



MINUTES
Regular Council

May 14, 2019
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Luna
Councillor Hainer
Councillor Pridham
Councillor Winter

Council Regrets: Councillor Edney

Staff Present: Brent Kittmer, CAO / Clerk
Grant Brouwer, Director of Building and Development
Jim Brown, Director of Finance / Treasurer
Matthew Corbett, Library CEO
Trisha McKibbin, Director of Corporate Services
Stephanie Ische, Director of Community Services
Kelly Deeks – Johnson, Economic Development Manager
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

To accommodate a number of consultants in attendance at tonight's meeting, Mayor Strathdee asked Council to consider moving agenda items 8.5.1 and 8.5.2 to follow 8.1.1.

Resolution 2019-05-14-01

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT the May 14, 2019 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

Cindy Kimber of 189 Elizabeth Street stated that she was drawn to the town for the salt water pool. Ms. Kimber understands Council is faced with financial constraints. During public consultation a UV option was not presented. Ms. Kimber inquired if staff have considered the impact to bather experience should the Town install the UV system.

Mayor Strathdee stated that the question will be answered during the staff report.

Doug Loucks of 188 Elizabeth Street stated he is in favour of UV system as long as bather experience is maintained. Mr. Loucks asked when Council will be considering a report on the spa.

Councillor Pridham stated that the Recreation and Leisure Advisory Committee has reviewed the report and further investigation will occur during the annual maintenance shutdown of the Aquatic Centre.

Linda Harris of 270 Queen Street West stated she has utilized the Sprucelodge pool in Stratford. Ms. Harris has concerns about a strong smell from the chlorine and stinging eyes. Ms. Harris suggested that the Town needs to find the right balance of chlorine to eliminate bather's reactions to chlorine.

Ms. Harris suggested that Council consider out of town user rates to ensure people are paying for the privilege that the Aquatic Centre provides. Ms. Harris stated that she reaps many benefits from the spa.

Finally, Ms. Harris asked if there will be fundraising opportunities for fire hall project.

Mayor Strathdee stated that a public fundraising drive has not been initiated although some service clubs have been discussing opportunities.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Wayfinding & Signage Strategy

Trisha McKibbin introduced Amy Purvis and Sean Kelly from Stempski Kelly Associates Inc. to speak about the Wayfinding & Signage Strategy.

Mr. Kelly spoke to the Wayfinding & Signage Strategy and responded to questions from Council.

Resolution 2019-05-14-02

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT the delegation from Stempski Kelly Associates Inc. regarding Wayfinding and Signage Strategy be received.

CARRIED

5.2 St. Marys Business Improvement Area re: 2019 BIA budget

Chantal Lynch and Mary VanDenBerge presented the 2019 BIA budget and responded to questions from Council.

Resolution 2019-05-14-03

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the delegation from the St. Marys Business Improvement Area regarding the 2019 BIA Levy be received; and

THAT Council approve the 2019 BIA Levy; and

THAT the 2018 BIA Levy summarized in Schedule A to By-law 53-2019 be approved.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Strategic Priorities Committee - April 16, 2019

Resolution 2019-05-14-04

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT the April 16, 2019 Strategic Priorities Committee meeting minutes be received and signed and sealed by the Mayor and the Clerk; and

THAT minute items 5.1 and 5.2 be raised for further discussion.

CARRIED

Resolution 2019-05-14-05

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT Council adopt the 2018 Strategic Plan Scorecard.

CARRIED

Resolution 2019-05-14-06

Moved By Councillor Pridham

Seconded By Councillor Winter

THAT Council adopt the 2019 Culture and Tourism Strategy.

CARRIED

6.2 Regular Council - April 23, 2019

Resolution 2019-05-14-07

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT the April 23, 2019 regular Council meeting minutes be approved and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

**7.1 Upper Thames River Conservation Authority re: March 12, 2019
Correspondence Follow Up**

Resolution 2019-05-14-08

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT the correspondence from Upper Thames River Conservation Authority regarding follow up to the March 12, 2019 and the April 29, 2019 correspondence be received.

CARRIED

7.2 Amanda McKay re: Push Button Light

Resolution 2019-05-14-09

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT the correspondence from Amanda McKay regarding push button lights on James Street North be received; and

THAT staff conduct a technical warrant analysis for a lighted crossing on James Street North at the Grand Trunk Trail Crossing to be included in the comprehensive review of sidewalks and pedestrian crossing facilities requested by Council.

CARRIED

7.3 Ministry of Municipal Affairs and Housing re: Bill 108, More Homes, More Choice

Resolution 2019-05-14-10

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT the correspondence from the Ministry of Municipal Affairs and Housing regarding Bill 108, More Homes, More Choices be received.

CARRIED

8. STAFF REPORTS

8.1 Corporate Services

8.1.1 COR 14-2019 Signage and Wayfinding Strategy

Trisha McKibbin and Kelly Deeks - Johnson spoke to COR 14-2019 report and responded to questions from Council.

