



MINUTES
Special Meeting of Council

November 19, 2019
9:00 am
Town Hall, Council Chambers

Council Present: Acting Mayor Luna
Councillor Craigmile
Councillor Edney
Councillor Hainer
Councillor Pridham
Councillor Winter

Council Regrets: Mayor Strathdee

Staff Present: Brent Kittmer, CAO / Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer
Matthew Corbett, Library CEO
Lisa Lawrence, Director of Human Resources
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Acting Mayor Luna called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2019-11-19-01

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT the November 19, 2019 special meeting of Council agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. STAFF REPORTS

5.1 FIN 24-2019 2020 Pre-Budget Approvals

Brent Kittmer provided an overview of today's proceedings.

André Morin spoke to FIN 24-2019 report and responded to questions from Council.

Council deliberated on each pre-budget approval item and considered a resolution for each.

Resolution 2019-11-19-

THAT FIN 24-2019 2020 Pre-Budget Approvals report be received.

Resolution 2019-11-19-02

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget Item #1, *Exterior Overhead Doors at the MOC.*

CARRIED

Resolution 2019-11-19-03

Moved By Councillor Pridham

Seconded By Councillor Winter

THAT Council give pre-budget approval to Capital Budget item #2, *Wash Bay Wall Cladding.*

CARRIED

Resolution 2019-11-19-04

Moved By Councillor Pridham

Seconded By Councillor Winter

THAT Council give pre-budget approval to Capital Budget item #3, *Interlocking Brick Replacement.*

CARRIED

Resolution 2019-11-19-05

Moved By Councillor Winter

Seconded By

THAT Council give pre-budget approval to Capital Budget item #4,
Ceramic Tile Replacement - Lind Sportsplex.

DEFEATED (No seconder)

Resolution 2019-11-19-06

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT Council give pre-budget approval to Capital Budget item #5, *Church Street Stair Repairs.*

CARRIED

Resolution 2019-11-19-07

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT Council give pre-budget approval to Capital Budget item #6,
Balcony and Retaining wall Reparging - Lind Sportsplex.

CARRIED

Resolution 2019-11-19-08

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #7, *Lind Park Retaining Wall Pointing.*

CARRIED

B. Kittmer explained to Council that the new aerial ladder truck was not spec'd with a foam pump and that this is a critical item for the truck. B. Kittmer further explained that the pump would need to be single sourced directly from the truck supplier. There was consensus from Council that the pump be single sourced.

Resolution 2019-11-19-09

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #8, *Foam Pump*; and

THAT Council direct staff to single source the Foam Pump pre-budget approval item.

CARRIED

Resolution 2019-11-19-10

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT Council give pre-budget approval to Capital Budget item #9, *J40-Sweeper*.

CARRIED

Resolution 2019-11-19-11

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #10, *IT Security Audit*, and

THAT Council direct staff to single source the IT security pre-budget approval item.

CARRIED

Resolution 2019-11-19-12

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT Council give pre-budget approval to Capital Budget item #11, *Egan Avenue Reconstruction*.

CARRIED

Resolution 2019-11-19-13

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT Council give pre-budget approval to Capital Budget item #12,
Church Street South Railing.

CARRIED

Resolution 2019-11-19-14

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT Council give pre-budget approval to Capital Budget item #13,
Church Street Bridge.

CARRIED

Resolution 2019-11-19-15

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT Council give pre-budget approval to Capital Budget item #14, *Dam Repairs.*

CARRIED

Council requested that staff review the stipulations placed on funding that was previously received for Mill Race Island improvements and determine if this funding could be directed to the dam repairs or future capital work on the mill race.

Resolution 2019-11-19-16

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT Council give pre-budget approval to Capital Budget item #15,
Sanitary Inflow and Infiltration Program.

CARRIED

Council took a brief recess at 10:27 am.

Mayor Luna called the meeting back to order at 10:35 am.

5.2 CAO 61-2019 Strategic Plan Annual Report and 2020 Council Priorities Review

Brent Kittmer spoke to CAO 61-2019 report and responded to questions from Council.

