



AGENDA
Regular Council Meeting

February 11, 2020

6:00 pm

Council Chambers, Town Hall
175 Queen Street East, St. Marys

Pages

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the February 11, 2020 regular Council meeting agenda be accepted as presented.

4. **PUBLIC INPUT PERIOD**

(Information provided during the Public Input Period shall be directed by the public to Council members and shall deal with matters specific to Agenda business. A maximum of two (2) minutes per person is allotted for questions, and the maximum time allotted for the Public Input Period as a whole is ten (10) minutes)

5. **DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

- 5.1 **City of Stratford Social Services re: Housing Services**

8

RECOMMENDATION

THAT the delegation from City of Stratford Social Services regarding Housing Services be received.

6.	ACCEPTANCE OF MINUTES	
6.1	Regular Council - January 28, 2020	29
	RECOMMENDATION	
	THAT the January 28, 2020 regular Council meeting minutes be approved by Council, and signed and sealed by the Mayor and the Clerk.	
6.2	Special Council - February 4, 2020	40
	RECOMMENDATION	
	THAT the February 4, 2020 special Council meeting minutes be approved by Council, and signed and sealed by the Mayor and the Clerk.	
7.	CORRESPONDENCE	
7.1	St. Marys Public Library re: 2019 Annual Report	45
	RECOMMENDATION	
	THAT the correspondence from the St. Marys Public Library regarding the 2019 Annual Report be received.	
8.	STAFF REPORTS	
8.1	Building and Development Services	
8.1.1	DEV 06-2020 Pyramid Recreation Centre SPA Recommendation	52
	RECOMMENDATION	
	THAT DEV 06-2020 Pyramid Recreation Centre SPA Recommendation report be received; and	
	THAT Council approve the recommendation from the Recreation and Leisure Advisory Committee to accept option #4, to decommission the spa and discontinue providing this service.	

8.2 Finance

8.2.1 FIN 03-2020 Health Unit Cost Sharing Agreement

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RECOMMENDATION

THAT FIN 03-2020 Health Unit Cost Sharing Agreement be received; and

THAT Council authorize the Mayor and Clerk to enter into a cost sharing agreement with the County of Huron, County of Perth, and City of Stratford to share the municipal costs of the new Huron Perth Public Health Unit effective January 1, 2020; and

THAT Council authorize the Mayor and Clerk to enter into an agreement to terminate the Perth District Health Unit cost apportionment agreement with the County of Perth and the City of Stratford; and

THAT By-law 15-2020 and By-law 16-2020 be approved by Council.

8.3 CAO and Clerks

8.3.1 CAO 11-2020 Appoint Deputy Mayor for Year 2 of Council's Term

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RECOMMENDATION

THAT CAO 11-2020 Appoint Deputy Mayor for Year 2 of Council's Term report be received; and

THAT Councillor _____ be appointed the Deputy Mayor, effective February 12, 2020 through to December 8, 2020.

8.3.2	CAO 12-2020 Noise By-law Exemption Request for Queen Street East and Water Street (Homecoming – Heritage 2020)	96
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RECOMMENDATION

THAT CAO 12-2020 Noise By-law Exemption Request for Queen Street East and Water Street (Homecoming – Heritage 2020) report be received; and

THAT Council grant an exemption to the Noise By-law under Section 6, to the applicant, Town of St. Marys at Queen Street West and Water Street, St. Marys, for the purpose of a public street dance between 11:00 pm on July 3, 2020 to 12:00 am on July 4, 2020 subject to the condition of notifying all property owners within a 150m radius.

9. COUNCILLOR REPORTS

9.1 Operational and Board Reports

RECOMMENDATION

THAT agenda item 9.1.1 to 9.1.6 and 9.2.1 to 9.2.15 be received.

9.1.1	Bluewater Recycling Association - Coun. Craigmile	98
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January 16, 2020 Meeting

9.1.2	Library Board - Coun. Craigmile, Edney, Mayor Strathdee	114
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December 3, 2010 ADHOC Library Space and Needs Assessment Minutes

December 12, 2019 Minutes

January 2, 2020 Minutes (draft)

*FYI to Council - ADHOC Terms of Reference to be considered at a later date.

9.1.3	Municipal Shared Services Committee - Mayor Strathdee, Coun. Luna	
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9.1.4	Perth District Health Unit - Coun. Luna	125
	November 27, 2019 Minutes	
	December 18, 2019 Minutes	
9.1.5	Spruce Lodge Board - Coun. Luna, Pridham	133
	November 20, 2019 Minutes	
9.1.6	Upper Thames River Conservation Authority	136
	November 26, 2019 Minutes	
9.2	Advisory and Ad-Hoc Committee Reports	
9.2.1	Accessibility Advisory Committee - Coun. Hainer	
9.2.2	Business Improvement Area - Coun. Winter	141
	January 20, 2020 Minutes	
9.2.3	CBHFM - Coun. Edney	146
	November 22, 2019 Minutes	
9.2.4	Committee of Adjustment	
9.2.5	Community Policing Advisory Committee - Coun. Winter, Mayor Strathdee	151
	January 15, 2020 Minutes	
9.2.6	Green Committee - Coun. Craigmile	156
	January 29, 2020 Minutes	
	*FYI to Council - Recommendation regarding Seedling Tree Transplant and Tree Donation Program Policy coming forward at future Council meeting.	
9.2.7	Heritage Advisory Committee - Coun. Pridham	
9.2.8	Huron Perth Healthcare Local Advisory Committee - Coun. Luna	

9.2.9	Museum Advisory Committee - Coun. Hainer	161
	December 11, 2019 Minutes	
	January 8, 2020 Minutes	
	*FYI to Council - Recommendation regarding Policy to be considered at a later date.	
9.2.10	Planning Advisory Committee - Coun. Craigmile, Hainer	
9.2.11	Recreation and Leisure Advisory Committee - Coun. Pridham	168
	January 23, 2020 Minutes	
	*FYI to Council - Recommendation regarding Spa considered within Staff Reports.	
9.2.12	Senior Services Advisory Committee - Coun. Winter	172
	December 9, 2019 Minutes	
9.2.13	St. Marys Lincolns Board - Coun. Craigmile	
9.2.14	St. Marys Cement Community Liaison Committee - Coun. Craigmile, Winter	
9.2.15	Youth Council - Coun. Edney	

10. EMERGENT OR UNFINISHED BUSINESS

11. NOTICES OF MOTION

12. BY-LAWS

RECOMMENDATION

THAT By-Laws 15-2020 and 16-2020 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

12.1	By-Law 15-2020 Agreement to Terminate Cost Apportionment with St. Marys, County of Perth and City of Stratford for Perth District Health Unit	176
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12.2 By-Law 16-2020 Agreement for Cost Apportionment with St. Marys, County of Perth, City of Stratford and County of Huron for Huron Perth Public Health

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13. UPCOMING MEETINGS

February 18, 2020 - 9:00 am, Special Meeting of Council (budget), Council Chambers

February 25, 2020 - 6:00 pm, Regular Council

14. CLOSED SESSION

RECOMMENDATION

THAT Council move into a session that is closed to the public at _____pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

14.1 Minutes CLOSED SESSION

14.2 329 Jones Street West Resident Petition

14.3 City of Stratford Social Services Follow Up

14.4 CAO 08-2020 CONFIDENTIAL Draft Conditions of Sale for 480 Glass Street (Junction Station)

15. RISE AND REPORT

RECOMMENDATION

THAT Council rise from a closed session at _____pm.

16. CONFIRMATORY BY-LAW

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RECOMMENDATION

THAT By-Law 17-2020, being a by-law to confirm the proceedings of February 11, 2020 regular Council meeting be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

17. ADJOURNMENT

RECOMMENDATION

THAT this regular meeting of Council adjourn at _____ pm.



Housing Services

St. Marys Council
February 11, 2020
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Today's Agenda

- Legislated Authorities
- Eligibility for RGI Housing in Ontario
- Housing Overview
- Tenant Rights, Responsibilities & Expectations
- Eviction Process
- Resolving Complaints

Legislated Authority



- Housing Services Act, 2011
- Residential Tenancies Act, 2006
- Ontario Human Rights Code
 - People cannot be refused an apartment, harassed by a housing provider or other tenants, or otherwise treated unfairly because of a protected ground

Protected Grounds

- Race, colour or ethnic background
- Religious beliefs or practices
- Ancestry, including individuals of Aboriginal descent
- **Place of origin**
- Citizenship, including refugee status
- Sex (including pregnancy and gender identity)
- Family status
- Marital status, including those with a same-sex partner
- **Disability (includes mental health and addiction issues)**
- Sexual orientation
- **Age**, including individuals who are 16 or 17 years old and no longer living with their parents
- Receipt of social assistance

The Housing Continuum

Emergency Housing	Transitional Housing	Supportive Housing	Community Housing	Subsidized Rental	Private Market Rental	Home Ownership
Short-term, temporary housing accommodations	Time-limited, non-permanent housing, often with support services	Permanent subsidized housing with support services to help people live independently	Permanent social (RGI) housing owned and operated by non-profits, co-operatives and municipalities	Market housing subsidized through government funding	Comprises the majority of affordable housing in Ontario	The majority of households in Ontario own their home
Non-market housing				Market housing		

Basic RGI Eligibility Rules

- At least one member of the household is 16 years old or older.
- Each member of the household is a Canadian citizen, permanent resident of Canada or a refugee claimant.
- No deportation order has been made or has become effective for any members of your household.
- No member of the household owes arrears of rent to a social housing provider.
- No member of the household has had a conviction for misrepresentation of income related to social housing.
- Able to live independently, with or without support services.
- Gross household income cannot exceed the Housing Income Limits (HILS).
- Do not own a dwelling that is fit for year round occupancy.
- Must meet the Service Manager's local occupancy standards at all times.
- Cannot exceed the Service Manager's local asset limits.

RGI Tenant Selection

- In accordance with the *Housing Services Act, 2011*
- Tenants come from the Centralized Waiting List
 - Wait list is order by priority category, then chronologically
 - Special Provincial Priority
 - Local Priority (1 in 5)
 - First-come, first service basis (date of complete application)
 - Households that owe rental arrears to any community housing provider across the province must have a payment plan in place
 - Tenants self identify building preferences

Limited Reasons for Refusals

- Reasonable grounds to believe, based on the household's rental history, that the household may fail to fulfil its obligations to pay rent
- Previously evicted from community housing within past 5 years due to illegal activity, *specifically related to the production or trafficking of drugs or Human trafficking* and there are reasonable grounds to believe that the household would pose a risk to the safety of other people

Social Housing Stock

- Perth & Stratford Housing Corporation
 - 663 RGI units
 - 18 apartment buildings; 164 family homes
- 8 community housing providers
 - 225 RGI units
- 100+ tenants supported in private market through rent subsidies
- All accessed through the Centralized Waiting List

In St. Marys

- **Perth & Stratford Housing Corporation**
 - No seniors designated buildings since 1985
 - 329 Jones St. W. – 33 x 1-bedroom units
 - 270 Queen St. W. - 32 x 1-bedroom units
- **Little Falls Co-operative Homes Inc.**
 - 24 RGI units; 10 market units

Centralized Waiting List - All

For Stratford, Perth County and St. Marys
As of December 31, 2019

	1 bed	2 bed	3 bed	4 bed	Total
Single (no dependents)	229	1	0	0	230
Seniors (65+)	62	1	0	1	64
With dependents	8	44	39	27	118
Total	299	46	39	28	412

Centralized Waiting List – St. Marys only

Applicants currently residing in St. Marys
As of December 31, 2019

	1 bed	2 bed	3 bed	4 bed	Total
Single (no dependents)	10	0	0	0	10
Seniors (65+)	2	0	0	0	2
With dependents	0	1	3	3	7
Total	12	1	3	3	19

Tenant Rights, Responsibilities & Expectations

- **Rights**

- Security of tenancy

- Privacy (24 hours written notice by landlord prior to unit entry, provided it is not an emergency)

- **Responsibilities**

- Inform Housing Division of income changes within 30 days of change (if RGI tenant)

- Pay rent on time

- Maintain ordinary cleanliness of rental unit

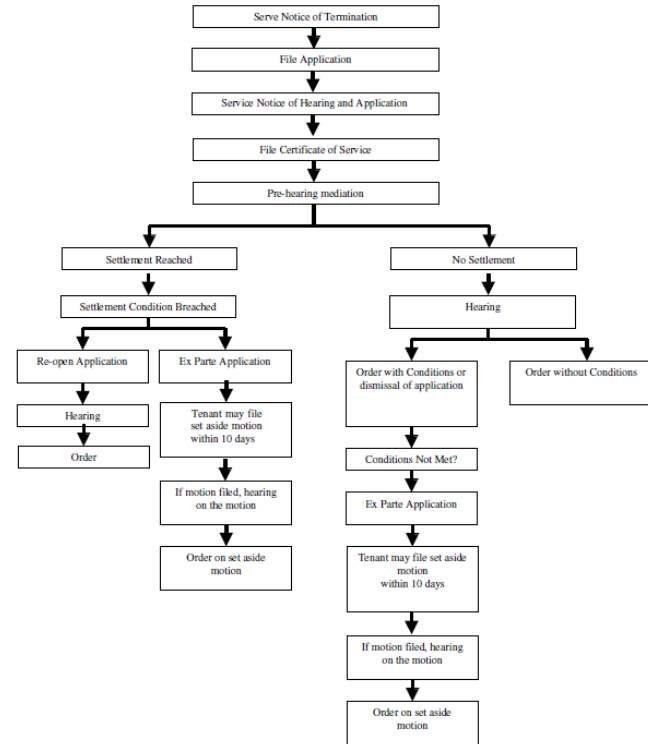
- Damages caused by tenant or their guests

Housing's Role

- Make sure rental premises is reasonably safe and secure
- Investigate complaints that involve a violation of the lease agreement, legislation and/or municipal by-laws in compliance with:
 - RGI rules under the *Housing Services Act, 201*
 - Tenant rights and responsibilities under *Residential Tenancies Act, 2006*

Eviction Process

- Housing (landlord) does NOT have the right to remove tenants from unit
- Only LTB has authority to terminate tenancy
- Only Court Enforcement Office (Sheriff) has authority to enforce LTB order
- Evictions entail a legal process that can take several months



Housing Policies

Visitors & Guests

- Visitors may come to tenants' home as often as they invite them
- Guests may stay in tenants home for no more than 60 consecutive days (2 months in a row) or 90 days (3 months) total in a year
- Tenants may be held accountable for the actions or behaviours of their visitors and/or guests

Noise or Other Disturbances

- Expectation that tenants comply with municipal by-laws
- Section 13 of Lease, Noise or other disturbances:

“The Tenant, other occupants of the Leased Premises, or persons who are permitted in the residential Complex by the Tenant, shall not make, permit or allow any improper noise to be made in or about the Lease Premises, or do anything which may disturb or interfere with the rights, privileges or interests of other tenants.”

Making Complaints

- New policy and form coming soon
- All complaints are:
 - Taken seriously and investigated in a timely manner
 - Reviewed with impartiality and respect to the parties involved
 - Treated in a confidential manner to protect privacy of all involved
- Complaints must be submitted in writing on the appropriate form

Examples of complaints

- **Breach of Municipal By-Laws** (noise restrictions)
- **Breach of PSHC Policies** (smoking in common areas/non-smoking unit, unauthorized occupants remaining in unit, pet care)
- **Building Security** (uninvited individuals entering building, non-tenants sleeping in common areas of building)
- **Fraud** (misuse of RGI subsidy)
- **Health & Safety** (pest control-fleas, bed bugs)
- **Illegal Activity** (production, trafficking, possession of illegal drugs, threats, injury, assault)
- **Maintenance** (charge back, length of time taken to address issues/requests)
- **Property Damage** (vandalism, broken doors)
- **Staff Conduct** (perceived mistreatment, inappropriate behaviour)

What to report

- What happened
- Where
 - building address, location on the property
- Who was involved
 - unit # and/or name(s)
- When
 - date and time
- If police were called and incident #



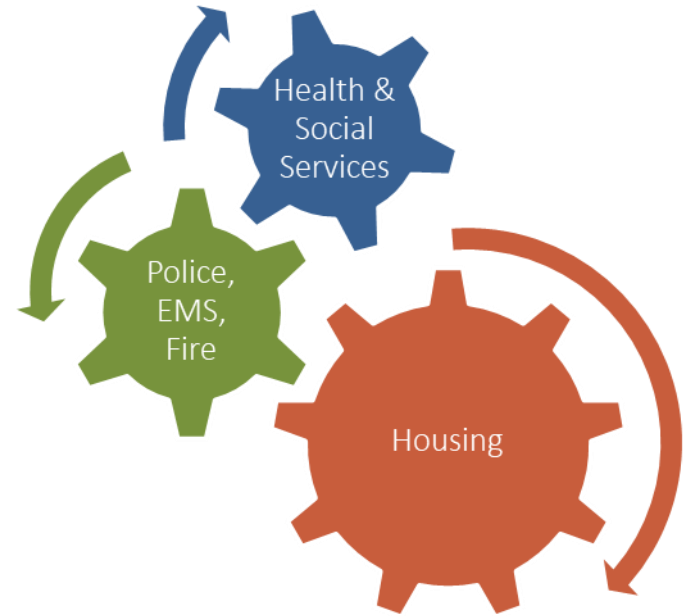
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10-year Housing & Homelessness Plan Update (2020-24)

Community Vision

- Everyone has the right to a home that is safe, suitable, and affordable, and to supports that help them keep their home.

Working in Partnership



For more information...

www.letstalksocialservices.ca

City of Stratford Social Services Department

82 Erie Street, Stratford, ON N5A 2M4 • 519-271-3773 ext. 200 • www.letstalksocialservices.ca



Serving Stratford, Perth, and St. Marys
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**MINUTES
Regular Council**

January 28, 2020
6:00pm
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Edney
Councillor Luna
Councillor Winter

Council Regrets: Councillor Craigmile
Councillor Hainer
Councillor Pridham

Staff Present: Jenna McCartney, Deputy Clerk
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer
Dave Blake, Environmental Services Supervisor

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Mayor Strathdee asked that an item be added under Emergent or Unfinished Business regarding an update on the recent meeting with Minister Yurek.

Resolution 2020-01-28-01

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the January 28, 2020 regular Council meeting agenda be accepted as amended.

CARRIED

4. PUBLIC INPUT PERIOD

Chantal Lynch of 144 Queen Street East would like to provide comment on the Official Plan review process.

Ms. Lynch stated she is against a heritage designation on a property against the wishes of the owner.

Further, on page 8, item 2.3.1.2, there is reference to compatibility. Ms. Lynch inquired whom makes the determination of compatibility, and what would be considered an adverse impact.

Ms. Lynch stated that her interpretation of item 2.3.2.9 is that the entire Town may be considered a built, landscape, viewscape, cultural and / or archaeological heritage resource as at one time each structure was built to serve a purpose in its time.

Finally, Ms. Lynch stated that item 3.7.1.1 includes that recreational services be accessible to all the residents in Town. Ms. Lynch countered that the Quarry, public swims and skating may not be considered financially accessible to all. Ms. Lynch stated that public swimming, learn to swim classes and public skating should be free for all youth.

Mayor Strathdee thanked Ms. Lynch for her comments.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 Chris West re: Support on Plan to Release Canadians Imprisoned in China

Chris West spoke to the delegation regarding Canadians imprisoned in China and responded to questions from Council.

With respect to a request from the delegate for a dedicated support staff from the Town, the delegate was asked to elaborate on the request.

Mr. West stated that the staff member would be a resource to the delegate for the purpose of finding possible solutions.

Mayor Strathdee stated that in the absence of a number of Councillors and the CAO, the Mayor was not prepared to support a resolution related to the request for a dedicated support staff from the Town at this time.

Resolution 2020-01-28-02

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the delegation from Chris West regarding Support on Plan to Release Canadians Imprisoned in China be received.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Special Council - January 7, 2020

Resolution 2020-01-28-03

Moved By Councillor Winter

Seconded By Councillor Edney

THAT the January 7, 2020 special Council meeting minutes be approved by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Regular Council - January 14, 2020

Resolution 2020-01-28-04

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the January 14, 2020 regular Council meeting minutes be approved by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

6.3 Special Council - January 21, 2020

Resolution 2020-01-28-05

Moved By Councillor Winter

Seconded By Councillor Edney

THAT the January 21, 2020 special Council meeting minutes be approved by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Municipal Property Assessment Corporation re: 2019 Year End Assessment Report

Resolution 2020-01-28-06

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the correspondence from MPAC regarding 2019 Year End Assessment Report be received.

CARRIED

8. STAFF REPORTS

8.1 Building and Development Services

8.1.1 DEV 03-2020 January Monthly Report (Building and Development)

Grant Brouwer spoke to DEV 03-2020 report and responded to questions from Council.

Resolution 2020-01-28-07

Moved By Councillor Edney

Seconded By Councillor Winter

THAT DEV 03-2020 January Monthly Report (Building and Development) be received for information.

CARRIED

8.1.2 DEV 05-2020, Egan Ave Road Reconstruction Cost-Sharing Agreement

Grant Brouwer spoke to DEV 05-2020 report and responded to questions from Council.

Resolution 2020-01-28-08

Moved By Councillor Edney

Seconded By Councillor Luna

THAT DEV 05-2020 Egan Ave Road Reconstruction Cost-Sharing Agreement report be received; and

THAT Council authorize the Mayor and Clerk to enter into a cost sharing agreement between 2503778 Ontario Inc. and the Town of St Marys for the reconstruction of Egan Ave; and

THAT Council approve By-law 10-2020.

CARRIED

8.2 Community Services

8.2.1 DCS 01-2020 January Monthly Report (Community Services)

Stephanie Ische spoke to DCS 01-2020 report and responded to questions from Council.

Resolution 2020-01-28-09

Moved By Councillor Luna

Seconded By Councillor Winter

THAT DCS 01-2020 January Monthly Report (Community Services) be received for information.

CARRIED

8.2.2 DCS 02-2020 Renewal for Via Lease Agreements

Stephanie Ische spoke to DCS 02-2020 report and responded to questions from Council.

Resolution 2020-01-28-10

Moved By Councillor Edney

Seconded By Councillor Luna

THAT DCS 02-2020 Renewal for Via Lease Renewals report be received; and,

THAT Council approve By-law 11-2020 authorizing the Mayor and the Clerk to execute the associated agreement with Mr. Cameron Porteous; and,

THAT Council approve By-law 12-2020 authorizing the Mayor and the Clerk to execute the associated agreement with Mr. Reed Needles.

CARRIED

8.3 Corporate Services

8.3.1 COR 01-2020 January Monthly Report (Corporate Services)

Trisha McKibbin spoke to COR 01-2020 report and responded to questions from Council.

Resolution 2020-01-28-11

Moved By Councillor Luna

Seconded By Councillor Edney

THAT COR 01-2020 January Monthly Report (Corporate Services) be received for information.

CARRIED

8.4 Finance

8.4.1 FIN 04-2020 January Monthly Report (Finance)

André Morin spoke to FIN 04-2020 report and responded to questions from Council.

Resolution 2020-01-28-12

Moved By Councillor Edney

Seconded By Councillor Winter

THAT FIN 04-2020 January Monthly Report (Finance) be received for information.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 01-2020 January Monthly Report (Emergency Services)

Resolution 2020-01-28-13

Moved By Councillor Luna

Seconded By Councillor Edney

THAT FD 01-2020 January Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 01-2020 January Monthly Report (Human Resources)

Lisa Lawrence spoke to HR 01-2020 report and responded to questions from Council.

Resolution 2020-01-28-14

Moved By Councillor Luna

Seconded By Councillor Edney

THAT HR 01-2020 January Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 07-2020 January Monthly Report (Public Works)

Jed Kelly spoke to PW 07-2020 report and responded to questions from Council.

Resolution 2020-01-28-15

Moved By Councillor Edney

Seconded By Councillor Luna

THAT PW 07-2020 January Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 01-2020 Water Pollution Control Plant Update

Jed Kelly and Dave Blake spoke to PW 01-2020 report and responded to questions from Council.

Resolution 2020-01-28-16

Moved By Councillor Edney

Seconded By Councillor Winter

THAT PW 01-2020 Water Pollution Control Plant Update report be received for information.

CARRIED

8.7.3 PW 02-2020 Inflow and Infiltration Program

Dave Blake spoke to PW 02-2020 report and responded to questions from Council.

Resolution 2020-01-28-17

Moved By Councillor Luna

Seconded By Councillor Edney

THAT report PW 02-2020 Inflow and Infiltration Program be received; and

THAT Council authorize the additional hiring of two contract staff to assist in the program administration in 2020 as proposed; and,

THAT Council approve the development of an eaves trough disconnection rebate program of \$50.00 per eligible downspout disconnection up to a maximum of \$200.00 per property for the 2020 calendar year; and,

THAT Council approve the development of a sump pump disconnection rebate program of \$350.00 per eligible disconnection for the 2020 calendar year; and,

THAT Council allocate approximately \$60,000.00 of the program funding to the rebate program in 2020 to be administered on a first come first serve basis contingent on remaining program funds.

CARRIED

8.8 CAO and Clerks

8.8.1 CAO 07-2020 January Monthly Report (CAO and Clerks)

Resolution 2020-01-28-18

Moved By Councillor Luna

Seconded By Councillor Edney

THAT CAO 07-2020 January Monthly Report (CAO and Clerks) be received for information.

CARRIED

8.8.2 CAO 10-2020 Court Security and Prisoner Transportation Program

Jenna McCartney spoke to CAO 10-2020 report and responded to questions.

Resolution 2020-01-28-19

Moved By Councillor Edney

Seconded By Councillor Winter

THAT CAO 10-2020 Court Security and Prisoner Transportation Program report be received; and

THAT Council approve the terms and conditions of the Court Security and Prisoner Transportation program agreement; and

THAT By-law 09-2020 be approved by Council.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

9.1 Meeting with Minister Yurek

Mayor Strathdee reported that he traveled with representatives from Perth South and the Town's UTRCA Board representative to address collective concerns about the Upper Thames River Conservation Authority to the Minister of Environment, Conservation, and Parks on Monday.

The second delegation to the Minister included representatives of St. Marys Golf and Country Club and Mayor Strathdee regarding flooding risk to the Town of St. Marys.

Overall the meetings were positive.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2020-01-28-20

Moved By Councillor Winter

Seconded By Councillor Luna

THAT By-Laws 08-2020, 09-2020, 10-2020, 11-2020 and 12-2020 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 08-2020 Smoking and Vaping

11.2 By-Law 09-2020 Agreement with Province of Ontario for Court Security and Prisoner Transportation Program

11.3 By-Law 10-2020 Agreement with 2503778 Ontario Inc. for Egan Avenue Cost Sharing Agreement

11.4 By-Law 11-2020 Lease Agreement with Cameron Porteous

11.5 By-Law 12-2020 Lease Agreement with Reed Needles

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief break at 7:46 pm.

Mayor Strathdee called the meeting back to order at 7:52 pm.

13. CLOSED SESSION

Resolution 2020-01-28-21

Moved By Councillor Luna

Seconded By Councillor Winter

THAT Council move into a session that is closed to the public at 7:53 pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

13.1 Minutes CLOSED SESSION

13.2 CAO 09-2020 CONFIDENTIAL Draft Conditions of Sale for 481 Water Street South (McDonald House)

14. RISE AND REPORT

Resolution 2020-01-28-22

Moved By Councillor Luna

Seconded By Councillor Winter

THAT Council rise from a closed session at 8:30 pm.

CARRIED

Mayor Strathdee reported that a closed session was held where one matter regarding land disposition was considered with staff being given direction. There is nothing further to report at this time.

