



**MINUTES
Regular Council**

December 10, 2019
6:00pm
Town Hall, Council Chambers

Council Present: Acting Mayor Luna
Councillor Craigmile
Councillor Edney
Councillor Hainer
Councillor Pridham
Councillor Winter

Council Regrets: Mayor Strathdee

Staff Present: Brent Kittmer, CAO / Clerk
Grant Brouwer, Director of Building and Development
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Stephanie Ische, Director of Community Services
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer, Acting CAO
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Acting Mayor Luna called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2019-12-10-01

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT the December 10, 2019 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle of St. Marys Independent inquired whether the Town had secured a Climate Change Coordinator.

Brent Kittmer stated that in partnership with the lower tiers of Perth County and the City of Stratford, Rebecca Garlick has been hired to serve as the Climate Change Coordinator, with the position being funded from a grant..

Mr. Doyle inquired whether the municipality had achieved the suggested 4% reduction in costs through the core service review.

Mr. Kittmer stated that the Town is projecting the service review will result in a minimum of \$223,000 in savings, with the upper end being close to \$300,000

Citing the recent announcement of early morning lane swim cancellation, Mr. Doyle inquired whether the review that was completed looked at reductions to salaries in addition to reductions in services.

Mr. Kittmer stated that the review that was completed looked at revenue generating ideas, service level adjustments, and cost reductions. Mr. Kittmer confirmed that costs related to staffing wages and benefits were considered by Council, and Council made the decision through the process to maintain its current pay scale and benefits package for staff. Mr. Kittmer further confirmed that only minor service level adjustments were considered by Council, with minor being defined as a service being for mostly private benefit or being provided to a very small population of users. Mr. Kittmer further confirmed that the municipality would realize \$38,000 in annual savings through the cancellation of the early morning lane swim.

Councillor Edney stated that Council has not focused on reducing staff wages and would prefer to focus on employing the best skilled staff for the job.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Ontario Clean Water Agency re: 3rd Quarter Reporting

Renee Hornick of Ontario Clean Water Agency spoke to the 3rd quarter reporting and responded to questions from Council.

Resolution 2019-12-10-02

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT the Ontario Clean Water Agency 3rd quarter reporting presentation be received.

CARRIED

5.2 St. Marys Youth Council re: 2020 Priorities

Sam Truax, Chair of the St. Marys Youth Council spoke to the 2020 priorities of the St. Marys Youth Council and responded to questions from Council.

Resolution 2019-12-10-03

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the delegation from the St. Marys Youth Council regarding 2020 priorities be received.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Special Council - November 19, 2019

Resolution 2019-12-10-04

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT the November 19, 2019 special Council meeting minutes be approved by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Regular Council - November 26, 2019

Resolution 2019-12-10-05

Moved By Councillor Winter

Seconded By Councillor Craigmile

THAT the November 26, 2019 regular Council meeting minutes be approved by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

8. STAFF REPORTS

8.1 Building and Development

8.1.1 DEV 64-2019 Town Garden Modifications

Grant Brouwer spoke to DEV 64-2019 report and responded to questions from Council.

Resolution 2019-12-10-06

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT DEV 64-2019 Town Garden Modifications be received for information.

CARRIED

8.2 Public Works

8.2.1 PW 80-2019 Mill Dam Repairs Tender Award

Jed Kelly spoke to PW 80-2019 report and responded to questions from Council.

Resolution 2019-12-10-07

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT PW 80-2019 Mill Dam Repairs Tender Award be received; and,

THAT the tender for the Mill Dam Repairs be awarded to McLean Taylor Construction Ltd. for the bid price of \$279,711.95, inclusive of all taxes and contingencies; and,

THAT Council approve the unbudgeted amount as identified in PW 80-2019 Mill Dam Repairs Tender Award report with the variance funded from the OCIF grant fund; and,

THAT Council approve By-Law 112-2019 and authorize the Mayor and the Clerk to sign the associated agreement.

CARRIED

8.2.2 PW 81-2019 Water and Sewer Policies

Jed Kelly spoke to PW 81-2019 report and responded to questions from Council.

Council sought an amendment to the Frozen Water Services policy on page 3, paragraph 2 as follows:

If the Operating Authority and / or a licensed plumber retained by the Town are unable to thaw the frozen water pipes, or if thawing attempts are deemed impractical, the Town shall ~~arrange for~~ investigate the installation of a temporary connection from the neighbouring property *or other alternatives options for returning water supply. (insert)*

Resolution 2019-12-10-08

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT Report PW 81-2019, Water and Sewer Policies be received; and

THAT Policy PW4301, being a policy regarding Frozen Water Services within the Town of St. Marys be approved as amended; and,

THAT Policy PW4302, being a policy regarding Utility Repair and Restoration within the Town of St. Marys be approved; and,

THAT Policy PW4304, being a policy regarding Sewer Blockages within the Town of St. Marys be approved.

CARRIED

8.3 Administration

8.3.1 CAO 66-2019 December Monthly Report (Collaboration of Departments)

Brent Kittmer spoke to CAO 66-2019 report and responded to questions from Council.

Resolution 2019-12-10-09

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT CAO 66-2019 December Monthly Report (Collaboration of Departments) be received for information.

CARRIED

8.3.2 CAO 67-2019 Kin Canada Week Proclamation for 2020

Brent Kittmer spoke to CAO 67-2019 report and responded to questions from Council.

Resolution 2019-12-10-10

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT CAO 67-2019 Kin Canada Week Proclamation for 2020 report be received; and

THAT Council proclaim the week of February 16 to 22, 2020 as Kin Canada Week in the Town of St. Marys.

CARRIED

8.3.3 CAO 68-2019 Allocation of Provincial One-Time Modernization Grant

Brent Kittmer spoke to CAO 68-2019 report and responded to questions from Council.

Staff will investigate the option of funding lighting projects through the Gas Tax Fund.

Resolution 2019-12-10-11

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT CAO 68-2019 Allocation of Provincial One-Time Modernization report be received; and

THAT Council support the grant allocations presented in CAO 68-2019 report with the following amendments:

- Reallocate \$37,000 from lighting upgrades to the tourism kiosk proposal; and
- Allocate the remaining unallocated balance to the tourism kiosk proposal

CARRIED

Mr. Kittmer clarified to Council that the allocations listed under Category #2 will require further research and reporting to Council and are not considered to be final approved at this time. Council's final approval will be provided through future reports back from staff.

9. COUNCILLOR REPORTS

Each Councillor reviewed the minutes of recent meetings as included in the agenda.

Resolution 2019-12-10-12

Moved By Councillor Winter

Seconded By Councillor Edney

THAT agenda items 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received; and

THAT the Minute Item 10.2, 2020 Budget, from the November 27, 2019 Community Policing Advisory Committee minutes be raised for discussion.

CARRIED

9.1 Operational and Board Reports

9.1.1 Bluewater Recycling Association - Coun. Craigmile

9.1.2 Library Board - Coun. Craigmile, Edney, Pridham (interim)

9.1.3 Municipal Shared Services Committee - Coun. Craigmile (interim), Coun. Luna

9.1.4 Perth District Health Unit - Coun. Luna

9.1.5 Spruce Lodge Board - Coun. Luna, Pridham

9.1.6 Upper Thames River Conservation Authority

9.2 Advisory and Ad-Hoc Committee Reports

9.2.1 Accessibility Advisory Committee - Coun. Hainer

9.2.2 Business Improvement Area - Coun. Winter

9.2.3 CBHFM - Coun. Edney

9.2.4 Committee of Adjustment

9.2.5 Community Policing Advisory Committee - Coun. Winter, Coun. Edney (interim)

Resolution 2019-12-10-13

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT Council accept the Stratford Police Service 2020 budget as presented to the Community Policing Advisory Committee.

CARRIED

9.2.6 Green Committee - Coun. Craigmile

9.2.7 Heritage Advisory Committee - Coun. Pridham

**9.2.8 Huron Perth Healthcare Local Advisory Committee - Coun.
Luna**

9.2.9 Museum Advisory Committee - Coun. Hainer

9.2.10 Planning Advisory Committee - Coun. Craigmile, Hainer

9.2.11 Recreation and Leisure Advisory Committee - Coun. Pridham

9.2.12 Senior Services Advisory Committee - Coun. Winter

9.2.13 St. Marys Lincolns Board - Coun. Craigmile

**9.2.14 St. Marys Cement Community Liaison Committee - Coun.
Craigmile, Winter**

9.2.15 Youth Council - Coun. Edney

10. EMERGENT OR UNFINISHED BUSINESS

Councillor Edney distributed the Huron - Perth United Way brochure titled "A Living Wage" to Council.

11. NOTICES OF MOTION

12. BY-LAWS

Resolution 2019-12-10-14

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT By-Laws 111-2019 and 112-2019 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

12.1 By-Law 111-2019 Site Plan Control

**12.2 By-Law 112-2019 Authorize an Agreement with McLean Taylor
Construction Ltd.**

13. UPCOMING MEETINGS

Acting Mayor Luna reviewed the upcoming meetings as presented on the agenda.

Council took a brief recess at 7:53 pm.

Acting Mayor Luna called the meeting back to order at 7:59 pm.

14. CLOSED SESSION

Resolution 2019-12-10-15

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT Council move into a session that is closed to the public at 8:00 pm as authorized under the Municipal Act, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

14.1 Minutes CLOSED SESSION

14.2 Verbal Update from the CAO regarding Perth District Health Unit Merger and Request to Purchase Land

14.3 CAO 69-2019 CONFIDENTIAL Update on the Health Unit Merger and Consent to Purchase Land

15. RISE AND REPORT

Resolution 2019-12-10-16

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT Council rise from a closed session at 8:32 pm.

CARRIED

Acting Mayor Luna report that a closed session was held with one topic being discussed. Council will now consider a resolution regarding the topic.

Resolution 2019-12-10-17

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT Council for the Town of St. Marys provides its consent, in principle, to the acquisition of Land from Huron County for the purposes of the newly amalgamated Huron Perth Health Unit, subject to the terms and conditions agreed upon on December 5, 2019; and

THAT Council for the Town of St. Marys will consider passing a resolution providing its formal consent to the acquisition of land once all necessary agreements to facilitate the transfer of land have been finalized and reviewed by Council.

CARRIED

16. CONFIRMATORY BY-LAW

Resolution 2019-12-10-18

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT By-Law 113-2019, being a by-law to confirm the proceedings of December 10, 2019 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

17. ADJOURNMENT

Resolution 2019-12-10-19

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT this regular meeting of Council adjourn at 8:35 pm.

CARRIED

Marg Luna, Acting Mayor

Brent Kittmer, CAO / Clerk