



AGENDA
Heritage Advisory Committee

June 10, 2019

6:00 pm

St. Marys Museum

177 Church Street South, St. Marys

Pages

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. AMENDMENTS AND APPROVAL OF AGENDA

RECOMMENDATION

THAT the June 10, 2019 meeting agenda of the Heritage Committee be accepted as presented.

4. DELEGATIONS

5. CORRESPONDENCE

6. AMENDMENT AND ACCEPTANCE OF MINUTES

4

RECOMMENDATION

THAT the Minutes of the May 13, 2019 Heritage Committee meeting be approved as presented.

7. BUSINESS ARISING FROM MINUTES

7.1 Bill 108, Schedule 11 - Proposed Changes to the Ontario Heritage Act

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.1.1 Heritage Permits

8.1.1.1 11 Wellington Street North 10

RECOMMENDATION

THAT DEV 40-2019 Heritage Permit Application – 11 Wellington St N be received; and

THAT the Heritage Committee support a heritage permit for the installation of a new natural stone veneer to the front of 11 Wellington St N.

8.1.2 Sign Applications

8.1.2.1 178 Queen Street East 18

RECOMMENDATION

THAT DEV 39-2019 Sign Permit Application – 178 Queen St E Report be received; and

THAT the Heritage Committee support a heritage permit for the installation of three facade signs

8.1.3 Heritage Grant Applications

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.1 Heritage Permits

8.2.2 Municipal Register, Part 1 Staff Report - February

8.3 Municipal Register, Part 2 - List of Significant properties

8.4 Properties of interest or at risk (not necessarily designated)

8.4.1 Arthur Meighen House

8.4.2 McDonald House

8.4.3 Junction Station

8.4.4 St. Marys Cement Office Building

8.5 CHO Report

8.6 Homeowner/Property owner letters

9. COUNCIL REPORT

10. OTHER BUSINESS

10.1 Walking Tour App

10.2 Doors Open St. Marys Update

11. UPCOMING MEETINGS

Monday, July 8, 2019, 6:15 p.m. at the St. Mary Museum

12. ADJOURNMENT

RECOMMENDATION

THAT the meeting of the Heritage Committee adjourn at ____ p.m.



MINUTES

Heritage Advisory Committee

May 13, 2019

6:15 p.m.

St. Marys Museum

177 Church Street South, St. Marys

Members Present: Clive Slade
Janis Fread
Dan Schneider
Paul King
Sherri Winter-Gropp
Michael Bolton
Michelle Stemmler
Councillor Fern Pridham

Members Absent: Mayor Al Strathdee
Stephen Habermehl
Barbara Tuer

Staff Present: Trisha McKibbin

1. CALL TO ORDER

In the Chair, Paul King called the meeting to order at 6:15pm.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

There was discussion that Project Document Discussion be added under 10.0 Other Business.

Moved By Mike Bolton

Seconded By Michelle Stemmler

THAT the May 13, 2019 meeting agenda of the Heritage Committee be accepted as amended.

CARRIED

4. DELEGATIONS

None.

5. CORRESPONDENCE

5.1 Notice of Public Meeting - Stoneridge Phase 2

Moved By Dan Schneider

Seconded By Sherri Gropp

THAT the Notice of Public Meeting - Stoneridge Phase 2 be received for information.

CARRIED

6. AMENDMENT AND ACCEPTANCE OF MINUTES

There was discussion that the April 8, 2019 Minutes be amended to reflect that 8.1.2 Sign Applications was moved prior to 7.0 Business Arising From Minutes to accommodate staff attendance.

Moved By Clive Slade

Seconded By Fern Pridham

THAT the Minutes of the April 8, 2019 Heritage Committee be approved as amended.

CARRIED

7. BUSINESS ARISING FROM MINUTES

7.1 Terms of Reference Update

Staff provided an update to the Committee that the edited Terms of Reference for the Committee would be coming forward to Council at a June Council meeting.