15. CONFIRMATORY BY-LAW

Resolution 2020-01-28-23

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Law 13-2020, being a by-law to confirm the proceedings of January 24, 2020 regular Council meeting be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2020-01-28-24

Moved By Councillor Winter

Seconded By Councillor Edney

THAT this regular meeting of Council adjourn at 8:31 pm.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk



MINUTES
Special Meeting of Council

February 4, 2020
9:00 am
Town Hall, Council Chambers

Council Present: Mayor Strathdee
Councillor Craigmile
Councillor Edney
Councillor Luna
Councillor Hainer
Councillor Pridham
Councillor Winter

Staff Present: Brent Kittmer, CAO / Clerk
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer
Jenna McCartney, Deputy Clerk

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2020-02-04-01

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the February 4, 2020 special meeting of Council agenda be accepted as presented.

CARRIED

3.1 PUBLIC INPUT PERIOD

None.

4. 2020 BUDGET DELIBERATIONS

4.1 Property Tax Policy and Tax Implications

4.1.2 FIN 05-2020 2020 Draft Budget Property Tax Implications

André Morin spoke to FIN 05-2020 report and responded to questions from Council.

Councillor Hainer arrived at 9:10 am.

Council deliberated on the tax ratio options as presented in FIN 05-2020 staff report.

Mayor Strathdee passed the gavel to Deputy Mayor Luna.

Deputy Mayor Luna assumed the role of Chair.

Resolution 2020-02-04-02

Moved By Mayor Strathdee

Seconded By Councillor Pridham

THAT Council direct staff to implement Option #1 “Revenue Neutral” as presented in FIN 05-2020 report regarding tax ratios for 2020.

CARRIED

Deputy Mayor Luna returned the gavel to Mayor Strathdee.

Mayor Strathdee assumed the role of Chair.

4.1.1 FIN 06-2020 Property Tax and Assessment Loss

André Morin spoke to FIN 06-2020 report and responded to questions from Council.

Resolution 2020-02-04-03

Moved By Councillor Winter

Seconded By Councillor Luna

THAT Council authorize the Treasurer to seek third party representation to support proactive assessment services when needed in 2020, not to exceed \$5,000 for the year, and to be funded from the \$120,000 tax write-offs budget line item.

4.2 Budget Wrap-Up

André Morin presented an overview to Council of next steps related to the budget.

Council took a brief break at 10:18 am.

Mayor Strathdee called the meeting back to order at 10:30 am.

André Morin reviewed the outstanding report backs to Council.

In response to Councillor Hainer's inquiry about the logistics of smoking or vaping at the dog park in relation to the proposed future use of Junction Station, Brent Kittmer stated that this information will be included in the pending report back to Council, in closed session, on the proposed land sale of Junction Station.

Lisa Lawrence spoke to the outstanding Library budget matter. Ms. Lawrence provided an explanation of the online Libby service and outlined the budget for this service.

Mayor Strathdee asked Council if there were any areas of the budget that Council wishes to revisit.

Council debated the Community Grant program.

Resolution 2020-02-04-04

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT Council approve the \$2,000 in-kind grant request from The StoneTown ShowCase applicant to include assistance from municipal staff regarding event logistics and marketing.

CARRIED

Council continued to discuss the 2020 draft budget.

Resolution 2020-02-04-05

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council direct staff to adjust the 2020 draft budget to increase the proposed 2020 tax levy as necessary to achieve an overall increase to the

total “municipal burden” on the typical residential dwelling of 2.9% over 2019.

CARRIED

Resolution 2020-02-04-06

Moved By Councillor Winter

Seconded By Councillor Luna

THAT FIN 05-2020 2020 Draft Budget Property Tax Implications report be received.

CARRIED

Resolution 2020-02-04-07

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT FIN 06-2020 Property Tax and Assessment Loss report be received for information.

CARRIED

5. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

6. BY-LAWS

Resolution 2020-02-04-08

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT By-Law 14-2020, being a by-law to confirm the proceedings of the February 4, 2020 special Council meeting, be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

7. ADJOURNMENT

Resolution 2020-02-04-09

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT this special meeting of Council adjourn at 11:46 am.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk



January 30, 2020

Brent Kittmer, Chief Administrative Officer/Clerk
Town of St. Marys
175 Queen Street East
St. Marys, Ontario N4X 1B6

RE: St. Marys Public Library's 2019 Annual Report

Dear Mr. Kittmer

The St. Marys Public Library had an exciting 2019. It was full of new initiatives and changes as well as enhancements for the already successful services and programs our patrons currently rely upon. As a way to showcase our efforts, staff created an Annual Report which highlights many of the year's successes. This annual report was presented at the January 2, 2020 Library Board meeting where the Board made the following motion:

THAT the Board receive the Annual Report for information;

THAT the Board provide direction to staff for disseminating the information to key stakeholders, local media and community members; and

THAT the Library Board forward a copy of the Annual Report to the next meeting of Council, Friends of the Library and Federal and Provincial Officials.

This motion was passed with all in favour. Therefore, it is my pleasure to provide the St. Marys Town Council with a copy of the 2019 Annual Report.

The Board acknowledges the hard work and contributions of all those who were involved in making 2019 a successful year and is excited continue the great work in the upcoming year.

Should you require more information or clarification in regards to the St. Marys Public Library Board's motion or annual report, please do not hesitate to contact me.

Respectfully,

Lisa Lawrence
Acting Chief Executive Officer, Library Services

Enclosure: St. Marys Public Library Annual Report 2019

ST. MARYS PUBLIC LIBRARY ANNUAL REPORT

2019

It has been an exciting year for the St. Marys Public Library. We have undergone many changes to enhance and further the services that the community has come to enjoy and rely upon. If you have not visited our library in a while, you may be surprised to see big changes to our service counter, the public computers and technologies, the programs offered, and changes within our collections. Of course, many of our services have remained unchanged, and you still have access to a wide variety of fiction and non-fiction reading materials. New services were added to our online collections and databases and we have cultivated new partnerships that have offered great opportunities and benefits to the community. The Library Board has worked hard to provide exceptional Library service and through staff they have ensured that the St. Marys Public Library continues to break down barriers to access, improve upon technological and infrastructure services, and advocate for the community through engagement with the Ministry and local MPP. As we continue forward, we are continuing to find new ways to transform our library to better improve patron experience.



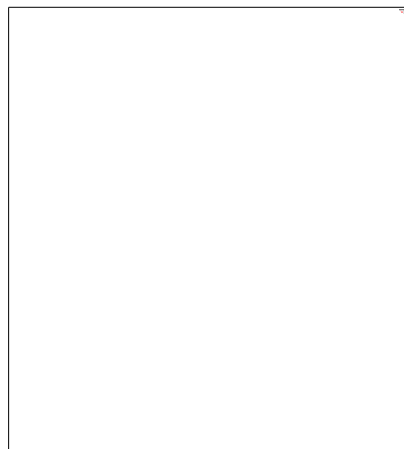
ACHIEVEMENTS AND OUTCOMES OF THE ST. MARYS PUBLIC LIBRARY

BREAKING DOWN BARRIERS TO ACCESS, DRIVING INCLUSION AND TRANSFORMING THE LIBRARY

This year the St. Marys Public Library worked hard to develop new strategies that ensure equitable access to resources in the Library and services within the community. Through the joint partnership with the Pyramid Recreation Centre, we were able to further build upon the Aquatics Pass initiative, implementing three additional passes to our collection and increasing the opportunity for community members to use the Quarry and Aquatics facilities in St. Marys. With a total circulation of 137, the Public Library was able to offer barrier-free access to these facilities.

We were also pleased to introduce Parks Passes to local Parks in the Upper Thames area, as well as day passes to Ontario Provincial Parks—all free to the borrower. Our circulation for these items was significant, with 160 circulations (107 Upper Thames Passes, 53 Ontario Parks Passes) and a total savings to the community of \$21,060 (\$13,375; \$7,685).

The Library also introduced programming that promoted inclusivity in the community, including an LGBTQ+ program aimed at educating the community and celebrating inclusion. These initiatives are in alignment with the Library Board's Mission, Vision, and Values to provide equitable and barrier-free access to resources for patrons and community members alike.

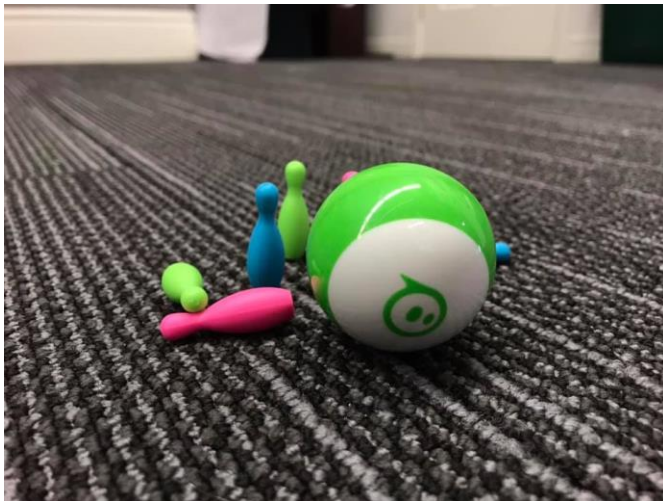


The Library was fortunate to undergo some big renovation projects this year that further promoted inclusion and the breakdown of barriers to access. Through two grant programs, the Library was able to redesign the walkway leading to the Queen Street entrance to provide safer and easier access to the facility and design and install a new circulation desk. The circulation desk, a major renovation for 2019, focused on reducing unused space, while at the same time providing easier use of and access to one of our main services, the material circulation. The Library has also been fortunate to add to its collection a S.A.D lamp, or Seasonal Affective Disorder lamp, which mitigates the effects of Seasonal Affective Disorder by

mimicking natural light and enhancing the users overall mood.

EXPANDING ACCESS TO TECHNOLOGIES

In 2018, the Library purchased the final items for its MakerSpace, which includes a heat press, vinyl cutter laminator and more. In early 2019, the St. Marys Public Library opened up the MakerSpace to the community, providing opportunities for members to make reservations and come learn how to use this new technology and create unique projects. At the same time, the Library purchased new robot technologies for patron use, which have become popular at our children's programming. Our robots offer the opportunity to incorporate the Science Technology Engineering Arts Mathematics (STEAM) model of learning, enabling children and youth an opportunity to experience these technologies while applying their use in everyday life.



To better accommodate all users of the Library, we have enhanced and upgraded our WiFi access points, providing more reliable internet access to mobile hotspots both inside and outside the Library. There was an upgrade to our Public Access Computers, providing community members with the same user interface in a more compact and efficient presentation and ultimately reimagining access to our computer and internet technologies. Users will notice upgraded hardware, including new and bigger monitors, keyboards and

mice. While there are still some issues post-launch, this system has been successfully integrated into the library and improvements will continue. We were also able to introduce two accessible workstations with accessible keyboards in an attempt to further provide equitable access within the library. Databases were purchased, with an emphasis on children's resources, research materials and resume building. Language-based learning databases also provides users with an opportunity to explore other cultures and their languages, and even provide opportunities that assist with learning to speak other languages. The one new and free resource that the Library offered in early fall is the video streaming options through Kanopy--an award-winning video streaming service providing access to more than 30,000 independent and documentary films. This service allows patrons to have 10 video plays per month at no charge; all you need is your library card!

Staff also are being trained on the new resource CollectionHQ, a software solution that compiles data from our collection and provides resource analysis to ensure our collection meets the needs and wants of our community members. This will enhance our purchasing powers across our Perth County Information Network and ensure the highest quality and calibre materials are readily available within our St. Marys Public Library collection.

BETTER SERVING THE COMMUNITY

To better serve the community, the Library has been focused on improving upon services offered. One such service is programming. Throughout the 2019 year, the Library has held a variety of programming targeted to different age groups, in order to meet the needs of and requests from the community. We are on track to host over 470 programs with just over 9,500 attendees, effectively doubling the number of attendees over 2018**. This is in part due to the creative and innovative programs staff were able to develop, coupled with the input from the public on topics that interest them. Furthermore, staff led an outreach campaign in partnership with teachers from the local schools to bring them to the Library for reading and programming opportunities. This was identified as a gap in service, which staff were able to address and improve upon in 2019.



2019 brought changes to the children's program *Tales for Tots*, which transitioned to a rhythm and rhyme Storytime. Also introduced this year was LGBTQ+ programming and the redesign and integration of technologies into our programs. Staff worked hard to refine the programming process, and have assisted in the development of the Programming and Marketing Plan strategy, approved and endorsed by the Library Board this year.

To ensure library services in St. Marys are equal to, or better than services in libraries across



Ontario, the St. Marys Public Library attained re-accreditation in September, 2019. This is another way in which the Library has proven its ability to better serve the community. The accreditation process required Staff and the Board to develop, approve, and implement a variety of planning documents, performance measurement indicators and analysis of its governing documents. These provide the Board with clear guidelines and best practices for library service, and is a recognized achievement within the Ontario public library community. As a result, the Library has

developed, adopted, and implemented plans that will enhance services, push forward the Board's strategies and elevate library services in a meaningful and impactful way.

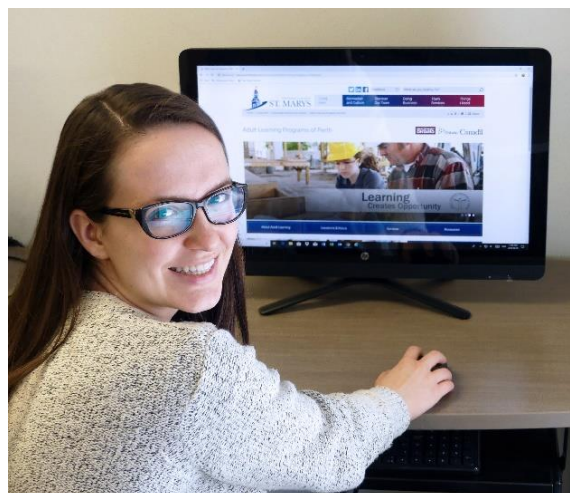
Finally, Staff conducted a technology audit of the Library's technology infrastructure and developed a 5-year plan in order to better assess and analyze the current technology the Library

possesses and plan accordingly for the future. From this technology audit, staff were able to identify a number of technologies that required an upgrade and implement changes as necessary.

**statistics were projected based on the year-to-date statistics average from January 1st, 2019 to October 31st, 2019.

ADULT LEARNING

The Adult Learning Programs of Perth, a department overseen by the Library Board, saw some changes in its structure and community outreach. Focusing on attracting new learners and further the Program's objectives within the St. Marys and Perth communities, staff have begun to immerse themselves into the community, exploring new partnerships and cooperative opportunities to ensure the service is reaching its intended audiences. This was furthered by a marketing and outreach campaign that began in late October. Keep your eyes out for staff in Library, at the Pyramid Recreation Centre and other various locations on a weekly basis throughout the year providing community members with information, updates and program opportunities for expanding and enhancing learning opportunities for members within the St. Marys and area location.



Technological upgrades are underway, to provide greater administrative support from the Library and the Town of St. Marys IT department, with an anticipated implementation date of early 2020. As of November, Adult Learning has fulfilled 64% of its overall mandate of successful learners and is on track to exceed the Ministry expectation. Watch for continued networking/collaborative partnerships with other Municipal and community partners and new classroom instruction going into 2020.

ADVOCACY AND FUTURE STRATEGIES

Unfortunately, it doesn't come as a surprise that this year was a challenging year for libraries across the province. In April of this year, the Southern Ontario Library Service announced a 50% reduction in provincial funds. This translated to cuts to provincial libraries, dismantling the InterLibrary Loan service that connects every library in the province and expands public access to information and resources. While St. Marys and Perth County were very lucky in the sharing model that Perth County Information Network set up—already sharing and transporting resources across the county in a quick and effective manner, the infrastructure that made the resource sharing possible, was removed. In a collaborative and creative way, staff from across each of the five libraries were able to maintain the rotation of materials, while designing and

laying the groundwork for a long-term solution to these cuts It is anticipated that 2020 will see a model, similar to the one provided by SOLS, implemented in Perth County that will reinstatethe seamless rotation of resources. The Library Board also met with the local MPP and the Ministry Assistant to the Minister of Heritage, Tourism, Culture and Sport in order to shed light on the funding cuts to SOLS and the impact on our rural Library. The Board voiced concerns and worked to tell the story of the St. Marys Public Library, its successes, and its impact on the community. The information was brought back to the Ministry in hopes of greater support and consultation between the Library Board and the Minister moving forward.

Finally, the Library Board has been planning for the future and examining the current and future needs of the Library and its community. In May 2019, the Library Board met with the Town of St. Marys Council to outline library space concerns in hopes of developing a plan to move forward. This dialogue has provided insights into the two governing body perspectives and has set the framework for future meetings and planning sessions to keep the Library infrastructure improvements moving forward. An ADHOC committee comprised of Library Board members, Town Councillors and relevant Staff was formed in November to continue dialogue, pursue potential options and plan for the future.



FORMAL REPORT

To: Mayor Strathdee and Members of Council

Prepared by: Doug LaPointe, Pyramid Recreation Centre Operations Supervisor

Date of Meeting: 11 February 2020

Subject: **DEV 06-2020 Pyramid Recreation Centre SPA Recommendation**

PURPOSE

The purpose of this report is to present to Council a recommendation from the Recreation and Leisure Advisory Committee to decommission the spa, and discontinue providing this service. This is due to the current condition of the system being in a state of disrepair, and the cost and scope to repair/relocate the spa being unreasonable. The current space the spa is located would be replaced with an alternative use determined at a later date, to be completed during the annual maintenance shut down in late August.

RECOMMENDATION

THAT DEV 06-2020 Pyramid Recreation Centre SPA Recommendation report be received; and

THAT Council approve the recommendation from the Recreation and Leisure Advisory Committee to accept option #4, to decommission the spa and discontinue providing this service.

BACKGROUND

In 2018 Council adopted two plans which were very significant in leading staff forward, one being the Recreation and Leisure Master Plan (RLMP), and the other being the Pyramid Recreation Centre (PRC) Business Plan. In both cases, it is made very clear that fiscal responsibility and operational efficiencies are top priorities for the facility as a whole.

Council's Strategic Plan, the Recreation and Leisure Master Plan, and the PRC Business Plan each call on the Town to provide cost efficient recreation services and to implement proactive maintenance practices. Staff have been tasked with reviewing all operational processes in order to evaluate how best to operate and maintain the facility as well as its operating systems.

The spa was constructed in 2008 as part of the Aquatics Centre as an additional feature with the pool and sauna, providing some therapeutic benefits when operating properly. It has a capacity of 7 patrons, and approximately 5,000 litres of water. Over its history, the spa has been fraught with issues, experiencing frequent breakdowns and requiring regular service repairs. Items needing regular service include pumps, power supply, therapy jet components, and piping. The spa also experienced occasional health unit citations for water chemistry being out of range mandated by health regulations, which is something that has not occurred with the pool. This is due to the inherent nature of the spa being more difficult to regulate and keep the water chemistry well balanced.

In summer of 2018, it was observed by operations staff that the spa was losing more water than could be accounted for through filtration and evaporation. Through a simple test of turning off all pumps and systems, staff checked for a leak and determined this to in fact be the case. Through a series of further testing, including sonar and camera scoping, it has been determined that most likely the main drain line

has “spider cracking” at a location underneath the pool deck, approximately 16 meters from the spa, near the southeast corner of the pool. This presents a concern to the soil underneath the building, as well as environmental factors due to the salt content in the water. This drain line is 15cm in diameter, 1.5 meters below deck, and travels around the shell of the pool’s deep end, to the mechanical room located in the basement below the change rooms. This is a total distance of approximately 52 meters.

A simple test of determining the amount of water leaking was performed by staff. The drain pipe was isolated, filled with water to the bottom of the spa, and timed to see how long this took to drain. It was determined that 17 L of water escaped in 45 minutes. The leak rate out of the pipe calculated this way was approximately 23.7 litres of water per hour, or 569.6 litres per day. This is enough water to fill the spa every 8.25 days.

In April of 2019, staff conducted public meetings about the current condition of both the pool and the spa. At that time, preliminary research was being conducted on possible solutions to repair the spa leak, without any successful projects having come forward. A survey asking for feedback about the spa was conducted in conjunction with the public meetings for the pool, and social media responses were tracked. These are included as attachments with this report.

REPORT

Extensive research has been completed in an attempt to find a viable solution for a non-disruptive, effective and reliable solution where major construction could be avoided. Staff consulted with Jamie Lopes, an industry expert, as well as several other industry companies and contractors. No company, contractor, or expert has come forward with any degree of certainty that the pipe can be repaired without significant construction. Staff, along with Mr. Lopes, have determined there are three possibilities to continue to provide this service. One is to attempt treating the interior of the drain line with an epoxy; a second option is to excavate the existing drain and complete a full replacement; and a third option is to rebuild a new spa at a separate location. The last option is to permanently close the spa and no longer offer the service.

Option 1 – Treating the interior of the drain line with an epoxy and recommission existing spa

Cost estimate: \$30,000- \$45,000

A contractor would be hired to coat the interior of the pipe with an epoxy. The intent of this is to cover the entire drain system with a protective coating that could repair the leak. While the least intrusive option, there are no guarantees it will work at all or for how long. This can be seen as a true “band-aid” solution. To complete the work, the pool deck would still need to be excavated in two locations to gain access to all the piping due to number of bends. The total project cost could be expected to range from \$30,000-45,000.

- Cost estimates of recommissioning existing system components, as recommended due to age and condition of equipment:
 - \$3,500 - Pressure test main drain and supply lines
 - \$3,500 – New filter
 - \$3,500 – Main pump
 - \$2,500 – Jet pump
 - \$3,000 – Misc. piping and valves

Option 2 – Replace the main drain line and recommission existing spa

Cost estimate: \$45,000 - \$60,000

A contractor would be hired to excavate the pool deck, replace the main drain line from the spa’s location to the mechanical room, and replace the pool deck after the drain line replacement. This would require a period of time of approximately 4-6 weeks where the pool would need to be drained, the

construction work would be completed, and both the pool and spa be cleaned and restarted. The total project cost could be expected to range from \$45,000-60,000. This also includes the same cost and scope of recommissioning the existing equipment listed above.

- Cost estimates of recommissioning existing system components, as recommended due to age and condition of equipment:
 - \$3,500 - Pressure test main drain and supply lines
 - \$3,500 – New filter
 - \$3,500 – Main pump
 - \$2,500 – Jet pump
 - \$3,000 – Misc. piping and valves

Option 3 – Decommission existing spa and build a new one in a new location

Cost estimate: \$200,000 - \$250,000

A contractor would be hired to construct a new spa and have it enclosed and adjoined to the existing Aquatics Centre, utilizing space to the east or south of the pool, within the existing splash pad away from its current features. The construction would commence with minimal disruption to pool programming, and access would be created to the new space from within the pool deck. The total project cost could be expected to range from \$200,000-\$250,000. The cost of new equipment listed in options 1 and 2 would be part of the scope of work.

Option 4 – Decommission spa, no longer offer this service, and repurpose the space

Cost estimate: \$10,000 - \$20,000

By permanently decommissioning the spa and no longer offering the service, the Town would avoid costly recommissioning or reconstruction future operational costs would be eliminated. The existing space could be repurposed and this project cost would be determined at a later time. The Town would no longer incur the yearly cost of \$32,000 to operate and maintain a spa.

There are costs to implement this option of \$10,000 - \$20,000 representing the cost of physically deconstructing the structure of the spa, filling in the space to level grade, thereby ensuring a foundation for its repurpose, and finally determining its new purpose and funding this project. Discussion amongst staff would include options such as additional seating for parents or enhanced storage solutions for pool programming items.

FINANCIAL IMPLICATIONS

Option	Low Cost	High Cost
1 – Epoxy Coating	\$30,000	\$45,000
2 – Replace Drain Line	\$45,000	\$60,000
3 – Relocate Spa	\$200,000	\$250,000
4 – Decommission Spa	\$10,000	\$20,000

SUMMARY

The annual operating and maintenance costs of this amenity has grown over the years and now sits at \$32,000 annually, not including utilities or staff time spent on its operation. While some patrons miss the use of the spa, overall aquatics attendance numbers have not been affected due to the spa being down and in some cases patrons are using the sauna instead.

The spa in its current state needs a major repair to fix the leak, and once fixed there are yearly operating costs to keep the spa open. Considering the direction of the Strategic Plan and the Recreation Master Plan, it is staff's recommendation that the Town should close the spa permanently.

As tasked by Council, the Recreation and Leisure Advisory Committee reviewed this proposed change in service. At their January 23, 2020 meeting the committee made the following recommendation to Council:

Moved by Darcy Drummond, seconded by Chelsea Coghlin-Fewster

THAT DEV 04-2020 Pyramid Recreation Centre Spa Recommendation be received; and

THAT the Recreation and Leisure Advisory Committee recommends to Council:

THAT Council approves option #4, as presented in the staff report DEV 04-2020, to decommission the spa and discontinue providing this service.

STRATEGIC PLAN

- Pillar #4 Culture and Recreation:
 - Outcome: Repurposing the Pyramid Recreation Centre
 - Tactic: Continue the improvements. Begin developing a long-term planning approach to infrastructure. Initialize new fiscal policies and disciplines focused on building strategic fund balances to meet needs in future.

OTHERS CONSULTED

- Jamie Lopes, CPO, CPI, NSPFI

ATTACHMENTS

April 2019 Pyramid Recreation Centre Pool and SPA Social Media Feedback

April 2019 Pyramid Recreation Centre Spa Survey – Original

April 2019 Pyramid Recreation Centre Spa Survey – Revised

REVIEWED BY

Recommended by the Department



Doug LaPointe
Supervisor of Operations - PRC



Grant Brouwer
Director of Building and Development

Recommended by the CAO



Brent Kittmer
CAO / Clerk

Jerry Loeffler First off. I do appreciate the hard work going into the information regarding the pool and spa. As to the pool weather it's salt or not if it's looked after properly people wouldn't have a problem if it's cheaper to run it one way or another would be good. As to the spa. Pay to fix it or pay to remove it. I say keep it. As to the cost of it. I think all the hours and info boards cost could have been put towards the cost of fixing all the problems. Instead of putting money into something that could have been decided and moved on already.

Bonnie Mitchell It makes no difference to me if the pool is a salt water pool or a chlorine pool. I just want the pool to remain open. I have been going to Aquafit since the pool opened and i tried the hot tub once, and, have never been in it since. The funds saved by not having a hot tub could be put into good use on other things for the pool. The staff at the Aquatic Centre are second to none, they do a Wonderful Job. We have ladies and men coming to Aquafit, from. Kirkton, Woodham, Lucan, Stratford, Nairn, and even a group of ladies come from Exeter. These people only say good things about our pool & drive from a fair distance to use it and on weekends, spring break & summer they bring their children or grandchildren to St. Marys to use our pool. St. Marys is very well know for Our Beautiful Pool and the ones using it usualy go shopping & lunch or coffee afterwards, so it makes a good drawing card for business to our stores downtown. The water is a perfect temperature, once you are in it and working out or swimming, you soon warm up and that is the way it should be.

Victoria Ross

Victoria Ross Nice job BonnieI agree with you on most of thiswe need to get everyone to contribute what they think .

Jerry Loeffler it doesn't take much to run a spa if your on top of it. It easier than a pool. I had a spa.

Bonnie Mitchell Jerry Loeffler Please do not single me out on this survey, it asks for our own personal opinion

Jerry Loeffler Bonnie Mitchell I apologize I didn't mean nothing by it I'm sorry.

Bonnie Mitchell Jerry Loeffler Thank you Jerry very much, appreciate it

Paul Richardson Bromine is way to go. It's a bit more expensive than chlorine, but far kinder to the skin and eyes. Salt generates chlorine in your pool, and can get pretty strong too. It also corrodes the metal, which leads to equipment failure. I do not believe this pool and spa were designed for salt, that was added after most of the construction was complete. Fix this and move on.

Doug Loucks I strongly support repairing the spa and keeping it going. It has therapeutic benefits for those who use it. It is the only spa available in town for the many residents who cannot afford their own. Please fix it as soon as possible.

Victoria Ross I use the pool for a variety of activities. I prefer salt water pools...I have been using both types for years. The hot tub should be repaired or the space reconfigured to enlarge the children's area. The temperature is ok when I am lane swimming, but I seldom pause. As soon as I stop I am cold. The same is true for aquafit . I am always cold as soon as the cardiovascular is done...I also double time alot to stay warm. Cool down and strength segments leave me very cold. When I bring my Grandchildren .

