



**MINUTES**  
**Special Meeting of Town Council and Library Board**

May 28, 2019

9:30am

St. Marys Public Library, Upstairs

Council Present: Mayor Strathdee  
Councillor Craigmile  
Councillor Edney  
Councillor Luna  
Councillor Hainer  
Councillor Pridham  
Councillor Winter

Board Present: Chair Atlin  
Lynda Hodgins  
Joyce Vivian

Staff Present: Brent Kittmer, CAO / Clerk  
Grant Brouwer, Director of Building and Development  
Matthew Corbett, Library CEO  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Lisa Lawrence, Director of Human Resources  
Trisha McKibbin, Director of Corporate Services  
André Morin, Director of Finance / Treasurer  
Rebecca Webb, Library Service Coordinator  
Jenna McCartney, Deputy Clerk

**1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 9:30 am.

**2. DECLARATION OF PECUNIARY INTEREST**

None declared.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

Mayor Strathdee welcomed the Members of the Library Board and the Members of Council. Mayor Strathdee stated that Chair Atlin and Mayor Strathdee will be co-chairing this meeting.

Mayor Strathdee explained that he will need to depart the meeting briefly and Deputy Mayor Luna will step in as Co-Chair at that time.

Mayor Strathdee explained the process for today's meeting and that no decisions of the group will be binding at this time.

Deputy Mayor Luna arrived at 9:32 am.

Mayor Strathdee asked that everyone introduce themselves around the table and within the gallery.

**Resolution 2019-05-28-01**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

**THAT** the May 28, 2019 special meeting of Town Council and St. Marys Public Library agenda be accepted as presented.

**CARRIED**

**4. REPORT**

**4.1 LIB-DCS 01-2019 Library Space Exploration**

Matthew Corbett, Library CEO provided the Library Space Exploration presentation to the Board and Council.

Stephanie Ische, Director of Community Services, presented the Board and Council with the options that are presented in the staff report.

Mayor Strathdee informed Council that the Library Board has not endorsed any of the options before the joint committee today.

Option 1, new build. The joint committee discussed alternative methods in which the library service could be delivered such as partnerships. Staff explained the partnerships that are in place at the present time.

Mayor Strathdee departed at 10:19am.

Deputy Mayor Luna assumed the role of co-chair.

Option 2, space needs renovation. The joint committee stated that parking at the current library can be problematic at present due to limited accessible parking stalls near by. However, there is also a strong belief that the library is an anchor for the community and situating it in the downtown core maintains vitality to the core.

The joint committee discussed the situation of the basement. Staff stated that due to costing, staff have not thoroughly investigated what it would take to rectify. However, many remediation efforts have been implemented in the past.

The joint committee was of the consensus that option 2 is a viable option.

Option 3a, meeting room D. The joint committee was of the immediate consensus that this option is off the table as there is not enough space to fulfill the long-term needs of the facility.

Option 3b, End Zone. During discussion, the joint committee discussed how adult learning could be complimented at the Pyramid Recreation Centre.

The joint committee decided that option 3b is off the table as there is not enough space to fulfill long-term needs of the facility.

The joint committee took a brief recess at 10:59 am.

The Chairs called the meeting back to order at 11:11 am.

Ms. Ische resumed the presentation of options.

Option 3c, build onto PRC. The consensus of the joint committee is that this is a viable option.

Option 3d, community centre. The joint committee was hesitant to eliminate current service expectations in favour of operating a library from the space.

Mayor Strathdee returned at 11:37 am and resumed the role of Co-Chair.

Option 3e, ice pad. The joint committee was of the consensus that this option is off the table.

The joint committee returned to option 3d, community centre and was of the consensus that the option is off the table.

Option 4, satellite location within the community. The joint committee discussed alternative options.

Councillor Pridham departed at 11:57 am.

Chair Atlin summarized for the joint committee the order of preference for options presented.

1. Space Needs Renovation

1a) One story

1b) Two story

2. PRC Addition

2a) Is it a satellite?

2b) Is it whole operation?

The joint committee also discussed the need for a 10 year operational plan for library.

Mayor Strathdee suggested that Council be given a formal direction on the Library Board's wishes related to this matter at a future date.

Staff confirmed they will research the options as recommended by the joint committee and report back at a future date with more information.

## **5. ADJOURNMENT**

**Resolution 2019-05-28-02**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

THAT this special meeting of Town Council and St. Marys Public Library Board adjourn at 12:06 pm.

**CARRIED**

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Al Strathdee, Mayor

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Cole Atlin, Library Board Chair

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Brent Kittmer, CAO / Clerk