, to be ratified at the April Source Protection Authority meeting.

8. Delegation Regarding 2019 Draft Budget

I.Wilcox introduced Mayor Robert Wilhelm of Perth South. Mayor Wilhelm introduced Mayor Rhonda Ehgoetz and Councillor Daryl Herlick from Perth South, Mayor Don McKay from East Zorra-Tavistock, Mayor David Mayberry from South West Oxford, and Mayor Al Strathdee, Deputy Mayor Marg Luna, and CAO Brent Kittmer from St. Marys, who were there to support the delegation. Rebecca Clothier, Treasurer of Perth South, presented to the Board on behalf of the delegation. She gave an overview of the financial situation in Perth South and explained the challenges they face, including a two million dollar reduction of the Ontario Municipal Partnership Fund from 2012. She discussed the increases of the UTRCA budget and that the Municipal cost of the Authority for Perth South has increased 50% since 2012. They feel the 2016 Targets increases are not sustainable and Council is frustrated by their inability to control the cost increases of the UTRCA. They are concerned future increases may be more than projected based on the unreliability of grants. With the Province reviewing transfer payments, there are concerns that provincial transfers and grants used by the UTRCA will be cut and should that happen, that those costs will be passed along to Municipalities. They are pleased the Environmental Planning Policy manual is under review, as they feel it is overly restrictive, shows an unwillingness to work together, lacks clarity and causes delays. She suggested the UTRCA and Municipalities need to find a way to work together on these matters.

The Board discussed the comments made by R. Clothier. H.McDermid asked about the \$750 per household cut the Province has presented and how it will impact Perth South. R.Clothier responded that the exact number will be calculated by the Province, but even though they have lost two million dollars already, there will be more cuts coming. B.Petrie asked if Perth South has a long range financial plan they can share with the Board. R.Clothier confirmed that they do and it can be provided. It was added that the largest employer in Perth South will be closing in 2020, adding to the financial challenges they already face. A.Westman added there is a high probability people will leave the community to find work and spoke to the challenges Perth South is facing.

S.Levin thanked the delegation for their presentation.

9. Business for Approval

(a) Presentation & Approval of 2019 Draft Budgets
(Report attached)

I.Wilcox recalled to the Board the email he sent to them on February 20th giving an updated account of the municipal feedback he had received on the 2019 Draft Budget.

T.Jackson spoke to the financial struggles of the smaller Municipalities while the UTRCA has been going through prosperous times. He spoke to the progress already taken in breaking away from the status quo through the Targets. He shared concerns around isolating disenfranchised Municipalities if their needs are not heard and the need of their support if the goals of the UTRCA are to be achieved. He highlighted recent UTRCA budgets, noting a five million dollar increase since 2013. He clarified that no one is asking to change the base budget. He outlined how the budget will grow over the next few years with only increases in inflation, raising concerns that Municipalities will not be able to afford the cost and expressed a need for decisions to be forward thinking. He compared a neighbouring Conservation Authority's Levy per person to the UTRCA's, highlighting the large difference despite them being a similar size with similar goals to the UTRCA. He asked that, at a minimum, the Board consider deferring the levy component of the Targets for 2019, which would not compromise staff or the core mandate of

the UTRCA. He concluded that he cannot support the current draft budget, especially with the inclusion of the \$288,000 for Targets.

There was discussion and clarification around the change in how budgets were prepared after 2016.

A.Hopkins asked staff to speak to the effects of deferring the \$288,000 from the levy. Staff spoke to the effects, which included a slowdown and deferral of flood modeling updates, water quality efforts, and forest loss prevention efforts. Staff added that should the \$288,000.00 be removed, the expectations for progress would have to be adjusted.

In response to a question around London's four year budget planning process, staff responded that the fourth year of the Targets phase-in would be a similar request to 2019, but after that it is expected that increases will be more in line with the Consumer Price Index.

A.Hopkins asked if the UTRCA has uncovered all opportunities to address the concerns of, and help, the smaller Municipalities while balancing the interests of all Member Municipalities. Staff are aware of the concerns of the Member Municipalities, both with the draft budget and beyond, specifically around planning and regulations. Staff acknowledged the need to work better with Perth South, St. Marys, and Ingersoll and discussions around service levels need to be held.

B.Petrie requested more information from staff on the numbers provided by T.Jackson and discussed the difficulty in balancing interests given two municipalities pay the majority of the levy.

Vulnerability around provincial funding was discussed.

H.McDermid noted that trees planted are not counted as forest cover until full grown.

P.Mitchell expressed his understanding of the issues Perth South and all Municipalities are facing. While agreeing that as a new member he is lacking history and background information, he voiced his support for the budget, trusting management and respecting the previous Board's decisions.

A.Dale spoke to his past experience on Conservation Authority Boards and the inability to please everyone. He felt that if the Targets funding is deferred momentum will be lost and it will not be regained. He added that Targets funding addresses the problems the Municipalities are asking the UTRCA to fix.

H.McDermid asked if the Board can receive in writing that there will be no more increases after the final year of Targets funding. Staff responded that future budget decisions would be up to the Board.

A.Hopkins asked how staff wage increases are determined. I.Wilcox responded that direction from the Board is usually requested in June, and the increase is based on the April to April Consumer Price Index.

T.Jackson moved – seconded by H.McDermid:-

“RESOLVED that the UTRCA Board of Directors

approve the first recommendation, with an amendment to remove the \$288,000.00.

DEFEATED.

B.Petrie moved – seconded by M.Blosh:-

“RESOLVED that the UTRCA Board of Directors approve the 2019 Draft Operating Budget under Section 27 of the *Conservation Authorities Act* in the amount of \$15,744,571 and that staff be directed to circulate the Approved Budget to member municipalities as part of the required 30 day review period. Please note the 2019 new levy component of the operating budget of \$5,282,716 will be apportioned to member municipalities based on a general levy formula as developed by the Ontario Ministry of Natural Resources and Forestry using Current Value Assessment data from the Municipal Property Assessment Corporation and by Special Benefitting Percentages for structure operations.”

CARRIED.

Recorded Vote:

UTRCA Weighted Vote: 2019 Draft Operating Budget

| Municipality | CVA Apportionment Percentage | Voting Weight | Number Of Members | Weight Per Member | For | Against | Absent |
|--|------------------------------------|------------------|-------------------------|-------------------------|--------|---------|--------|
| County of Oxford | 16.551 | 23.44 | 5 | 4.69 | 5 | | |
| City of London | 64.698 | 50.00 | 4 | 12.50 | 4 | | |
| Lucan-Biddulph | 0.318 | 0.45 | 1 | 0.45 | | 1 | |
| Thames Centre | 3.217 | 4.56 | 1 | 4.56 | | 1 | |
| Middlesex Centre | 2.287 | 3.23 | 1 | 3.23 | 1 | | |
| Stratford | 7.285 | 10.32 | 1 | 10.32 | 1 | | |
| Perth East | 1.373 | 1.94 | 1 | 1.94 | | 1 | |
| West Perth | 1.419 | 2.01 | 1 | 2.01 | 1 | | |
| St. Marys | 1.509 | 2.14 | 1 | 2.14 | | 1 | |
| Perth South | 1.143 | 1.62 | 1 | 1.62 | | 1 | |
| South Huron | 0.200 | 0.30 | 1 | 0.30 | | 1 | |
| Results | | | 15 | | 88.91% | 11.09% | |
| <p align="center">CARRIED BY % OF THE WEIGHTED VOTE IN ATTENDANCE</p> <p>*Based on UTRCA share of assessment</p> <p>Notes: Voting weight is capped at 50% for any municipality unless the number of its representatives exceeds 50% of the total number of municipal appointees. The voting weight of the remaining municipalities is increased proportionally.</p> | | | | | | | |

The motion carries with 88.91% of the weighted vote supporting the recommendation.