..their lips are purple 20 minutes in and their teeth chatter. Also, the children's side is even colder and when the water features are on it becomes even colder. Mostly, we leave because the kids are freezing. Please note that we do not encounter this at the London south pool or the Y.

Troyer Duo I myself have attempted to do Aquafit but only 1 out of the 6 times I went were my teeth not chattering--- 5 out of 6 times I was still freezing cold AFTER the workout, after I moved the entire time and NEEDED to get in the hot tub afterwards.

Victoria Ross Troyer Duo ...many aquafit ppl headed for the hot tub after their sessionlovely combination....especially for those with physical issues. The sauna is ok, but it is not moist heat.

Katrina Bastien

Katrina Bastien The pool is soo cold I love swimming and my kids do too but I have to force myself to take them because I know how cold I'll be. We're never in for as long as we'd like to be either due to the kids being cold.

Nathan Einwechter While I appreciate the opportunity to voice our opinion via survey - the design of this survey is not with that in mind at all. A majority of the questions are prefaced with biased details and it, overall, comes across as an argumentative tool as opposed to an information gathering tool. Unfortunately, nothing about the result of a survey formed in this way is usable in any way that is meaningful.

Melissa Desjardins I have done the survey but wanted to leave some more input. we would visit the pool and spa every Sunday, with the spa breaking we stopped coming as a family and just my daughter and I enjoyed the morning swim once a week. The pool has been much cooler lately, which makes us swim less time (daughter is one). We now have made the switch to a different pool 10 minutes further of a drive(instead of 30 minutes we drive 40 minutes) for a cheaper, warm pool. Although your pool schedule is AMAZING we have not enjoyed the pool sadly 😞

Town of St. Marys Thank you for taking the time to share your thoughts. We will be sharing all this information with the staff at the PRC.

Heather Christine I will fill out the survey, but wanted to share that the hot tub/spa was one of the main reasons we would visit the pool. I also know that my parents who are in their 70s often went to the pool specifically for the hot tub. We have now switched our swimming to New Hamburg. My opinion is that there needs to be a hot tub at the pool in St Marys. It's ridiculous to even think about getting rid of it all together.

Alison Beckett Question: are those not diving platforms at the end of the pool ? Why are you not allowed to dive off of them ? I've been to many many pools with my family and we've always enjoyed diving platforms like a diving board. That's part of the " swimming " experience.

Alison Beckett Town of St. Marys I posted on the pools posting and they responded to me they are platforms for the swim team only. I will search out pools that have diving boards my family can enjoy. Thanks for your response.

Katrina Bastien Kirton Woodham pool is fantastic and has a diving board. Its outdoor though. Ever since they tore out Cadzow that's where I've been taking my kids.

Alison Beckett Katrina Bastien thank you for the suggestion. I will keep that in mind for the summer. My hubby and boy love to dive off boards.

Town of St. Marys Currently, the swim team uses the diving blocks and they are also used for lessons. Staff at the PRC are looking into regulations on whether they are classified as diving boards and if they need to be roped off for the jumping area during public swims. Thanks for the good question!

Jean Mansfield Salt water is better I believe ,we have saltwater at trailer park I love it

Becky Einwechter WOW! The survey is MUCH different today then the one I did last night!

Chris Dreyer Salt water pools have the same amount of active chlorine as a chlorine pool as per health regulations. The chlorine in a salt water pool is generated by electrolysis and has the added benefit of oxidizing chloramines (used chlorine and what you smell) automatically instead of requiring the addition of an oxidizer (shock). This gives the appearance of a "chlorine-free" pool due to the lower levels of irritating chloramines. The most expensive part of a salt water pool operation is the electrolytic cell that converts salt to usable chlorine. https://en.wikipedia.org/wiki/Salt_water_chlorination

Karen McLarnon The survey is not working here is what I think keep the spa fix it it's good therapy and people use it well children swim salt water is best

Town of St. Marys Hi Karen, Thank you for your feedback. We'd like to get your thoughts in the survey format as well if possible as it goes into more specific details. Are you able to private message us the error you encountered so we can fix the issue?

Melissa Dubeau The reason why I choose the prc is because of the salt pool. My girls and I have very sensitive skin. I say the family change room could be bigger with actual shower stalls.

Becky Einwechter And warmer! 😊 Nothing like sitting in a wet bathing suit in a freezing cold change room trying to get your kids changed as quickly as possible while they are complaining because they are freezing!

Jerry Loeffler As a family that both parents work. The public swim schedule sucks. There is nothing scheduled for after school. After supper. That I see. Times like 3 to 5 would work for a lot of families or after supper 7 to 9. Even the public skate sucks The building was built for the community. And it blows me away that you spent money on looking into the problem with the spa. And didn't fix it right away. The pool has had problems from day one. Last time our family was there the chlorine smell was overwhelming. Didn't stay long at all. I will try and make it to one of the meeting

Heather Christine Jerry Loeffler I think the mid week swim times are the way they are due to swimming lessons.

<p>Jerry Loeffler Heather Christine but I do believe it could be different. The time after school is perfect to have kids hang out with friends in a controlled environment instead of on the streets bored. And with both schools being so close. Just my opinion i could go on and on. What I have seen</p>
<p>Alison Beckett Jerry Loeffler we were there on Friday for swim and the chlorine was in my opinion way too high. My hubby noticed it as well.</p>
<p>Becky Einwechter Is it not currently salt water? They are wanting to switch to chlorine.</p>
<p>Jerry Loeffler Alison Beckett yes but you still have to use chlorine. The way I understand. You don't need to use as much</p>
<p>Katelyn Bender Becky Einwechter salt water is chlorine water - it's just that the salt (NaCl –sodium Chloride) goes through an atomizer to break out the chlorine ion vs liquid chlorine on its own. When people complain of the smell of chlorine it's actually that the pool needs more chlorine added to balance it. Basically you smell "old chlorine" that's still in the water but not doing its job anymore. So more "new" chlorine needs to be added to sanitize the pool properly and remove the smell by allowing the water to retain the "old chlorine". Its stabilizer has worn off so it "floats away" causing the smell - new liquid chloride added adds more stabilizer to keep that in the water. If you were ask a pool chemical specialist they can explain free chlorine vs combined chlorine vs total chlorine but I defined it in a nut shell.</p>
<p>Lauren Alain Eedy Keep the salt water! It's so much better for you (despite what the clearly biased survey says) 🙅🏻📊</p>
<p>Nikky Langille If you turn the poll into chlorine. I know many people who wont swim anymore (due to the harsh effects of chlorine) I myself and my family is one of them. Also, repair the spa, it's a very nice addition to the pool.</p>
<p>Jessica Pickel The town was told how expensive this would be and how unreasonable an indoor pool was compared to fixing cadzow.....and went forward with it anyways. Pony up the cash....</p>
<p>Jerry Loeffler Jessica Pickel the price they have on what they did at cadzow could have put in a new pool and then some.</p>
<p>Sheila Robinson-Kruse I have a hard time breathing after swimming an hour in the pool as it is now. If it goes all chlorine I don't know if I'll go there.</p>
<p>Lori Black Thanks for including an evening presentation</p>
<p>Linda O'Connor I can't imagine the cost of the changeover... keep the salt water! Never could figure out why the hot tub wasn't repaired ages ago.</p>
<p>Francine Faith what about switching to bromine. We have bromine in our outdoor pool. It is a lot nicer than chlorine.</p>
<p>Katelyn Bender Francine Faith the only benefit of bromine is that it is more stable in higher temperatures of water. It may not smell as strong as chlorine but it's harder to get off your skin.</p>

<p>Francine Faith Katelyn Bender oh ok. I know it does not irritate our eyes or skin and there is no smell.</p>
<p>Jacquelyn Berg I have completed the survey. As stated in another comment here, I feel there should have been as space to leave notes/more input though.</p>
<p>Town of St. Marys Please feel free to leave a comment here if you have more to say. We will be sharing all comments with staff at the PRC.</p>
<p>Kitty O'Hearn https://naturallysavvy.com/.../salt-water-pools-system.../</p>
<p>Sylvia Harvey Very informative! Thank you Kitty! <3</p>
<p>Emily Scott I love the pool. My daughter always found it too cold when she was younger but now at almost 5 she can tolerate it, her teeth still chatter but she doesn't complain about the temp. Closing the hot tub altogether is a bad idea.</p>
<p>Julie Jeffrey Is the question of closing the pool on the table? Or is it just whether or not to change it to chlorine?</p>
<p>Town of St. Marys Council will be looking at the possibility of closing the spa but any issues regarding the pool are simply concerning salt water system vs. liquid chlorine system.</p>
<p>Karrie Foesenek Dont close the pool!!</p>
<p>Jerry Loeffler First off. I do appreciate the hard work going into the information regarding the pool and spa. As to the pool weather it's salt or not if it's looked after properly people wouldn't have a problem if it's cheaper to run it one way or another would be good. As to the spa. Pay to fix it or pay to remove it. I say keep it. As to the cost of it. I think all the hours and info boards cost could have been put towards the cost of fixing all the problems. Instead of putting money into something that could have been decided and moved on already.</p>
<p>Chantal Lynch A couple of the questions need to be revisited. If I don't use the pool, and you asked if I did, how can I comment on if I notice the chlorine smell while using it?</p>
<p>Town of St. Marys Hi Chantal, Thank you for the feedback. We've revised the survey so that respondents are not required to answer question 6 (whether or not they notice chlorine while swimming at the pool).</p>
<p>Linda O'Connor I can't bring up the survey monkey... it's showing blank page</p>
<p>Town of St. Marys Hi Linda, Thank you for the feedback. We've checked the survey and it is currently live. Please visit Guest Services at the Pyramid Centre for a print copy of the survey. Alternatively, you may try the following suggestions on Survey Monkey's troubleshooting page: https://help.surveymonkey.com/.../We-are-having...</p>
<p>Ruth Dyer Glendon Survey monkey blank for me too</p>

Town of St. Marys Hi Ruth, Thank you for the feedback. We've checked the survey and it is currently live. Please visit Guest Services at the Pyramid Centre for a print copy of the survey. Alternatively, you may try the following suggestions on Survey Monkey's troubleshooting page: <https://help.surveymonkey.com/.../We-are-having...>

Question Twelve

Pyramid Recreation Centre Pool and Spa Survey		
How often do you or an immediate member of your family use the spa?		
Answer Choices	Responses	
Every day	0.86%	1
More than once a week	11.21%	13
Once a week	11.21%	13
2-3 times a month	11.21%	13
Less than once a month	22.41%	26
Never	43.10%	50
	Answered	116
	Skipped	4

Question Thirteen

Pyramid Recreation Centre Pool and Spa Survey
<p>In September 2018, it was determined that the spa at the Pyramid Recreation Centre was leaking and needed to be filled with approximately 1,000 litres of fresh water per week. Sonar testing and exhaustive camera scopes determined that the leak is in a place that is inaccessible to repair without significant intrusion into the pool deck. There are three possible solutions, all with their own pros and cons:</p> <p>Flood grouting: This non-invasive option uses special hoses that are inserted into the pipes to flood them with an environmentally friendly liquid that should form a barrier around the pipes to prevent leaking.</p> <p>Pros: No excavation. Cost effective. Cons: Not a guaranteed fix, immediately or long term. Cost: \$4,000 - \$5,000</p> <p>Excavation: This option would require tearing up the deck of the pool to dig down and replace the broken pipe.</p> <p>Pros: Visual confirmation of the fix and any erosion. Cons: Expensive. Will cause shut downs. Cost: \$20,000 - \$25,000</p> <p>Close the spa permanently: Over the past three years, the Pyramid Recreation Centre has spent an average of \$32,000 per year in repairs and maintenance to</p>

keep the spa running. This does not include the cost of utilities or staffing.

Pros: Cost savings.

Cons: Closure of a facility enjoyed by some patrons.

Cost: Saving of \$32,000+ per year.

Which option do you feel is best?

Answer Choices	Responses	
Option 1 (flood grouting)	31.30%	36
Option 2 (excavation)	26.96%	31
Option 3 (close the spa)	41.74%	48
	Answered	115
	Skipped	5

Question Fourteen

Pyramid Recreation Centre Pool and Spa Survey	
Please let us know any additional comments you may have about the pool and/or spa.	
Answered	7
Skipped	113

	Response Date	Responses
1	Apr 03 2019 10:11 AM	Are there not hundreds of salt water facilities? What do they use to offset this erosion? Insufficient info to understand this. What other sources do we have to gather this information? There is insufficient knowledge on the question to answer #11.
2	Mar 26 2019 04:20 PM	The big issue with the pool is - not being marketed enough. Since so much of the population of St. Marys are not support - bring people within driving distance. Remember parking is free. After attending the meeting in the EndZone, I felt that the 2 men's presentation was onesided - the decision about converting to chlorine (the pool) has all ready been made.
3	Mar 19 2019 11:17 AM	Accessibility to the pool for those who are "allergic" to chemically chlorinated pool, but comfortable in a salt water chlorinated pool should be considered. Is it right to choose a cheaper solution that

Pyramid Recreation Centre Spa Survey (Original)

		excludes a segment of users?
4	Mar 19 2019 11:16 AM	I have had a chlorine pool for 25+ years with no issues or adverse affects. If people are so concerned with health issues of chlorine, you may want to consider bromine
5	Mar 19 2019 11:14 AM	I love this pool and spa! It has contributed significantly to my physical and mental health. I will no longer use it if it changes to a solely chlorinated pool.
6	Mar 19 2019 09:29 AM	<p>Saying allergic to chlorine is a misnomer. Chlorine is poisonous to humans, and a large number of people find they are more sensitive to the effects of traditional chlorine pools than others. They are unable to tolerate exposure to the chemical byproducts in chlorine pools, experience skin irritation, burning eyes and breathing difficulty earlier than others. However in salt water pools such as the PRC they have fewer or no problems. As a result people travel to St Marys and have even moved here to enjoy our pool. Their experience clearly demonstrates that the current system of generating the necessary chlorine level is healthier.</p> <p>Health is a prime motivator in the spending and lifestyle habits of our population, and it should not be ignored. I find it appalling that the town would consider a less healthy environment for users and staff of the PRC.</p>
7	Mar 19 2019 09:19 AM	I love love love our pool - it's beautiful to swim in, especially when the sun is shining. I would do anything to ensure it is maintained well!

Question Eleven

How often do you or an immediate member of your family use the spa?		
Answer Choices	Responses	
Every day	2.73%	6
More than once a week	14.55%	32
Once a week	9.55%	21
2-3 times a month	8.18%	18
Less than once a month	21.82%	48
Never	43.18%	95
	Answered	220
	Skipped	8

Question Twelve

Pyramid Recreation Centre Pool and Spa Survey (REVISED)
<p>In September 2018, it was determined that the spa at the Pyramid Recreation Centre was leaking and needed to be filled with approximately 1,000 litres of fresh water per week. Sonar testing and exhaustive camera scopes determined that the leak is in a place that is inaccessible to repair without significant intrusion into the pool deck. There are three possible solutions, all with their own pros and cons:</p> <p>Flood grouting: This non-invasive option uses special hoses that are inserted into the pipes to flood them with an environmentally friendly liquid that should form a barrier around the pipes to prevent leaking.</p> <p>Pros: No excavation. Cost effective. Cons: Not a guaranteed fix, immediately or long term. Cost: \$4,000 - \$5,000</p> <p>Excavation: This option would require tearing up the deck of the pool to dig down and replace the broken pipe.</p> <p>Pros: Visual confirmation of the fix and any erosion. Cons: Expensive. Will cause shut downs. Cost: \$20,000 - \$25,000</p> <p>Close the spa permanently: Over the past three years, the Pyramid Recreation Centre has spent an average of \$32,000 per year in repairs and maintenance to keep the spa running. This does not include the cost of utilities or staffing.</p>

Pros: Cost savings.
Cons: Closure of a facility 1enjoyed by some patrons.
Cost: Saving of \$32,000+ per year.

Which option do you feel is best?

Answer Choices	Responses	
Option 1 (flood grouting)	25.00%	55
Option 2 (excavation)	25.00%	55
Option 3 (close the spa)	50.00%	110
	Answered	220
	Skipped	8

Question Thirteen

Pyramid Recreation Centre Pool and Spa Survey (REVISED)

Do you have any additional comments about the issue?

Answered	92
Skipped	136

	Response Date	Responses
1	Apr 03 2019 11:16 AM	Sometimes it makes me cough until I get used to the smell of chlorine. When the pool is closed I go to Ingersoll and it would be nice if St. Marys pool and Stratford pool was not closed on the same weeks.
2	Apr 03 2019 11:08 AM	<p>First I would like to thank the Town of St. Marys for taking the time and the considerable effort to consult with the residents. While some strong feelings were expressed at the meeting I attended, The Town Representatives were most professional and patient. Once again thank you!</p> <p>We have in St. Marys a state of art facility that is enviable. I think it would be a shame to lose it. As the population ages, the pool and spa facilitate exercise and comfort that are hard to obtain elsewhere, especially during the winter months. I would like the Town to investigate "the newest technology" used here and in Europe for salt water pools. While there are not many municipal salt water pools there are fewer maintenance costs and require less expertise. Could PRC staff be trained to provide maintenance of a newer simpler system? Could the addition of an ultraviolet or ozone system in use with the salt reduce the demands of the salt system?</p>

Pyramid Recreation Centre Spa Survey (REVISED)

		<p>I use the spa frequently when it is open. For someone with Arthritis or those with chronic pain it can be therapeutic. I would pay more to use it and would pay to use it exclusively when using the pool.</p> <p>Would it be possible to access the present mechanical room for the spa with new piping that runs outside the PRC directly (behind the building underground) to the existing pipe adjacent to the spa?</p> <p>Could the spa space be modified (filled in) to accomidate a completely separate freestanding one complete with its own mechanicals like those used in private facilities (hotels, etc...)?</p> <p>Thank you for including my input.</p>
3	Apr 03 2019 10:45 AM	If option #1 doesn't work, shut down and close!
4	Apr 03 2019 10:34 AM	<p>I use the sauna instead of the spa.</p> <p>The spa sucks out too much money.</p>
5	Apr 03 2019 10:28 AM	The spa is important to me, and if every ten years the pipes have to be changed, then so be it. A short term shut down for ten years of use is ok to me, plus it will then be fixed.
6	Apr 03 2019 10:19 AM	I can understand if spa is closed for reasons of expense; but as far as I know, it is the only public spa in a wide region. Spas provide great health benefits, and chosing this one would be a shame.
7	Apr 03 2019 10:14 AM	<p>The spa is an indulgence.</p> <p>There may be some therapeutic value to sitting in warm water, but not enough to justify the cost. Put the money into maintaining the salt water pool!</p>
8	Apr 03 2019 10:00 AM	If it comes down to having the pool a salt pool, then I would gladly give up the spa.
9	Apr 03 2019 09:54 AM	Not cost effective for the number of people using it. However any funds designated for hot tub should be redirected toward updating salt water pool to stay salt water.
10	Apr 03 2019 09:32 AM	<ul style="list-style-type: none"> - This is a beautiful facility that we should optimize. - Partner closer with the YMCA, recoup some costs from them. - St. Marys YMCA charges are expensive compared to the services they

Pyramid Recreation Centre Spa Survey (REVISED)

		offer here. * Recoup more money from them.
11	Apr 03 2019 09:13 AM	- The information provided has been very informative. - The bottom line is money which always seems to override all the other arguments.
12	Apr 03 2019 08:48 AM	When the pool was built the spa was put in. Why would it be removed? Our population is still in need and use, arthritis and debilitating joints are not disappearing. When I use the pool and spa when open, I am able to keep well to go to work. Without this pool I get almost no exercise as I can't do regular ground level stuff.
13	Mar 31 2019 09:44 AM	Never got to try out the spa has been closed since I started going
14	Mar 29 2019 03:45 PM	By "spa" I assume you mean "hot tub." I can't imagine that the sauna is the issue. We don't use the hot tub but I'm happy to have my tax dollars help if a significant number of people want to retain it. Keep the sauna.
15	Mar 29 2019 03:38 PM	I don't use the spa facility so have little to comment on.
16	Mar 29 2019 02:44 PM	I do enjoy the spa. It is a luxury I realize but sometimes when you get out of the pool its nice to warm up in the hot tub. I believe it is an added bonus to the facility
17	Mar 29 2019 10:19 AM	Even though I enjoy the spa, I would be willing to close it and put the money saved into the new generation salt water pool. I'll use the sauna instead.
18	Mar 28 2019 06:06 PM	Q.11 is unfair as the spa has been closed for most of the past 2 winters. When it was open I used it every time I swam. When I first started coming to the pool I spent most of my time in the spa stretching as I had pain with swimming. The spa helped my recovery and my friend who accompanied me only wants to come if the spa is operating. I now use the sauna after swimming but prefer the spa. If the repairs could be done over the summer I would prefer option 2 with possible addition of flood grouting? Otherwise could a smaller spa be considered? Also grants/fundraising and higher fees. Or pay to use just the spa-could keep it open most of day then..
19	Mar 28 2019 12:26 PM	Work to get the whirlpool (it is not a spa, it is a whirlpool) operational at the least cost but to close it permanently would be a waste
20	Mar 27 2019 08:44 PM	If closing the spa would save 32000 dollars, that should help offset the cost of upgrading the salt system.
21	Mar 27 2019 07:39 PM	I would use the spa more often if it were regularly available and if it is not converted to chlorine. Have you looked at ozone as an alternative to chlorine? My sister used ozone in her therapeutic spa and it worked extremely well.
22	Mar 27 2019	I will miss the Spa, as it was an added feature that I enjoyed when I came to do aqua fit. But you could use the money you save on the spa to Keep salt

Pyramid Recreation Centre Spa Survey (REVISED)

	12:15 PM	system in the main pool.
23	Mar 27 2019 11:46 AM	Same comment as the pool. If spa users would like to donate / fundraise the additional money, then they should be give the option. Otherwise, close the spa.
24	Mar 26 2019 11:22 PM	Go back to whoever built the pos
25	Mar 26 2019 10:32 PM	Why weren't pool repair and maintenance issues addressed at the planning and design stage? Very dumb on your part and now you know why. The spa is a nice luxury to have.
26	Mar 26 2019 12:42 PM	I think the spa is worth it, especially to the older community. If you are going to fix it, do it properly the first time even if it costs more.
27	Mar 26 2019 11:00 AM	https://www.fixaleak.com/
28	Mar 26 2019 08:09 AM	Do not want the pool closed for any period of time for a luxury item. Swimmers just want to swim.
29	Mar 25 2019 07:41 PM	In spite of comments about people using the spa.....I havent seen anyone in, while I've been there....apart from once.
30	Mar 25 2019 03:22 PM	Nerves use it
31	Mar 25 2019 11:29 AM	Please replace the spa!
32	Mar 25 2019 11:20 AM	Put a cover on the spa to keep the heat in and cost down when not in use.
33	Mar 25 2019 10:17 AM	I would propose to close the spa IF the pool could be properly expanded. Otherwise keep as it is valued by many
34	Mar 25 2019 10:04 AM	N/A
35	Mar 25 2019 09:57 AM	And drop the cost for us to use the pool. We would come more often if it were more feasible for a family!
36	Mar 25 2019 09:53 AM	It was closed when I started coming here. Keeping the pool operational is way more important.
37	Mar 25 2019 09:25 AM	No

Pyramid Recreation Centre Spa Survey (REVISED)

38	Mar 25 2019 09:21 AM	Repair the spa, but make the pipes accessible for future service by using grates, or covers on the deck.
39	Mar 24 2019 04:49 PM	I used the spa every time I go swimming and I very much miss it now.
40	Mar 24 2019 04:03 PM	Personally I would be OK to see the spa closed permanently, but I know a number of Aquafit ladies really enjoy it. My thoughts are to try the Flood Grouting ONCE. If it fails, close the spa.
41	Mar 23 2019 02:04 PM	It might be worth tracking the use of the spa to see how many people are using it and for what purpose. If it is closed and left empty it would make the place feel like it is not being cared for and diminish community and civic pride in the facility as well as people's enjoyment and use of it. My thought is that if it is contributing to the health and well being of the community that it should be fixed properly despite the cost.
42	Mar 23 2019 08:11 AM	Put in an exercise gym, collect monthly memberships.
43	Mar 23 2019 07:51 AM	The pyramid centre was a disgraceful decision made by corrupt politicians
44	Mar 22 2019 07:57 PM	No
45	Mar 22 2019 07:10 PM	Why would you not consider just going with a hot tub like people have in their homes or backyards. My brother's only required minor fixes over the years and not more than \$1000.
46	Mar 22 2019 07:09 PM	Question 11 is silly as the spa has been closed since last fall. A long term plan for the pool needs to be developed and options that support the long term objectives should be chosen. Lets move forward not backward, More uses for this fabulous facility need to be developed. Lets be progressive.
47	Mar 22 2019 07:02 PM	The only reason I never use the spa is that it is never open. My understanding is that there have always been issues- I see nothing in the information stating what recourse may be available from the contractor
48	Mar 22 2019 06:58 PM	If it has never worked properly why isn't the town going after the installer?? If the pool was extended the spa could be fixed easier.
49	Mar 22 2019 05:27 PM	It's a white elephant. Close it. Stop throwing taxpayers good money after bad!
50	Mar 22 2019 04:06 PM	It's silly to have the spa. No idea why it was put in the first place
51	Mar 22 2019 03:27 PM	I strongly dislike seeing how my \$3,300.00 a year as a tax payer is spent in this town!!! Poor choices seem to be made! This pool and spa was the biggest!!
52	Mar 22 2019 11:28 AM	Keep the spa please, and sauna,, 1-2\$/ Visit is worth it,,
53	Mar 22	I can't use the spa because I have children with me, not because I don't like

Pyramid Recreation Centre Spa Survey (REVISED)

	2019 10:26 AM	them. But I don't want to see the spa repairs shut down the pool. Maybe if the pool wasn't so cold, people wouldn't miss the spa. There is a sauna.
54	Mar 22 2019 05:13 AM	It seems to me that the spa was never installed correctly. It is part of the overall appeal of the pool. It should remain.
55	Mar 21 2019 07:58 PM	N/a
56	Mar 21 2019 12:35 PM	I think that the spa is an intregal part that a lot of people benefit from. It would be a shame to see it go.
57	Mar 21 2019 08:07 AM	When the spa was open it did not appear to be well used. It would make more sense to maintain a salt water pool and focus on that. There is another option that has not been mentioned that a local business may want to sponsor the repairs to have a plaque of recognition evident in the area.
58	Mar 20 2019 10:34 PM	I feel there should be an attempt to repair the spa, there are members of the community who would appreciate having it available for use. If this repair doesn't work then the spa maybe should be closed and seating installed in its place. It would be good to have a proper place for parents to wait/watch their children in lessons rather than sitting along the windows.
59	Mar 20 2019 10:30 PM	I love the spa and enjoy soaking the sore muscles while the kids swim
60	Mar 20 2019 08:55 PM	To be honest, it would be sad to see the spa go because after a very hard work week lifting and being kn our feet it is nice to have a relax and soak for the muscles. But the cost of repairs is expensive and if you are able to use that funds for keeping the pool salt water it would be ok. Maybe turn the heat up in the pool and make a warm pool. That could be an option
61	Mar 20 2019 07:31 PM	Now that the cadzow pool is closed (great for a family with small children), a spa is a great resource to have for parents to relax while their children enjoy the PRC pool, was it poor installation initially - should the contractor be guaranteeing construction, do we know if is only 1 leak under the spa? After the cadzow pool was removed, it was told that it was an actually natural leak causing the excess water around the pool ground. No home resident wants taxes to continue to grow based on initial installation. Maintenance on pools/sauna/spa all come with providing a service to the public and maybe should be increased the # of times the units are inspected weekly/mthly to ensure units are kept in 100% before it comes to a dead halt like we are in now. Shutting down the spa would be a loss to the public.
62	Mar 20 2019 07:28 PM	Fix it right this time. The PRC is not that old... There are Spas a lot older and that are used more still working great! Also open the spa to youths. There are plenty of Spas at hotels and water parks that open to youths with the supervision of guardians or parents. It would get used more and justify the cost of maintaining it.
63	Mar 20 2019 06:32 PM	The spa helps seniors and adults with joint pain and it is a nice relaxing way to end the swim. However; if the pool was a lot warmer, we wouldn't need the spa because we won't need it to warm up after a swim. The pool is very cold and children can not go in the spa to warm up. Maybe another solution would be to increase pool temperature.