7.2 Signage & Wayfinding Strategy Update

Staff provided the Committee with an update that the Signage & Wayfinding Strategy would be presented to Council for adoption at the Tuesday, May 14, 2019 Council meeting.

8. REGULAR BUSINESS

8.1 Municipal Register, Part 1 - Designations/designated property matters

A number of designation bylaws, notices and paperwork have been sent to the Ontario Heritage Trust for inclusion on the Provincial Register. A second mailing will be sent with the remaining documentation.

8.1.1 Heritage Permits

None.

8.1.2 Municipal Register, Part 1 Staff Report - May

Staff provided the Committee with a verbal update on 2019 projects. At this time there are no municipal capital projects in 2019 requiring Committee review or recommendation.

8.1.3 McDonald House

Staff and Councillor Pridham provided the Committee with an update that the proposed purchase of the McDonald House has fallen through. The Town is drafting an Expression of Interest document for both the McDonald House and the Junction Station. The Committee discussed both buildings and the Expression of Interest process.

8.1.4 Bill 108, Schedule 11 - Proposed Changes to the Ontario Heritage Act

As of May 2, 2019 the provincial government has passed 1st reading of Bill 108 which contains changes to 13 statutes, one of which is the Ontario Heritage Act.

Dan Schneider, who is the chair of the policy committee of ACO, provided an update on the changes proposed for the Ontario Heritage Act. The most significant change is that municipal council's will no longer have the last word on what is a heritage property. Currently, the Ontario Heritage Act allows anyone to object to a designation or de-designation (third party objections) and it is the Conservation Review Board (CRB) who looks at these objections. The CRB holds a hearing, and receives information/statements from both sides and then sends a recommendation back to Council. It is Council who has the final decision.

With proposed changes the appeal will no longer go to the CRB, but will instead be reviewed by LPAT (which replaces the former OMB). The

decision of LPAT is binding and under the proposed changes municipal Councils will have no say in the decision.

8.2 Municipal Register, Part 2 - Heritage Conservation District Update

8.2.1 Heritage Permits

None.

8.2.2 Sign Applications

None.

8.2.3 Heritage Grant Applications

None.

8.3 Municipal Register, Part 3 - List of Significant properties

8.3.1 Review of Process and Current List

Staff provided an update on the history and process of how the List of Significant Properties was created and the purpose of having such a list.

8.4 Properties of interest or at risk (not necessarily designated)

There was consensus from the Committee that the following properties should be added as standing items on the Agenda under Properties of interest or at risk:

Arthur Meighen House

Junction Station

McDonald House

St. Marys Cement Office Building

8.5 CHO Report

Paul King reminded the Committee that the Ontario Heritage Conference is taking place in Goderich and Bluewater on May 30 - June 1.

Committee members were reminded to check their junk email folder for the electronic copy of CHO News.

8.6 Homeowner/Property owner letters

There was consensus from the Committee that letters should be sent to:

131 James Street South – a new front porch has been constructed on the James Street façade.

145 Queen Street East - Snapping Turtle Coffee Roasters - a letter is to be sent to the business owner as well as property owner.

9. COUNCIL REPORT

Councillor Pridham provided a Council update to the Committee that the municipal budget passed at the April 23 Council meeting; that attainable Housing remains a priority for Council; and that at an upcoming meeting Council will be reviewing options for the indoor pool including a UV system. Councillor Pridham also informed the Committee that on May 18 Council will be holding a special Council meeting on the Trestle to launch the 20 on the Trestle event.

10. OTHER BUSINESS

10.1 Walking Tour App

Staff provided an update on the Driftscape App, which is a self-guided App that is currently used in Toronto. The App will be launched in Goderich during the Ontario Heritage Conference. Members of the Committee are to contact Trisha McKibbin if they wish to participate in a demo of the App.

10.2 Doors Open St. Marys Update

Staff provided an update on the planning of Doors Open St. Marys, including that a unit in Central School Manor will be available to tour as part of the event.