Resolution 2019-05-14-11

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT COR 14-2019 Signage and Wayfinding Strategy be received; and

THAT Council approve the “Family of Signs” presented on page 2 and 3 of the Signage and Wayfinding Strategy Recommendations document as the Town of St. Marys wayfinding sign design; and

THAT Council select Option #2 for the colour palette as presented in the Signage and Wayfinding Strategy Recommendations document as the Town of St. Marys wayfinding sign design.

CARRIED

8.5 Building and Development Services

8.5.1 DEV 27-2019 Design and Construction Administration of the Fire Hall Administration

Grant Brouwer spoke to DEV 27-2019 report and responded to questions from Council.

Resolution 2019-05-14-12

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT DEV 27-2019 Design and Construction Administration of the Fire Hall Administration be received; and,

THAT the procurement for Design and Construction Administration of the Fire Hall Administration be awarded to Masri O Inc.

Architects for the procured price of \$112,824.85, inclusive of all taxes and contingencies; and,

THAT By-Law 54-2019 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.5.2 DEV 29-2019 Pool Water Disinfectant System Replacement

Grant Brouwer introduced Jamie Lopes to Council and stated that Mr. Lopes would provide institutional knowledge about the use of salt as a sanitization agent for the Aquatic Centre pool as he was employed by the company that completed the initial construction of the Aquatic Centre.

Jamie Lopes, Senior Project Manager with Aquatic Engineering & Design provided Council with his background knowledge of the Aquatic Centre sanitization system.

Mr. Brouwer spoke to DEV 29-2019 report and responded to questions from Council.

Councillor Pridham provided a review of the Recreation & Leisure Advisory Committee's review of the disinfectant system.

Councillor Hainer requested a recorded vote for resolution 2019-05-14-13.

Resolution 2019-05-14-13

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT DEV 29-2019 Pool Water Disinfectant System be received;
and

THAT Council approves an Ultra-Violet disinfection system supported by liquid chlorine to be installed during the annual maintenance shutdown in September 2019, to replace the current Salt Chlorine-Generation System;

THAT Council approves a 2019 Capital budget amendment to increase the funding for the project from \$6,000.00 to \$42,000.00;
and

THAT the project be funded from the Town's 2019 provincial allocation for service delivery improvements.

Support (6): Mayor Strathdee, Councillor Craigmile, Councillor Luna, Councillor Hainer, Councillor Pridham, and Councillor Winter

CARRIED

Council took a brief recess at 7:47 pm.

Mayor Strathdee called the meeting back to order at 8:01 pm.

8.1 Corporate Services

8.1.2 COR 15-2019 Homecoming 2020 – Loan Request

Trisha McKibbin spoke to COR 15-2019 report and responded to questions from Council.

Resolution 2019-05-14-14

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT COR 15-2019 Homecoming 2020 – Request for Support be received; and

THAT Council approve the Town loaning \$20,000 to the St. Marys Homecoming Committee for the 2020 Homecoming event with this amount being repaid to the Town through fundraising and receipts from the weekend; and

THAT Council direct staff to draft an agreement with the Homecoming Committee setting out the terms and conditions of the loan.

CARRIED

8.2 Administration and Human Resources

8.2.1 CAO 36-2019 Noise By-law Exemption for 496 Grahlyn Avenue and Use of Road Allowance

Jenna McCartney spoke to CAO 36-2019 report and responded to questions from Council.

Resolution 2019-05-14-15

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT CAO 36-2019 Noise By-law Exemption for 496 Grahlyn Avenue and Use of Road Allowance be received;

THAT Council grant an exemption to the Noise By-law under Section 6, to the applicant, Lauren and Mark O’Keefe at 496 Grahlyn Avenue, St. Marys, for the purpose of a private event between 11:00 pm on August 10, 2019 and 2:00 am on August 11, 2019 subject to the condition of notifying all property owners within a 150m radius; and

THAT Council approve the applicant’s request to use the road allowance of Raglan Street South subject to the condition of providing the Town with proof of liability insurance whereby the Corporation of the Town of St. Marys is named as an additional insured for the duration of the event.

CARRIED

8.2.2 CAO 37-2019 Extend Fire Dispatch Agreement with the City of Stratford

Brent Kittmer spoke to CAO 37-2019 report and responded to questions from Council.

Resolution 2019-05-14-16

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT CAO 37-2019 Extend Fire Dispatch Agreement with the City of Stratford be received; and

THAT By-law 57-2019, being a by-law to authorize an extension to the fire dispatch services agreement with the City of Stratford, be approved.

CARRIED

8.2.3 CAO 38-2019 Designation of Event as Municipally Significant for June 1 Emm Gryner Concert

Jenna McCartney spoke to CAO 38-2019 report and responded to questions from Council.

Resolution 2019-05-14-17

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT CAO 38-2019 Designation of Event as Municipally Significant for June 1 Emm Gryner Concert be received; and

THAT Council approve the organizer's request to designate the June 1, 2019 concert to be one of municipal significance.