Pyramid Recreation Centre Spa Survey (REVISED)

64	Mar 20 2019 05:53 PM	The cost to keep the spa running does not seem feasible based in the facts above
65	Mar 20 2019 03:41 PM	I do not use the spa however, I know many ppl that do and benefit from it. I feel that this plan was not thought out when the aquatic centre was made. Not sure how a spa has a leak and it is only 10 years old..... Not sure if that is correct but it has been here long. I think if you are going to fix it do it right the first time.
66	Mar 20 2019 03:28 PM	The space where the spa is located could make for a really nice sitting area for parents watching their kids take lessons.
67	Mar 20 2019 02:17 PM	I would support option 2 (excavation) in the future if option 1 does not work.
68	Mar 20 2019 01:31 PM	Comms team testing comments field.
69	Mar 20 2019 10:24 AM	The spa is used by a minority of people. Close it and use the \$32,000 + elsewhere.
70	Mar 20 2019 07:55 AM	I feel that since I do not use the spa (I am a patron with my two young children in tow) I shouldn't have a vote here.
71	Mar 20 2019 06:52 AM	Test test.
72	Mar 19 2019 11:11 PM	Option 1, if it doesn't work option 3. Option 2 would also require lost time for the rest of the aquatics.
73	Mar 19 2019 10:03 PM	No
74	Mar 19 2019 09:25 PM	no
75	Mar 19 2019 09:19 PM	To me, the spa is a nice to have, not a must have like the pool. However, if a plan is being put together to replace the pool system with a proper salt water system, perhaps there could be a fundraising campaign started that could encompass both items in a massive renovation project.
76	Mar 19 2019 09:14 PM	The main reason we come to the pool is because we enjoy using the spa. We haven't been coming much because the spa is closed
77	Mar 19 2019 09:06 PM	The matinance costs on the spa are incredibly high and I don't think it is worth keeping. The money saved should be put town maintaining a salt water pool.
78	Mar 19 2019 08:34 PM	Enjoy the hot tub and sauna
79	Mar 19 2019	The only reason we have never used the spa is that it has been closed

Pyramid Recreation Centre Spa Survey (REVISED)

	08:33 PM	
80	Mar 19 2019 06:26 PM	No
81	Mar 19 2019 05:45 PM	The spa is great for the older folks and much missed by them.
82	Mar 19 2019 05:33 PM	Optimum health benefits to the spa.
83	Mar 19 2019 04:57 PM	Because I don't use the spa doesn't mean I am not very aware of the many elderly people who depend on this facility to help them stay mobile and healthy. I understand the funds are not unlimited BUT fund-raising with various elder groups could be very successful in contributing reducing health costs in our elderly population.
84	Mar 19 2019 03:46 PM	You have not budgeted a cost for removal of the Spa, or refurbishing the deck with new flooring or another feature.
85	Mar 19 2019 02:41 PM	You cant use it if its been closed.
86	Mar 19 2019 02:21 PM	Try option 1 to begin with. If not successful then revisit with other options
87	Mar 19 2019 01:49 PM	I hope that there is a solution to keep the spa open as many look for this facility when coming to the pool. Perhaps if they do excavate there can be a way to ensure this excavation won't have to happen to fix any potential future repairs.
88	Mar 19 2019 01:45 PM	I'm sure its nice to have, but when the municipal budget is as tight as it is, I don't think \$32,000/year on a spa is money well spent. I personally don't use it and won't miss it.
89	Mar 19 2019 01:41 PM	Close the spa to keep the money saved for the new saltwater system. The spa is also good for my arthritis but I am willing to sacrifice it for the pool.
90	Mar 19 2019 01:36 PM	We do not use the spa, but I know a lot of people who do when it is working. If it costs an average of \$32000 per year in maintenance then I don't understand why it wasn't properly fixed earlier at a cost much less then the maintenance that has been put into it. If we've spent that over the last couple years then spending less to completely fix it this year rather then keep doing what we've been doing or getting rid of the spa is a no brainer.
91	Mar 19 2019 01:34 PM	The spa is beneficial to so many people for town not only for therapeutic reasons but because it is absolutely a draw. Despite the price tag, you are guaranteed to have visitors who would be willing to pay a little extra. Fundraising opportunities such as the Hospital? We just closed a lab, don't close the spa!
92	Mar 19 2019	None

Pyramid Recreation Centre Spa Survey (REVISED)

	01:14 PM	
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FORMAL REPORT

To: Mayor Strathdee and Members of Council

Prepared by: André Morin, Director of Finance / Treasurer

Date of Meeting: 11 February 2020

Subject: **FIN 03-2020 Health Unit Cost Sharing Agreement**

PURPOSE

The purpose of this report is to provide Council with the information in order to enter into a cost sharing agreement with the City of Stratford, County of Perth, and the County of Huron relating to the newly formed Huron Perth Public Health unit; effective January 1, 2020.

RECOMMENDATION

THAT FIN 03-2020 Health Unit Cost Sharing Agreement be received; and

THAT Council authorize the Mayor and Clerk to enter into a cost sharing agreement with the County of Huron, County of Perth, and City of Stratford to share the municipal costs of the new Huron Perth Public Health Unit effective January 1, 2020; and

THAT Council authorize the Mayor and Clerk to enter into an agreement to terminate the Perth District Health Unit cost apportionment agreement with the County of Perth and the City of Stratford; and

THAT By-law 15-2020 and By-law 16-2020 be approved by Council.

BACKGROUND

In 2017, the Town entered into cost sharing agreements with the City of Stratford and County of Perth relating to the following shared services:

- Health Unit
- Land Ambulance
- Spruce Lodge
- Child Care
- Ontario Works
- Housing

The agreements are all based on a cost apportionment using weighted assessment.

As of January 1, 2020, the Perth District Health and the Huron County Health Unit have merged into a single health unit, called Huron Perth Public Health (HPPH). The new HPPH will now be partly funded from four municipal entities: Town of St. Marys, City of Stratford, County of Perth, and County of Huron.

REPORT

The HPPH is governed under the *Health Protection and Promotion Act* (the "Act"). The Act requires to the parties to pay the expenses in such proportion as agreed upon among the parties. If the parties fail

to agree on the proportion of costs, regulation 489/97 sets out that costs will be apportioned using population.

As the Town, along with the City of Stratford and the County of Perth, have recently (2017) negotiated a cost sharing agreement determining that weighted assessment is the fairest method to apportion shared services costs; it was suggested that our current agreement be used as the template for a new agreement.

The Town, with legal advice, made the applicable changes for a new four party agreement and it was forwarded to all parties for review. No changes were suggested by the parties.

The County of Huron have agreed to the proposed cost sharing agreement at their Council meeting on January 8, 2020. The City of Stratford and County of Perth staff will be recommending approval to their respective Councils in the near future.

Weighted assessment is how a municipality funds all of its expenditures; representing a Municipality's ability to pay. It is also simple to administer as all municipalities use weighted assessment for the generation of property taxes. The apportionment will fluctuate each year based on changes in assessment and municipal tax ratios. I fully support a weighted assessment cost apportionment methodology from a fairness perspective.

FINANCIAL IMPLICATIONS

The HPPH will set the annual budget, present at the Municipal Shared Services Committee (MSSC). The municipal portion of the budget will be funded by each municipality based on the weighted assessment apportionment determined using weighted assessment from the prior year. For 2020, the calculation is below:

	Town of St. Marys	City of Stratford	County of Perth	County of Huron	Total
Weighted Assessments	979,189,49	4,931,848,72	5,947,620,24	9,045,815,68	20,904,474,15
Proportion	8	6	5	2	1
	4.68%	23.59%	28.45%	43.27%	100.00%
2020 Estimated Budget	4.68%	23.59%	28.45%	43.27%	
*Per Nov. 21 MSSC	144,844	730,101	880,516	1,339,189	3,094,960

For comparison purposes, in 2019, the Town's contribution is illustrated below. In 2020, the net municipal levy is increasing by 10%. As shown below, the new agreement has a similar financial implication as the old agreement for the Town of St. Marys

	Town of St. Marys	City of Stratford	County of Perth	Total
2019 PDHU Budget	\$133,787	\$662,976	\$771,669	1,568,432
Proportion	8.53%	42.27%	49.20%	100%
2020 Increase – 10%	\$147,165			
Difference between 2019 formula and 2020 formula	\$2,321			

SUMMARY

With the creation of a merged health unit, a new cost sharing agreement is required. It is recommended that the new cost sharing agreement use the same methodology already utilized by the Town, City of Stratford, and County of Perth. The Town, City and County of Perth would terminate their current Perth District Health Unit cost apportionment agreement.

STRATEGIC PLAN

Not applicable to this report.

OTHERS CONSULTED

Brent Kittmer, CAO

County of Huron, County of Perth, and City of Stratford

ATTACHMENTS

Draft Agreement – Cost sharing Huron Perth Public Health

Draft Agreement – termination of PDHU cost sharing agreement

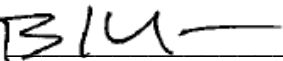
REVIEWED BY

Recommended by the Department



André Morin
Director of Finance/Treasurer

Recommended by the CAO



Brent Kittmer
CAO / Clerk

**HEALTH UNIT
COST APPORTIONMENT AGREEMENT**

THIS AGREEMENT MADE THIS _____ DAY OF _____, 2019

B E T W E E N:

THE CORPORATION OF THE COUNTY OF PERTH
(hereinafter referred to as "Perth")

OF THE FIRST PART

- and -

THE CORPORATION OF THE CITY OF STRATFORD
(hereinafter referred to as the "Stratford")

OF THE SECOND PART

- and -

THE CORPORATION OF THE TOWN OF ST. MARYS
(hereinafter referred to as "St. Marys")

OF THE THIRD PART

-and-

THE CORPORATION OF THE COUNTY OF HURON
(hereinafter referred to as "Huron")

OF THE FOURTH PART

WHEREAS the *Health Protection and Promotion Act*, R.S.O. 1990, c. H.7 (the "Act") provides for the organization and delivery of public health programs and services, the prevention of disease and the promotion and protection of the health of the people of Ontario;

AND WHEREAS pursuant to Schedule 14 of Regulation 553 of the Revised Regulations of Ontario, 1990, as revised, under the Act, the Huron Perth Health Unit (the "Health Unit") is the health unit for the geographic areas governed by the Parties, effective January 1, 2020;

AND WHEREAS pursuant to section 10 of Regulation 559 of the Revised Regulations of Ontario, 1990, as revised, under the Act, the Board of Health of the Health Unit shall have members appointed from each of the Parties, as set out in the Regulation 559, effective January 1, 2020;

AND WHEREAS the Board of Health (the "Board of Health") superintends and ensures the carrying out the requirements of the Act and Regulations under the Act in the Health Unit;

AND WHEREAS the Board of Health shall appoint a full-time medical officer of health, and one or more associate medical officers of health;

AND WHEREAS the Board of Health shall superintend, provide or ensure the provision of health programs and services in the following areas:

- (1) Community sanitation, to ensure the maintenance of sanitary conditions and the prevention or elimination of health hazards;
- (2) The provision of safe drinking water by small drinking water systems;
- (3) Control of infectious diseases and reportable diseases, including provision of immunization services to children and adults;
- (4) Health promotion, health protection and disease and injury prevention, including the prevention and control of cardiovascular disease, cancer, AIDS and other diseases;
- (5) Family health, including,
 - (a) counselling services;
 - (b) family planning services;

- (c) health services to infants, pregnant women in high risk health categories and the elderly;
 - (d) preschool and school health services, including dental services;
 - (e) screening programs to reduce the morbidity and mortality of disease;
 - (f) tobacco use prevention programs; and
 - (g) nutrition services;
- (6) Collection and analysis of epidemiological data; and
- (7) Such additional health programs and services as are prescribed by the regulations.

AND WHEREAS pursuant to section 72 of the Act, the Parties are required to pay the expenses incurred by or on behalf of the Board of Health in the performance of its functions and duties under the Act or any other legislation, in such proportion as is agreed upon among them, and the expenses incurred by or on behalf of the medical officer of health of the Board of Health in the performance of his or her functions and duties under this or any other Act;

THEREFORE THIS AGREEMENT WITNESSETH THAT, in consideration of the mutual covenants and undertakings contained herein and the provision of other good and valuable consideration by each Party to the other, the receipt and sufficiency of which is hereby acknowledged, the Parties do hereby mutually covenant and agree as follows:

Recitals

1. The above recitals are true and hereby incorporated into this Agreement by reference.

Definitions

2. In this Agreement, in addition to terms defined elsewhere in this Agreement, the following terms have the following meanings:
 - a. **"Agreement"** means this Agreement;
 - b. **"Business Day"** means any day excluding a Saturday, Sunday or statutory holiday in the Province of Ontario;
 - c. **"Communication"** means any notice, demand, request, consent, approval or other communication which is required or permitted by this Agreement to be given or made by a Party;
 - d. **"Cost" or "Costs"** means the net costs of the Board of Health and the medical officer of health that the Parties are obligated to pay under the Act or any other Act;
 - e. **"Deemed Arbitration Date"** means the 31st day of December 2024, or such later 31st day of December of the year a party gives a Negotiation Notice in accordance with this Agreement;
 - f. **"Huron Administrative Officer"** means the person appointed by Huron to the position of Chief Administrative Officer, or the person appointed by Huron to any other title or position which will require such person to perform the same duties or functions as performed by the Chief Administrative Officer;
 - g. **"Negotiation Period"** means the period commencing when a Party gives Negotiation Notice and ending on the 31st day of December of the year a Party gives a Negotiation Notice in accordance with this Agreement;
 - h. **"Parties"** means Perth, Stratford, St. Marys, and Huron collectively, and **"Party"** means one of them;
 - i. **"Perth Administrative Officer"** means the person appointed by Perth to the position of Chief Administrative Officer, or the person appointed by Perth to any

other title or position which will require such person to perform the same duties or functions as performed by the Chief Administrative Officer;

- j. **"Province"** or **"Provincial"** means the Province of Ontario;
- k. **"St. Marys Administrative Officer"** means the person appointed by St. Marys to the position of Chief Administrative Officer, or the person appointed by St. Marys to any other title or position which will require such person to perform the same duties or functions as performed by the Chief Administrative Officer;
- l. **"Stratford Administrative Officer"** means the person appointed by Stratford to the position of Chief Administrative Officer, or the person appointed by Stratford to any other title or position which will require such person to perform the same duties or functions as performed by the Chief Administrative Officer;

Term

- 3. This Agreement shall commence on the 1st day of January, 2020 and except as otherwise provided in this Agreement shall expire on December 31, 2024.
- 4. Any Party wishing to change the apportionment of the Costs or otherwise renegotiate this Agreement may give written notice of its desire (the "Negotiation Notice") to the Parties at any time after January 1st, 2024 and no later than March 31st, 2024.
- 5. If no Party gives the Negotiation Notice in accordance with section 4 of this Agreement or terminates this Agreement in accordance with the Act and its regulations the term of the Agreement shall continue on a year to year basis after December 2024 and the same terms and conditions shall continue to apply subject to the right of each Party to give a Negotiation Notice after January 1st and no later than March 31st of each year after the year 2024 that this Agreement continues in effect.

Apportionment of Costs of Health Unit

- 6. The Costs of Health Unit shall be shared proportionally among Stratford, Perth, St. Marys, and Huron on a weighted assessment basis as set out in Schedule 'A' attached to this Agreement.
- 7. The Parties agree and acknowledge that no reconciliation under the Act or otherwise is required.

Dispute Resolution other than Costs Apportionment

- 8. In the event that a dispute arises in connection with the administration of this Agreement, the Parties agree that:
 - a. the Parties shall make good faith efforts to resolve the dispute;
 - b. if the dispute remains unresolved by the Parties, it shall be submitted forthwith to a mediator to be agreed upon by the Parties;
 - c. if the Parties do not agree on a mediator or if the dispute is not satisfactorily settled between the Parties through mediation then the dispute shall be submitted to arbitration conducted in accordance with the provisions of the *Arbitration Act, 1991*, S.O. 1991, c.17 or any successor legislation.

Amendment of Agreement

- 9. This Agreement shall not be amended or altered without the consent of all Parties, in writing as authorized by their respective Municipal Councils.
- 10. If any Party is in good faith delayed or hindered in or prevented from performance of this Agreement by virtue of a change in provincial legislation, regulations or a change in provincial policy, then performance of this Agreement shall be excused for the period of time that the change in legislation, regulations or policy render it impossible to comply with the terms, covenants or provisions of this Agreement.

Negotiation of New Cost Apportionment Agreement and Resolution if no new Agreement

11. The Parties agree to take all reasonable steps to negotiate a Costs apportionment agreement prior to the Deemed Arbitration Date;
12. The Parties agree that during the Negotiation Period the Parties shall negotiate in good faith a further agreement for the apportionment of Costs as follows:
 - a. In the period after the delivery of the Negotiation Notice and before the 1st day of July, the Parties shall attempt to negotiate a Costs apportionment agreement through without prejudice negotiations conducted by the respective administrations of the Parties, subject to the approval of a new Costs apportionment agreement by each of the respective Councils of the Parties;
 - b. In the event that these negotiations do not lead to the approval of a new Costs apportionment agreement by the respective Council of the Parties by the 1st of July the Parties agree to mediation, the mediator to be appointed by the Parties by the 1st of August and the entire mediation to be completed by the 1st of December;
 - c. In the event that the above-noted mediation is conducted but does not lead to the approval of a new Costs apportionment agreement by the respective Councils of the Parties by the 31st of December, the apportionment of Costs shall be determined as set out in the Act and Regulations.

Notices

13. Any Communication shall be in writing and may be delivered:
 - a. personally or by courier;
 - b. by prepaid registered mail; or
 - c. by facsimile; or
 - d. by electronic mail or equivalent electronic means of transmission, if a hard copy of the Communication is delivered by one of the three methods of delivery referred to above.

14. Any Communication shall be delivered to the persons and addresses as follows:

to Perth at: Clerk
The Corporation of the County of Perth
Court House, 1 Huron Street
Stratford, ON N5A 5S4

Fax: 519.271.2723

to Stratford at: Clerk
The Corporation of the City of Stratford
City Hall, P.O. Box 818
Stratford, ON N5A 6W1

Fax: 519.271.2783

To St. Marys at: Clerk
The Corporation of the Town of St. Marys
175 Queen Street East, P.O. Box 998
St. Marys, ON N4X 1B6

Fax: 519.284.3881

To Huron at: Clerk
The Corporation of the County of Huron
Huron County Court House
1 Courthouse Square
Goderich, ON N7A 1M2

Fax: 519-524-2044

or to any other address as any of the Parties may at any time advise the other by Communication given or made in accordance with this section.

15. Any Communication delivered to the Party to whom it is addressed will be deemed to have been given or made and received on the day it is delivered at that Party's address, provided that if that day is not a Business Day then the Communication will be deemed to have been given or made and received on the next Business Day. Any Communication transmitted by facsimile, e-mail or other functionally equivalent electronic means of transmission will be deemed to have been given or made and received on the day on which it is transmitted; but if the Communication is transmitted on a day which is not a Business Day or after 4pm (local time of the recipient), the Communication will be deemed to have been given or made and received on the next Business Day.

Further Assurances

16. The Parties hereto at all times warrant that they shall do, execute, acknowledge, deliver and/or cause to be done such other acts, agreements and other documents as may be reasonably required or desirable to give effect to the terms of this Agreement.

Amendment and Waiver

17. No amendment, discharge, modification, restatement, supplement, termination or waiver of this Agreement or any section of this Agreement is binding unless it is in writing and executed by the Parties to be bound. No waiver of, failure to exercise, or delay in exercising, any section of this Agreement constitutes a waiver of any other section (whether or not similar) nor does any waiver constitute a continuing waiver unless otherwise expressly provided.

Enurement

18. This Agreement enures to the benefit of and is binding upon the Parties.

Assignment

19. Neither this Agreement nor any right or obligation under this Agreement may be assigned by any Party without the prior written consent of the other Parties.

Covenants

20. All obligations contained in this Agreement, even if not expressed to be covenants, shall be deemed to be covenants.

Entire Agreement

21. This Agreement constitutes the entire agreement between the Parties pertaining to Health Unit services and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties. The Parties acknowledge that there are no representations, warranties or other agreements between the Parties in connection with the subject matter of this Agreement except as specifically set out in this Agreement and that no Party has been induced to enter into this Agreement in reliance on, and there will be no liability assessed, either in tort or contract, with respect to, any warranty, representation, opinion, advice or assertion of fact, except to the extent it has been reduced to writing and included as a term in this Agreement. Except as amended herein, the terms of this Agreement shall remain in full force and effect.

General Provisions

22. The Parties agree that:
 - a. words importing the singular only shall include the plural;
 - b. words importing the masculine only shall include the female;
 - c. words importing a person shall include a corporation;

- d. the part numbers and headings, subheadings and section, subsection, clause and paragraph numbers are inserted for convenience of reference only and shall not affect the construction or interpretation of this Agreement;
- e. all references to any statute, regulation or by-law or any provision thereof includes such statute, regulation or by-law or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor statute, regulation or by-law thereto; and
- f. whenever a statement or provision in this Agreement is followed by words denoting inclusion or example and then a list of or reference to specific items, such list or reference shall not be read so as to limit the generality of that statement or provision, even if words such as "without limiting the generality of the foregoing" do not precede such list or reference.

Counterparts

23. This Agreement may be executed and delivered by the Parties in one or more counterparts, each of which will be an original, and those counterparts will together constitute one and the same instrument.

Severability

24. Each section of this Agreement is distinct and severable. If any section of this Agreement, in whole or in part, is or becomes illegal, invalid, void, voidable or unenforceable in any jurisdiction by any court of competent jurisdiction, the illegality, invalidity or unenforceability of that section, in whole or in part, will not affect:
- a. the legality, validity or enforceability of the remaining sections of this Agreement, in whole or in part; or
 - b. the legality, validity or enforceability of that section, in whole or in part, in any other jurisdiction.

Governing Law

25. This Agreement is governed by, and is to be construed and interpreted in accordance with the laws of the Province of Ontario.

Conditional on Provincial Legislation and Regulations

26. The Parties agree that this Agreement is conditional on Provincial regulations that eliminate both the Huron County Health Unit and the Perth District Health Unit and create the Huron Perth Health Unit effective on January 1, 2020. This Agreement shall be of no force and effect if the Huron Perth Health Unit does not come into existence by virtue of Provincial Regulations, or if the Huron Perth Health Unit ceases to exist by virtue of further changes to Provincial Regulations.

[ONE (1) ENDORSEMENT PAGE FOLLOWS]

IN WITNESS WHEREOF the Parties have hereunto set their hands and seals this on the date(s) noted below and agree that this Agreement shall be effective on the date set out at the top of page one (1) of this Agreement.

) **THE CORPORATION OF THE COUNTY OF**
) **PERTH**
)
) Per: _____
) Warden
)
) Per: _____
) Chief Administrative Officer
) I/We have the authority to bind the Corporation
)
) **THE CORPORATION OF THE CITY OF**
) **STRATFORD**
)
) Per: _____
) Mayor
)
) Per: _____
) Clerk
) I/We have the authority to bind the Corporation
)
) **THE CORPORATION OF THE TOWN OF ST.**
) **MARYS**
)
) Per: _____
) Mayor
)
) Per: _____
) Chief Administrative Officer
) I/We have the authority to bind the Corporation
)
) **THE CORPORATION OF THE COUNTY OF**
) **HURON**
)
) Per: _____
) Warden
)
) Per: _____
) Chief Administrative Officer
) I/We have the authority to bind the Corporation
)

Schedule 'A'

1. This schedule is for a term that commences on January 1, 2020 and ends on December 31, 2024 unless continued by the operation of section 5 of this Agreement or unless changed prior thereto by mutual agreement of the parties and in accordance with the provisions of this Agreement.
2. The Costs shall be shared proportionally among Stratford, Perth, St. Marys and Huron on a weighted assessment basis.
3. Stratford shall be allocated for a year the amount rounded to the nearest dollar determined using the two-step formula:

Step 1: Determine Stratford's proportionate share, correct to two decimal places:

$$PS = S / (S + P + M + H)$$

expressed as a percent, correct to two decimal places

Where:

PS = Proportionate Share Stratford, expressed as a percent, correct to two decimal places
 S = the Total Weighted Assessment of Stratford for the prior taxation year
 P = the Total Weighted Assessment of Perth for the prior taxation year
 M = the Total Weighted Assessment of St. Marys for the prior taxation year
 H = the Total Weighted Assessment of Huron for the prior taxation year

Step 2: Determine Stratford's share of the costs, rounded to the nearest dollar:

$$AS = C \times PS$$

Where:

AS = Stratford's Allocation of the Costs
 C = Costs
 PS = Proportionate Share Stratford, expressed as a percent, correct to two decimal places

4. Perth shall be allocated for a year the amount rounded to the nearest dollar determined using the two-step formula:

Step 1: Determine Perth's proportionate share, correct to two decimal places:

$$PP = P / (S + P + M + H)$$

expressed as a percent, correct to two decimal places

Where:

PP = Proportionate Share Perth, expressed as a percent, correct to two decimal places
 S = the Total Weighted Assessment of Stratford for the prior taxation year
 P = the Total Weighted Assessment of Perth for the prior taxation year
 M = the Total Weighted Assessment of St. Marys for the prior taxation year
 H = the Total Weighted Assessment of Huron for the prior taxation year

Step 2: Determine Perth's share of the costs, rounded to the nearest dollar:

$$AP = C \times PP$$

Where:

AP = Perth's Allocation of the Costs
 C = Costs

PP = Proportionate Share Perth, expressed as a percent, correct to two decimal places

5. St. Marys shall be allocated for a year the amount rounded to the nearest dollar determined using the two-step formula:

Step 1: Determine St. Marys' proportionate share, correct to two decimal places:

PM = $M/(S + P + M + H)$
expressed as a percent, correct to two decimal places

Where:

PM = Proportionate Share St. Marys, expressed as a percent, correct to two decimal places

S = the Total Weighted Assessment of Stratford for the prior taxation year

P = the Total Weighted Assessment of Perth for the prior taxation year

M = the Total Weighted Assessment of St. Marys for the prior taxation year

H = the Total Weighted Assessment of Huron for the prior taxation year

Step 2: Determine St. Marys' share of the costs, rounded to the nearest dollar:

AM = C x PM

Where:

AM = St. Marys' Allocation of the Costs

C = Costs

PM = Proportionate Share St. Marys, expressed as a percent, correct to two decimal places

6. Huron shall be allocated for a year the amount rounded to the nearest dollar determined using the two-step formula:

Step 1: Determine Huron's proportionate share, correct to two decimal places:

PH = $H/(S + P + M + H)$
expressed as a percent, correct to two decimal places

Where:

PH = Proportionate Share Huron, expressed as a percent, correct to two decimal places

S = the Total Weighted Assessment of Stratford for the prior taxation year

P = the Total Weighted Assessment of Perth for the prior taxation year

M = the Total Weighted Assessment of St. Marys for the prior taxation year

H = the Total Weighted Assessment of Huron for the prior taxation year

Step 2: Determine Huron's share of the costs, rounded to the nearest dollar:

AH = C x PH

Where:

AH = Huron's Allocation of the Costs

C = Costs

PH = Proportionate Share Huron, expressed as a percent, correct to two decimal places

7. Total Weighted Assessment for each party shall be determined as follows:

- a. The Treasurers of each Party will produce and share on or before June 1st of each year the required Weighted Assessment Totals report produced with Online Property Tax Analysis ("OPTA") software provided by Reamined Systems Inc. on behalf of the Ministry of Finance. In the event that OPTA is no longer available the software material changes, the Total Weighted Assessment shall be determined using equivalent software or calculations based upon the information provided by the Municipal Property Tax Assessment Corporation ("MPAC");
 - b. For each Party, within their Weighted Assessment Totals Report identify the Total Taxable and PIL amount for the Phased in Roll Return CVA column and the "Total Taxable and PIL" row. The "Total Taxable and PIL" (and not including Exempt Assessment) amount shall be the Total Weighted Assessment for that Party.
8. As noted in the formulas sections 3 - 6 inclusive of this Schedule, the Total Weighted Assessment of each Party is based on the "prior taxation year". In other words, for the sharing of Costs in the 2020 calendar year, the Phased-in Values for the 2019 Roll Return CVA and the 2019 Tax Ratios are to be used; for the sharing of Costs in the 2020 calendar year, the Phased-in Values for the 2019 Roll Return CVA and the 2019 Tax Ratios are to be used; and so on.
9. By way of example:
- a. For the determination of the Total Weighted Assessment, for the sharing of Costs in the 2020 calendar year the OPTA Weighted Assessment Totals identifies the Total Taxable and PIL for the Phased in Values 2019 Roll Return CVA, and by definition in this Schedule and Agreement the total Weighted Assessment for that party as follows:
 - b.