10.3 Walking Tour of Downtown

Due to the length of the meeting it was determined that a walking tour of the downtown will be deferred until June's meeting. The Committee will meet at Town Hall for the June meeting and will ask Jason Silcox to attend the tour to discuss what buildings may be undertaking or in need of façade work in the future.

11. UPCOMING MEETINGS

Monday, June 10, 2019, 6:15 p.m. at Town Hall.

12. ADJOURNMENT

Moved By Janis Freed

Seconded By Dan Schneider

THAT the meeting of the Heritage Committee adjourn at 8:03 p.m.

CARRIED

Chair

Committee Secretary

DRAFT

FORMAL REPORT

To:	Chair and Members of the Advisory Committee
Prepared by:	Jason Silcox, Building Inspector
Date of Meeting:	10 June 2019
Subject:	DEV 40-2019 Heritage Permit Application – 11 Wellington St N

PURPOSE

To provide information to the Heritage Committee for their consideration in review of a heritage permit application for 11 Wellington St N

RECOMMENDATION

THAT DEV 40-2019 Heritage Permit Application – 11 Wellington St N be received; and

THAT the Heritage Committee support a heritage permit for the installation of a new natural stone veneer to the front of 11 Wellington St N.

BACKGROUND

11 Wellington St N is located within the Heritage Conservation District (HCD). The property falls under a Part V heritage designation as part of the HCD. The heritage application is to install a natural stone veneer on the front of the building.

REPORT

The permit application proposes the removal of the existing siding and replace with a natural veneer. The application has examples of a few projects that have been supplied by the Masonal Stone Inc., from Milverton. There will also be a new sign board created at the top of wall just below the existing parapet. To make the windows appear symmetrical the designer is proposing the use of stucco to create the illusion of a larger window north of the main door. The proposed design addresses many of the suggestions of the guide when working on non-heritage building within the district.

FINANCIAL IMPLICATIONS

None

SUMMARY

THAT staff recommend the Heritage Committee support the heritage application for the installation of a new natural stone veneer to 11 Wellington St N.


OTHERS CONSULTED

ATTACHMENTS

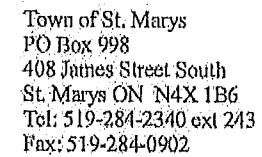
1. Heritage permit application

2. Drawings of the proposed new front façade.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Jason Silcox". The signature is written in a cursive, flowing style.

Jason Silcox
Building Inspector



APPLICANT INFORMATION

PRESENT OWNER (IF DIFFERENT FROM APPLICANT)

SUBJECT PROPERTY

PURPOSE OF APPLICATION

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Town of St. Marys
PO Box 998
408 James Street South
St. Marys ON N4X 1B6
Tel: 519-284-2340 ext 243
Fax: 519-284-0902

ATTACHMENTS

- ☐ Signed letter authorizing applicant/agent to act on behalf of property owner
- ☐ Digital photographs of structure from the street(s) showing existing front and side elevations
- ☒ Drawings showing proposed alterations, addition or new construction
- ☐ Survey or site plan showing addition, new construction or building removal
- ☐ Manufacturer's brochures and/or product sample

DECLARATION

I, the undersigned JEAN GRASBY, am the authorized (owner/agent of owner) named in the above application and I certify the truth of all the statements or representations contained herein.

I understand that the issuance of a permit shall not be deemed a waiver of any of the provisions of any requirements of the Town of St. Marys Heritage Conservation District By-law or regulations made hereunder, notwithstanding anything included in or omitted from the plans or other material filed in support of, or in connection with the above application.

I acknowledge that in the event a permit is issued, any departure from plans, specifications or locations proposed in the above application is prohibited and such could result in the permit being revoked.

I further acknowledge that in the event the permit is revoked for any cause or irregularity or non-conformity with the requirements of the Town of St. Marys Heritage Conservation District Bylaw, or regulations made thereunder, there shall be no right of claim whatsoever against the municipal corporation or any official thereof and any such claim is hereby expressly waived.

