



MINUTES
Special Meeting of Council

January 21, 2020
9:00 am
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Edney
Councillor Hainer
Councillor Pridham
Councillor Winter

Council Regrets: Councillor Luna

Staff Present: Jenna McCartney, Deputy Clerk
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2020-01-21-01

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT the January 21, 2020 special meeting of Council agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. 2020 BUDGET DELIBERATIONS

5.1 2020 Capital Budget Review

André Morin presented an overview of today's proceedings.

Staff presented the 2020 Capital Budget summary to Council.

Council was of the consensus that the following capital items are a budget priority at this time:

- Capital Budget Item #2 Carbon Monoxide Detectors - MOC
- Capital Budget Item #3 Walkway Replacement - MOC
- Capital Budget Item #6 Court Walkway - Tennis Courts
- Capital Budget Item #7 Exterior Steel Window Replacement - Lind Sportsplex
- Capital Budget Item #9 Ceramic Tile Replacement - Lind Sportsplex
- Capital Budget Item #10 Elevator Assessment - Library
- Capital Budget Item #12 Building Assessment - Town Hall
- Capital Budget Item #13 Donor Sign - Cadzow Pavillion
- Capital Budget Item #14 Foundation Pointing - Museum Woodshop
- Capital Budget Item #15 Barn Window Repairs - Museum Barn
- Capital Budget Item #16 Exterior Walls Parging - Museum Woodshop
- Capital Budget Item #17 Barn Door Replacement - Museum
- Capital Budget Item #19 Fencing Completion - Dog Park

Mr. Brouwer explained the scope of Capital Budget Item #51 PRC Upgrades and how it relates to a recent grant application submitted by the Town. If the Town is unsuccessful, staff will report back to Council on next steps for the scope of the project as it relates to financial implications.

Council was of the consensus that the following capital items are a budget priority at this time:

- Capital Budget Item #51 PRC Upgrades
- Capital Budget Item #20 65 mm Hose - Fire Hall
- Capital Budget Item #21 Portable Pump - Fire Hall
- Capital Budget Item #22 Portable Generator - Fire Hall
- Capital Budget Item #25 Office 365 Migration
- Capital Budget Item #26 Microphone Battery Replacement - Council Chambers
- Capital Budget Item #54 Computer Replacement - Annula
- Capital Budget Item #28 Flats Sidewalk - Emily Street to Flats Parking Lot

Council directed staff to report back to Council on design options for the flats sidewalk project taking accessibility into consideration.

Council was of the consensus that the following capital items are a budget priority at this time:

- Capital Budget Item #29 Road Assessment Study
- Capital Budget Item #30 Elizabeth and Waterloo Street Reconstruction Design
- Capital Budget Item #31 Annual Resurfacing
- Capital Budget Item #34 Municipal Tree Inventory
- Capital Budget Item #35 Sparling Bush Rehabilitation
- Capital Budget Item #38 Water Valve Program
- Capital Budget Item #39 Water Tower Inspection & Maintenance Victoria Street
- Capital Budget Item #41 Water Pollution Control Plant Clarifier Rake Painting
- Capital Budget Item #42 Water Pollution Control Plant , Waste Activated Sludge Splitter Box Replacement
- Capital Budget Item #43 Sewage Pumping Station Condition Assessments

- Capital Budget Item #44 General Sanitary Sewer Funds
- Capital Budget Item #45 Landfill Approvals
- Capital Budget Item #46 Landfill Environmental Assessment
- Capital Budget Item #47 James Street North Watermain Upgrade
- Capital Budget Item #48 Annual Sidewalk & Concrete Program
- Capital Budget Item #49 Grand Trunk Trail Staircase

Council took a brief break at 10:10 am.

Mayor Strathdee called the meeting back to order at 10:19 am.

Council was of the consensus that the following capital budget items are a budget priority at this time:

- Capital Budget Item \$50 Facility Energy Upgrades - Annual
- Capital Budget Item #52 Annual Circulating Collection

Council requested a report back from the Library Board with an enhanced explanation of this project including details about the Libby system and where it is included in the budget.

Council was of the consensus that the following capital budget item is a budget priority at this time:

- Capital Budget Item #53 Community Transportation

Council requested staff report back to regarding the concept of the community transportation project and whether rail service has been included in the concept.

Councillor Winter departed the meeting at 10:35 am.

5.2 Overview of 10 Year Capital Summary

Andre Morin provided an overview of the 10 year capital summary for the Town.

Councillor Winter returned to the meeting at 10:50 am.

Council requested an updated capital list be circulated.

5.3 Reserves and Reserve Funds

Mr. Morin reviewed the reserves and reserve funds over a projected 10 year budget.

5.4 Long Term Debt

Mr. Morin spoke to long term debit schedule and responded to questions from Council.

Councillor Winter departed the meeting at 11:26 am.

6. UPCOMING MEETINGS

Mr. Morin provided a recap on today's proceedings including the anticipated report backs.

Councillor Winter returned to the meeting at 11:40 am.

Council asked for a report back on the assessed values and corresponding property taxes.

Council directed staff to advertise the public budget meeting for Tuesday, February 25, 2020 at 6:00 pm.

7. BY-LAWS

Resolution 2020-01-21-02

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT By-Law 07-2020, being a by-law to confirm the proceedings of the January 21, 2020 special Council meeting, be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

8. ADJOURNMENT

Resolution 2020-01-21-03

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT this special meeting of Council adjourn at 12:00 pm.

CARRIED

Al Strathdee, Mayor