Party	Total Taxable and PIL (Weighted Assessment), for the Phased in Values 2019 Roll Return CVA
Perth	\$5,947,620,245
Stratford	\$4,931,848,726
St. Marys	\$979,189,498
Huron	\$9,045,815,682

- b. On the assumption that the Costs for 2020 amount to \$3,094,960 the allocated proportional share of the Parties may be determined as follows:

i. For Stratford:

Step 1: Determine Stratford's proportionate share, correct to two decimal places:

$$PS = S / (S + P + M + H)$$

expressed as a percent, correct to two decimal places

Where:

PS = Proportionate Share Stratford, expressed as a percent, correct to two decimal places

S = the Total Weighted Assessment of Stratford for the prior taxation year, being \$4,931,848,726;

P = the Total Weighted Assessment of Perth for the prior taxation year, being \$5,947,620,245;

M = the Total Weighted Assessment of St. Marys for the prior taxation year, being \$979,189,498

H = the Total Weighted Assessment of Huron for the prior taxation year, being \$9,045,815,682

And Stratford’s proportionate share, expressed as a percent, correct to two decimal places being calculated as:

$$PS = \frac{\$4,931,848,726}{\$4,931,848,726 + 5,947,620,245 + 979,189,498 + 9,045,815,682}$$

$$= 23.59\%$$

Step 2: Determine Stratford’s share of the costs, rounded to the nearest dollar:

$$AS = C \times PS$$

Where:

- AS = Stratford’s Allocation of the Costs
- C = Costs, being \$3,094,960
- PS = Proportionate Share Stratford, expressed as a percent, correct to two decimal places, being 23.59% as calculated above

And Stratford’s allocated share being calculated as:

$$AS = \$3,094,960 \times 23.59\%$$

$$= \$730,101$$

ii. For Perth:

Step 1: Determine Perth’s proportionate share, correct to two decimal places:

$$PP = \frac{P}{(S + P + M + H)}$$

expressed as a percent, correct to two decimal places

Where:

- PP = Proportionate Share Perth, expressed as a percent, correct to two decimal places
- S = the Total Weighted Assessment of Stratford for the prior taxation year, being \$4,931,848,726;
- P = the Total Weighted Assessment of Perth for the prior taxation year, being \$5,947,620,245;
- M = the Total Weighted Assessment of St. Marys for the prior taxation year, being \$979,189,498
- H = the Total Weighted Assessment of Huron for the prior taxation year, being \$9,045,815,682

And Perth’s proportionate share, expressed as a percent, correct to two decimal places being calculated as:

$$PP = \frac{\$5,947,620,245}{\$4,931,848,726 + 5,947,620,245 + 979,189,498 + 9,045,815,682}$$

$$= 28.45\%$$

Step 2: Determine Perth’s share of the costs, rounded to the nearest dollar:

$$AP = C \times PP$$

Where:

AP = Perth's Allocation of the Costs

C = Costs, being \$3,094,960

PP = Proportionate Share Perth, expressed as a percent, correct to two decimal places, being 28.45% as calculated above

And Perth's allocated share being calculated as:

$$\begin{aligned} AP &= \$3,094,960 \times 28.45\% \\ &= \$880,516 \end{aligned}$$

iii. For St. Marys:

Step 1: Determine St. Marys' proportionate share, correct to two decimal places:

$$\begin{aligned} PM &= M / (S + P + M + H) \\ &\text{expressed as a percent, correct to two decimal places} \end{aligned}$$

Where:

PM = Proportionate Share St. Marys, expressed as a percent, correct to two decimal places

S = the Total Weighted Assessment of Stratford for the prior taxation year, being \$4,931,848,726;

P = the Total Weighted Assessment of Perth for the prior taxation year, being \$5,947,620,245;

M = the Total Weighted Assessment of St. Marys for the prior taxation year, being \$979,189,498

H = the Total Weighted Assessment of Huron for the prior taxation year, being \$9,045,815,682

And St. Marys' proportionate share, expressed as a percent, correct to two decimal places being calculated as:

$$\begin{aligned} PM &= \frac{\$979,189,498}{\$4,931,848,726 + 5,947,620,245 + 979,189,498 + 9,045,815,682} \\ &= 4.68\% \end{aligned}$$

Step 2: Determine St. Marys' share of the costs, rounded to the nearest dollar:

$$AM = C \times PM$$

Where:

AM = St. Marys' Allocation of the Costs

C = Costs, being \$3,094,960

PM = Proportionate Share St. Marys, expressed as a percent, correct to two decimal places, being 4.68% as calculated above

$$\begin{aligned} AM &= \$3,094,960 \times 4.68\% \\ &= \$144,844 \end{aligned}$$

iv. For Huron:

Step 1: Determine Huron's proportionate share, correct to two decimal places:

$$PH = H / (S + P + M + H)$$

expressed as a percent, correct to two decimal places

Where:

PH = Proportionate Share Huron, expressed as a percent, correct to two decimal places

S = the Total Weighted Assessment of Stratford for the prior taxation year, being \$4,931,848,726;

P = the Total Weighted Assessment of Perth for the prior taxation year, being \$5,947,620,245;

M = the Total Weighted Assessment of St. Marys for the prior taxation year, being \$979,189,498

H = the Total Weighted Assessment of Huron for the prior taxation year, being \$9,045,815,682

And Huron's proportionate share, expressed as a percent, correct to two decimal places being calculated as:

$$PH = \frac{\$9,045,815,682}{\$4,931,848,726 + 5,947,620,245 + 979,189,498 + 9,045,815,682}$$

$$= 43.27\%$$

Step 2: Determine Huron's share of the costs, rounded to the nearest dollar:

$$AH = C \times PH$$

Where:

AH = Huron's Allocation of the Costs

C = Costs, being \$3,094,960

PH = Proportionate Share Huron, expressed as a percent, correct to two decimal places, being 43.27% as calculated above

$$AM = \$3,094,960 \times 43.27\%$$

$$= 1,339,189$$

**PERTH DISTRICT HEALTH UNIT
COST APPORTIONMENT TERMINATION AGREEMENT**

THIS AGREEMENT MADE THIS ____ DAY OF _____. 2020

B E T W E E N:

THE CORPORATION OF THE COUNTY OF PERTH
(hereinafter referred to as "Perth")

OF THE FIRST PART

- and -

THE CORPORATION OF THE CITY OF STRATFORD
(hereinafter referred to as the "Stratford")

OF THE SECOND PART

- and -

THE CORPORATION OF THE TOWN OF ST. MARYS
(hereinafter referred to as "St. Marys")

OF THE THIRD PART

WHEREAS pursuant to an agreement dated March 14, 1966 between Perth, Stratford and St. Marys (the "Parties") a health unit was established in accordance with what was then the *Public Health Act*, R.S.O. 1960, Chapter 21;

AND WHEREAS the agreement noted above was updated on February 8, 1979;

AND WHEREAS the *Health Protection and Promotion Act*, R.S.O. 1990, c. H.7 (the "Act") provides for the organization and delivery of public health programs and services, the prevention of disease and the promotion and protection of the health of the people of Ontario;

AND WHEREAS prior to the 1st of January 2020, pursuant to Schedule 29 of Regulation 553 of the Revised Regulations of Ontario, 1990 under the Act, the Perth District Health Unit was the health unit for the geographic areas governed by the Parties;

AND WHEREAS the Parties entered into an agreement in 2017 to apportion the costs of the Board of Health and Medical Officer of Health of the Perth District Health Unit (the "PDHU Agreement"), together with other agreements relating to shared services respecting Land Ambulance Services, Ontario Works Services, Housing Services, Child Care and Early Years Programs and Services, Spruce Lodge Long Term Care, and the Municipal Shared Services Committee (the "Other Shared Services Agreements");

AND WHEREAS pursuant to Schedule 14 of Regulation 553 of the Revised Regulations of Ontario, 1990, under the Act, the Huron Perth Health Unit (the "HPHU") is the health unit for the geographic areas governed by the Parties and the County of Huron, effective the 1st of January 2020;

AND WHEREAS the Parties are contemplating entering a cost sharing agreement in relation to the HPHU, between Perth, Stratford, St. Marys, and The Corporation of the County of Huron;

THEREFORE THIS AGREEMENT WITNESSETH THAT, in consideration of the mutual covenants and undertakings contained herein and the provision of other good and valuable consideration by each Party to the other, the receipt and sufficiency of which is hereby acknowledged, the Parties do hereby mutually covenant and agree as follows:

Recitals

1. The above recitals are true and hereby incorporated into this Agreement by reference.

Termination of PDHU Agreement

- 2. The Parties agree to terminate the PDHU Agreement, effective at 11:59 p.m. on the 31st of December 2019.
- 3. The Parties agree that their requirement to pay their proportionate share of costs up to 11:59 p.m. on the 31st of December 2019 pursuant to the PDHU Agreement survives the termination of the PDHU Agreement.
- 4. The Parties acknowledge and agree that the termination of the PDHU Agreement does not terminate the Other Shared Services Agreements.

Amendment of Municipal Shared Services Committee (MSSC) Agreement

- 5. The Parties agree that section 7 of the Municipal Shared Services Committee (MSSC) Agreement shall be amended by striking the words "Perth District Health Unit ("PDHU")" and replacing them with the words "Huron Perth Health Unit".

IN WITNESS WHEREOF the Parties have hereunto set their hands and seals this on the date(s) noted below and agree that this Agreement shall be effective on the date set out at the top of page one (1) of this Agreement.

) **THE CORPORATION OF THE COUNTY OF**
) **PERTH**
)
) Per: _____
) Warden
)
) Per: _____
) Chief Administrative Officer
) I/We have the authority to bind the Corporation
)
) **THE CORPORATION OF THE CITY OF**
) **STRATFORD**
)
) Per: _____
) Mayor
)
) Per: _____
) Clerk
) I/We have the authority to bind the Corporation
)
) **THE CORPORATION OF THE TOWN OF ST.**
) **MARYS**
)
) Per: _____
) Mayor
)
) Per: _____
) Chief Administrative Officer
) I/We have the authority to bind the Corporation
)

FORMAL REPORT

To: Mayor Strathdee and Members of Council

Prepared by: Jenna McCartney, Deputy Clerk

Date of Meeting: 11 February 2020

Subject: **CAO 11-2020 Appoint Deputy Mayor for Year 2 of Council's Term**

PURPOSE

To facilitate Council's discussion regarding the annual necessity to appoint a Deputy Mayor for year 2 of their term.

RECOMMENDATION

THAT CAO 11-2020 Appoint Deputy Mayor for Year 2 of Council's Term report be received; and

THAT Councillor _____ be appointed the Deputy Mayor, effective February 12, 2020 through to December 8, 2020.

BACKGROUND

Section 2.5 of By-law 20 of 2016 states the appointment of a Deputy Mayor shall be made on an annual basis and the election of the position shall be by members of Council. The By-law goes further to state that this procedure shall be conducted at the first meeting of Council in December of each year.

Councillor Luna was appointed as Deputy Mayor at Council's inaugural meeting on December 4, 2018 for the first year of Council's term.

At Council's regular meeting on October 22, 2019, Council considered a request from Mayor Strathdee to approve an unpaid leave of absence effective October 23, 2019 until a date to be named in the New Year of 2020. Simultaneously, Council appointed Councillor Luna as the Acting Mayor and Councillor Jim Craigmile as the Deputy Mayor during this period of time with the understanding that following Mayor Strathdee's return, Council would consider the 2020 Deputy Mayor appointment.

REPORT

Upon Mayor Strathdee's return to office on January 13, 2020, the interim appointments to Committees and Boards made by the following resolution have been dissolved:

Resolution 2019-10-22-29

Moved By Councillor Hainer

Seconded By Councillor Winter

THAT Council approves Mayor Strathdee's request for an unpaid leave of absence; and

THAT, in accordance with Section 259(1)(c) of the *Municipal Act*, Mayor Strathdee's leave of absence is authorized to extend beyond three months if necessary;

THAT, in accordance with Section 226 of the *Municipal Act*, Mayor Strathdee has consented to Council appointing another member of Council to act as the head of Council during the period of his leave of absence;

THAT Councillor Luna be appointed as the acting Mayor effective October 23, 2019 to serve as the head of Council for the duration of Mayor Strathdee's leave of absence; and

THAT Councillor Craigmile be appointed as the Deputy Mayor effective October 23, 2019 for the duration of Mayor Strathdee's leave of absence; and

THAT the requirement of Procedure by-law 20-2016 to appoint a Deputy Mayor on December 10, 2019 for the 2020 term be considered upon Mayor Strathdee's return to office; and

THAT Councillor Pridham be appointed as an interim member of the Library Board serving as Mayor Strathdee's replacement for the duration of his leave of absence; and

THAT Councillor Edney be appointed as an interim member of the Community Policing Advisory Committee serving as Mayor Strathdee's replacement for the duration of his leave of absence; and

THAT Councillor Craigmile be appointed as an interim member of the Municipal Shared Services Committee serving as Mayor Strathdee's replacement for the duration of his leave of absence; and

THAT Councillor Hainer be appointed as an interim member of the Business Improvement Area Board serving as Mayor Strathdee's replacement until a regular election of the BIA has filled the existing vacancy.

As per Section 2.5 of By-law 20 of 2016, Council is required to appoint a Deputy Mayor for the second year of its term.

FINANCIAL IMPLICATIONS

None.

SUMMARY

This report is to facilitate Council's discussion regarding the annual necessity to appoint a Deputy Mayor for year 2 of their term.

STRATEGIC PLAN

Not applicable to this report.

OTHERS CONSULTED

Brent Kittmer, CAO / Clerk

ATTACHMENTS

None.

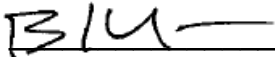
REVIEWED BY

Recommended by the Department



Jenna McCartney
Deputy Clerk

Recommended by the CAO



Brent Kittmer
CAO / Clerk

FORMAL REPORT

To: Mayor Strathdee and Members of Council

Prepared by: Jenna McCartney, Deputy Clerk

Date of Meeting: 11 February 2020

Subject: **CAO 12-2020 Noise By-law Exemption Request for Queen Street East and Water Street (Homecoming – Heritage 2020)**

PURPOSE

To provide Council the necessary information regarding a request for a Noise By-law Exemption for the Homecoming – Heritage 2020 street dance to be held on Friday, July 3, 2020.

RECOMMENDATION

THAT CAO 12-2020 Noise By-law Exemption Request for Queen Street East and Water Street (Homecoming – Heritage 2020) report be received; and

THAT Council grant an exemption to the Noise By-law under Section 6, to the applicant, Town of St. Marys at Queen Street West and Water Street, St. Marys, for the purpose of a public street dance between 11:00 pm on July 3, 2020 to 12:00 am on July 4, 2020 subject to the condition of notifying all property owners within a 150m radius.

BACKGROUND

The event organizer submitted a Noise By-law Exemption Application to the Clerk's Department on January 23, 2020. The purpose of the public street dance is to celebrate Homecoming – Heritage 2020.

REPORT

In 2020, the Homecoming event which happens once every ten years is being amalgamated with the annual Heritage Festival for one weekend full of programs and activities. The street dance which is typically associated with the Heritage Festival will occur on Friday, July 3 at Queen Street East and Water Street beginning at 6:00 pm until 12:00 pm. The event will include live music which is amplified by a sound system and will be open to all ages as it is an alcohol free event.

Under Schedule 2 of By-law 43 of 2007, the operation of any electronic device incorporating one or more loudspeaker or other electro-mechanical transducer for the purpose of amplifying sound shall be prohibited between 2300hrs and 0700hrs (0900hrs on Sundays). Therefore, the event organizer is seeking an exemption to the By-law as laid out in Section 6.

If Council chooses to grant the Noise By-law Exemption, it is staff's recommendation that a condition be placed on the exemption that requires the applicant to notify all property owners within a 150 metre radius of their property about the event details.

FINANCIAL IMPLICATIONS

None.

SUMMARY

Staff have received a request from the organizers of the Homecoming – Heritage 2020 event seeking an exemption to the Noise By-law for a street dance held on July 3, 2020. Staff are recommending Council proceed with an exemption to the Noise By-law.

This initiative is supported by the following priorities, outcomes, and tactics in the Plan.

- Pillar #2 Communication and Marketing:
 - Develop a new event, or re-brand and re-envision an existing event, to be the “signature” St. Marys event.
 - Create an event, or re-brand and re-envision an existing event that celebrates the Town’s key amenities and ties in with the reactivation of the downtown / waterfront.

OTHERS CONSULTED

None.

ATTACHMENTS

None.

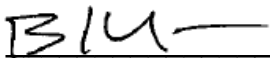
REVIEWED BY

Recommended by the Department



Jenna McCartney
Deputy Clerk

Recommended by the CAO



Brent Kittmer
CAO / Clerk

Board of Directors Meeting Highlights
 Held on January 16, 2020 at 8:30 AM
 at the Material Recovery Facility Board Room



Member annual Christmas Tree Chipping Program,

I am pleased to announce that it is time again for our annual Christmas Tree Chipping Program. This is a free service available exclusively to our active members only.

The Association has made arrangements to travel to each of its member municipalities who are interested in chipping their Christmas trees. Only members who requested this service prior to Friday, December 20th, 2019 are able to participate. The Association will chip the trees and either take the chips away or leave them behind as requested. It is your responsibility to collect the trees or arrange for a central drop off point where chipping can be performed. The last day to drop off trees at the drop off points was January 8th, 2020.

Recycle Right Campaign Launched

A newspaper ad campaign will begin in February reminding residents how certain material should be managed outside of the blue box program. The ads will also promote the Recycle Coach App.



You'd already know this if you used the free Recyclecoach app at Recyclecoach.com



RECYCLE RIGHT

Keep it PURE. Consider alternatives when possible.

Cartons	<p>Cartons are a laminated product that needs to be kept separate from other commodities otherwise they become a cross-contamination issue. Markets are not stable, prices are low, while handling costs are high. Only 58% of the package can be recycled as the plastic and aluminum layers are disposed. The end product is downcycled into disposable paper products like paper napkins, and toilet paper.</p>	Foil Products	<p>Beverage aluminum cans are the most valuable commodity in the blue box program but the associated aluminum products such as foil, pie plates, and peel top food cans are not a desired commodity. The associated foil products add impurities that can create manufacturing hazards and imperfections in new cans causing them to leak.</p>
Aerosol Containers	<p>Some programs have accepted aerosol containers despite being classified as hazardous waste under regulation 347. They contribute to hundreds of fires in processing facilities every year, each jeopardizing the safety of the workers and they cause significant risks to the processing facility. Fires are the number one cause of loss of processing capacity in our industry.</p>	Paint Cans	<p>The problem here is the paint industry is converting to plastic paint cans which are not recyclable. These new containers are not easy for the consumer to tell apart from the old steel container unless they are flipped upside down. The plastic cans are typically black. Note: Empty steel paint cans are still acceptable.</p>
Hot Beverage Cups	<p>Hot beverage cups have never been part of our program. Hot beverage cups are a laminated product much like cartons and they are even more difficult to separate from the rest of the materials and recycle in the end in part because of the ink used on the outside of the cups.</p>	Small Items	<p>In the 1990's everything was large and club pack sized. Today, everything is becoming individualized in small sizes of greater variety. The bottom line is anything smaller than 3 inches will cross-contaminate other materials. Markets require 99.5% pure material and anything below a certain size has to be screened out to purify the rest of the materials.</p>

This ad is provided through a partnership between industry and Ontario municipalities to support waste diversion programs. Questions or concerns, call us at 1.800.265.9799, email info@bra.org, or visit www.bra.org

Transition of the Blue Box Program to Full Producer Responsibility

You have been asked by AMO to endorse a certain resolution with regards to the transition of the blue box program to full producer responsibility.

As you should know, the Province has enacted new legislation which has recently begun the process to transition the Blue Box Program to Full Producer Responsibility. The actual transition is scheduled to occur between January 1, 2023 and December 31, 2025. You should have received a request from the AMO President to provide some direction on your intentions.

The Bluewater Recycling Association was created by and for communities like yours 30 years ago to manage the Blue Box Program on behalf of, and in cooperation with, the member municipalities. We have accomplished a lot together and this transition has the potential to do even more, if done right.

Your current commitments with the Association allow for a transition to occur at any time in the three-year window as members can leave the Association at any time by giving notice by June 30 of any year for departure anytime the following year. Other commitments related to waste collection may apply but they will not prevent you from transitioning if you wish to do so.

At this time, while we expect to recommend our members to transition, we cannot categorically do so in full conscience until the regulation is written so that we can fully comprehend the impact of such regulation. As they say: “the pudding is in the details.”

In choosing a transition date, you have the flexibility to choose any date you wish. As tempting as it might be to be first to transition in January 2023 and shed that cost off your financial statements, let us remind you that a Provincial election is scheduled for June 2, 2022 which may bring about last minute changes and you will be busy introducing the newly elected councils from the October 24, 2022 Municipal election.

Generally, we would advise against a January 1 transition date in any year as it is historically the busiest time of the year in terms of recycling volume. It is also the worst time of the year for the variable weather conditions that have the potential to bring about collection cancellations. As such, January is the worst time to possibly change service provider and/or service delivery details.

Normally we would recommend a spring or fall transition as the volumes are reasonable, the weather is not a factor, the staff is available, and the residents are not on vacation. The best dates appear to be May 1, 2023, April 1, 2024, or September 1, 2025. There is one more date that falls outside this advice and it is July 1, 2024. It is the midpoint in the transition, and it allows the service provider to reach seasonal residents, but it is at the expense of those permanent residents who may be on vacation.

Our members have collaborated and invested together since 1989. All of your achievements have been the results of a combined effort. Our systems are highly integrated as you share programs, equipment, and staffs that are all interdependent. The transition will bring about change. What the changes will be remains unknown until the regulation is written and the producers determine how they wish to meet their obligations. Regardless of the final details, we would highly recommend that all members transition at the same time. In order to plan and accommodate such a transparent transition we believe the best time for everyone to transition will be April 1, 2024.

The Association intends to continue to provide Blue Box Program services into and after the Transition to Full Producer Responsibility assuming mutually agreeable commercial terms with the Producers. You may want the Association to continue providing the services to:

- Maintain services for those who may be excluded from the new regulations. At this time, it is expected that institutional, commercial, and industrial locations will be excluded from the system.

This means arenas, libraries, municipal buildings, hospitals, police station, places of worship, retirement homes, campgrounds, downtown businesses, and larger industries will need to find alternate service providers.

- Maintain the current waste collection discounted rates resulting from the efficiency of co-collecting waste and recyclables in the same truck at the same time as currently done in over 91% of our member households.
- Know that new wheelie bins will always be in inventory to delivery to new homes along with the parts and service available to repair any defective ones.
- Continue to have access to Other Diversion Services
- Depend on reliable reachable local service talking to people you know and they know you and your residents as you have for that last three decades.
- Maximize and utilize in the \$30 Million in assets you have built over the years to guarantee the uninterrupted service you have become accustomed to.
- Know that your residents are serviced using the cleanest fleet in the industry powered by Natural Gas and positioned to convert to electricity when it is ready and available.
- Keep jobs locally that benefit the local economy recycling tax dollars.

The members have benefitted from superior award winning recycling services for decades because they have worked together using a unique cooperative model to maximize economies of scale that would not be possible individually. As such, we would recommend that all members consider making the transition together.

Province Launches Consultations on the Blue Box Regulation

The Ministry of the Environment, Conservation and Parks has officially launched a multi-stage public consultation process with municipal governments, producers, waste management industries, and non-profit organizations, on the transition of the Blue Box program to full producer responsibility.

The first consultation was held by webinar on Wednesday, November 27, 2019. The Ministry explained how stakeholders can take part in the development of a new regulation for the Blue Box under the *Resource Recovery and Circular Economy Act, 2016*.

This is welcomed news for municipal governments as this process will define how the producer-run Blue Box system will work, and determine the regulatory amendments necessary to end municipalities' obligation to provide Blue Box services between 2023 and 2025. A great deal of work has already been done by all stakeholders and this is the opportunity to make progress on moving waste diversion in Ontario into a circular economy once and for all.

It will be important to be engaged in this process, as our input will help inform the key elements and proposed approach for a producer responsibility regulation. This includes maintaining a convenient and accessible collection system, identifying a standardized list of materials to be collected (including considering how best to deal with single use plastics), and setting targets or other performance targets.

We will continue to work with our members and the Ministry throughout the process to advocate for a Blue Box regulation that creates a seamless experience for residents, and ensures that producers are held responsible for managing plastic and other packaging at end-of-life.