Jean Grasby
Signature of Property Owner/Applicant

June 4/19
Date

FOR OFFICE USE ONLY

Date Received (Complete)	Received By (Signature)
Review and Approval/Denial	
Planning Staff	Date
HCDA Committee	Date
Council	Date



Town of St. Marys
PO Box 998
408 James Street South
St. Marys ON N4X 1B6
Tel: 519-284-2340 ext 243
Fax: 519-284-0902

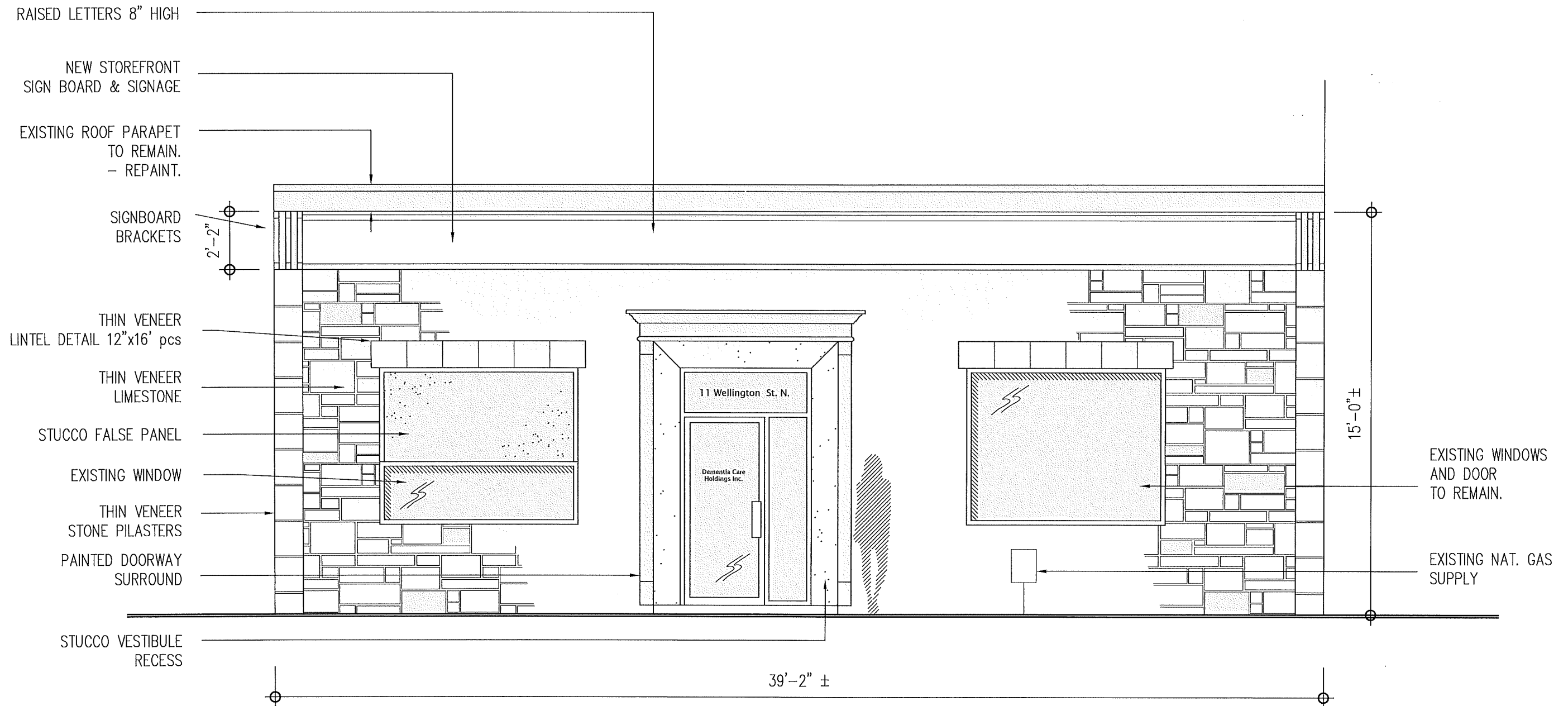
HERITAGE PERMIT APPLICATION

HERITAGE PERMIT POLICIES

Prior to the receiving any building permit or site plan approval in the HCD for demolition, renovations or new construction, the property owner will contact the Planning and Zoning Department to determine whether a Heritage Permit will be required.

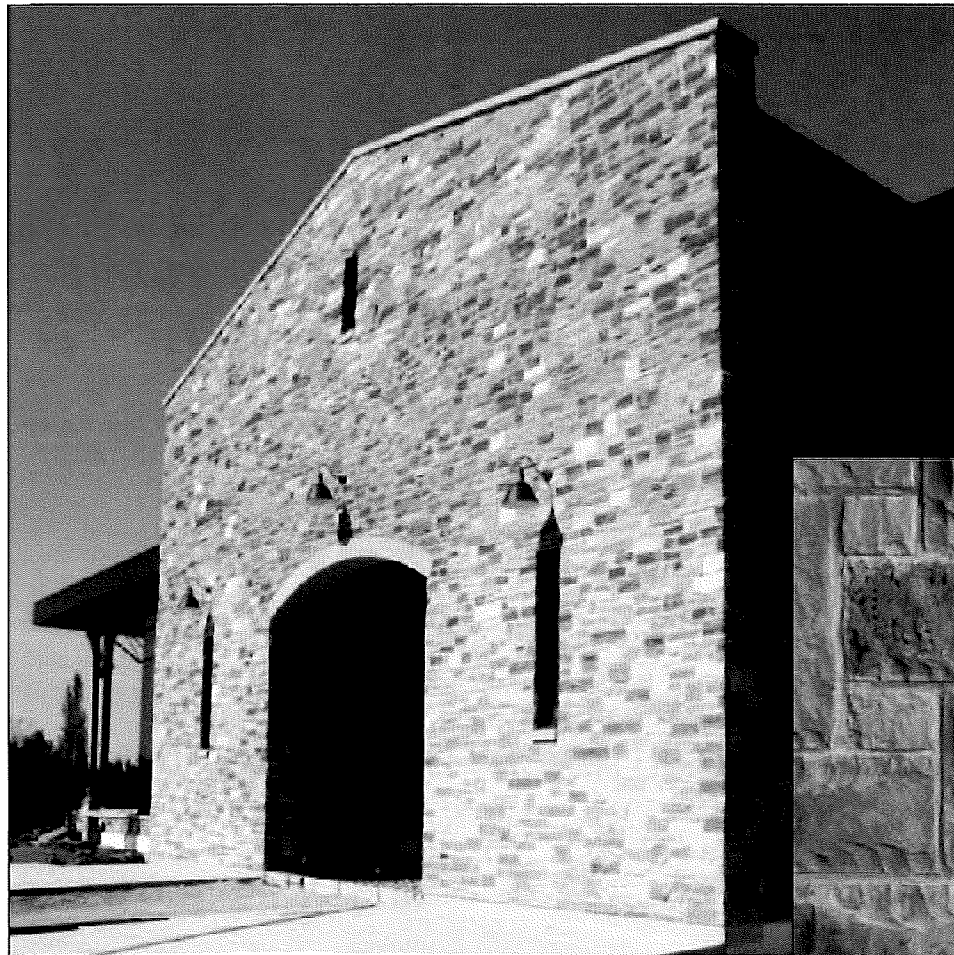
For major work that may alter the appearance of the facade of a building in the Heritage Conservation District, the application/approval process for Heritage Permits is as follows:

1. A property owner within the HCD considering a project involving the street facade consults with the Zoning and Planning Department to determine whether or not a Heritage Permit will be required.
2. If the scope and nature of the work requires a permit, the property owner is given an application form to complete.
3. Property owner submits a completed Heritage Permit Application with all the required documentation.
4. Staff reviews the application and applies the standards contained in the Heritage Conservation District Plan.
5. Based on a review of the heritage permit application, staff determines that the proposed alteration requires a recommendation from the Heritage Conservation District Advisory Committee (HCDAC). The application and support material is circulated for review.
6. The HCDAC submits its recommendation to Zoning and Planning staff indicating whether:
 - a. The application is recommended for approval.
 - b. The applicant is asked to modify the project to some extent.
 - c. The application is recommended for refusal.
7. If not in agreement, the applicant has the right to appeal to Council.
8. If the applicant does not agree with Council's ruling, there is a further right of appeal to the OMB.