CARRIED

8.3 Fire and Emergency Services

8.3.1 FD 10-2019 Award for RFP-FIRE-10-2019 75' Aerial Fire Truck

In Fire Chief Anderson's absence, Brent Kittmer spoke to FD 10-2019 report and responded to questions from Council.

Resolution 2019-05-14-18

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT FD 10-2019 Award for RFP-FIRE-10-2019 75' Aerial Ladder truck be received;

THAT the procurement for RFP-FIRE-01-2019 75 'Aerial Ladder Truck be awarded to 1200 Degrees Darch Fire for the procured price of \$982,639.47, inclusive of all taxes and contingencies;

THAT Council approve the unbudgeted amount \$9,897.28 to be funded from the Fire Capital Reserve Fund;

THAT By-Law 55-2019 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.3.2 FD 11-2019 St. Marys Fire Master Plan

Brent Kittmer spoke to FD 11-2019 report and responded to questions from Council.

Resolution 2019-05-14-19

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT FD 06-2019 St. Marys Fire Master Plan be received for discussion and direction to staff; and

THAT Council adopts the St. Marys Fire Master Plan as amended.

CARRIED

8.4 Finance

8.4.1 FIN 08-2019 Award of General Insurance RFP-FIN-01-2019

Jim Brown spoke to FIN 08-2019 report and responded to questions from Council.

Resolution 2019-05-14-20

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT FIN 08-2019 Award of General Insurance RFP FIN 01-2019 be received;

THAT the procurement for General Insurance and Risk Management Services be awarded to Frank Cowan Company for the procured price of \$214,061.84, inclusive of retail sales taxes; and,

THAT By-Law 56-2019 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

9. COUNCILLOR REPORTS

Each Councillor provided a report on their recent Committee and Board meetings attended.

Resolution 2019-05-14-21

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.16 be received; and

THAT agenda item 9.2.1 be raised for discussion; and

THAT agenda item 9.2.10 be raised for discussion.

CARRIED

9.1 Operational and Board Reports

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Mayor Strathdee

**9.1.3 Municipal Shared Services Committee - Mayor Strathdee,
Coun. Luna**

9.1.4 Perth District Health Unit - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

Resolution 2019-05-14-22

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT Council direct staff to provide project detail on the following 2019 capital projects as it relates to accessibility to the Accessibility Advisory Committee:

1. Fire Hall renovation
2. Library Circulation desk
3. Cadzow pathways
4. Lind Sportsplex bathroom renovation

5. Cenotaph pathway (if solid concrete is not the material to be used in the project)

CARRIED

- 9.2.2 Business Improvement Area - Coun. Winter**
- 9.2.3 CBHFM - Coun. Edney**
- 9.2.4 Committee of Adjustment**
- 9.2.5 Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee**
- 9.2.6 Green Committee - Coun. Craigmile**
- 9.2.7 Heritage Advisory Committee - Coun. Pridham**
- 9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun. Luna**
- 9.2.9 Museum Board - Coun. Hainer**
- 9.2.10 Planning Advisory Committee - Coun. Hainer, Pridham**

Resolution 2019-05-14-23

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council proceeds with a statutory public meeting to consider the Application for Zoning By-law Amendment (Z02-2019) by Meadowridge Properties Ltd. (Phase 2) on May 28, 2019 at 6:00 pm.

CARRIED

- 9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham**
- 9.2.12 Senior Services Advisory Committee - Coun. Winter**
- 9.2.13 St. Marys Lincolns Board - Coun. Craigmile**
- 9.2.14 St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter**
- 9.2.15 Youth Centre Advisory Committee - Coun. Edney**
- 9.2.16 Youth Council - Coun. Edney**

10. EMERGENT OR UNFINISHED BUSINESS

None.

11. NOTICES OF MOTION

None.

12. BY-LAWS

Resolution 2019-05-14-24

Moved By Councillor Winter

Seconded By Councillor Luna

THAT By-Laws 53-2019, 54-2019, 55-2019, 56-2019 and 57-2019 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 By-Law 53-2019 BIA Levy 2019

12.2 By-Law 54-2019 Authorize an Agreement with Masri O Inc. Architects

12.3 By-Law 55-2019 Authorize an Agreement with 1200 Degrees Darch Fire

12.4 By-Law 56-2019 Authorize an Agreement with Frank Cowan Company

12.5 By-Law 57-2019 Authorize an Agreement with The Corporation of the City of Stratford

13. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda and reminded Council of the May 18, 2019 Special Meeting of Council on the Trestle at 10:30 am.

14. CLOSED SESSION

None.

15. CONFIRMATORY BY-LAW

Resolution 2019-05-14-25

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT By-Law 58-2019, being a by-law to confirm the proceedings of May 14, 2019 regular Council meeting be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2019-05-14-26

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT this regular meeting of Council adjourn at 9:02 p.m.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk