



**MINUTES
Regular Council**

November 26, 2019
6:00pm
Town Hall, Council Chambers

Council Present: Acting Mayor Luna
Councillor Craigmile
Councillor Edney
Councillor Hainer
Councillor Pridham
Councillor Winter

Council Regrets: Mayor Strathdee

Staff Present: Brent Kittmer, CAO / Clerk
Andy Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Stephanie Ische, Director of Community Services
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer, Acting CAO
Jeff Wolfe, Asset Management / Engineering Specialist
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Acting Mayor Luna called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Mayor Luna asked that two emergent items be added to the Closed Session agenda including the Library CEO Position and Council Remuneration.

Resolution 2019-11-26-01

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT the November 26, 2019 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle of St. Marys Independent inquired about the taxi licensing process, and asked if there is an annual performance review for cab companies and how long a company's license is valid for.

Jenna McCartney highlighted the basic process in which staff review and process tax licensing for owners and drivers on the initial intake as well as on an annual basis. Ms. McCartney stated that the by-law does not permit staff to evaluate a company's approach to customer service.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - November 12, 2019

Councillor Winter stated that minute item 13 should be revised to remove the comment that "Councillor Winter stated he will attend." and be replaced with "Councillor Winter stated he will check his availability."

Resolution 2019-11-26-02

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the November 12, 2019 regular Council meeting minutes be approved as amended by Council, and signed and sealed by the Mayor and Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Township of Ramara re: Conservation Authorities Exit Clause

Resolution 2019-11-26-03

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT the correspondence from the Township of Ramara regarding Conservation Authorities Exit Clause be received.

8. STAFF REPORTS

8.1 Building and Development Services

8.1.1 DEV 62-2019 November Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 62-2019 report and responded to questions from Council.

Resolution 2019-11-26-04

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT DEV 62-2019 November Monthly Report (Building and Development) be received for information.

CARRIED

8.2 Community Services

8.2.1 DCS 36-2019 November Monthly Report (Community Services)

Stephanie Ische spoke to DCS 36-2019 report and responded to questions from Council.

Resolution 2019-11-26-05

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT DCS 36-2019 November Monthly Report (Community Services) be received for information.

CARRIED

8.2.2 DCS 35-2019 Recreation and Leisure Advisory Committee Recommended Changes to Ice Allocation Policy

Stephanie Ische spoke to DCS 35-2019 report and responded to questions from Council.

Resolution 2019-11-26-06

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT DCS 35-2019 Recreation and Leisure Advisory Committee Recommended Changes to Ice Allocation Policy be received; and

THAT the amended Ice Allocation policy be approved and this operating change take effect for the 2020-2021 ice season to allow for consultation with affected user groups.

CARRIED

8.3 Corporate Services

8.3.1 COR 34-2019 November Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 34-2019 report and responded to questions from Council.

Resolution 2019-11-26-07

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT COR 34-2019 November Monthly Report (Corporate Services) be received for information.

CARRIED

8.4 Finance

8.4.1 FIN 23-2019 November Monthly Report (Finance)

Andre Morin spoke to FIN 23-2019 report and responded to questions from Council.

Resolution 2019-11-26-08

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT FIN 23-2019 November Monthly Report (Finance) be received for information.

CARRIED

8.4.2 FIN 22-2019 Revised Consolidated Fee By-law

Andre Morin spoke to FIN 22-2019 report and responded to questions from Council.

Resolution 2019-11-26-09
Moved By Councillor Hainer
Seconded By Councillor Edney

THAT FIN 22-2019 Revised Consolidated Fee By-law report be received; and

THAT By-law 108-2019 being a Fees By-law be approved.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 21-2019 November Monthly Report (Emergency Services)

Fire Chief Anderson spoke to FD 21-2019 report and responded to questions from Council.

Resolution 2019-11-26-10
Moved By Councillor Winter
Seconded By Councillor Craigmile

THAT FD 21-2019 November Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 11-2019 November Monthly Report (Human Resources)

Lisa Lawrence spoke to HR 11-2019 report and responded to questions from Council.

Resolution 2019-11-26-11
Moved By Councillor Pridham
Seconded By Councillor Hainer

THAT HR 11-2019 November Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 75-2019 November Monthly Report (Public Works)

Jed Kelly spoke to PW 75-2019 report and responded to questions from Council.

Resolution 2019-11-26-12

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT PW 75-219 November Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 76-2019 Northridge Subdivision Agreement Amendment and Assumption

Jeff Wolfe spoke to PW 76-2019 report and responded to questions from Council.

Resolution 2019-11-26-13

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT PW 76-2019 Northridge Subdivision Agreement Amendment and Assumption be received; and

THAT Council enact Bylaw 102-2019 to approve the Northridge Subdivision Agreement Amendment included as Attachment 2 in report PW 76-2019 Northridge Subdivision Agreement Amendment and Assumption; and

THAT Council enact Bylaw 103-2019 to approve Final acceptance and assumption of Stage 1, Stage 2 and Stage 3 infrastructure constructed and installed within the Northridge Subdivision, as outlined in the development agreement; and

THAT Council enact By-law 104-2019 to open, establish and assume Edison Street as public highway.

CARRIED

8.7.3 PW 77-2019 Diamondridge Subdivision Agreement Amendment and Assumption

Jeff Wolfe spoke to PW 77-2019 report and responded to questions from Council.

Resolution 2019-11-26-14

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT PW 77-2019 Diamondridge Subdivision Agreement Amendment and Assumption be received; and

THAT Council enact By-law 105-2019 to approve the Diamondridge Subdivision Agreement Amendment included as Attachment 2 in report PW 77-2019 Diamondridge Subdivision Agreement Amendment and Assumption; and

THAT Council enact By-law 106-2019 to approve Final acceptance and assumption of Stage 3 infrastructure constructed and installed within the Diamondridge Subdivision, as outlined in the subdivision agreement; and

THAT Council enact By-law 107-2019 to open, establish and assume Tracy Street and Diamondridge Court as described in Registered Plan 44M-48 as public highway.

CARRIED

8.7.4 PW 78-2019 One Tonne Truck Procurement Options

Jed Kelly spoke to PW 78-2019 report and responded to questions from Council.

Resolution 2019-11-26-15

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT PW 78-2019 One Tonne Truck Procurement Options report be received; and

THAT Council direct staff to implement Option 2; and

THAT Council redirect the award of RFT-PW-05-2019 to St. Marys Ford in the amount of \$84,637 inclusive of HST for the proposed recertified unit including the 7 year extended warranty; and

THAT Council award the procurement of a front mount snow plow to Nes-Tech Equipment Sales in the amount of \$13,841 inclusive of HST.

CARRIED

8.8 CAO and Clerks

8.8.1 CAO 62-2019 November Monthly Report (CAO and Clerks)

Brent Kittmer spoke to CAO 62-2019 report and responded to questions from Council.

Resolution 2019-11-26-16

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT CAO 62-2019 November Monthly Report (CAO and Clerks) be received for information.

CARRIED

8.8.2 CAO 63-2019 Community Safety and Well-Being Plan Update

Brent Kittmer spoke to CAO 63-2019 report and responded to questions from Council.

Resolution 2019-11-26-17

Moved By Councillor Hainer

Seconded By Councillor Pridham

THAT CAO 63-2019 Community Safety and Well-Being Plan Update report be received; and

THAT Council approve the partnership between the City of Stratford, Municipality of North Perth, Municipality of West Perth, Township of Perth South and Township of Perth East for the development of a joint Community Safety and Well-Being Plan; and

THAT the Town's equal-portion of the cost for the joint Plan be funded from the Town's municipal modernization and efficiency funding.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Councillor Hainer requested that By-law 101 be lifted from the proposed recommendation.

- 11.2 By-Law 102-2019 Amend Development Agreement with 2231872 Ontario Inc. for Northridge Subdivision**
- 11.3 By-Law 103-2019 Assumption of Stage 1, 2 and 3 Works from Northridge Subdivision**
- 11.4 By-Law 104-2019 Open, Establish and Assume Edison Street as Public Highway**
- 11.5 By-Law 105-2019 Amend Subdivision Agreement with Meadowridge Properties Ltd for Diamondridge Subdivision**
- 11.6 By-Law 106-2019 Assumption of Stage 3 Works of Diamondridge Subdivision**
- 11.7 By-Law 107-2019 Open, Establish and Assume Tracey Street and Diamondridge Court as Public Highway**
- 11.8 By-Law 108-2019 Fees**

Resolution 2019-11-26-18

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT By-Laws 102-2019, 103-2019, 104-2019, 105-2019, 106-2019, 107-2019 and 108-2019, be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 101-2019 Waste Management By-law

Council discussed the proposed amendments to the Waste Management By-law and asked questions of staff.

Resolution 2019-11-26-19

Moved By Councillor Hainer

Seconded By Councillor Pridham

THAT By-Law 101-2019 Section 2.5(1) be amended from 7:00 pm to 9:00 pm.

WITHDRAWN

Resolution 2019-11-26-20

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT By-Law 101-2019 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12. UPCOMING MEETINGS

Acting Mayor Luna reviewed the upcoming meetings as presented on the agenda.

Council took a brief recess 7:39 pm.

Mayor Luna called the meeting back to order at 7:45 pm.

13. CLOSED SESSION

Resolution 2019-11-26-21

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT Council move into a session that is closed to the public at 7:46 pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

13.1 Minutes CLOSED SESSION

13.2 CAO 65-2019 CONFIDENTIAL Labour Relations and Employee Negotiations

13.3 CAO 64-2019 CONFIDENTIAL Service Delivery Review Update

13.4 Library CEO Position

13.5 Council Remuneration

14. RISE AND REPORT

Acting Mayor Luna reported that a closed session was held where four matters were considered with staff being given direction on each matter. There is nothing further to report at this time.

Resolution 2019-11-26-22

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT Council rise from a closed session at 9:07 pm.

CARRIED

15. CONFIRMATORY BY-LAW

Resolution 2019-11-26-23

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT By-law 109-2019, being a by-law to confirm the proceedings of November 26, 2019 regular Council meeting be read a first, second and third time; and be finally passed and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2019-11-26-24

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT this regular meeting of Council adjourn at 9:08 pm.

CARRIED

Marg Luna, Acting Mayor

Brent Kittmer, CAO / Clerk