MAY 31, 2019

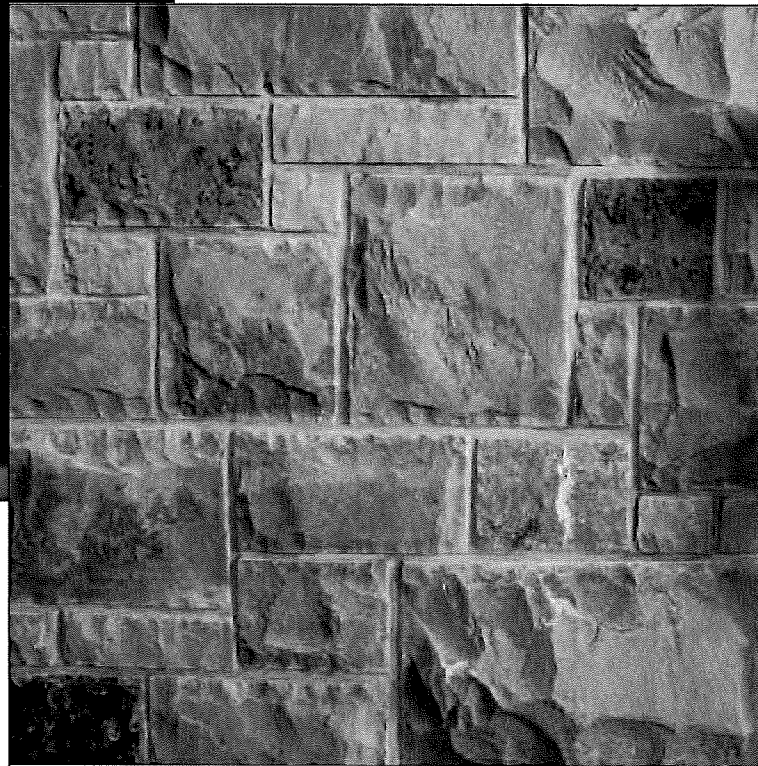
SCALE 1/4"=1'-0"



Proposed Natural Stone

Manufacturer: Masonal
Stone: Olde English Blend

www.masonalstone.com/Rustic_Natural_Bed/?Title=Olde_English_Blend#PhotoGallery



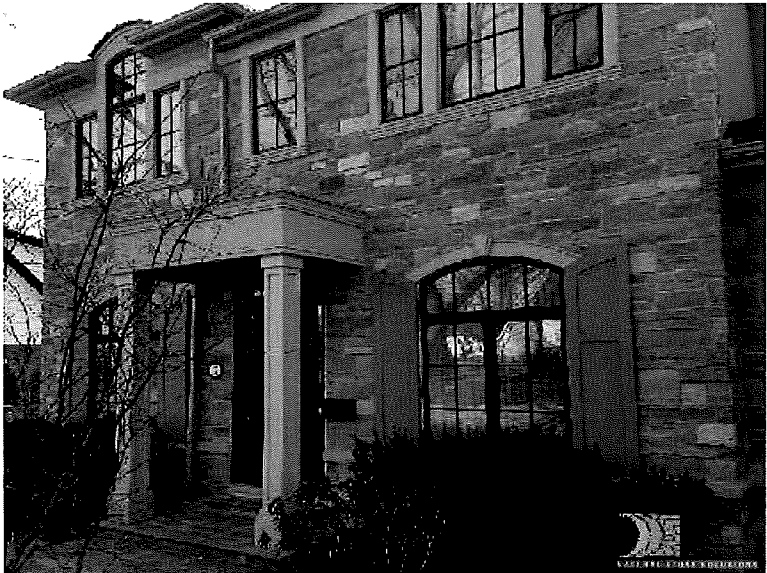
Existing Facade

MAY 31, 2019

SCALE 1/4"=1'-0"



Olde English Blend



Specifications

Heights	2"-8"+
Lengths	8" - 22" for thin veneer, longer for fullbed
Approx Width	.75-1.5"
Colours	Bufs with stripes, Browns, and Blacks
Approx Weight	13 lbs/SF

Stone	Soft Limestone
Instructions	Some trimming of ends, tops and bottoms when laying with tighter joints or a more formal style
Other Info	Fades in direct sun

- QUARRIED AND CUT IN ONTARIO -

Masonal Stone Inc. 6380 Perth Rd. 131, Milverton, ON, N0K 1M0 info@masonalstone.com	Call for a dealer near you: 1 (866) 786-6308 or (519) 595-4643
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FORMAL REPORT

To:	Chair and Members of the Advisory Committee
Prepared by:	Jason Silcox, Building Inspector
Date of Meeting:	10 June 2019
Subject:	DEV 39-2019 Sign Permit Application – 178 Queen St E

PURPOSE

To provide information to the Heritage Committee for their consideration in review of an application for a sign permit for 178 Queen St E

RECOMMENDATION

THAT DEV 39-2019 Sign Permit Application – 178 Queen St E Report be received; and
THAT the Heritage Committee support a heritage permit for the installation of three facade signs

BACKGROUND

178 Queen St E is located within the Heritage Conservation District (HDC) and is designated a Part V heritage designation as part of the HCD. The sign application is for three facade signs to advertise business within the space below.

REPORT

The permit application proposes three signs. 19"x53", 19"x53", and 14"x80". Two signs will be installed in the sign board in the building and the third is being proposed above the window of the store front. The signs will be made of 3 mil white composite material. All proposed signage will not cover any architectural details on the front of the building.

FINANCIAL IMPLICATIONS

None

SUMMARY

THAT staff recommend the Heritage Committee support the sign permit application for the installation of the three facade signs at 178 Queen St E.

OTHERS CONSULTED

ATTACHMENTS

1. Sign Permit Application
2. Sign Company Description

3. Picture of Proposed Signage
4. Building Owners Acknowledgment

Respectfully submitted by

A handwritten signature in cursive script, appearing to read "Jason Silcox".

Jason Silcox
Building Inspector



Town of St. Marys
PO Box 998
408 James Street South
St. Marys ON N4X 1B6
Tel: 519-284-2340 ext 243
Fax: 519-284-0902

SIGN PERMIT APPLICATION

I/we hereby make application for a Sign Permit under the provisions of the Town of St. Marys Sign By-law, being By-law No. 33-2005 in accordance with the plans and supporting information submitted herewith and which form a part of this application.

APPLICANT INFORMATION

Name:	<u>Royal LePage Don Hamilton Real Estate.</u>		
Mailing Address:	<u>132 Wallace Ave N, LISTONEL NW1W1T</u>		
Phone Number: Day	<u>(519) 291-3500</u>	Alternate	<u>(519) 635-2457</u>
Fax	<u>(519) 291-5140</u>	E-mail:	<u>barb@donhamilton.com</u>

(BARB CRESSMAN)

PRESENT OWNER (IF DIFFERENT FROM APPLICANT)

Name:	<u>EUGENE FRANCES</u>		
Mailing Address:	<u>SEBRINGVILLE</u>		
Phone Number: Day	()	Alternate	()
Fax	()	E-mail:	

SUBJECT PROPERTY

Street No:	<u>178</u>	Street Name:	<u>QUEEN ST. E</u>
Registered Plan No.:		Lot(s)/Block(s):	

