



MINUTES Regular Council

September 24, 2019
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Edney
Councillor Luna
Councillor Hainer
Councillor Pridham
Councillor Winter

Staff Present: Brent Kittmer, CAO / Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer
Matt Brown, Corporate Communication and Events Manager
Andrea Macko, Event Coordinator
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Mayor Strathdee asked Council to consider moving agenda item 8.3.3 in front of 8.1.1.

Resolution 2019-09-24-01

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the September 24, 2019 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 St. Marys Golf Course Principals re: Unresolved Flooding Concerns and Response from UTRCA

Dave Courtnage and Matt Staffen of St. Marys Golf Course spoke to the unresolved flooding concerns and response from UTRCA presentation and responded to questions from Council.

Resolution 2019-09-24-02

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council request a delegation from the Town of St. Marys to meet with the Ministry of the Environment to present concerns regarding the UTRCA practices as per the *Conservation Authorities Act*, and to ask the Minister to impose an operating strategy for Wildwood Dam on UTRCA that will minimize flooding in St. Marys.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - September 10, 2019

Councillor Luna noted that the minutes stated Mayor Strathdee called the meeting to order where in fact it should be noted as Deputy Mayor Luna called the meeting to order.

Resolution 2019-09-24-03

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the September 10, 2019 regular Council meeting minutes be approved as amended by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Other Municipalities re: Conservation Authorities

Resolution 2019-09-24-04

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT the various correspondence from other municipalities regarding conservation authorities be received.

CARRIED

7.1.1 Township of Perth South re: Minister Yurek's Correspondence About Conservation Authorities

7.1.2 Township of Zorra re: Minister Yurek's Correspondence About Conservation Authorities

7.1.3 South Huron re: Minister Yurek's Correspondence About Conservation Authorities

7.2 St. Marys Public Library re: Library Board Recommendation to Strike a Joint Space and Needs Committee

Resolution 2019-09-24-05

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT the correspondence from the St. Marys Public Library regarding the Library Board recommendation to strike a Joint Space and Needs Committee be received;

THAT Council supports the creation of an ADHOC Library Space and Needs Committee including Council and Library Board members; and

THAT Councillors Luna and Edney be appointed to the Committee.

CARRIED

7.3 Township of Perth South re: Water and Waste Water Services

Resolution 2019-09-24-06

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the correspondence from the Township of Perth South regarding water and waste water services be received.

CARRIED

8. STAFF REPORTS

8.3 Community Services

8.3.3 DCS 25–2019 Ontario Health Team Application

Jenny Mikita spoke to DCS 25-2019 report and responded to questions from Council.

Resolution 2019-09-24-07

Moved By Councillor Luna

Seconded By Councillor Hainer

THAT DCS 25–2019 Ontario Health Team Application report be received;

THAT Council authorize Mayor Strathdee to sign the Huron Perth Ontario Health Team Application on behalf of the Town; and

THAT Council authorize staff to continue working with the respective partnership agencies to develop the Huron Perth Ontario Health Team.

CARRIED

8.1 Building and Development Services

8.1.1 DEV 51-2019 September Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 51-2019 report and responded to questions from Council.

Resolution 2019-09-24-08

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT DEV 51-2019 September Monthly Report (Building and Development) be received for information.

CARRIED

8.1.2 DEV 52-2019 – Encroachment Agreement for 11 St. John Street North, St. Marys (Habermehl)

Resolution 2019-09-24-09

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DEV 52-2019 – Encroachment Agreement for 11 St. John Street North, St. Marys (Habermehl) be received; and,

THAT Council approve By-law 83-2019 for an encroachment agreement with the property owner, and authorize the Mayor and Clerk to sign the associated agreement respecting 11 St. John Street North, St. Marys.

CARRIED

8.2 Corporate Services

8.2.1 COR 26-2019 September Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 26-2019 report and responded to questions from Council.

Resolution 2019-09-24-10

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT COR 26-2019 September Monthly Report (Corporate Services) be received for information.

CARRIED

8.2.2 COR 27-2019 Summer 2019 Events Overview

Andrea Macko spoke to COR 27-2019 report and responded to questions from Council.

Resolution 2019-09-24-11

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT COR 27-2019 Summer 2019 Events Overview be received for information.

CARRIED

8.2.3 COR 28-2019 Marketing Overview

Matt Brown spoke to COR 28-2019 report and responded to questions from Council.

Resolution 2019-09-24-12

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT COR 28-2019 Marketing Overview report be received for information.

CARRIED

8.2.4 COR 29-2019 Public Art Program

Trisha McKibbin spoke to COR 29-2019 report and responded to questions from Council.

Resolution 2019-09-24-13

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT COR 29-2019 Public Art Program be received; and

THAT Council support Option #3, to redirect the \$20,000 in funding from the Main Street Fund to another Town initiative and put the public art program on hold; and

THAT staff report back at a future meeting of the Strategic Priorities Committee on options and grant eligibility.

CARRIED

8.3 Community Services

8.3.1 DCS 22-2019 September Monthly Report (Community Services)

Stephanie Ische spoke to DCS 22-2019 report and responded to questions from Council.