Topics covered in November

Among the topics covered were:

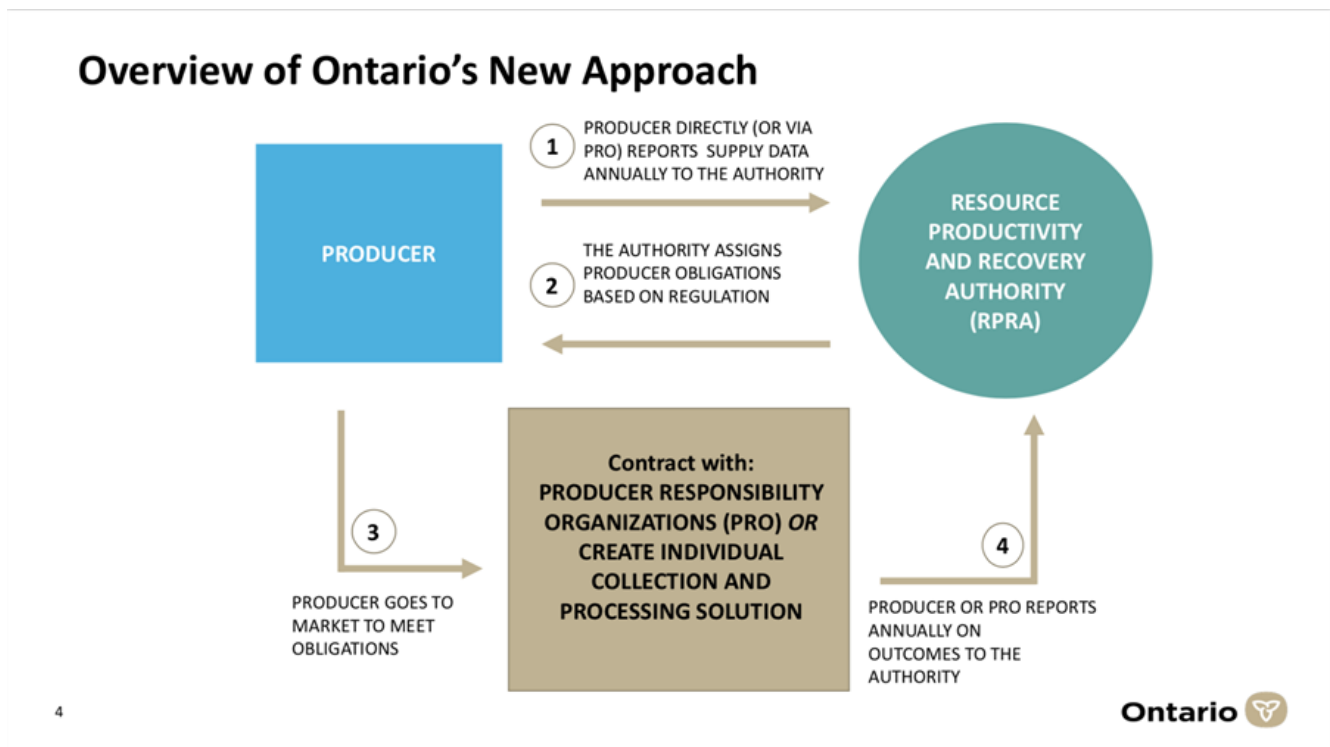
- A recap of activities to date to "improve diversion, reduce plastic waste, tackle litter" via new Producer Responsibility Approach, along with a reminder of its key features
- Reminder of report of the Special Advisor on Recycling & Plastic Waste, with recommendations on how to move forward with producer responsibility for Blue Box: "*materials, targets, collection requirements – but most critically, timing*"
- Current status of Blue Box, including timing for transition
- Notation re: timing including SO consultations to develop and submit plan to RPRA by June 30, 2020; Ministry aims to approve it by December 31, 2020
- Overview of the Ministry's approach to this initiative and the new regulation

Overall theme

The new approach will be guided by regulation rather than by a 'government approved plan'; the Ministry has authority over the RPRA but not over individual 'actors'

With input from consultation, the Ministry will develop the regulation; RPRA is responsible for oversight, compliance and enforcement

Overview of approach & new regulation



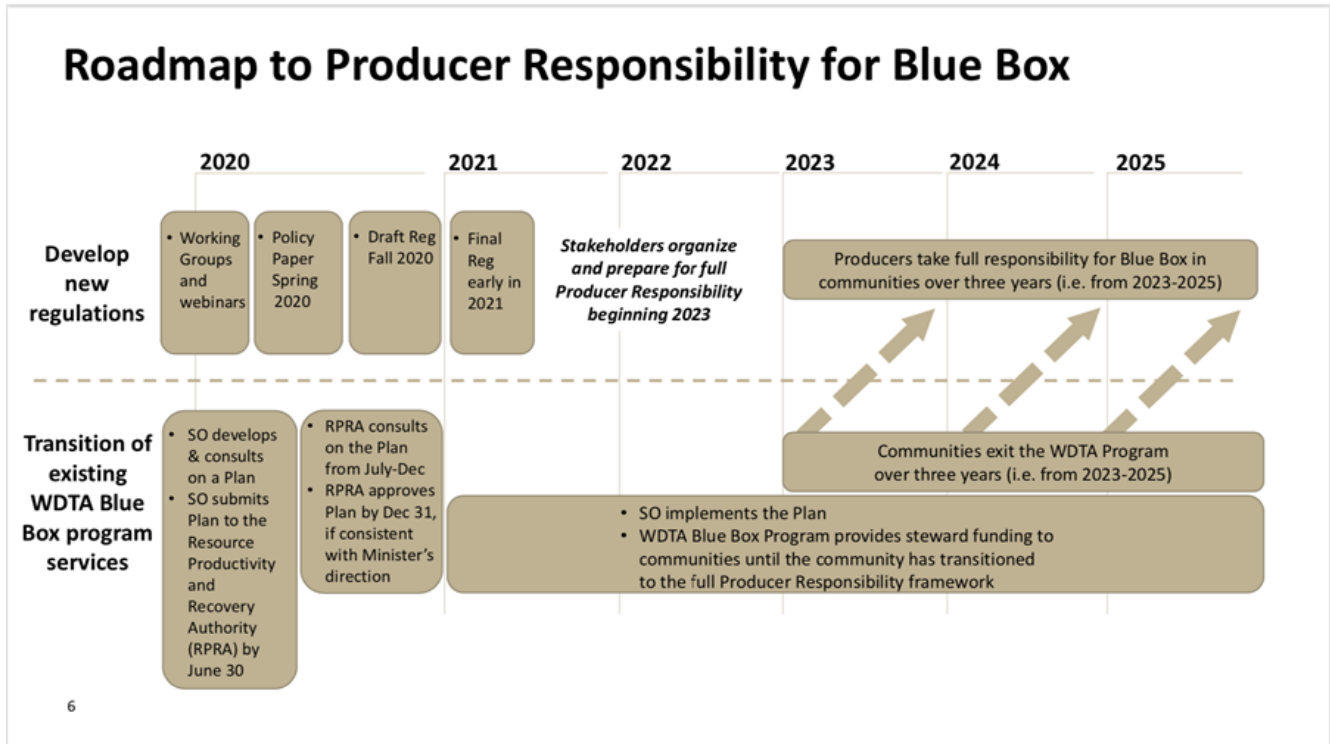
MECP indicates that the regulation under RRCEA will regulate outcomes in four key areas (slide 5):

- A hierarchy of producers that are responsible for meeting outcomes
- Materials to be collected
- Collection and management requirements
- Registration and reporting

Next opportunities to connect

MECP has laid out a multi-year roadmap with working groups, webinars, consultations and document review. The composition of working groups is shown in the appendix of the presentation (below) and those who would like to provide input were urged via the webinar, to connect with their association or others in the groups.

According to MECP, SO will manage a consultation process in early 2020 and the next webinar will be planned for Spring 2020 to coincide with the release of the Blue Box Policy Paper for public comment.



First Working Group Meeting on December 17

It is important that municipal governments are engaged in this process, as your input will help inform the key elements and proposed approach for a producer responsibility regulation for packaging and packaging-like products. This includes maintaining a convenient and accessible collection system, identifying a standardized list of materials to be collected (including considering how best to deal with single-use plastics), and setting targets or other performance targets.

The first Working Group meeting focused on:

1. Definitions and scope of the designated materials; and
2. Collection and accessibility requirements.

The next meetings will focus on addressing any outstanding issues including:

1. Management of materials; and
2. Reporting and Registration
3. Transition of existing Blue Box program.

Signals Point To All-Out Recycled Fiber Ban In China



This year, through October, just 9.8 million short tons of recovered fiber have been imported into China.

Recent actions by the Chinese government indicate the country will likely ban imports of OCC and almost all other fiber grades in 2021. Such a move would come in the wake of industry-shaking mixed paper and plastic prohibitions already in place.

According to the report, major Chinese paper companies recently gathered at a government meeting, and a key trade association in China noted the ban would go forward.

Resource Recycling analyzed data from China's General Administration of Customs revealing that in 2016, before China's import ban, China brought in roughly 31.4 million short tons of recovered fiber. This year, however, 9.8 million short tons have been imported into China, according to the analysis. The report also notes that the largest paper companies in China are working to set up operations in Malaysia, but they are running into some problems.

Top Chinese paper companies were recently summoned to a government meeting to discuss future recovered fiber import restrictions. A key trade association within China says the ban is a surety. And sources report major investment activity across Southeast Asia by companies anticipating a supply void in the coming years.

Meanwhile, the largest paper company in China says it has "already prepared for the worst" when it comes to securing recovered fiber feedstock.

Indian Government To Tighten Restrictions On The Import Of Mixed Papers

The Indian Government is set to enforce restrictions on imports of mixed paper in a crackdown on the import of contaminated and illegal waste.

According to Indian Government documents seen by Resource, the government will be implementing a one per cent contamination



limit for all mixed paper imports, with five bales of mixed paper to be inspected randomly in every container arriving in India.

The documents state that imports must contain paper waste only and should not be co-mingled with bio-medical waste, municipal waste or sewage waste. The new restrictions are being implemented due to incidents of the mixing of hazardous and plastic waste with imports of mixed papers being reported.

The restrictions will bring India's contamination limit for mixed papers down close to China's, which was set at 0.5 per cent at the start of 2018 in a similar crackdown on the illegal import of waste.

China's waste restrictions, which applied a complete ban to unsorted mixed paper and post-consumer plastics, sent shockwaves through the recycling world and saw exporters scramble for alternative markets for plastics and paper and cardboard.

While much of the concern over waste exports has focused on plastic, with many countries introducing restrictions after being overwhelmed by the flood of plastic imports, particularly in Southeast Asia and including India earlier this year, the problems facing paper and cardboard have had less of an impact on the public consciousness.

The problems are there to see, however, with the European paper recycling rate falling in 2019 partly due to tightening export markets, with Indonesia recently banning the import of recovered paper, while export prices for mixed papers and cardboard have fallen to around £70 and £35 per tonne respectively.

The restrictions will increase pressure on local authorities and materials recycling facilities (MRFs) to clean up material streams, with strict contamination limits meaning collected material will need to be of the highest quality to be accepted by importing countries and to attract a good market price.

Inside the World's First Fully Automated Mixed Waste Processing Facility

When fully automated waste and recycling facilities were just a concept in the industry, Norwegian municipal solid waste (MSW) hauling company Romerike Avfallsforedling (RoAF) turned the concept into a reality.

Powered by a sorting system installed by Germany-based Stadler Anlagenbau GmbH, RoAF opened the world's first fully automated mixed waste processing facility in 2016 in the village of Skedsmokorset, just outside of Oslo, to help meet the needs of Norwegian municipalities that were facing high labor costs. While the concept was three years in the making, Stadler needed just three months to complete construction of the facility.

RoAF collects household and food waste from 10 municipalities in Norway, including Skedsmo, which boasts a population of roughly 53,000 people. When waste arrives at the automated plant, it's first fed onto a conveyor, which delivers the waste into the sorting plant.

Green bags of food waste are sorted from the rest of the material stream and taken to an on-site anaerobic digestion facility, where they're turned into biogas, which fuels RoAF's waste collection trucks. Meanwhile, residual waste, along with recyclable materials, pass through a screening drum and near-infrared (NIR) optical sorters, from Norway-based Tomra. Material is first separated by size in the screening drum and then into five types of plastic, mixed paper, metals and residual waste.

Plastics, metals and mixed paper are recovered at the facility for further recycling, while the waste is incinerated and used for nearby heating and electricity applications.

High labor costs and Norway's remote location were the main drivers behind the city of Oslo's request for a fully automated mixed waste processing facility. The municipality put out a bid to design and construct the first facility of its kind and awarded the bid to Stadler Anlagenbau.



People touring the \$234 million facility always notice two things: the smell of the plant and how clean the fiber looks after sorting.

While construction of the plant was underway, the Norwegian municipalities redesigned their residential waste and recycling collection program. Municipalities chose bright green bags for food waste collection because of the optical sorters' ability to identify the green bags from the rest of the material and waste. Much thought was put into the front-end design of the plant, which separates the bagged food waste and fiber from the rest of the material stream early in the process.

Norway's collection system is also different from North America's in that the country uses a three-bin collection system: one bin for food waste in green bags, plastic and residual waste; the second for paper and cardboard; and the third for glass and metal.

Operations at the plant were so successful that within one year of opening, RoAF completed a "major expansion" at the facility to increase capacity and open its doors to waste management companies and municipalities interested in delivering waste and recyclables to the plant.

In all, the plant includes a variety of processing equipment, including 145 conveyors, 16 NIR optical sorters, two drum screens, one vibrating screen, a star screen, a shredder, two bag openers, two ballistic separators and an eddy current.

One of the keys to achieving full automation at the facility was strengthening the front end of the system, which includes Stadler's screening drum, and the addition of several Tomra optical sorters, which enables the plant to operate without manual labor on the sorting lines, although there are two employees on-site who are charged with monitoring the site's machines.

The facility processes 40 tons per hour. Of the mixed waste that is brought to the facility, 5,000 tons of recyclables are recovered annually, including 2,500 tons of high-quality plastics, including polyethylene terephthalate (PET), polyethylene (PE), polypropylene (PP) and film grades. The material recovery rates at the automated facility are comparable to recovery rates at single-stream material recovery facilities (MRFs) in the United States, adding that fully automated facilities are feasible in the North American market.

Sobeys Paves Parking Lot With Post-Consumer Plastic

Sobeys Inc. has opened a new store with a parking lot paved using post-consumer plastics that have been diverted from local landfills.

The amount of recycled plastics used in the mixture to pave the lot at the company's new Timberlea, Nova Scotia, store is equivalent to more than six million plastic checkout bags.

This innovative approach to plastics reduction and reuse follows the company's commitment to remove plastic grocery bags from all Sobeys grocery stores by the end of January 2020, a change that will take 225 million plastic grocery bags out of circulation at Sobeys' 255 locations across Canada each year.

Over the past four months, Sobeys Inc. and Crombie REIT, developer and property manager for the Sobeys Timberlea site, have worked directly with local small business Goodwood Plastic Products, a business based in Colchester County committed to finding smart solutions for recycling plastic materials, to research and develop the new asphalt pavement mixture.

Sobeys Inc. also worked with Goodwood Plastic Products who provided the recycled plastics lumber used for Sobeys Inc.'s Ultimate Picnic Table, that was unveiled on the Halifax waterfront in October 2019 and diverted 60,000 single-use plastic bags from local landfills. The new Sobeys Timberlea store has a picnic bench made from Goodwood Plastic Product's recycled plastics lumber onsite for customers to enjoy.



Ontario Revamping Truck Emissions Focus

The thresholds for opacity-related tests will be based on model years.

Ontario will increase its focus on truck emissions in 2020 as the province prepares to crack down on anyone that bypasses emissions controls, and includes equipment from other jurisdictions in on-road enforcement efforts.

New tests established by the Ministry of Environment, Conservation and Parks will focus on ensuring that required emission control systems are in place and operating as they should, in a fight against tampering and the use of so-called “delete kits”. The sale of emissions control defeat devices will also be prohibited.



As of July 1, 2020, Ontario trucks with a registered gross weight of 4,500 to 6,350 kg will have to pass an electronic diagnostic check of their emissions systems. Those test requirements are ultimately to align with the Ontario Ministry of Transportation’s Periodic Mandatory Commercial Vehicle Inspections, creating a single electronic record.

Vehicles that are six years old or newer will be able to forego opacity-related tests – those traditionally associated with the province’s Drive Clean program as well as roadside enforcement – if they pass the electronic diagnostic tests and inspection of emission components.

But the opacity-related tests that are conducted will include tighter thresholds.

Emissions cannot be visible for more than five seconds during a one-minute period, representing a shift from original limits of 15 seconds in five minutes. Trucks with a model year of 2008 or newer will now have exhaust limited to an opacity of 20%, compared to a previous threshold of 30%. Trucks with model years of 1991-2007 will face a threshold of 30%, while older trucks will be limited to 40%.

Physical inspections of emissions controls will watch for factors such as empty or contaminated diesel exhaust fluid tanks; cracked or leaking diesel particulate filters; and cracked catalytic converters, among other issues.

A working group is also being formed to look at options including “appropriate incentives and burden reduction measures” for those that consistently demonstrate cleaner fleets, and strategies for older diesel-powered equipment produced without emissions controlling equipment or on-board diagnostic systems.

Light-duty vehicles, however, will generally get a pass. Ontario cancelled its Drive Clean program for aging light-duty vehicles in April 2019 – shedding an estimated \$40 million in annual costs — because virtually all the vehicles were passing their tests.

The rules pertaining to light-duty emissions controls still apply, and the systems have to be present and operating, but the annual testing is no longer required for aging vehicles. There is clearly room to improve on the emissions front.

A new report by The Atmospheric Fund has shown that transportation-related emissions in the Greater Toronto Hamilton Area rose 4% between 2015 and 2017 and accounted for 1/3 of the emissions

overall. Gains in other areas pulled the total emissions down 3.3% between 2015 and 2016, while they were flat from 2016 to 2017.

Sales of electric vehicles, which represent fewer than 0.5% of the vehicles on the road, have slowed in part because of the 2018 cancellation of Ontario's Electric Hydrogen Vehicle Incentive Program, The Atmospheric Fund concludes. In contrast, electric vehicles represent 15% of the new vehicles sold in B.C. and 10% of the new vehicles in Quebec. Both of those provinces have active incentive programs.

In terms of electric truck production, Quebec is home to Lion Electric, and the powertrain producer Dana TM4. B.C. is home to Ballard Power Systems, which focuses on fuel cells. BYD, a Chinese-based manufacturer, had announced plans to assemble battery-electric trucks in Ontario, but those plans were shelved after the province ended electric vehicle rebates.

Waste And Recycling Industry Sees Uptick In Fatalities

The U.S. Department of Labor's Bureau of Labor Statistics (BLS) released 2018 figures for industry and occupational fatality data. In its 2018 Census of Fatal Occupational Injuries Summary, the BLS reported that fatalities of all U.S. workers remained flat. Refuse and recyclable material collectors remained the fifth deadliest occupation with 37 fatalities, up from 31 in 2017, resulting in a rate change from 34 per 100,000 to 44 per 100,000. As a private industry, we saw the total number of fatalities rise from 27 in 2017 to 49 in 2018; 75 percent of these fatalities were a result of transportation incidents.

"The National Waste and Recycling Association is saddened by the increase in fatalities in the industry. NWRA and our members are committed to improving safety in our industry and we will never accept any loss of life," said NWRA President and CEO Darrell Smith.

Over the past four years, NWRA and its chapters nationwide have successfully lobbied for "Slow Down to Get Around" legislation, which is now the law in more than 30 states. These laws require that motorists slow down when waste and recycling collection vehicles are stopped and workers are getting on and off, just as motorists are required to slow down in construction work zones, stop for school buses, or pull over for emergency vehicles.

Senator Richard Durbin (D-IL) introduced the Protect First Responders Act earlier this year, legislation aimed at reducing roadside deaths and establishing a public safety program to raise awareness of "Move Over" laws.

"Unfortunately NWRA was anticipating a rise in the fatality number, that is why we released a request for proposals in November to establish a baseline understanding of fatalities and injuries," said NWRA's Chief of Staff and Vice President for Safety and Standards, Kirk Sander. "NWRA realizes that concrete steps are needed to understand this crisis for all of our workers to come home safely."

NWRA and its members have undertaken numerous initiatives that represent a comprehensive approach to improving safety for workers in the waste and recycling industry, including:

- Temporary worker safety training;
- Safety Monday — A bi-lingual poster sent each week to member companies with important practical tips to prevent accident and injury

The BLS data on workplace injury and illness is published annually, and information on the waste and recycling industry is based on the U.S. Census Bureau definition of the waste and remediation services industry (NAICS Code 562111) as "solid waste collection, hazardous waste collection, other waste collection, hazardous waste treatment and disposal, solid waste landfill, solid waste combustors and incinerators."

Slow Down Move Over Not For Ontario

As part of SWANA Ontario's efforts to improve safety in our sector, a letter was sent to the Ontario Minister of Transportation on the need for Slow Down Move Over provisions to protect roadside collection workers. The requirement for vehicles to slow down and move over on public highways is afforded to waste and recycling collection workers in many jurisdictions across North America. Despite being in place for emergency vehicles and tow trucks in Ontario, these protections do not apply equally to all roadside workers. We received a response from the Minister of Transportation (see link on swanaontario website) .

The response unfortunately continues to display Ministry of Transportation's lack of appreciation for the conditions waste and recycling collection workers operate in;

"While other roadside workers who are not captured under SDMO [slow down move over], such as waste management personnel, operate at roadside, their duties are generally conducted on safer, more predictable low-speed residential roadways as opposed to high-speed settings faced by emergency vehicles and tow trucks".

We believe it is important for the Ministry to better understand the conditions waste and recycling workers operate in. There are more fatalities and severe accidents involved in waste and recycling collection, than in any other operation within the waste management sector. There are hundreds, if not thousands, of employees performing this essential service on Ontario roadways on a daily basis, in all sorts of weather and road conditions, including on Provincial Highways and high-speed regional roads.

We are asking SWANA members to consider working with their organizations to write letters or pass resolutions to support the inclusion of Slow Down Move Over provisions in the Highway Traffic Act, and raise awareness for the safety issues your colleagues face in performing their important and necessary tasks. The letters referenced in this note, as well as examples of resolutions that Ontario municipalities have previously passed, can be found at swanaontario.org/news/

RPRM Mandate Now Includes HWIN System

We are modernizing government, so that it works more efficiently and effectively for the people and businesses of Ontario. Our plan is to use secure digital methods to bring more government services online and remove out-of-date processes.

After consulting the public, our government has now passed legislation that will change the mandate of the Resource Productivity and Recovery Authority (the Authority) to include digital reporting services through its registry for a wider range of waste and resource recovery programs, such as the Hazardous Waste program.

Combining digital services will save businesses time and money as there will be a larger group of users sharing common program costs and benefiting from the Authority's modern registry.

Switching over to a modern, digital reporting registry will make it easier and faster for companies to meet their obligations to track and report their regulatory requirements. The changes will also ensure that ministry resources are focused on risk-based program compliance and enforcement activities, so that polluters are held accountable.

The ministry has posted a decision notice to both the Environmental Registry <https://ero.ontario.ca/notice/019-0671> and the Regulatory Registry that contains more information on this decision.

More RPRA Changes Coming

The Ministry of Government and Consumer Services (MGCS) introduced the Rebuilding Consumer Confidence Act (the Bill) to propose legislative amendments to modernize the governance, accountability and transparency of Administrative Authorities overseen by MGCS.

As part of this Bill, and in order to align with proposed changes by MGCS, the Ministry of the Environment, Conservation and Parks is proposing changes to the Resource Recovery and Circular Economy Act, 2016 (RRCEA) that would affect the governance of the Authority.

Most of the changes proposed by MGCS are already in place in the RRCEA, and therefore only a few additional changes are being proposed at this time to keep the governance and oversight frameworks aligned and to continue to reflect best practices for administrative authorities.

The changes are as follows:

- The Minister can appoint a Chair from among the members of the Authority's Board.
- The Minister can request disclosure of compensation information from among the Authority's board of directors, officers and employees.
- The requirement to table the Authority's annual report in the Legislative Assembly has been removed (but the Authority must continue to post the report on their website by the annual deadline of June 1).

These changes will support the Authority's ability to deliver on its mandate in a transparent and efficient manner. They will come into effect upon Royal Assent of the proposed Bill.

The proposed Bill can be read at: https://www.ola.org/sites/default/files/node-files/bill/document/pdf/2019/2019-12/b159_e.pdf.

Yogourt Cup from 1976 Olympics Lands in France

A yogurt cup from the 1976 Olympics in Montreal appears to have washed up on a beach in France this week.

A man named Rob Gordon tweeted this picture of the Yoplait special edition cup. It has been retweeted some 12,000 times.

Reports say the cup was found on Tardinghen Beach, in Nord-Pas-de-Calais, France.



According to a report in French newspaper La Voix du Nord, a man named Matthieu Leroux made the discovery. The nature lover walks on the beach every morning with his dog and always takes a bag with him to collect trash.

Many are skeptical of Leroux's find, even claiming he made the cup with a 3D printer, but Leroux claims it is real. His theory for the good condition of the cup is that it perhaps came from a dump site more recently and had been sheltered from the elements for much of the last 40 years.

Studies show it can take about 500 years for plastic waste to completely degrade.

RPRA Updates

RPRA hosted IPR 101

On Tuesday, December 3, the Authority hosted Individual Producer Responsibility 101, a free half-day workshop on Ontario's new Individual Producer Responsibility regulatory framework, as well as a webinar on the same topic on Thursday, December 5.

Over the two days we engaged with hundreds of stakeholders from various sectors all interested in learning more about Ontario's new IPR framework and how the Authority is implementing it. You can see the presentation from the in-person session and the webinar recording on our website.

IPR 101 was the first event in RPRA's Circular Economy Learning Series, so stay tuned for future learning opportunities and events.

Consultation ends on MHSW Program Wind-Up Plan

On November 21, the Authority closed a 45-day consultation period on Stewardship Ontario's proposed MHSW Program Wind-Up Plan. RPRA held two webinars and five in-person sessions in Vaughan, London, Smiths Falls, North Bay and Dryden to solicit feedback from interested stakeholders. The Authority has been directed to approve the proposed Wind-Up Plan no later than December 31, 2019. Learn more about the wind up of the MHSW Program.

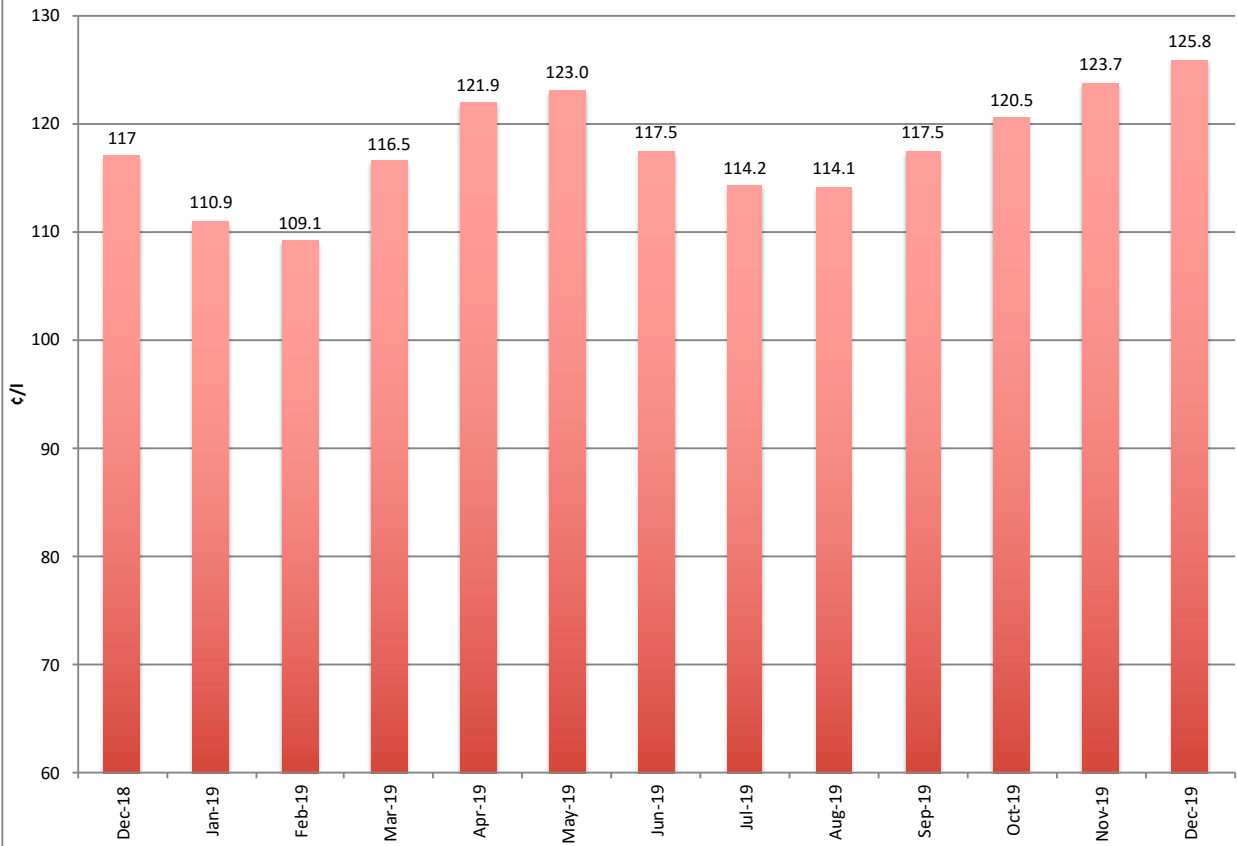
Government moving forward with the development of Blue Box regulation

Last week, the government of Ontario hosted a webinar to explain how to participate in the development of the regulation that will define how the new Blue Box system will work. The first step in transitioning the Blue Box program to full producer responsibility occurred on August 15, 2019, when the Minister of the Environment, Conservation and Parks directed Stewardship Ontario to develop a plan with regards to the funding program for blue box materials collected under the *Waste Diversion Transition Act, 2016*. We'll continue to share information about the regulation development process as it becomes available. Learn more about the Blue Box transition.