Council was of the consensus that the following list is comprised of priorities for this term of Council:

Pillar #1 Infrastructure

Progressive Infrastructure Plan:

- Complete a review of Town owned assets (heritage, buildings, and land) to determine what the Town should retain, and what the Town should complete strategic divestment of.
- Develop a financing strategy for the firehall.
- Complete the necessary engineering and design work for the Waterloo and Elizabeth Street reconstruction projects to resolve residents' concerns regarding drainage and traffic, and present a report to Council outlining how this project fits in with the Town's asset management plan.
- Complete a road needs study, and develop a comprehensive capital plan for capital road maintenance and construction. As a part of this strategy, report on the Town's ability to strategically deploy mill and pave, or other techniques, to the Town's primary gateway roads in an effort to support the Town's attraction and tourism strategies.
- Achieve measureable success on the Town's review of pedestrian crossing facilities and the Town's sidewalk network. As a part of this review, include in the report a preliminary investment strategy to implement the key recommendations of the review.
- Begin works towards developing a climate change strategy for the Town.

Pillar #2 Communication and Events

Pillar #4 Culture

Events

- Reimagine the Town's inventory of corporate events from a portfolio that is primarily tailored to the current/former resident's experience, to offerings that will expand the Town's tourism catchment area to attract new visitors to Town. This can include major events, as well as more frequent smaller events so that there is a wide breadth in the offerings in an effort to cater to and attract as diverse a range of visitors as possible.

Pillar #3 Balanced Growth

Youth Attraction and Retention:

- Continue to progress the tactics identified in the Perth 4 Youth youth based strategic plan, and be a leader of its implementation in the region including working towards the “Youth Friendly” designation.

Sustainable Growth

- Research and report back on the recommendations contained in the Director of Finance’s fiscal health report, with a view to monitoring the Town’s sustainability in regards to growth keeping up with major costs like inflation and annual increases to the cost of living.

Business Retention and Expansion:

- Achieve measureable progress on the Town’s serviced land strategy.
- Take an active hands-on role in supporting the downtown businesses and the local BIA, with a view to treating the BIA as a partner rather than an external board. Work as a facilitator to bring cohesion to the Association, with a goal to aligning the Downton business community around a common vision and path forward.
- In an effort to support downtown business, research, review, and report back on business licensing. Within the report, discuss the prevalence of businesses operating out of their homes, how these individuals comply with the Town’s zoning by-law, if/how these businesses compete with the downtown, and how the Town can license them.

Pillar #5 Economic Development and Tourism

- Leverage an improved BIA in the Town’s tourism strategy. Actively market the downtown, its unique businesses, and BIA events as a tactic to draw visitors from outside of the Town’s borders.
- Review and identify what makes the community of St. Marys unique. Leverage the Town’s unique shining stars to develop a tourism campaign to draw visitors from the outside to come and experience St. Marys.

Pillar #6: Housing

Attainable Housing:

- Continue develop new initiatives to encourage the development of attainable housing.
- Achieve measureable progress on existing tactics an initiatives that are underway, in particular: offering surplus Town owned lands for the development of attainable housing, report back on Widder Street East secondary access requirements.
- Develop a performance measurement tool should be developed by staff to measure the Town's effectiveness in this area, with regular reports to Council (for example, amend the Building and Development monthly report to reflect permits issued by type)
- Complete a review of the zoning by-law to ensure that the Town's current standard for parking requirements is relevant as the Town moves forward to encourage more affordable and higher density housing developments.

General – Corporate/Strategic/Operational

- Focus on developing the Town's profile outside of the Town's borders. Actively seek out external partnerships, seats on boards, etc to put St. Marys in a position of a municipal leader.
- Complete an assessment and evaluation of the police services contract, with a view to ensuring that service levels meet the community's needs and to the best possible service is provided to the community in a cost effective manner.

Brent Kittmer provided a recap of the next steps for the priorities review and stated that a future report back to Council will be coming outlining the work plan and timelines for Council's priorities.

Resolution 2019-11-19-17

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT CAO 61-2019 Strategic Plan Annual Report and 2020 Council Priorities Review be received for information and discussion.

CARRIED

6. UPCOMING BUDGET MEETINGS

Acting Mayor Luna reviewed the upcoming meetings as presented on the agenda.

7. BY-LAWS

Resolution 2019-11-19-18

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT By-law 100-2019, being a by-law to confirm the proceedings of the November 19, 2019 special Council meeting be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Acting Mayor and Clerk.

CARRIED

8. ADJOURNMENT

Resolution 2019-11-19-19

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT this special meeting of Council adjourn at 11:47 am.

CARRIED

Marg Luna, Mayor

Brent Kittmer, CAO / Clerk