Resolution 2019-09-24-14

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DCS 22-2019 September Monthly Report (Community Services) be received for information.

CARRIED

8.3.2 DCS 24-2019 Home Support Services Declaration of Compliance

Jenny Mikita spoke to DCS 24-2019 report and responded to questions from Council.

Resolution 2019-09-24-15

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT DCS 24–2019 Home Support Services Declaration of Compliance be received; and

THAT Council authorize the Chief Administrative Officer to sign the South West Local Health Integration Network Declaration of Compliance for the reporting period of April 1, 2018 to March 31, 2019.

CARRIED

8.4 Finance

8.4.1 FIN 15-2019 September Monthly Report (Finance)

Andre Morin spoke to FIN 15-2019 report and responded to questions from Council.

Resolution 2019-09-24-16

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT FIN 15-2019 September Monthly Report (Finance) be received for information.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 19-2019 September Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 19-2019 report and responded to questions from Council.

Resolution 2019-09-24-17

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT FD 19-2019 September Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Public Works

8.6.1 PW 57-2019 September Monthly Report (Public Works)

Jed Kelly spoke to PW 57-2019 report and responded to questions from Council.

Resolution 2019-09-24-18

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT PW 57-2019 September Monthly Report (Public Works) be received for information.

CARRIED

8.6.2 PW 34-2019 Service Club Signs - Review of Options to Address Surplus of Applications

Jed Kelly spoke to PW 34-2019 report and responded to questions from Council.

Resolution 2019-09-24-19

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT PW 34-2019 Service Club Signs – Review of Options to Address Surplus of Applications Received report be received; and

THAT the Staff are directed to implement Option 1, to review current applications and approve only compliant applications for the remaining three spaces.

CARRIED

8.6.3 PW 45-2019 CEO MEA Agreement for Egan Ave Engineering Design and Contract Administration

Jed Kelly spoke to PW 45-2019 report and responded to questions from Council.

Resolution 2019-09-24-20

Moved By Councillor Luna

Seconded By Councillor Edney

THAT PW 45-2019 CEO MEA Agreement for Egan Ave Engineering Design and Contract Administration be received; and

THAT Council approve By-Law 84-2019 for an agreement with BM Ross and Associates Ltd., and authorize the Mayor and Clerk to sign the associated agreement.

CARRIED

8.6.4 PW 55-2019 Tree Removals – Southvale Road and Meadowridge Drive

Jed Kelly spoke to PW 55-2019 report and responded to questions from Council.

Resolution 2019-09-24-21

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT PW 55-2019 Tree Removals – Southvale Road and Meadowridge Drive be received for information.

CARRIED

8.6.5 PW 59-2019 Asphalt Resurfacing Tender Award

Jed Kelly spoke to PW 59-2019 report and responded to questions from Council.

Resolution 2019-09-24-22

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT PW 59-2019 Asphalt Resurfacing Tender Award be received; and,

THAT the tender for asphalt resurfacing be awarded to COCO Paving Inc. for the bid price of \$180,517.50, inclusive of all taxes and contingencies; and,

THAT Council approve funding the unbudgeted amount from the Roads Reserve as identified in PW 59-2019 Asphalt Tender Award report; and,

THAT By-Law 85-2019 approving the procurement and authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.6.6 PW 60-2019 Wood and Brush Grinding Procurement Award

Jed Kelly spoke to PW 60-2019 report and responded to questions from Council.

Resolution 2019-09-24-23

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT PW 60-2019, Wood and Brush Grinding Procurement Award be received; and,

THAT the procurement for Wood and Brush Grinding be awarded to Sittler Grinding Inc. for the procured price of \$24,535.69, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 60-2019 report; and,

THAT By-Law 82-2019 authorizing the Mayor and the Clerk to sign the associated agreement be approved.

CARRIED

8.7 Administration and Human Resources

8.7.1 CAO 53-2019 September Monthly Report (Administration and Human Resources)

Brent Kittmer and Lisa Lawrence spoke to CAO 53-2019 report and responded to questions from Council.

Resolution 2019-09-24-24

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT CAO 53-2019 September Monthly Report (Administration and Human Resources) be received for information.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2019-09-24-25

Moved By Councillor Luna

Seconded By Councillor Edney

THAT By-Laws 82-2019, 83-2019, 84-2019 and 85-2019 be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 82-2019 Authorize an Agreement with Siddler Grinding Inc.

11.2 By-Law 83-2019 Encroachment Agreement with Jennifer Anderson and Evan Habermehl for 11 St. John Street North

11.3 By-Law 84-2019 Authorize an Agreement with BM Ross and Associates Ltd.

11.4 By-Law 85-2019 Authorize an Agreement with COCO Paving Inc.

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda and confirmed that October 1 meeting has been cancelled.

13. CLOSED SESSION

None.

14. CONFIRMATORY BY-LAW

Resolution 2019-09-24-26

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT By-Law 86-2019, being a by-law to confirm the proceedings of September 24, 2019 regular Council meeting be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

15. ADJOURNMENT

Resolution 2019-09-24-27

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT this regular meeting of Council adjourn at 9:16 pm.

CARRIED

Al Strathee, Mayor

Brent Kittmer, CAO / Clerk