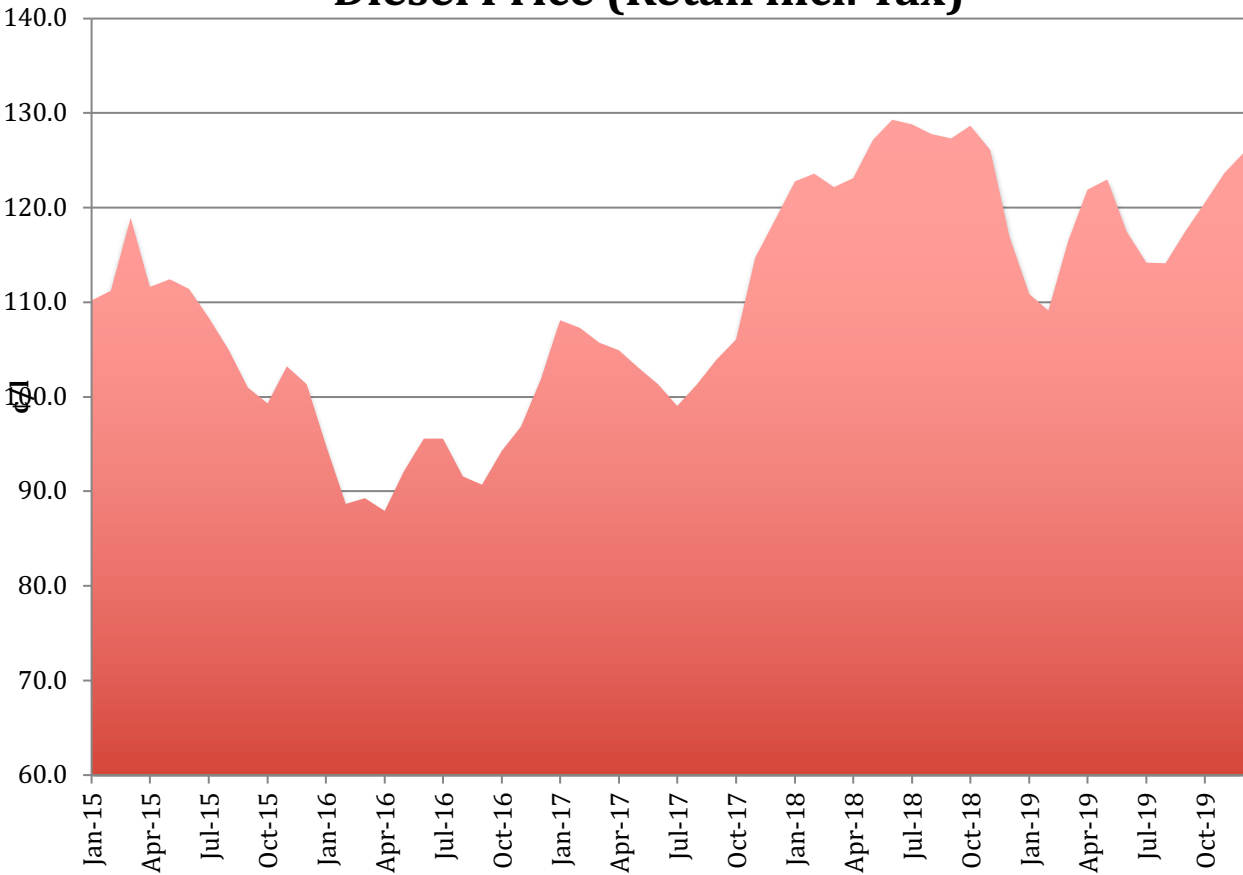
Development of tire supply audit procedure

The Authority is consulting on the development of a revised audit procedure that will apply to producer supply data reporting. Under the Tires Regulation, tire producers are required to report new tire supply data to the Authority every year – this is needed to establish their used tire collection target for the following year. Producers are also required to provide an audit report to verify the supply data they are submitting. Learn more about the consultation process.

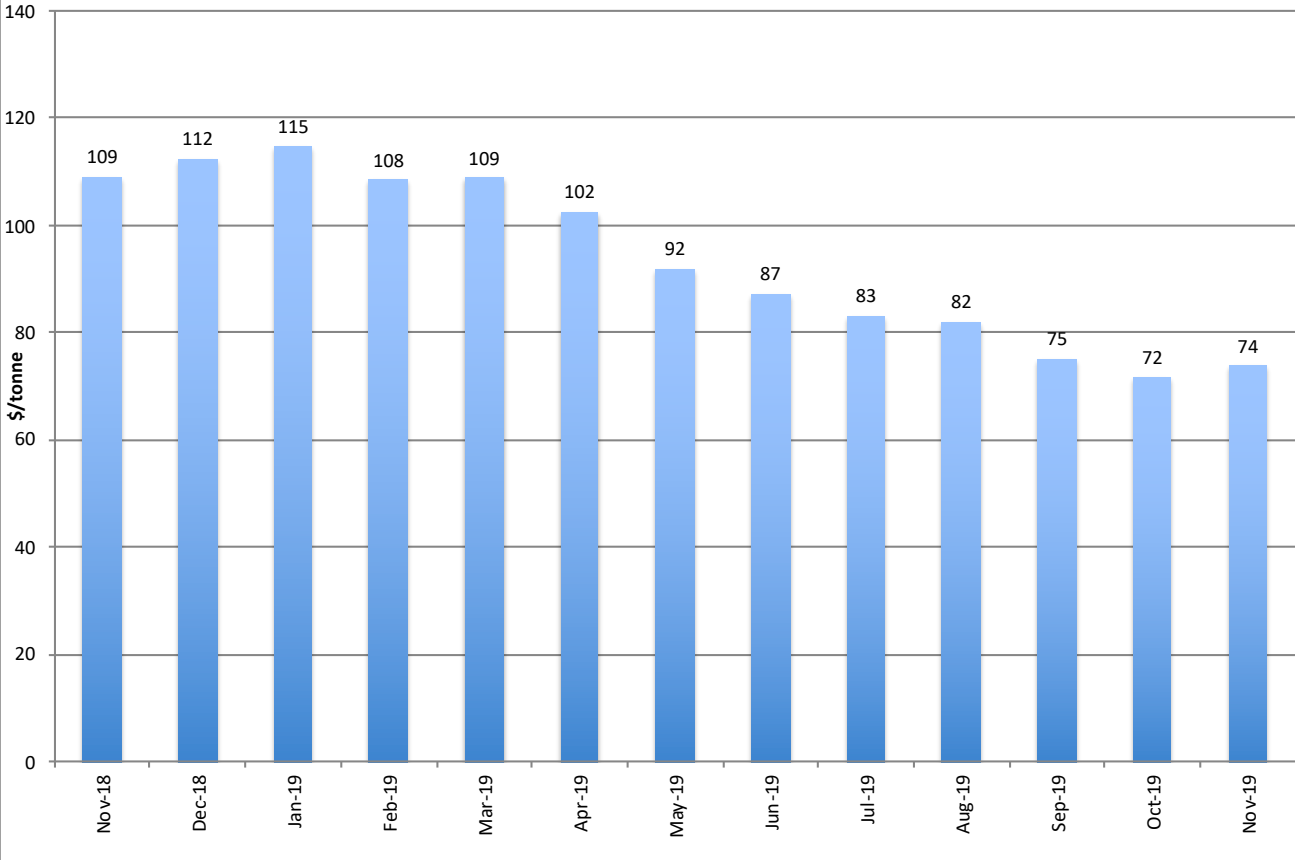
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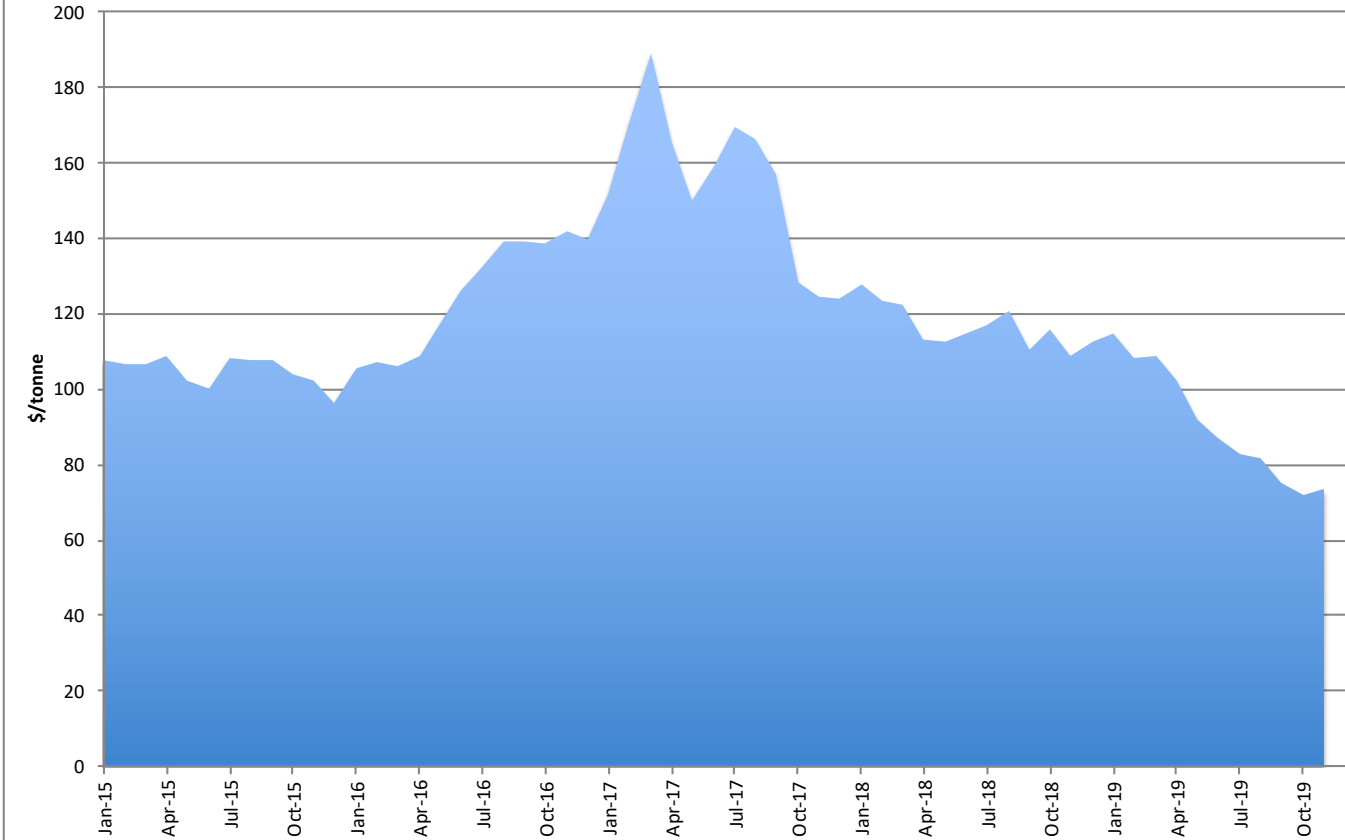
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Commodity Prices



Commodity Prices





Minutes

ADHOC Library Space and Needs Committee

December 3, 2019

5:00 pm

St. Marys Public Library

15 Church Street North, St. Marys

Member Present Barbara Tuer, Cole Atlin, Reg Quinton, Councillor Luna

Member Absent Councillor Edney

Staff Present Matthew Corbett, Library CEO, Stephanie Ische, Director of
Community Services, Rebecca Webb, Library Service
Coordinator, B. Kittmer, CAO

1. **CALL TO ORDER**

Meeting was called to order at 5:00pm.

2. **AMENDMENTS AND APPROVAL OF AGENDA**

Moved By Barbara Tuer

Seconded By Councillor Luna

That the December 3, 2019 agenda Library Space and Needs committee be accepted as presented.

CARRIED

3. **DECLARATION OF PECUNIARY INTEREST**

None declared.

4. DELEGATIONS

None present.

5. ACCEPTANCE OF MINUTES

No minutes were available to accept as December 3rd, 2019 was the first meeting of the ADHOC committee.

6. REPORTS

6.1 Terms of Reference

Library CEO M. Corbett presented to members of the committee the Terms of Reference which was drafted as a joint effort between S. Ische, M. Corbett, B. Kittmer.

Members of the committee discussed the potential effect of the CEO transition on the work of the Committee. It was decided to move forward as the committee is an initiative of the Library Board.

Recommendation that the Library Board and Town Council formally adopt the Terms of Reference at their next regularly scheduled meeting.

Moved By Cole Atlin

Seconded By Reg Quinton

That Town Council and the Library Board formally adopt the Terms of Reference for the ADHOC Library Space and Needs Committee at their next scheduled meetings.

CARRIED

7. NEW BUSINESS

7.1 Appointment of a Committee Chair

Moved By Councillor Luna

Seconded By Cole Atlin

That the ADHOC Committee appoint B. Tuer as chair of the committee.

CARRIED

7.2 Committee Goals

Library Chair C. Atlin expressed that she believes it is important to define the priorities and key values of the ADHOC Committee going forward to clarify direction.

B. Tuer expressed that it is important to ensure that the Town and the Library Board work closely on the future planning of the Library Building.

It was suggested that small solutions and short term fixes for issues could also be brought to the Committee before a long term plan is in place.

Meeting notes will be compiled to identify items that the committee needs to examine further.

8. UPCOMING MEETINGS

A meeting was set for January 22nd, 2019. Subsequent meetings will be held at 5:00pm on the fourth Wednesday of each month.

9. ADJOURNMENT

Moved By Reg Quinton

Seconded By Cole Atlin

That the December 3, 2019 meeting of the ADHOC Library Space and Needs Committee be adjourned.

CARRIED

Chair

Board Secretary



Minutes

Library Board

December 12, 2019

3:00 pm

St. Marys Public Library

15 Church Street North, St. Marys

Member Present Councillor Craigmile, Cole Atlin, Lynda Hodgins, Reg Quinton,
Councillor Pridham

Member Absent Mayor Strathdee, Councillor Edney, Barbara Tuer, Joyce Vivian,
Melinda Zurbrigg

Staff Present Matthew Corbett, CEO, Rebecca Webb, Library Services
Coordinator

1. CALL TO ORDER

Meeting was called to order at 3:00pm.

2. DECLARATION OF PECUNIARY INTEREST

3. AMENDMENTS AND APPROVAL OF AGENDA

4. DELEGATIONS

5. ACCEPTANCE OF MINUTES

Moved By Lynda Hodgins

Seconded By Councillor Craigmile

That the minutes from November 14, 2019 and November 25, 2019 be accepted as presented in items 5.1 and 5.2.

Carried

5.1 Minutes, November 14th, 2019

5.2 Minutes, November 25th, 2019

6. CLOSED SESSION

Moved By Councillor Craigmile

Seconded By Reg Quinton

That the St. Marys Public Library Board move into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(b) personal matters about an identifiable individual, including municipal or local board employees, and Section 16.1(4)(d) labour relations or employee negotiations at 3:03pm

Carried

7. RISE AND REPORT

Board Chair C. Atlin reported that a closed was held wherein one item was considered and staff were given direction.

Moved By Reg Quinton

Seconded By Councillor Pridham

That the Library Board rise from closed session at 3:09pm.

Carried

8. CEO TRANSITION APPOINTMENTS

Moved By Lynda Hodgins

Seconded By Councillor Craigmile

That Lisa Lawrence, Director of Human Resources for the Town of St. Marys, be appointed Interim Library CEO and Andre Morin, Director of Finance, be appointed Library Board Treasurer effective December 18, 2019.

Carried

9. UPCOMING MEETINGS

The next meeting of the board is scheduled for January 2, 2020.

10. ADJOURNMENT

Moved By Lynda Hodgins

Seconded By Councillor Craigmile

That the meeting of December 12, 2019 be adjourned.

Carried

Chair

Board Secretary



Minutes

Library Board

January 2, 2020

6:45 pm

St. Marys Public Library

15 Church Street North, St. Marys

Member Present Councillor Craigmile, Councillor Edney, Barbara Tuer, Cole Atlin, Lynda Hodgins, Reg Quinton, Joyce Vivian, Councillor Pridham

Member Absent Mayor Strathdee, Melinda Zurbrigg

Staff Present Lisa Lawrence, Interim CEO
Rebecca Webb, Staff Liaison

1. CALL TO ORDER

Meeting was called to order at 6:45pm by Board Chair C. Atlin.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Joyce Vivian

Seconded By Reg Quinton

That the January 2nd, 2020 regular meeting of the St. Marys Public Library Board agenda be approved as presented.

Carried

4. DELEGATIONS

None present.

5. CONSENT AGENDA

Moved By Joyce Vivian

Seconded By Reg Quinton

That Consent Agenda items 5.1 to 5.5. inclusive be adopted by the Board.

Carried

5.1 Acceptance of Minutes

5.2 CEO Report

5.3 Library Statistics

5.4 Financial Report

5.5 Adult Learning Update

6. DISCUSSION ITEMS

6.1 Collection Development Plan

Board Chair C. Atlin called for questions about the Collection Development Plan. It was noted that the document may not be the final version. The Board endorsed the plan.

Moved By Reg Quinton

Seconded By Councillor Pridham

That the Board receive as information and endorse the Collection Development Plan.

Carried

6.2 Policy Updates

Moved By Barbara Tuer

Seconded By Lynda Hodgins

THAT the Policy Committee Report be received as information; and

THAT the policy GOV-04 Planning Policy, OP-05 Volunteer Policy, OP-06 Reference and Information Services Policy, and OP-08 Staff Code of Conduct Policy, OP-11 Community Information Policy, OP-12 Public Code of Conduct Policy and OP-13 Safety Security and Emergency Policy be approved as recommended by the Policy Committee of the Board;

THAT OP-01AL Training Support be approved as amended by the Policy Committee of the Board, with the updated review date; and

THAT the Board remove the Rules of Conduct, Safety and Emergencies Policy, and the Technology Development Policy from the list of approved policies of the Library Board.

Carried

6.3 Annual Report

Members of the Board recommended that the next annual report include information about where Library funding comes from and includes an acknowledgement of funding provided by the Friends of the Library.

Moved By Lynda Hodgins

Seconded By Councillor Craigmile

THAT the Board receive the Annual Report for information;

THAT the Board provide direction to staff for disseminating the information to key stakeholders, local media and community members; and

THAT the Library Board forward a copy of the Annual Report to the next meeting of Council, Friends of the Library and Federal and Provincial Officials.

Carried

6.4 ADHOC Committee Terms of Reference

Members of the AD-HOC committee gave the Board an overview of the committee meeting that took place in December and answered questions.

Moved By Reg Quinton

Seconded By Barbara Tuer

THAT the Board approve the Terms of Reference for the ADHOC Committee; and

THAT the Board send correspondence to the Town of St. Marys Council informing them of Board support of the Terms of Reference for the ADHOC Committee.

Carried

7. CLOSED SESSION

Moved By Lynda Hodgins

Seconded By Councillor Craigmile

That the St. Marys Public Library Board move into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(b) personal matters about an identifiable individual, including municipal or local board employees, and Section 16.1(4)(d) labour relations or employee negotiations at 7:12pm

Carried

8. RISE AND REPORT

Board Chair C. Atlin reported that one matter was discussed in closed session and the item has been differed to the next regular meeting of the Library Board.

Moved By Councillor Pridham

Seconded By Joyce Vivian

That the Library Board rise from closed session at 7:57pm.

Carried

9. ROUNDTABLE DISCUSSION

9.1 Board Meeting Schedule 2020

The Board ultimately decided that they will keep the regular schedule and cancel if no business arises.

10. UPCOMING MEETINGS

The next meeting is scheduled for Thursday, February 6th, 2020.

11. ADJOURNMENT

Moved By Councillor Craigmile

Seconded By Councillor Pridham

That the January 2nd, 2020 meeting of the St. Marys Public Library Board be adjourned.

Carried

Chair

Board Secretary

PERTH DISTRICT HEALTH UNIT BOARD

November 27, 2019

The Board of Health of the Perth District Health Unit met on the above date at 9:40 am at the Perth District Health Unit, Multipurpose Room.

Members present: Marg Luna; Anna Michener; Paul Robinson; Kathy Vassilakos; and Bob Wilhelm

Member regrets: Bonnie Henderson and Todd Kasenberg

Members absent: Daryl Herlick

Staff present: Dr. Miriam Klassen, Medical Officer of Health; Julie Pauli, Business Administrator; Janet Jackson, Acting Director of Community Health; Donna Taylor, Director of Health Protection and Irene Louwagie (Recorder)

Kathy Vassilakos, Chair presiding.

Agenda Approval

Moved by: Bob Wilhelm
Seconded by: Marg Luna

**That the agenda for today's meeting be adopted as presented.
Carried.**

Pecuniary Interest

There were no disclosures of pecuniary interest.

Adoption of Minutes

The Joint Board meeting minutes from October 29 and November 5, 2019 were circulated for information purposes.

Moved by: Marg Luna
Seconded by: Paul Robinson

**That the minutes of the previous meeting dated October 16, 2019 as presented.
Carried.**

Closed Meeting

Moved by: Anna Michener
Seconded by: Bob Wilhelm

**That the Board enter into Closed Meeting at 9:42 am to discuss personal matters.
Carried.**

The Board reconvened in open meeting at 9:46 am.

Moved by: Bob Wilhelm
Seconded by: Marg Luna

**That the Board recommends to the Huron Perth Public Health Board that Employee #651 be granted an unpaid leave of absence from January 1 to December 31, 2020 and authorizes the Business Administrator to create a letter for the staff member.
Carried.**

Business Arising

- a. Transition Team Update
Miriam Klassen, Medical Officer of Health provided an update on the work of the Transition Team. Miriam also presented minutes from the Transition Team meetings from October 29 and November 5, 2019.

New Business:

- a. OMERS Participation – Huron Perth Health Unit

Moved by: Paul Robinson
Seconded by: Marg Luna

That the Board approve continuation of OMERS for the new Huron Perth Health Unit effective January 1, 2020. Carried.

- b. HPPH Policy 1-9-40 Child Abuse and Neglect
c. HPPH Policy 1-9-10 Complaints
d. HPPH Policy 1-9-20 Controlled Acts
e. HPPH Policy 1-9-30 Medical Directives
f. HPPH Policy 1-2-60 Code of Conduct
g. HPPH Policy 1-3-20 Discipline
h. HPPH Policy 1-3-10 Problem Solving in the Organization
i. HPPH Policy 1-3-60 Policy and Procedure Framework
j. HPPH Policy 1-2-900 Bridging Policy
k. HPPH Policy 1-2-800 Healthy Eating and Safe Food Handling
Staff may forward additional policies and procedures to Board members for feedback.

Moved by: Anna Michener
Seconded by: Marg Luna

That the Board recommends that the following Huron Perth Public Health policies and procedures be approved at the January 2, 2020 Board meeting:

**HPPH Policy 1-9-40 Child Abuse and Neglect
HPPH Policy 1-9-10 Complaints
HPPH Policy 1-9-20 Controlled Acts
HPPH Policy 1-9-30 Medical Directives
HPPH Policy 1-2-60 Code of Conduct
HPPH Policy 1-3-20 Discipline
HPPH Policy 1-3-10 Problem Solving in the Organization
HPPH Policy 1-3-60 Policy and Procedure Framework
HPPH Policy 1-2-900 Bridging Policy
HPPH Policy 1-2-800 Healthy Eating and Safe Food Handling
Carried.**

Business Administrator Report

- a. Account Transactions – October 2019
Julie Pauli, Business Administrator presented the accounts for the period ending October 2019.

Moved by: Marg Luna
Seconded by: Bob Wilhelm

**That the accounts totaling \$905,344.10 for October 2019 be adopted as presented.
Carried.**

b. Financial Report – October 31, 2019

Julie Pauli, Business Administrator, presented the financial report for the period ending October 31, 2019.

Moved by: Marg Luna
Seconded by: Paul Robinson

**That the Financial Report for October 31, 2019 be adopted as presented.
Carried.**

c. Listowel Rental Space

Moved by: Marg Luna
Seconded by: Anna Michener

**That the Board authorize the Business Administrator to sign a lease agreement with the Listowel Hospital from December 16, 2019 to December 15, 2020.
Carried.**

d. Huron Perth Public Health Non Union Benefits

Moved by: Anna Michener
Seconded by: Bob Wilhelm

**That the Board allow the Business Administrator to enroll Huron County Health Unit non-union employees into benefits that align with the Perth District Health Unit's non-union employees on December 31, 2019.
Carried.**

MOH Report

Miriam Klassen, Medical Officer of Health presented a written report for November 27, 2019 which included advocating for public health; preparing for possible health system changes; continuing to strengthen focus on social determinants of health and health equity and staff updates.

Staff updates:

- a temporary full-time Public Health Nurse hired November 4, 2019

Moved by: Bob Wilhelm
Seconded by: Marg Luna

**That the Board receive the November 27, 2019 Medical Officer of Health report.
Carried.**

Correspondence

- Southwestern re Expanding Alcohol Retail Outlets
- KFL&A re Comprehensive Measures to Address the Rise of Vaping in Canada
- KFL&A re Municipal Alcohol Policies and Municipal Policy Options to Mitigate Alcohol Harms

- d. Windsor-Essex re Removal of Regulation 268 of the Smoke-Free Ontario Act, 2017, to Restrict Marketing of Vaping Products
- e. Windsor-Essex re Restrictions on Display and Promotion of Vaping Products and the Ban of Flavoured E-cigarettes
- f. Windsor-Essex re The Harms of Vaping
- g. Ministry of Health re Protecting Youth from the Dangers of Vaping
- h. Durham re Opioid Overdose Emergency
- i. Simcoe Muskoka re Vaping Display and Promotion
- j. Grey Bruce re Funding for Leave the Pack Behind
- k. Grey Bruce re National School Food Program
- l. Grey Bruce re Display and Promotion of Vaping Products
- m. Grey Bruce re Promotion and Display of Vapour Products in Ontario
- n. Renfrew re Harms of Vaping
- o. alPHa re Public Health Modernization
- p. Ministry of Health re Discussion Paper: Public Health Modernization
- q. City of Hamilton re Request for Weekly Data Reports on Vaping Cases
- r. City of Hamilton re Opposition to Co-Payment for Dentures Under the New Ontario Seniors Dental Care Program
- s. HKPR re Advocacy Vaping Regulations

Moved by: Bob Wilhelm
Seconded by: Anna Michener

**That the Board receive all correspondence for information purposes.
Carried.**

Next Meeting

The next regular meeting of the Perth District Health Unit Board will be held on Wednesday, December 18, 2019 at 9:30 am in the Multipurpose Room.

Adjournment

Moved by: Marg Luna
Seconded by: Bob Wilhelm

That we now adjourn. Carried.

Meeting adjourned at 10:25 am.

Public Announcements

- None to report

Respectfully submitted,

Kathy Vassilakos, Chair

PERTH DISTRICT HEALTH UNIT BOARD

December 18, 2019

The Board of Health of the Perth District Health Unit met on the above date at 9:30 am at the Perth District Health Unit, Multipurpose Room.

Members present: Bonnie Henderson; Todd Kasenberg; Marg Luna; Paul Robinson; Kathy Vassilakos; and Bob Wilhelm

Member regrets: Anna Michener and Daryl Herlick

Staff present: Dr. Miriam Klassen, Medical Officer of Health; Julie Pauli, Business Administrator; Janet Jackson, Acting Director of Community Health; Donna Taylor, Director of Health Protection and Irene Louwagie (Recorder)

Kathy Vassilakos, Chair presiding.

Agenda Approval

Moved by: Bob Wilhelm

Seconded by: Todd Kasenberg

**That the agenda for today's meeting be adopted as amended.
Carried.**

Pecuniary Interest

There were no disclosures of pecuniary interest.