Adoption of 2019 Flood Control Capital Levy

J.Salter moved – seconded by M.Blosh:-

“RESOLVED That the UTRCA Board of Directors approve the 2019 Capital Budget under Section 26 of the *Conservation Authorities Act* in two parts:

- a) The amount of \$4,463,950 to support the Authority’s 20 year Flood Control Capital Plan. Apportionment of the flood control portion of the 2019 capital levy of \$1,749,604 is based on Special Benefiting Percentages, by structure, as presented in the 2019 Draft Budget. It is noted this levy amount has been set based on cooperative discussions with participating municipalities and assumes that the majority of the works will receive a matching funding contribution through the provincial Water and Erosion Control Infrastructure Program (WECD).

- b) The amount of \$732,258 to support the Authority's other (non-flood control) capital spending needs. The municipal levy share of this capital amount is \$171,690 and will be apportioned to member municipalities based on a general levy formula as developed by the Ontario Ministry of Natural Resources and Forestry using Current Value Assessment data from the Municipal Property Assessment Corporation.

CARRIED.

Recorded Vote:

UTRCA Weighted Vote: 2019 Flood Control Capital Levy

| Municipality | CVA Apportionment Percentage | Voting Weight | Number Of Members | Weight Per Member | For | Against | Absent |
|--|------------------------------------|------------------|-------------------------|-------------------------|-----|---------|--------|
| County of Oxford | 16.551 | 23.44 | 5 | 4.69 | 5 | | |
| City of London | 64.698 | 50.00 | 4 | 12.50 | 4 | | |
| Lucan-Biddulph | 0.318 | 0.45 | 1 | 0.45 | | 1 | |
| Thames Centre | 3.217 | 4.56 | 1 | 4.56 | | 1 | |
| Middlesex Centre | 2.287 | 3.23 | 1 | 3.23 | 1 | | |
| Stratford | 7.285 | 10.32 | 1 | 10.32 | 1 | | |
| Perth East | 1.373 | 1.94 | 1 | 1.94 | 1 | | |
| West Perth | 1.419 | 2.01 | 1 | 2.01 | 1 | | |
| St. Marys | 1.509 | 2.14 | 1 | 2.14 | 1 | | |
| Perth South | 1.143 | 1.62 | 1 | 1.62 | 1 | | |
| South Huron | 0.200 | 0.30 | 1 | 0.30 | 1 | | |
| Results | | | 15 | 94.99% | | 5.01% | |
| <p align="center">CARRIED BY % OF THE WEIGHTED VOTE IN ATTENDANCE</p> <p>*Based on UTRCA share of assessment</p> <p>Notes: Voting weight is capped at 50% for any municipality unless the number of its representatives exceeds 50% of the total number of municipal appointees. The voting weight of the remaining municipalities is increased proportionally.</p> | | | | | | | |

The motion carries with 94.99% of the weighted vote supporting the recommendation.

- (b) Pending 2019 Capital Water and Erosion Control Infrastructure (WECI) Projects
(Report attached)

B.Petrie moved – seconded by A.Hopkins:-

“RESOLVED that the 2019 Capital Water and Erosion Control Infrastructure Projects be approved as outlined in the attached report.”

CARRIED.

- (c) 2019 Meeting Schedule
(Report attached)

D.Shepherd moved – seconded by J.Reffle:-

“RESOLVED that the UTRCA Board of Directors
accept the recommendation as presented.”

CARRIED.

10. Business for Information

- (a) February FYI Report
(Report attached)

The report was presented for the members’ information. S.Levin suggested Board members send the FYI to their Municipal Councils.

A.Hopkins left the meeting at 11:00am

11. Other Business

There was no other business to discuss.

Staff and Guests joined the meeting.

12. Welcome

The Board members introduced themselves. I.Wilcox updated staff on the Budget discussions.

13. Retiring Board Member Presentations

I.Wilcox and S.Levin recognized the following departing Board members:

- Trevor Birtch, served from 2015-2019
- Murray Blackie, served from 2007-2019, served as Chair and Vice-Chair, and sat on both the Hearing Committee and Finance and Audit Committee
- Ray Chowen, served from 2011-2019, served as Vice-Chair, and sat on the Hearing Committee
- Nancy Manning, served from 2013-2019, served as Vice-Chair and sat on the Hearing Committee and Finance and Audit Committee
- Shirley McCall-Hanlon served from 2016-2019
- Marcus Ryan served from 2015-2019
- George Way served from 2011-2019

14. Presentation of Service Awards

The following staff were presented with service awards

Ten Year

Michelle Fletcher
Imtiaz Shah
Karen Winfield
Jeff Cantelon
Tracey Haycock
MaryEllen Kyte

Fifteen Year

Brad Hertner

Twenty Year

Randy Bettinger

Thirty Year

Vanni Azzano
Chris Tasker
Ian Wilcox

Thirty-Five Year

Brad Glasman
Craig Merkley
Teresa Hollingsworth

Alex Westman left the meeting at approximately 11:45am.

15. Guest Speaker David Mayberry

I.Wilcox introduced Mayor David Mayberry. Mayor Mayberry presented to the Board and staff about current and planned efforts by Oxford County to convert to 100% renewable energy and have zero waste.

16. UTRCA Community Conservation Award Presentation

Todd Sleeper was awarded the Board of Directors award for his twenty years of his work founding and organizing the Thames River Clean Up, as well as his work with the General Motors GREEN education program in Ingersoll, and volunteer participation in the Children's Water Festival.

17. Chair and General Manager's Concluding Remarks

S.Levin thanked David Mayberry for his inspiration, Todd Sleeper for showing how an individual can make a difference, and staff for their continued work.

18. Adjournment

There being no further business to bring forward, B.Petrie moved to adjourn the meeting at 12:21 p.m. The members, staff, and guests participated in a luncheon.



I.Wilcox,
General Manager
Att.

St. Marys Business Improvement Area (BIA) Board Meeting Minutes

Date: Monday, March 11, 2019

Location: Town Hall, Council Chambers, 2rd floor, 175 Queen Street East, St. Marys, ON

Time: 6:30 p.m.