SIGN TO BE ERECTED

<input type="checkbox"/> Portable	<input checked="" type="checkbox"/> Fascia	<input type="checkbox"/> Projecting	<input type="checkbox"/> Banner	<input type="checkbox"/> Other
<input type="checkbox"/> Temporary (please specify dates, times & location):				
<input type="checkbox"/> Illuminated	Sign Dimensions: <u>19'x67" and 19'x53"</u>			
Location of Proposed Sign: <u>OVER WINDOW</u>				
Sign Wording: <u>ROYAL LEPAGE DON HAMILTON REAL ESTATE, phone #</u>				
Sign Material: <u>COROPLAST</u>				
Estimated Cost: <u>500</u>				
Purpose of Sign: <u>Advertise Business</u>				



Town of St. Marys
PO Box 998
408 James Street South
St. Marys ON N4X 1B6
Tel: 519-284-2340 ext 243
Fax: 519-284-0902

Declaration

I, the undersigned BARB CRESSMAN, am the authorized (owner/agent of owner) named in the above application and I certify the truth of all the statements or representations contained herein.

I understand that the issuance of a permit shall not be deemed a waiver of any of the provisions of any requirements of the Town of St. Marys Sign By-law or regulations made hereunder, notwithstanding anything included in or omitted from the plans or other material filed in support of or in connection with the above application.

I acknowledge that in the event a permit is issued, any departure from plans, specifications or locations proposed in the above application is prohibited and such could result in the permit being revoked.

I further acknowledge that in the event the permit is revoked for any cause or irregularity or non-conformity with the requirements of the Town of St. Marys sign BY-law, or regulations made thereunder, there shall be no right of claim whatsoever against the municipal corporation or any official thereof and any such claim is hereby expressly waived.

Barb Cressman
Signature of Property Owner/Applicant

April 1/19
Date

The Following Must Accompany this Application Form

- ☐ Signed letter authorizing applicant/agent to act on behalf of property owner
- ☐ An accurate drawing indicating scale, showing:
 - ☐ Location of the sign(s) in relation to existing building
 - ☐ The overall dimensions of the sign(s)
 - ☐ The size of the letter(s) to be displayed on the sign(s)
 - ☐ The amount of projection of the sign(s) from the face(s) of building(s)
 - ☐ Manner of illuminating the sign(s)
 - ☐ Installation information

FOR OFFICE USE ONLY

Date Received (Complete): _____	Received By (Signature): _____
Date Received by Heritage Committee: _____	
Date Review Completed: _____	Heritage Committee Signature: _____
Date Application Approved: _____	Staff Signature: _____

To whom it may concern,

Proposed signage for the new ROYAL LePAGE office, 178 Queen St. E. in St. Marys

Signs will be made from 3 mil. white aluminum composite material.

The signs will consist of:

ROYAL LePAGE logo on the east side fascia measuring 19" in height and 67" in width.

Don Hamilton Real Estate Brokerage logo on the west side fascia measuring 19" in height and 53" in width.

The centre lower sign 14" in height and 80" in width will feature the office phone number and website.

The top signs will stretch to the edge of the brick pillars framing the window opening, but will not cover any of the buildings ornate design features.

Any questions regarding the signage can be answered by contacting:

Mark Armstrong
StrongArm Designs
519-284-3171 or tmja@sympatico.ca

Thank you.





From: **barb Cressman** barb@donhamilton.com
Subject: **Fwd: business sign**
Date: **May 6, 2019 at 1:49:49 PM**
To: **Marty Thomson** marty@martythomson.com, **Marty Thomson**
marty@donhamilton.com

Hi Marty- this is what Eugene sent me- do you thonk theyvwill accept that?

----- Forwarded message -----

From: **Eugene Francis** <eugenefrancis@hotmail.ca>
Date: Mon, May 6, 2019, 1:38 PM
Subject: Re: business sign
To: barb Cressman <barb@donhamilton.com>

Eugene Francis Owner of 178 Queen st E ,St.Marys gives Barb Cressman permission to install a business sign on exterior of the Building.
Thank you, signed Eugene Francis

Sent from my Bell Samsung device over Canada's largest network.