General Members in Attendance: Carey Pope, Wendy Albrecht, Laura Pieroni, Maggie Richardson, Chris Campbell, Barb Nicholson, Brian Lynch, Leanne Riddell, Scott McLauchlan, Julie Docker-Johnson, Bruce Barnes, Maggie Richardson, Councillor Rob Edney

Board members in attendance: Chantal Lynch, Lanny Hoare, Emily Lagace, Mary Van Den Berge, Councillor Winter

Absent: Amie Rankin

BIA Staff in Attendance: Recording Secretary, Esther DeYoung

Staff in Attendance: Kelly Deeks, Manager of Economic Development, Trisha McKibbin, Corporate Services Manager, Andrea Macko, Events Coordinator

Agenda Items

1.0 Call to order and confirmation of Quorum

Called to order at 6:31pm

2.0 Declarations of Pecuniary / Conflict of Interest

None

3.0 Additions to the Agenda (to be added in Section 9.0 Other Business)

- Time of BIA meeting
- Ambassador group
- Digital Mainstreet
- Email list

4.0 Approval of Agenda

Moved by: Mary

Seconded by: Emily

5.0 Approval of Meeting Minutes from the February 11, 2019 Meeting

Moved by: Mary

Seconded by: Emily

THAT the Meeting Minutes from the February 11, 2019 BIA Board Meeting are approved.

Carried

6.0 Delegations

None

7.0 New Business

7.1 2019 Event Update- Andrea Macko, Town of St.Marys Events Coordinator

Andrea Macko provided an overview of the year's coming events including the "20 on the Trestle" anniversary event, the Heritage Festival, Doors Open, and WinterLights at Milt Dunnell Field. The BIA was asked to submit its events by mid-April 2019 to be included in the event calendar.

-20 On the Trestle events were discussed and will include activities on the trestle such as fitness classes, concerts, picnics, fun things for the family. The planned launch date is May 18, the Saturday morning of Victoria Day weekend. The BIA can contribute an idea/promotion to the events. The 20 on the Trestle will have a dedicated page on the Town of St.Marys and be featured on social media. Sponsorship opportunities are available.

The Heritage Festival is slated for July 12 and 13. The opening concert will take place at Cadzow Park. There will be a street fair and street dance. This year is the 24th year of the Heritage Festival. The evolution of the Heritage Festival was discussed. Next year marks the 25th year.

Doors Open will be Saturday, September 28, 10am-4pm. Members will receive more information as the date approaches.

WinterLights at Milt Dunnell Field will be lit following the Santa Claus parade. The Town is looking to add events and programming this year.

7.2 Storage Containers

This discussion carried over from previous meeting stemming from correspondence received from Brenda Reid.

Motion by: Emily

Seconded by: Mary

THAT the Town of St.Marys look into details surrounding the container issue to determine whether or not it is appropriate to change the zoning in our Heritage District to prevent further issue.

Carried.

7.3 Visitors Guide

Maggie Richardson from the St.Marys Independent stated she needs a write up from the BIA for the annual Visitors Guide by April 15.

8.0 Project & Committees

8.1 Treasurer's Report

Nothing to report.

8.2 Public Art Update- Trisha McKibbin

Trisha gave some background on the project. The project would use the Main Street Revitalization Grant the Town received. The project will put out a Request for Proposals. Trisha responded to questions from the board. Lanny stated he will meet with the subcommittee members on behalf of the BIA and report back at the next regular BIA meeting. Concillor Winter will report to Council that there's concern about administering the program and he will report back to the BIA next meeting.

8.3 Committee Reports

Nothing to report from Blossoms & Benches Committee. The Budget Committee will present the budget at the next meeting. The Marketing Committee is looking for members.

9.0 Other Business

-Chantal will meet with John Stevens and Kelly Deeks on March 12 to discuss the Downtown Ambassadors Committee and will report at a future meeting.

-A Digital Mainstreet Grant is offered by OBIAA. A \$2,500 grant is available to each BIA member. There is also an opportunity for the BIA to receive \$10,000 for a trainer to come to St.Marys to assist businesses with social media. Discussion ensued on the possibility of surveying members to see if they would use the grant. The grant website can be found here: <https://digitalmainstreet.ca/>

Motion by: Mary Seconded by: Emily

THAT BIA Board meetings will now start at 6:00pm.

Carried

10.0 Agenda Items for Future Meetings & Date of Next Board Meeting

Digital Mainstreet Grant
Public Art
Budget
Event cards for BIA

11.0 Adjournment

Motion by: Emily

Seconded By: Tony

Meeting Adjourned at 7:34pm

2019 BIA Board Meeting Dates

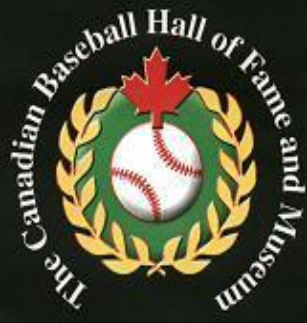
| | | | |
|-----------------------|------------------------|-------------|------------|
| January 14 | February 11 | March 11 | April 8 |
| May 13 | June 10 | July 8 | August 12 |
| September 9 | October 21 | November 11 | December 9 |

BIA Board: Chantal Lynch (Chair), Mary Van Den Berge (Treasurer), Councillor Tony Winter, Lanny Hoare (Vice Chair), Emily Lagace (Committee Liaison), Amie Rankin (Secretary)

BIA Staff: Esther DeYoung

Town of St. Marys Staff: Kelly Deeks, Economic Development Manager

For Information: Brent Kittmer (CAO/Clerk)



Canadian Baseball Hall of Fame & Museum

**P.O. Box 1838 (140 Queen St. E.)
St. Marys, Ontario, Canada, N4X 1C2**

**T: 519-284-1838 Toll Free: 1-877-250-BALL F: 519-284-1234
Email: baseball@baseballhalloffame.ca**

MISSION: By honouring, preserving, fostering and sharing Canada's living history of baseball, we teach life lessons exemplified by the game

MINUTES

**CBHFM Board of Directors Meeting – 12 pm, Friday February 22, 2019
Offices of Waghorn Stephens: 21 Wellington St. N., St. Marys, ON**

Present: Adam Stephens(Chair), Rob Fai, Tammy Adkin, Bob Stephens, Scott Smith, Jeremy Diamond, Tony Little, Julie Docker-Johnson, Libby Walker, Jordan Schofield, Harry Gundy
Ex-Officio: Al Strathdee (Mayor) Rob Edney (Council Rep)

Staff: Scott Crawford, Director of Operations, Laurie Bannon, Finance & Administration Coordinator

Regrets/Absences: Liam Scott, Mike Wilner, Jody Hamade,

Call to Order:

- Adam Stephens called the meeting to order

Declaration of any conflict of interest:

- None

Additions to Agenda:

- None

Approval of Agenda:

Moved by Julie Docker-Johnson; **Seconded** by Bob Stephens:

THAT the CBHFM Board of Directors approves the agenda as circulated by email and distributed before this meeting February 22, 2019.

Carried.

Approval of Minutes from January 25, 2019:

Moved by: Julie Docker-Johnson; **Seconded** by Bob Stephens:

THAT the CBHFM Board of Directors approves the minutes of the board meeting that was held on January 25, 2019 as circulated by email and distributed before the meeting.

Carried.

Business arising from the minutes of January 25, 2019:

- None

New Business:

- None

Committee Reports:

a. Management

- Adam welcomes Rob Fai to the Board and notes that Rob is the first non-Ontario resident member of our Board of Directors, bringing a national perspective to the board

b. Finance:

- Jordan indicates work on the annual audit will begin soon

c. Resource Development

- Scott Smith/Jeremy Diamond reviewed recent discussions with BMO, Homerun Sports, and Left Field Brewery.

d. Outreach

- Jeremy noted the great media coverage with the Induction Announcement on February 5, 2019 and the “All Canadian Class” was picked up well.
- Pointed out our partnership with Historica Canada and their Asahi Heritage Minute was released on social media this week and it was wonderfully done.
- Canada Post will be releasing an Asahi stamp in March 2019
- There has been some media interest in the re-opening of the museum

e. Nominating

Adam Stephens indicated that we are focused on recruiting a French-speaking board member, possibly from Quebec

f. Governance

- None

g. Museum Renovations

- Tammy reports that BaAM has completed the mill work, walls and floors at the Museum
- BaAM will be sending the next draft of labels soon
- Work continues in the multi-purpose room, including the installation of projection equipment and an art show

Operations Report

a. Events/Induction

- The Museum grand opening is scheduled for Thursday, April 25th. It will be a cocktail reception by invitation for longtime supporters and sponsors. A "Save the Date" notice will go out next week. Julie Docker-Johnson is taking care of the food and beverage details along with the aesthetics.
- The media will be invited
- There will be some video and photography created for historical records and future use
- Before the grand opening, it is recommended that Board members take advantage of the opportunity for a sneak peak to show to certain groups
- Induction – planning is slow due to new museum requests
- Golf Tournament invitations go out next week and the celebrities have been approached
- Program ad asks will go out the first week of March
- A trip to Montreal is planned for the end of March for the Blue Jays games-display to promote Hall of Fame
- Jays Care Gala is on May 9 – Scott Crawford and Scott Smith will set up and man our display
- The Jays are having a Casino night in August and have invited the Hall to participate
- Joe Carter golf tournament is coming up and we will set up our display – June 20

b. Site Updates

- applications for the Site Maintenance position are due by next Thursday

c. Museum Updates

- Museum hours from April 27 until Labour Day will be Tues – Sun 10-5pm
- Fall and Winter hours are to be determined by the Board before September
- The business office is being moved this weekend
- New internet and phone for the new business office will be hooked up by the end of next week

d. Baseball News

- Spring training has begun Rob F is going down and will have a camera with him. He may attempt a PSA for CBHFM from Duneden.

New Business

- None

In Camera

- None

Motion to Terminate – 1:05 pm by Julie Docker Johnson

Next CBHFM Board Meeting dates:

At our new Museum, 386 Church Street S., St. Marys at 12 pm March 22, 2019



MINUTES
Committee of Adjustment

April 3, 2019

6:30pm

Boardroom, Municipal Operations Centre

Present: Dr. James Loucks
Paul King
Stephen Glover
Steve Cousins
William Galloway

Staff Present: Grant Brouwer, Director of Building and Planning
Mark Stone, Planner
Jenna McCartney, Deputy Clerk
Morgan Dykstra, Public Works Coordinator

1. CALL TO ORDER

Grant Brouwer, Director of Building and Development, in the role of the Chair called the meeting to order at 6:00pm.

Mr. Brouwer explained the role of staff moving forward.

2. ELECTION OF OFFICERS

Resolution

Moved By: Bill Galloway

Seconded By: Dr. Loucks

THAT nominations be opened for Chair of Committee of Adjustment.

CARRIED

Resolution

Moved By: Bill Galloway

Seconded By: Dr. Loucks

THAT Steve Cousins be nominated as Chair of the Committee of Adjustment.

CARRIED

Resolution

Moved By: Bill Galloway

Seconded By: Dr. Loucks

THAT nominations for Chair of Committee of Adjustment be closed.

CARRIED

Resolution

Moved By: Bill Galloway

Seconded By: Steve Glover

THAT Steve Cousins be appointed as Chair of Committee of Adjustment.

CARRIED

Resolution

Moved By: Steve Cousins

Seconded By: Bill Galloway

THAT nominations for Vice-Chair for Committee of Adjustment be opened.

CARRIED

Resolution

Moved By: Steve Cousins

Seconded By: Dr. Loucks

THAT Bill Galloway be nominated as Vice-Chair of Committee of Adjustment.

CARRIED

Resolution

Moved By: Dr. Loucks

Seconded By: Paul King

THAT nominations for Vice-Chair of the Committee of Adjustment be closed.

CARRIED

Resolution

Moved By: Steve Cousins

Seconded By: Dr. Loucks

THAT Bill Galloway be appointed as Vice-Chair of Committee of Adjustment.

CARRIED

3. APPOINTMENT OF SECRETARY - TREASURER

Chair Steve Cousins assumed the role of Chair.

Chair Cousins asked the Committee for nominations for the role of Secretary - Treasurer and Deputy Secretary - Treasurer.

Resolution

Moved By: Bill Galloway

Seconded By: Steve Glover

THAT Grant Brouwer be appointed as Secretary - Treasurer for Committee of Adjustment.

CARRIED

Resolution

Moved By: Bill Galloway

Seconded By: Steve Glover

THAT Jenna McCartney be appointed as Deputy Secretary - Treasurer for Committee of Adjustment.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

Dr. Loucks declared a conflict of interest with respect to agenda item 7.1 - Consent to Sever B01-2019 299 Queen Street West.

5. AMENDMENTS AND APPROVAL OF AGENDA

Resolution

Moved By: Bill Galloway

Seconded By: Steve Glover

THAT the April 3, 2019 Committee of Adjustment agenda be approved as presented.

CARRIED

6. ACCEPTANCE OF MINUTES

Resolution

Moved By: Steve Glover

Seconded By: Dr. Loucks

THAT the January 7, 2019 Committee of Adjustment minutes be approved and signed by the Chair and the Secretary - Treasurer.

7. REPORTS

7.1 Consent to Sever B01-2019 299 Queen Street West

Mark Stone, Planner, spoke to the Consent to Sever Planning Application B01-2019 for 299 Queen Street West as outlined in the staff report.

The applicants, Jeff Loucks and Scott McIntosh, spoke to the application.

As outlined by Mr. Stone, a factor for the lapse in time for the previous conditional period was the condition related to the location of the shed on the property. Mr. McIntosh stated that the applicants have worked with the shed owner to have the structure moved off of the property line and onto the shed owner's property.

Chair Cousins asked if the Committee members have any questions.

Bill Galloway asked if the condition to pay 5% of the value of the land as cash-in-lieu-of parkland was an outstanding condition.

Staff stated they would investigate whether the 5% was paid during the original application period and follow up with the applicant.

Having declared a conflict of interest, Dr. Loucks did not participate in the vote.

Resolution

Moved By: Paul King

Seconded By: Steve Glover

THAT the Application for Consent to sever by 2398315 Ontario Limited (Application No. B01-2019) affecting a parcel of land described as 299 Queen Street West, Part 2 on Reference Plan 44R-5205 in the Town of St. Marys for the purpose of severing a lot into two lots be APPROVED as the severance proposal conforms to the policies of the Official Plan, subject to the following conditions:

1. That the Certificate of the Official must be issued by the Secretary-Treasurer for Committee of Adjustment within a period of one year from the date of the mailing of the Notice of Decision;
2. That the Applicant pay 5 per cent of the value of the land as cash-in-lieu-of parkland pursuant to Section 51 of the *Planning Act*;

3. That confirmation be provided from the Town's Treasury Department that the Applicant's financial requirements have been met;
4. That the Committee be provided with a description that is consistent with the application and equal to that required for registration of a deed/transfer or other conveyance of interest in land under the provisions of the *Registry Act* or *Land Titles Act*;
5. That confirmation be received from the Applicant's solicitor that the Certificate of the Official will be scanned and attached to the electronic registration of the Transfer; and,
6. That the Applicant make payment to the Town for one boulevard hardwood tree for each lot as per the Town's tree planting policy.

CARRIED

8. OTHER BUSINESS

None.

9. UPCOMING MEETINGS

Grant Brouwer discussed the future meeting time of Committee of Adjustment meetings.

The Committee was in consensus of holding future meetings at 6:00pm.

Staff confirmed the need for the April 17 meeting.

The Chair provided his regrets for the next meeting. Vice-Chair Galloway will assume the role of Chair at that meeting.

10. ADJOURNMENT

Resolution

Moved By: Bill Galloway

Seconded By: Steve Glover

THAT the Committee of Adjustment meeting adjourn at 6:58am.

CARRIED

Steve Cousins, Chair

Grant Brouwer, Secretary - Treasurer



MINUTES
Community Policing Advisory Committee

March 20, 2019
9:00am
Council Chambers, Town Hall

Committee Members Present: Councillor Winter
Councillor Craigmile
Doug Diplock
Jacqueline Hibbert
Paul Dunseith

Committee Member Regrets Mayor Strathdee

Stratford Police Services Present: Chief Greg Skinner
Deputy Chief Gerald Foster
Community Resources Officer Keating

Staff Present: Jenna McCartney, Secretary
Jed Kelly, Director of Public Works

1. CALL TO ORDER

Chair Winter called the meeting to order at 9:00am.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. ADDITIONS TO THE AGENDA

Moved By Doug Diplock

Seconded By Paul Dunseith

THAT the March 20, 2019 Community Policing Advisory Committee agenda be accepted as presented.

CARRIED

4. ADOPTION OF MINUTES FROM PREVIOUS MEETING

Moved By Paul Dunseith

Seconded By Jacqueline Hibbert

Community Policing Advisory Committee - March 20, 2019

THAT the minutes of the February 20, 2019 Community Policing Advisory Committee meeting be approved and signed by the Chair and Secretary.

CARRIED

5. BUSINESS ARISING FROM MINUTES

5.1 Public Education re: CPAC

Jenna McCartney provided an update on the public education related to the Community Policing Advisory Committee.

5.2 Radar Signs - Time of Day Speed Trending

Jed Kelly distributed comparison charts of the data from two radar sign locations and spoke to the information.

Stratford Police Department acknowledged the benefit of the data and asked that it continue to be provided to them on an ongoing basis.

Based on the data, Stratford Police Department will prepare an enforcement strategy.

5.3 CMV Parking Downtown - Signage

Jed Kelly distributed a mockup of a 'no heavy truck parking' sign and explained that the sign will be located at the entrances to the downtown core to alert heavy truck operators of the prohibition.

5.4 Pedestrian Lights - Eastbound Lighting up on their own

Jed Kelly spoke to the pedestrian light concerns and explained that the concerns are being reviewed by the equipment provided in the near future.

5.5 Letter to the MTO re: James Street South Roundabout.

Jenna McCartney stated that the correspondence has been sent.

5.6 CPAC Recommendation to Council re: Volunteer Checks

Jenna McCartney spoke to the volunteer police check process and stated that the reimbursement will be effective January 1, 2019.

6. DELEGATIONS

None.

7. REPORTS

7.1 Stratford Police Service Monthly Operating Report - February 2019

Stratford Police distributed the monthly operating report at the beginning of the meeting.

Deputy Chief Foster spoke to the report and responded to questions from the Committee.

Deputy Chief Foster stated that the report will be provided to the Committee in advance of future meetings.

Deputy Chief Foster recommended to Staff that a communication plan be released by the Town in the near future that reminds residents to lock their vehicles.

Moved By Doug Diplock

Seconded By Councillor Craigmile

THAT the February 2019 Stratford Police Services Monthly Operating report be received.

CARRIED

7.2 Crime Stoppers Monthly Report

Chief Skinner spoke to the crime stoppers monthly report and responded to questions from the Committee.

Moved By Jacqueline Hibbert

Seconded By Paul Dunseith

THAT the February 2019, January 2019, and December 2018 Crime Stoppers monthly reports be received.

CARRIED

8. CORRESPONDENCE

8.1 Letter from the Honourable Sylvia Jones, Minister of Community Safety and Correctional Services

Staff will share the upcoming webinar date with the Committee and make arrangements for members to attend.

9. OTHER BUSINESS

9.1 Discussion Items Raised by Committee Members

9.1.1 Parking Across Sidewalks (T. Winter)

Chair Winter stated that there is a concern of vehicles parking across sidewalks within St. Marys.

Jenna McCartney explained that concerns from residents related to enforcement of municipal by-laws can be directed to the non-emergent Stratford Police Services phone number.

9.1.2 Overnight Parking on Town Streets (P. Dunseith)

Paul Dunseith stated his observations that overnight parking on Town streets can lead to issues with the Town staff trying to maintain the roads.

Jed Kelly stated that Town staff are aware to contact Stratford Police Services if they encountered issues.

Staff stated that the signage at the Town entrances will be updated to reflect the current requirements of the by-law with respect to overnight parking.

9.1.3 Reducing Speed Limit in the Downtown Core to 40 km/h (P. Dunseith)

Paul Dunseith spoke to a reduction of speed limit through the downtown core from 50 km/h to 40 km/h.

Moved By Paul Dunseith

Seconded By Doug Diplock

THAT the Committee recommends to Council:

THAT Council approve a speed limit reduction between St. John Street and Ingersoll Street along Queen Street from 50 km/h to 40 km/h.

CARRIED

9.1.4 Receiving Copies of Perth South CPAC and Stratford PSB Minutes (P. Dunseith)

Paul Dunseith suggested the Committee may benefit from reviewing minutes of Perth South CPAC and Stratford PSB.

Staff will circulate links to both organization's listings of the minutes.

9.1.5 Appointing a Representative to Advise Stratford PSB on St. Marys Matters (P. Dunseith)

The Committee discussed the merits of appointing a member to represent the Committee at the Police Services Board for Stratford.

Chief Skinner extended an invitation for all members to attend an upcoming meeting of the Board in Stratford to become acquainted with the meeting structure. A meeting invitation will be sent by Staff to all Members in the near future.

10. UPCOMING MEETINGS

Chair Winter reviewed the upcoming meetings as listed on the agenda.

11. ADJOURNMENT

Moved By Paul Dunseith
Seconded By Doug Diplock

THAT this meeting of the Community Policing Advisory Committee be adjourned at 10:08am.

CARRIED

Chair Winter

Brent Kittmer, CAO / Clerk, Secretary



Minutes
Green Committee

March 20, 2019
5:30 pm
Municipal Operations Centre
408 James Street South, St. Marys

Members Present: Lynette Geddes, Chair
Katherine Moffat, Vice-Chair
Fred Stam
John Stevens
David Vermeire

Members Absent: Councillor Craigmile

Staff Present: Jed Kelly, Director of Public Works
Morgan Dykstra, Committee Secretary

1. CALL TO ORDER

The meeting was called to order at 5:33 PM.

2. DECLARATION OF PECUNIARY INTEREST

None received.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution: GC-2019-03-01

Moved By F. Stam

Seconded By D. Vermeire

THAT the March 20, 2019 regular Green Committee agenda be accepted as presented.

Carried

4. DELEGATIONS

None received.

5. ACCEPTANCE OF MINUTES

The Committee discussed the previous month's minutes.

The Committee inquired about the status of the tree species list and when they should expect to review a second draft. Staff acknowledged they are waiting for the forestry tender to be approved by Council so that arborist comment can be received. Staff intends to present the second draft to the Committee at the May meeting.

The Committee inquired about the status of the newsletter and the topics the newsletter will cover. Staff met with the Communication's department and are drafting a newsletter that will mention the directives of the Committee. The Public Works Department will be releasing the newsletter in April via an insert in The Independent, and online.

Resolution: GC-2019-03-02

Moved By J. Stevens

Seconded By F. Stam

THAT the February 20, 2019 regular Green Committee minutes be approved and signed by the Chair and Committee Secretary.

Carried

6. REPORTS

6.1 PW 20-2019 Sparling Bush Action Items

J. Kelly spoke to PW 20-2019 Sparling Bush Action Items and responded to questions from the Committee.

The Committee agrees that establishing a designated trail access to Sparling Bush is a priority to preserve Sparling Bush but to also enhance the active transportation network. The Committee discussed various materials Public Works may use for the trail; the Committee will further debate at the April 17, 2019 meeting during the Sparling Bush walking

tour. The Committee also agrees that before the installation, the Town should consider initiating contact with the adjacent property owners who will be affected by the trail installation.

The Committee noted encroachment is a serious issue and liked the boundary markers that Public Works will install along the Sparling Bush perimeter. The Committee asked if there are any other methods to deter encroachment – the Committee will discuss further during the walking tour in April.

The Committee discussed inviting Ron Aitken and the other members of the defunct Friends of Sparling Bush Committee to participate in the walking tour and provide historical context. Chair Geddes will contact Ron Aitken.

Resolution: GC-2019-03-03

Moved By L. Geddes

Seconded By K. Moffat

THAT PW 20-2019 Sparling Bush Action Items be received for information;

THAT the Green Committee participate in a walking tour of Sparling Bush at its next regular meeting on April 17, 2019 (weather permitting);

THAT the Green Committee invite Ron Aitken and previous members of the Friends of Sparling Bush to join the April 17, 2019 walking tour of Sparling Bush; and

THAT the Public Works Department explore installing an access trail to Sparling Bush off of Sparling Crescent.

Carried

6.2 Bluewater Recycling Association Presentation

J. Kelly and M. Dykstra presented a condensed version of the 2019 Bluewater Recycling Association General Membership presentation and responded to questions from the Committee.

Staff noted that there will be changes to the Municipal Hazardous or Special Waste (MHSW) Program that the Green Committee will need to address at a future date. The Committee asked questions about organic diversion requirements. Staff will look into organic waste programs and provide an update to the Committee.

7. OTHER BUSINESS

7.1 Earth Day Initiative

M. Dykstra asked the Committee if they would like to promote or participate in an Earth Day activity on April 22, 2019.

The Committee determined that they would like to promote available online tools like Recycle Coach to better educate the public on what is recyclable and what is not. Staff will reach out to the Communications Department to issue a social media post noting available online tools to ensure proper recyclable sorting.

8. UPCOMING MEETINGS

Next meeting to be held on April 17, 2019 at 5:30 PM.

Meeting location will be noted in the April 17, 2019 agenda.

9. ADJOURNMENT

Resolution: GC-2019-03-04

Moved By L. Geddes

Seconded By K. Moffat

THAT this meeting of the Green Committee adjourn at 7:38 p.m.

Carried

Lynette Geddes, Chair

Morgan Dykstra, Committee Secretary



MINUTES

Heritage Advisory Committee

March 9, 2019

9:00 a.m.

Council Chambers, Town Hall
175 Queen Street East, St. Marys

Members Present: Clive Slade
Sherri Gropp
Stephen Habermehl
Janis Fread
Dan Schneider
Paul King
Mayor Al Strathdee

Members Absent: Councillor Fern Pridham
Barbara Tuer
Michael Bolton
Michelle Stemmler

Staff Present: Trisha McKibbin
Jason Silcox

1. CALL TO ORDER

Stephen Habermehl called the meeting to order at 9:00 a.m.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

There was consensus from the Committee to move 8.1.2.1 to the beginning of the agenda to accommodate staff members present.

There was also consensus to include a Doors Open Update under 10.2.

Moved By Clive Slade
Seconded By Janis Fread

THAT the March 9, 2019 meeting agenda of the Heritage Committee be accepted as amended.

CARRIED

4. DELEGATIONS

None

5. CORRESPONDENCE

Notice of the Passing of Zoning Bylaw Amendment for 481 Water Street South (McDonald House) was circulated.

5.1 Mary Smith - Heritage Award

There was consensus from the Committee that an invitation should be sent to Mary Smith and Larry Pfaff inviting them to attend one of the Committee's potluck meetings in 2019.

Moved By Dan Schneider
Seconded By Paul King

THAT the St. Marys Heritage Committee receive the letter of correspondence from Mary Smith.

CARRIED

6. AMENDMENT AND ACCEPTANCE OF MINUTES

There was consensus from the Committee that Section 8.5 should be updated to reflect that the location of this year's Ontario Heritage Conference is taking place in both the municipalities of Goderich and Bluewater.

Moved By Sherri Gropp
Seconded By Clive Slade

THAT the amended Minutes of the February 9, 2019 Heritage Committee be approved as presented.

CARRIED

7. BUSINESS ARISING FROM MINUTES

7.1 Review of Heritage Conservation District Plan

Staff reviewed the Heritage Conservation District Plan with the Committee and spoke specifically on Sections 2.5 Key Heritage Features, 4.1 Alterations and 6.1 Heritage Permit Processes.

There was consensus from the Committee that a discussion regarding the education and promotion of transom restoration be on the April agenda.

There was also consensus that members of the Committee would like a bound copy of the Heritage Conservation District Plan.

7.2 Terms of Reference Discussion

Moved By Dan Schneider

Seconded By Janis Freed

THAT the Heritage Committee supports a one Committee approach to Heritage for St. Marys.

CARRIED

The Committee reviewed the Terms of Reference for both the Heritage Committee and the Heritage Conservation District Advisory Committee. There was consensus that the Heritage Committee's Terms of Reference would be updated to amalgamate both Terms of Reference documents.

The Committee discussed the following edits to the Committee's Terms of Reference.

- That "adjacent properties" and "demolition" be added to item #7 to reflect the regulations of the Ontario Heritage Act.
- That the Ontario Heritage Act be reviewed regarding the number of members on a Heritage Committee.
- That an in-person report be presented to Council on an annual basis.
- That #14 be removed from the Terms of Reference

The edited Terms of Reference will be reviewed by the Committee at the April meeting.

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.1.1 Heritage Permits

None.

8.1.2 Sign Applications

8.1.2.1 161 Queen Street E.

Jason Silcox spoke to the Sign Application for 161 Queen Street East and answered questions from the Committee.

Moved By Paul King

Seconded By Sherri Gropp

THAT DEV 19-2019 Sign Permit Application – 161 Queen Street East be received; and

THAT the Heritage Committee support a heritage permit for the installation of the proposed façade sign and hanging sign at 161 Queen Street East.

CARRIED

Jason Silcox informed the Committee that a sign application for the storefront directly to the west of the current application will be coming forward to the Committee at the next meeting. In his discussion with the applicant he spoke to the dimensions of the sign board and how 161 Queen Street had utilized the space.

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.2 Municipal Register, Part 1 Staff Report - March

Staff referenced the Municipal Register, Part 1 Report under item 8.2.2 of the Agenda.

Staff and Mayor Strathdee discussed the Junction Station and its future use and ownership. There was consensus from the Committee that private ownership of the property is supported, with an accompanying strong heritage agreement for the interior and exterior heritage features. The Committee discussed that a used building is a healthy building, and that the Junction Station is the best preserved Grand Trunk station across the province. Members of the Committee also raised questions regarding what information is recorded on the title of the property.

Moved By Janis Fread

Seconded By Sherri Gropp

THAT the March Municipal Register, Part 1 Staff Report be received as information.

CARRIED

8.3 Municipal Register, Part 2 - List of Significant properties

Staff informed the Committee that this document is being updating monthly to ensure property information and ownership is correct.

8.4 Properties of interest or at risk (not necessarily designated)

Deferred until April's meeting.

8.5 CHO Report

Deferred until April's meeting.

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.3 Ontario Heritage Trust Registry

Staff provided the Committee with an update that the outstanding documents are being compiled and will be sent off to the Ontario Heritage Trust via registered mail.

8.6 Homeowner/Property owner letters

There was consensus that a letter should be sent to the new owner of 104 Water St. S.

9. COUNCIL REPORT

Mayor Stratthdee provided the Committee with an update on the 2019 budget process as well as the implications of the recent announcement from the Province that funding allocations to municipalities will be changing in the upcoming year. Mayor Stratthdee also provided an update on the sale of the McDonald House and that though the sale has not yet been finalized the prospective owners do have access to the property to undertake measurements and renovation planning.

10. OTHER BUSINESS

10.1 Monthly Meeting - Date, Time and Location

The Committee discussed the date and time of future meetings and the availability of committee members.

Moved By Dan Schneider
Seconded By Sherri Gropp

THAT the monthly meetings of the Heritage Committee be held on the 2nd Monday of the month at 6:15 pm at the St. Marys Museum.

CARRIED

10.2 Doors Open Update

Doors Open St. Marys is scheduled for September 28, 2019. The Municipality has been registered and information sent for inclusion on the Doors Open website. Participating municipal sites are on the website and staff are reaching out to private residents and properties owners to participate in the day. Members of the Heritage Committee volunteered to assist as tours guides during the event.

11. UPCOMING MEETINGS

Monday, April 8, 6:15 pm. at the St. Marys Museum

12. ADJOURNMENT

Moved By Janis Freed
Seconded By Sherri Gropp

THAT the meeting of the Heritage Committee adjourn at 11:15 a.m.

CARRIED

Chair

Committee Secretary



MINUTES

Senior Services Advisory Committee

March 25, 2019

3:30 pm

Pyramid Recreation Centre - Meeting Room B
317 James Street South, St. Marys

| | |
|----------------|---|
| Member Present | Candice Harris Donna Simmons Joyce Vivian Marie Ballantyne Owen O'Brien Councillor Winter Richard Lyons |
| Member Absent | Donna Kurchak |
| Staff Present | Jenny Mikita |

1. CALL TO ORDER

Meeting called to order at 3:30pm by Chair Rick Lyons

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

2019-03-25-01

Moved By Joyce Vivian

Seconded By Owen O'Brien

THAT the March 25, 2019 Senior Services Advisory Committee agenda be accepted as presented.

CARRIED

4. ACCEPTANCE OF MINUTES

The committee noted the following sections of the Senior Services Advisory Committee minutes be amend from

Section 4.1 THAT the Senior Services Advisory Committee Terms of Reference Committee Structure be changed from 9 members of the public appointed by Council to 7 members of the public appointed by Council.

Section 7.1 It was determined that the meetings will be held on the forth Monday monthly at 3:30pm.

Section 7.1 Resolution 2019-01-15-05 THAT the Senior Services Advisory Committee resolve to meet on the forth Monday monthly at 3:30pm

TO

Section 4.1 Senior Services Binder, resolution 2019-1-15-02; THAT the Senior Services Advisory Committee Terms of Reference Committee Structure be changed from 9 members of the public appointed by Council to 7 members of the public appointed by Council.

Section 7.1 DCS 03-2019-2019 Senior Services Meeting Schedule; Committee members discussed options for meeting dates. It was determined that the meetings will be held on the forth Monday.

Section 7.1 Resolution 2019-01-15-05; That the Senior Services Advisory Committee resolve to meet on the forth Monday.

2019-03-25-02

Moved By Marie Ballantyne

Seconded By Candice Harris

THAT the Senior Services Advisory Committee amended minutes dated January 15, 2019 be approved and signed by the Chair and staff liaison.

CARRIED

5. BUSINESS ARISING FROM MINUTES

5.1 Senior Services 2019 Meeting Schedule

Staff presented the 2019 meeting schedule.

2019-03-25-03

Moved By Councillor Winter

Seconded By Donna Simmons

THAT the Senior Services Advisory Committee 2019 Meeting Schedule be received and accepted as presented.

CARRIED

6. REPORTS

6.1 February Program Report

Staff presented the February Program Report.

2019-03-25-04

Moved By Marie Ballantyne

Seconded By Candice Harris

THAT this Senior Services Advisory Committee February Program Report be received.

CARRIED

6.2 March Program Report

Staff presented the March Program Report.

2019-03-25-05

Moved By Councillor Winter

Seconded By Donna Simmons

THAT this Senior Services Advisory Committee March Program Report be received

CARRIED

6.3 Senior Services Fundraising Account

Staff updated the committee on the Senior Services Fundraising Account. After discussion with the Clerk's office it was determined that the Senior Services Advisory Committee has no financial authority and as such the funds should be utilized for approved Friendship Centre programming and the account closed.

Moved By Donna Simmons

Seconded By Joyce Vivian

THAT Senior Service Fundraising Account signing authority be changed to Stephanie Ische Director of Community Services and Jenny Mikita Senior Services Supervisor and;

THAT the funds held in the account are transferred to The Friendship Centre for programming use and;

THAT the Senior Services Fundraising Account is closed.

CARRIED

7. OTHER BUSINESS

7.1 Proposed Changes to Healthcare

Staff updated the group on some changes coming within the Health Care Sector that could have an impact on Community Support Programs operated by the Senior Services Department.

At this time Senior Services is operating Status Quo until further direction comes from the Ministry of Health. It is anticipated that change may take some time, staff are in close contact with regional partners and service providers in order to stay active in the transformation conversations.

7.2 Senior Services Newsletter

The Friendship Centre staff in partnership with Corporate Communications recently soft launched the redeveloped departmental newsletter. Committee members are encourage to review and provide feedback or pass on feedback.

8. UPCOMING MEETINGS

Next Meeting Date: Monday April 29, 2019

Next Meeting Time: 3:30pm

Meeting Location: Friendship Centre Meeting Room A

9. ADJOURNMENT

2019-03-25-06

Moved By Marie Ballantyne

Seconded By Joyce Vivian

THAT this regular meeting of the Senior Services Advisory Committee adjourn at 4:45pm

CARRIED

Chair

Committee Secretary



Minutes

Youth Centre Advisory Committee

March 20, 2019

6:00 pm

Pyramid Recreation Centre - Meeting Room D
317 James Street South, St. Marys, ON

Member Present Angela Baffes, Pamela Zabel, Sheila Kruse, Stephanie Lee,
Councillor Edney

Staff Present Ciaran Brennan

1. CALL TO ORDER

Meeting called to order at 6.32pm by staff interim chair Ciaran Brennan

2. DECLARATION OF PECUNIARY INTEREST

None

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved: R. Edney

Seconded: A. Baffes

THAT the agenda for the Youth Centre Advisory Committee on March 20th 2019
be accepted as presented

Carried

4. YOUTH CENTER ADVISORY COMMITTEE ORIENTATION

4.1 Introductions - Round Table

Everyone introduced themselves and mentioned why they wanted sit on the committee

4.2 Youth Centre Overview

The Committee were given a brief history of the youth centre and a tour of the space too.

4.3 Review the Binder

The Committee reviewed their binder.

Moved: S.Lee

Seconded: P.Zabel

THAT the Youth Centre Advisory Committee review the Terms of Reference at their next meeting

Carried

4.4 Direction for 2019

Ciaran spoke to the Committee of upcoming projects he had planned for 2019

5. OTHER BUSINESS

5.1 Appointment of Committee Chair and Vice Chair

The Committee took a vote on a chair and vice chair person.

THAT Stephanie Lee be appointed the chair person of the Youth Centre Advisory Committee effective March 20, 2019 to December 31, 2019

Moved: S.Lee

Seconded: R. Edney

Carried

THAT Rob Edney be appointed Vice Chair of the Youth Centre Advisory Committee effective March 20. 2019 to December 31, 2019

Moved: S.Kruse

Seconded: A.Baffes

Carried

6. UPCOMING MEETINGS

Moved: S.Kruse

Seconded: R.Edney

That the Youth Centre Advisory Committee changed their upcoming meeting from April 17 2019 to April 24 2019

Carried

7. ADJOURNMENT

Moved: S.Kruse

Seconded: P.Zabel

THAT the Youth Centre Advisory Committee be adjourned at 7.50pm

Carried

Chair

Committee Secretary



Minutes

Youth Council

March 20, 2019

4:00 pm

Pyramid Recreation Centre - Meeting Room D
317 James Street South, St. Marys, ON

| | |
|----------------|--|
| Member Present | Aivery Neal, Lauren Partridge, Sam Truax, Councillor Edney, Hayden MacDonald, Allison Kennedy-Edney, Bevan Bearrs |
| Member Absent | Hazel Taylor, Julia Onclin |
| Staff Present | Ciaran Brennan, Recreation Supervisor |

1. CALL TO ORDER

Meeting called to order at 4.00pm by Chair - Aivery Neal

2. DECLARATION OF PECUNIARY INTEREST

none

3. AMENDMENTS AND APPROVAL OF AGENDA

Council discussed adding agenda item 7.2 – Youthrex Conference.

Moved: Lauren Partridge

Seconded: Ally Kennedy Edney

THAT the agenda for the Youth Council meeting on March 20th be accepted as amended.

Carried

4. ACCEPTANCE OF MINUTES

Moved: Lauren Partridge

Seconded: Ally Kennedy Edney

THAT the minutes from the Youth Council meeting on March 6th be accepted as presented

Carried

5. BUSINESS ARISING FROM MINUTES

5.1 Grand Trunk Trail Project

The council discussed doing a scavenger hunt to help run a family event

6. DELEGATIONS

Moved: Bevan Bearrs

Seconded: Ally Kennedy Edney

THAT the Youth Council receive the delegation from the Perth District Health Unit

Carried

6.1 Perth District Health Unit

The health unit discussed what they currently do in regards to work with substance use and youth.

The Youth Council are going to engage with other youth and see what the perceived main issue is around youth and marijuana in the local area. Once this is determined they will come back and meet with the Perth Health Unit again.

7. OTHER BUSINESS

7.1 Training Budget report for PRO

Council talked about doing team bonding activities such as escape rooms. They want to arrange a full day of activities for them to learn from and bond together.

7.2 Youthrex Conference

Council received information about the upcoming Youthrex conference on Saturday March 23rd at King's University College in London

8. UPCOMING MEETINGS

Chair Neal presented the upcoming meeting as presented on the agenda.

9. ADJOURNMENT

Motion: Aivery Neal

Seconded: Ally Kennedy Edney

THAT the Youth Council meeting on March 20 2019 be adjourned at 5.15 pm

Carried

Chair

Committee Secretary

BY-LAW 44-2019

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to amend by-law 95-2018, appointing persons to committees, advisory committees, ad-hoc committees, special purpose committees, boards, commissions and other organizations.

- WHEREAS:** The Council of the Corporation of the Town of St. Marys has the authority under Section 238 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended and Procedure By-law 20 of 2016, to appoint members to advisory committees and boards as deemed appropriate;
- AND WHEREAS:** The Council of the Corporation of the Town of St. Marys deems it expedient to amend by-law 95-2018;
- THEREFORE:** The Council of The Corporation of the Town of St. Marys hereby enacts as follows:
1. That Schedule 4, St. Marys Museum Board, be amended to remove Karen Ballard and to replace with _____.
 2. That Schedule 5, St. Marys Public Library Board, be amended to remove Kathleen Cousins and to replace with _____.
 3. That Schedule 13, Heritage Advisory Committee, be amended to remove Larry Pfaff.
 4. That Schedule 16, Senior Services Advisory Committee, be amended to include Rick Lyons.
 5. That Schedule 17, Youth Centre Advisory Board, be amended to remove Matthew Wakem.
 6. That Schedule 18, Youth Council, be amended to remove Mae Vigneux.
 7. That Schedule 26, Upper Thames River Conservation Authority Board of Directors, be added and includes Tony Jackson as appointed to the Board until January 31, 2020.
 8. This by-law comes into force on the final passing thereof.

Read a first and second time this 9th day of April, 2019.

Read a third and final time and passed this 9th day of April, 2019.

Mayor Al Stratthdee

Brent Kittmer, CAO / Clerk

BY-LAW 45-2019

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to confirm all actions and proceedings of the Council of The Corporation of the Town of St. Marys at its regular meeting held on April 9, 2019.

WHEREAS: The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law;

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

THEREFORE: The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 9th day of April, 2019 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

Read a first and second time this 9th day of April, 2019.

Read a third and final time and passed this 9th day of April, 2019.

Mayor Al Strathdee

Brent Kittmer, CAO / Clerk