Adoption of Minutes

Moved by: Marg Luna

Seconded by: Paul Robinson

**That the minutes of the previous meeting dated November 27, 2019 be adopted as presented.
Carried.**

Closed Meeting

Moved by: Todd Kasenberg

Seconded by: Bob Wilhelm

**That the Board enter into Closed Meeting at 9:32 am to discuss labour relations and legal matters.
Carried.**

The Board reconvened in open meeting at 9:52 am.

Moved by: Bob Wilhelm

Seconded by: Todd Kasenberg

That the Board ratify the OPSEU Collective Agreement for 2020 and that the Board Chair and Secretary be authorized to sign.

Moved by: Paul Robinson

Seconded by: Marg Luna

That the Board Chair be authorized to sign the Sign-back Agreement for Boards of Health.
Carried.

Business Arising

a. Transition Team Update

Miriam Klassen, Medical Officer of Health and Julie Pauli, Business Administrator provided an update on the work of the Transition Team. Miriam also presented minutes from the Transition Team meetings from December 4, 2019.

Moved by: Todd Kasenberg
Seconded by: Bob Wilhelm

That the Board enter into Closed Meeting at 10:21 am to discuss legal matters.
Carried.

The Board reconvened in open meeting at 10:52 am.

Moved by: Bob Wilhelm
Seconded by: Paul Robinson

The Board members recommend that the Board Chair be authorized to sign the merger agreement if following the meeting with legal and Huron County, PDHU staff, Kathy Vassilakos and Bob Wilhelm this afternoon, acceptable terms are negotiated. Julie to circulate the summary of the meeting to Board members requesting feedback by the end of December 19, 2019. An emergency Board meeting will be convened if necessary. Carried.

Moved by: Bob Wilhelm
Seconded by: Paul Robinson

That the Board authorize the Board Chair to sign the interim license (lease and purchase) agreement dated December 17, 2019 after Perth County Council meets and approves in principle on December 19, 2019.
Carried.

New Business:

- a. HPPH Policy 1.02.080 Conflict of Interest
- b. HPPH Policy 1.02.075 Accessible Client Service Standards
- c. HPPH Policy 1.02.090 Healthy Eating and Safe Food Handling
- d. HPPH Policy 1.03.030 Daily Work Expectations
- e. HPPH Policy 1.03.060 Policy and Procedure Framework
- f. HPPH Policy 1.03.0XX Personnel Files
- g. HPPH Policy 1.04.010 Privacy
- h. HPPH Policy 1.05.010 Banking and Investments
- i. HPPH Policy 1.05.015 Insurance
- j. HPPH Policy 1.05.020 Budget Preparation and Approval
- k. HPPH Policy 1.05.025 Approval of Accounts
- l. HPPH Policy 1.05.030 Financial Reports
- m. HPPH Policy 1.05.040 Purchasing
- n. HPPH Policy 1.06.050 Violence and the Workplace
- o. HPPH Policy 1.06.010 Occupational Health and Safety
- p. HPPH Policy 1.06.030 Injuries, Incidents and First Aid

Moved by: Bonnie Henderson
Seconded by: Marg Luna

That the Board recommends that the following Huron Perth Public Health policies and procedures be approved at the January 2, 2020 Board meeting:

Policy 1.02.080 Conflict of Interest
Policy 1.02.075 Accessible Client Service Standards
Policy 1.02.090 Healthy Eating and Safe Food Handling
Policy 1.03.030 Daily Work Expectations
Policy 1.03.060 Policy and Procedure Framework
Policy 1.03.0XX Personnel Files
Policy 1.04.010 Privacy
Policy 1.05.010 Banking and Investments
Policy 1.05.015 Insurance
Policy 1.05.020 Budget Preparation and Approval
Policy 1.05.025 Approval of Accounts
Policy 1.05.030 Financial Reports
Policy 1.05.040 Purchasing
Policy 1.06.050 Violence and the Workplace
Policy 1.060.010 Occupational Health and Safety
Policy 1.060.030 Injuries, Incidents and First Aid
Carried.

Business Administrator Report

a. Account Transactions – November 2019

Julie Pauli, Business Administrator presented the accounts for the period ending November 2019.

Moved by: Marg Luna
Seconded by: Bonnie Henderson

That the accounts totaling \$739,756.42 for November 2019 be adopted as presented. Carried.

b. Financial Report – November 30, 2019

Julie Pauli, Business Administrator, presented the financial report for the period ending November 30, 2019.

Moved by: Marg Luna
Seconded by: Todd Kasenberg

That the Financial Report for November 30, 2019 be adopted as presented. Carried.

MOH Report

Miriam Klassen, Medical Officer of Health presented a written report for December 18, 2019 which included advocating for public health; preparing for possible health system changes; continuing to strengthen focus on social determinants of health and health equity and staff updates.

Moved by: Bonnie Henderson
Seconded by: Bob Wilhelm

That the Board receive the December 18, 2019 Medical Officer of Health report. Carried.

Correspondence

- a. alPHa Winter Symposium
- b. Perth County re 2020 Appointment to Board of Health
- c. MP Office re Health Risks of Vaping
- d. Leeds, Grenville & Lanark re Vapour Product Use Among Youth
- e. Peterborough re Vaping in Ontario
- f. City of Hamilton re Opioid Overdose Emergency Resolution
- g. City of Hamilton re Rise of Vaping in Canada
- h. Sudbury re E-Cigarette and Aerosolized Product Prevention and Cessation
- i. Wellington-Dufferin-Guelph re Schedule 16 of Proposed Bill 132 Respecting the Aggregate Resources Act

Moved by: Marg Luna
Seconded by: Paul Robinson

**That the Board receive all correspondence for information purposes.
Carried.**

Next Meeting

The next meeting of Huron Perth Public Health will be held on Thursday, January 2, 2020 at 9:30 am in the Auditorium – Clinton site.

Approval of Minutes – December 18, 2019

Moved by: Marg Luna
Seconded by: Paul Robinson

**That the minutes of December 18, 2019 be approved as written.
Carried.**

Adjournment

Moved by: Bonnie Henderson
Seconded by: Marg Luna

That we now adjourn. Carried.

Meeting adjourned at 11:34 am.

Public Announcements

- none to report

Respectfully submitted,

Kathy Vassilakos, Chair

SPRUCE LODGE
Board of Management Meeting
November 20th, 2019

Present: *Peter Bolland, David Schlitt, and Jennifer Facey*
Councillors: *Jim Aitcheson, Rhonda Ehgoetz, Danielle Ingram, Fern Pridham, Kathy Vassilakos*
Regrets: *Councillor Marg Luna*
Guests:

Chairperson Councillor Rhonda Ehgoetz brought the meeting to order.

Moved by Councillor Ingram
Seconded by Councillor Vassilakos

That the agenda for November 20th, 2019 be approved as amended.

CARRIED

➤ Declaration of pecuniary interest.

Approval of Minutes:

Moved by Councillor Vassilakos
Seconded by Councillor Aitcheson

That the minutes of October 16th, 2019 be approved as presented.

CARRIED

Business Arising: *None noted.*

New Business:

Ratification of Accounts:

Moved by Councillor Ingram
Seconded by Councillor Aitcheson

That the October 2019 accounts in the amounts of \$305,430.35 to be ratified.

CARRIED

Financial Report:

The Business Manager presented the financial report for the 9 month period ending September 30th, 2019 for review and discussion.

Moved by Councillor Pridham
Seconded by Councillor Aitcheson

To accept the Spruce Lodge Revenue and Expenses for the 9 month period ending September 30th, 2019 as presented.

CARRIED

2020 Budget:

The Finance committee met last Monday to discuss the proposed 2020 budget. Operating expenses have increased approximately 2.5%. We have proposed approximately \$83,000 in municipal contributions. The benefit increase of 10% is claims based.

The Details of the 2020 Capital plan was presented for review and approval. A building condition assessment will be conducted to address the deficit forecast.

SPRUCE LODGE - Continued
Board of Management Meeting
November 20th, 2019

Moved by Councillor Pridham
Seconded by Councillor Vassilakos

**To approve the Spruce Lodge Home for the Aged 2020 Operating Budget and Capital Plan
as presented.**
CARRIED

Administrator's Report:

Annual Ministry Inspections:

There have been no Ministry inspections in the past month. None are anticipated with the introduction of the Ontario Health Team model.

Risk Management:

One critical incident took place where a resident was found at the base of her recliner. She was to London for surgery.

There was a near miss where a resident was in a tub, and as she was being bathed the tub continued to raise. The staff had the presence of mind to continue to raise the lift until the tub could be shut down.

The same tub had a sensor malfunction that caused a flood. It was determined that a hydraulic pump had failed. An emergency shut off switch has been requested from Arjo.

Volunteer Appreciation Event:

The volunteer appreciation event took place last month. It was a packed house and enjoyed by all.

Staffing:

The master schedule for the Resident Care department will change for 2020. A meeting took place with staff with great input. There have been several concerns expressed by staff as it represents a change, but will monitor in the new year for its effectiveness.

The Housekeeping schedule will also implement a change in the new year to improve weekend coverage.

Staff survey report results will be shared at the next meeting. Results show a trending down.

A guest speaker is scheduled in November and again in February to address changes in the industry, and the importance of team work.

Annual Fire Evacuation Drill:

The annual fire evacuation drill will take place on November 22, 2019.

Moved by Councillor Vassilakos
Seconded by Councillor Ingram

To enter closed session at 5:57 p.m. to discuss personnel.
CARRIED

Moved by Councillor Pridham
Seconded by Councillor Ingram

To enter open session at 6:01 p.m.
CARRIED

SPRUCE LODGE - Continued

Board of Management Meeting

November 20th, 2019

Ontario Health Team:

The application process continues with news expected in the next week or so. Five (5) regional offices have been named across the province. The LSAA and MSAA will flow through the new organization. An agreement for health units will be produced, and we will need to be very careful about what we sign. The Huron Perth organizations will need to collaborate, and consult a lawyer. Governance has been discussed, and it looks as though most of the sectors will be represented by one person.

HPNHSS:

The HPNHSS meeting took place at at Knollcrest in Milverton on September 20th, 2019. The next meeting will take place March 30th, 2020.

Moved by Councillor Vassilakos
Seconded by Councillor Aitcheson

That the Administrator's report be accepted as presented.

CARRIED

Correspondence: *None presented.*

Dress Down Days:

☺ *For October 2019, the lucky charitable receipt winner isJeanette Bender!*

Other Business:

Moved by Councillor Ingram

That the meeting be adjourned.

CARRIED


Date & Time of Next Meeting:

Wednesday, December 18th, 2019 at 5:30 p.m.

Councillor VASSILAKOS
for **Councillor Ehgoetz**
Chairperson



Jennifer Facey
Secretary



Date

Jan 15/20

MINUTES
BOARD OF DIRECTORS' MEETING
TUESDAY, NOVEMBER 26, 2019

Members Present:	M.Blosh	H.McDermid
	A.Dale	P.Mitchell
	D.Edmiston	A.Murray
	A.Hopkins	B.Petrie
	T.Jackson	J.Salter
	S.Levin	M.Schadenberg
	N.Manning	A.Westman

Regrets: J.Reffle

Solicitor: G.Inglis

Staff:	T.Annett	C.Saracino
	C.Harrington	C.Tasker
	T.Hollingsworth	M.Viglianti – Recorder
	A.Shivas	I.Wilcox
	S.Pratt	S.McDonald
	E.Heagy	P.Switzer
		S.Musclow

1. Approval of Agenda

B.Petrie requested cyber security be discussed in closed session (item 6).

B.Petrie moved – seconded by T.Jackson:-

“RESOLVED that the UTRCA Board of Directors
approve the agenda as amended.

CARRIED.

2. Declaration of Conflicts of Interest

The Chair inquired whether the members had any conflicts of interest to declare relating to the agenda. There were none.

3. Minutes of the Previous Meeting

October 22, 2019

N.Manning moved – seconded by A.Hopkins:-

“RESOLVED that the UTRCA Board of Directors approve the Board of Directors’ minutes dated October 22, 2019 as posted on the Members’ web-site.”

CARRIED.

4. Business Arising from the Minutes

There was no business arising from the Minutes.

5. Business for Approval

(a) 2020 Revised Draft Budget

(Report attached)

C.Saracino and I.Wilcox gave an overview presentation of the draft 2020 Budget. The Board asked that when comparing the UTRCA levy to other Conservation Authority levies, levy cost per capita be used as the comparison. I.Wilcox gave an overview of the Current Value Assessment (CVA) and how it affects the levy apportionment.

Staff confirmed that the Disaster Mitigation and Adaptation Funding (DMAF) for 2020 capital projects has been secured. The National Disaster Mitigation Program (NDMP) funding ends in March 2020 and while there has been discussion on replacement programs, nothing has been announced. Staff reported that while the UTRCA has applied for assessment growth funding through the City of London to support Planning and Regulations staff capacity, applications will not be considered until March. If successful, this funding would not affect the 2020 Levy.

There was discussion regarding the request from the City of London to all Boards and Commissions to revisit their budgets and look for reductions. Staff noted the UTRCA budget increase released by the City of London was not based on the most recent, lower, approved proposed Levy increase.

It was noted that the proposed increases to the 2020 Fee Schedule (agenda item 5b) were not yet reflected in the draft 2020 Budget. When asked, staff estimated the financial impact of the proposed increases to be approximately \$130,000.

T.Jackson moved – seconded by A.Hopkins:-

“RESOLVED that the Board of Directors approve the recommendation as presented in the report.”

CARRIED.

(b) UTRCA Fee Schedule

(Report attached)

There was a discussion around the proposed Planning and Regulations Fees increases. Staff clarified that if passed, the new fee schedule would be in effect January 1st, 2020. Some members felt that due to the large proposed increases to the Planning and Regulations Fees there should be Municipal consultation before approval by the Board. Consultation and notice would also give Municipalities time to budget accordingly for any planned infrastructure improvements. Members suggested that the Fees Schedule be presented and considered together with the Budget, providing time and opportunity for Municipal review. There were concerns around the fees increase having a potential negative impact on development.

Others felt that the proposed increases were no different than Municipal fees increases, which have no consultation process. They were comfortable that these increases are in line or lower than the fees of the neighbouring Conservation Authorities fees. Some also felt that the UTRCA should be aiming for full cost recovery through Planning and Regulations fees.

Staff clarified that the current goal is to have fees cover fifty percent of staff time. The proposed increases consider the current market, and neighbouring Conservation Authorities fees. Staff confirmed there is an appeal process for fees. Staff noted that there are also new categories due to an effort by Conservation Ontario to have consistency amongst Conservation Authorities.

There were no questions or concerns raised around Schedules two to five of the proposed Fee Schedule.

H.McDermid moved – seconded by A.Hopkins:-

“RESOLVED that the Board of Directors approve Schedules two to five of the UTRCA Fees Policy.”

CARRIED.

T.Jackson moved – seconded by H.McDermid:-

“RESOLVED that the Board of Directors defer the approval of Schedule One to the January Board of Directors meeting.”

DEFEATED.

A recorded vote was requested on the motion to defer Schedule One.

For: A.Hopkins, D.Edmiston, T.Jackson, A.Murray, B.Petrie, H.McDermid

Against: M.Schadenberg, P.Mitchell, A.Dale, J.Salter, N.Manning, A.Westman, M.Blosh

N.Manning moved – seconded by P.Mitchell:-

“RESOLVED that the Board of Directors approve the recommendations as presented in the report.”

CARRIED.

A recorded vote was requested on the motion to approve all recommendations as presented.
For: N.Manning, J.Salter, M.Schadenberg, P.Mitchell, A.Westman, M.Blosh, S.Levin, A.Dale
Against: B.Petrie, D.Edmiston, A.Murray, T.Jackson, H.McDermid, A.Hopkins

- (c) 2020 Board of Directors Meeting Dates
(Report attached)

There was a request from the Board for staff to look into options for alternatives to in person meetings, in an effort to be more environmentally responsible and to reduce administrative costs. Suggestions included fewer but longer meetings and electronic meetings. Staff will report back in January with possible alternative meeting options.

B.Petrie moved – seconded by A.Hopkins:-

“RESOLVED that the Board of Directors approve the recommendation as presented in the report.”

CARRIED.

6. Closed Session – In Camera

There being security matters to discuss,

A.Dale moved – B.Petrie seconded:-

“RESOLVED that the Board of Directors adjourn to Closed Session – In Camera.”

CARRIED.

Progress Reported

7. Business for Information

- (a) Administration and Enforcement – Section 28
(Report attached)

B.Petrie moved – seconded by T.Jackson:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (b) January Election Procedure
(Report attached)

A.Murray moved – seconded by A.Hopkins :-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

- (c) 2020 Biennial Tour
(Report attached)

B.Petrie moved – seconded by M.Schadenberg:-

“RESOLVED that the Board of Directors receive the report as presented.”

CARRIED.

8. November For Your Information
(FYI attached)

The November FYI was presented for the Member’s information.

9. Other Business

The UTRCA’s meeting with the Minister to discuss Bill 108 and the changes to the Conservation Authorities Act was cancelled. UTRCA staff are waiting for the meeting to be re-scheduled. The Minister is scheduled to attend the December Conservation Ontario meeting.

I.Wilcox notified the Board of the passing of the first General Manager of the UTRCA, Russ Powell.

10. Adjournment

There being no further business, the meeting was adjourned at 10:19 am on a motion by N.Manning.



Ian Wilcox
General Manager
Att.

St. Marys Business Improvement Area (BIA) Board Meeting

Minutes

Date: Monday, January 20th 2020

Location: Town Hall, Council Chambers, 2nd floor, 175 Queen Street East, St. Marys, ON

Time: 6:00 p.m.

BIA Board: Lanny Hoare (Chair), Councillor Tony Winter, Amie Rankin (Secretary), Kyle Burnside (Treasurer), Gwendolen Boyle

BIA Staff: Lauren Eedy

Town of St. Marys Staff: Kelly Deeks-Johnson, Economic Development

Agenda Items

1.0 Call to order and confirmation of Quorum

Meeting called to order at 6:05 by the Chair

2.0 Declaration of Pecuniary/Conflict of Interest

None

3.0 Additions to the Agenda (to be added in Section 9.0 Other Business)

7.5 Council Report

7.6 Discussion of template for project proposal

8.3 Paint the Town Red for United Way- John Stevens

8.4 Banners

4.0 Approval of Agenda

Councillor Winter noted that there is no council report in the agenda and he is willing to give one. Under 7.5.

THAT the January 20, 2020 BIA Board Meeting be accepted as amended.

Motion: T. Winter Seconded: G. Boyle

Carried

5.0 Approval of Meeting Minutes from the December 9, 2019 Meeting

THAT the Meeting Minutes from the December 9, 2019 BIA Board Meeting are approved by the BIA Board and signed by the Chairperson and Recording Secretary.

Motion: K. Burnside Seconded: A. Rankin

Carried

6.0 Projects and Committees

6.1 Treasurers Report – final report for 2019

Motion to approve the Treasurer's Report.

Motion: A. Rankin Seconded: G. Boyle

Carried

7.0 Working meeting to form 2020 budget

7.1 Public Input Period

THAT the Board accept and receive correspondence from Julie Docker-Johnson regarding the 2020 budget.

Motion: G. Boyle Seconded: T. Winter

Carried

The Chair noted that any questions or concerns regarding Festive lights will be put off until February BIA board meeting pending more information from Public Works Director, Jed Kelly.

7.2 Budget Document Structure

Kelly Deeks-Johnson suggests the board consider a line for advertising and marketing. It is suggested that the board amend 'miscellaneous' to cover that topic. The discussion specifically noted that Meet me in St Marys event, the Day Tripper publication and further work to bring people downtown.

The board determined that recruitment for committees will occur at the 2020 AGM.

Draft committees discussed are:

- 1- Membership Support and Engagement
- 2- Improving Public Space and Beautification
- 3- Bringing People Downtown
- 4- Christmas Committee

The board discussed each budget line and determined that lines noting miscellaneous was too vague and they would reallocate those dollars to other budget lines.

The board discussed adding a line item specific to Hindsight 2020, homecoming event and merge the heritage festival dollars with that event.

Overall the board is pleased with the current layout of the budget but will be more specific with direction and reallocate funds where needed.

7.3 Special Projects for 2020

Homecoming / Heritage Festival July 3-5th 2020 'Hindsight Is 2020' a report will be brought forward with a request at the February meeting.

7.4 Reserve Fund

The board discussed various projects that could be brought forward for further discussion in the future.

7.5 Discussion of Template for Project Proposals

Kyle Burnside has created a revised draft that will be shared with the board and pending any changes will be uploaded to the BIA page on the Town's website.

Motion to accept a refined draft of the Project Proposal and Funding Request form for BIA.

Motion: A Rankin Seconded: T Winter

Carried

8.0 Other Business

8.1 John Stevens, United Way Paint the Town Red Campaign

John Stevens presented on behalf of the United Way that they are not asking for BIA support for the Paint the Town Red Campaign but instead wanting to inform about the activities that the United Way is running in St. Marys. John Stevens discussed the Nourish Market, the Women United event taking place in March and other campaign initiatives.

THAT the Board receive the presentation given by John Stevens regarding the United Way.

Motion: K. Burnside Seconded: G. Boyle

Carried

8.2 Council Report

Councillor Winter gave a summary of Council discussions in particular the tax by law, smoking/vaping bylaw, Upper Thames fee increase. Budget meetings continue January 21st, 2020.

Motion to accept council report brought to us by Councillor Winter

Motion: A. Rankin Seconded: G. Boyle

Carried

8.3 Quadro regarding current active account and termination fee.

Kelly Deeks-Johnson informed the board that she has been in contact with Quadro and gained administrative access to the email accounts and will work with Chair, Lanny Hoare to review the use of the emails and determine how to proceed.

8.4 Banner Campaign

Kelly Deeks-Johnson noted that the Legion is looking at running a banner campaign in recognition of local Veterans. The Town has the banner brackets which are owned by the BIA but they are in need of revitalizing. Asking the board to consider paying for revitalization of the brackets for future usage by the Legion and potential new banners for the downtown highlighting St. Marys.

Costs are as follows:

- \$840.00 powder coating
- \$300.00 new brackets

The board will have further discussion at the next meeting.

9.0 Upcoming meetings

February 10, 2020

March 9th AGM location to be determined

10.0 Motion to Adjourn

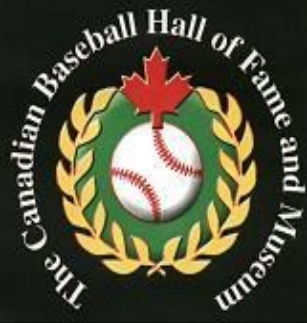
THAT this meeting be adjourned at:

8:10pm

Motion: G. Boyle

Seconded: T. Winter

Carried



Canadian Baseball Hall of Fame & Museum

**P.O. Box 1838
St. Marys, Ontario, Canada, N4X 1C2**

**T: 519-284-1838 Toll Free: 1-877-250-BALL F: 519-284-1234
Email: baseball@baseballhalloffame.ca**

MISSION: By honouring, preserving, fostering and sharing Canada's living history of baseball, we teach life lessons exemplified by the game

MINUTES

**CBHFM Board of Directors Meeting – 12:00pm, Friday November 22, 2019
386 Church St. S., St. Marys, ON**

Present: Adam Stephens (Chair), Jeremy Diamond (Vice-Chair), Jordan Schofield (Treasurer), Rob Fai, Mike Wilner, Libby Walker, Holly LaPierre, Liam Scott

Ex-Officio: Rob Edney

Staff: Scott Crawford, Director of Operations, Laurie Bannon, Finance & Administration Coordinator

Regrets/Absences Scott Smith, Julie Docker-Johnson, Derek Aucoin, Jody Hamade, Ex-Officio: Al Strathdee (Mayor)

Call to Order:

- Adam Stephens (Chair), called the meeting to order

Declaration of any conflict of interest:

- None

Additions to Agenda:

- None

Approval of Agenda:

Moved by Rob Fai; **Seconded** by Libby Walker:

THAT the CBHFM Board of Directors approves the agenda as circulated by email and distributed before this meeting November 22, 2019.

Carried.

Approval of Minutes from October 25, 2019

Moved by Jeremy Diamond; **Seconded** by Jordan Schofield:

THAT the CBHFM Board of Directors approves the minutes of the board meeting held on October 25, 2019 as circulated by email and distributed before the meeting.

Carried.

Business arising from the minutes October 25, 2019 :

- None

NEW BUSINESS

- Adam brings forward the need for a Board of Directors retreat. With format possibilities being video conferencing from Miller Thomson's offices or Webex and looking into a Saturday or Sunday in January.
- Scott Crawford will send an email for board members to state their availability, their preference for Saturday or Sunday and format preference

Committee Reports:

a. Management

- None.

b. Finance:

- Scott is working with TD Bank to reduce the Line of Credit fees.

c. Resource Development

- Due to the fact that we have several year end requests of donors the annual appeal campaign drive will be moved to the spring
- An email will be sent to the current annual appeal donors to inform them of the change
- Our relationship with Left Field Brewery continues to be a positive a one

d. Outreach

- Jeremy reported that his contact Warren Wilansky from Plank Design is hoping to enhance the user experience on our website by making cosmetic changes
- Rob offered to place a Hall of Fame banner/content/exhibit at the Vancouver Canadians Stadium in a high traffic area. CBHFM would be responsible for the print costs
- Mike presented an opportunity for us to raise our profile at the Princess Margaret Hospital in late January 2020 with an artifact display

e. Nominating

- Jeremy discussed Chris Stamper's application for Board Membership

Moved by Rob Fai; **Seconded by** Libby Walker:

THAT the CBHFM Board of Directors elects Chris Stamper to the Board of Directors.
Carried.

f. Governance

- No report

g. Museum

- Libby offered that the museum business hours will remain the same in 2020
- Discussion regarding the seniors' rate will happen at the Board retreat
- Libby will have Christi identify items for our possible "pop up" display
- Christi is using our new Past Perfect software; currently uploading information
- Libby, Christi and Scott attended the Canadian Baseball History Conference put on by the Centre for Canadian Baseball Research

h. Pavilion Project

- Our Grant application with the Town of St. Marys has been submitted and we hope for a response in the spring of 2020
- Adam has a fund raising plan in mind for the project, should the grant application be successful

Operations Report

Events/Induction

- Inductee nominations deadline is December 1, 2020.
- The appraisal event with Heritage Auctions was a success. We plan to run another one in the spring.
- Scott Crawford attended the Chatham Negro League All-Stars 85th anniversary event
- Blue Jays Winterfest is Jan 18-19 and we will attend with a large display
- Thanks to Rob and Holly for all of the new media contacts across Canada
- The Holiday Silent Auction is doing well to date and donations are still being accepted. Auction concludes on December 16. Should raise approx. \$10,000
- December Board meeting has been cancelled. Next meeting is January 24, 2020

Site

- The roads and parking lots have been resurfaced by the Town of St. Marys
- Site is closed for the season. Already several tournaments booked for 2020.

Museum

- Jack Graney award will be announced November 27 and the Tip O'Neill award will be announced on December 4

Moved by Mike Wilner; **Seconded by** Libby Walker:

THAT the CBHFM Board of Directors approves Ken Fidlin as the 2019 Jack Graney Award winner.

Carried.

Moved by Mike Wilner; **Seconded by** Jordan Schofield:

THAT the CBHFM Board of Directors approves Mike Soroka as the 2019 Tip O'Neill Award winner.

Carried.

Baseball News

- Larry Walker is on the National Baseball Hall of Fame's ballot. An announcement will be made in early January 2020

In Camera

- None

Motion to Terminate – 12:48 pm by Holly LaPierre

Next CBHFM 2020 Board Meeting dates:

386 Church Street S., St. Marys at 12 pm ET

**January 24, February 28, March 27, April 24, May 22, June 26, July 24, August 28,
September 25, October 23, November 27, December 18, 2020**



MINUTES
Community Policing Advisory Committee

January 15, 2020
9:00am
Council Chambers, Town Hall

Committee Members Present: Councillor Winter
Mayor Strathdee
Paul Dunseith
Jacqueline Hibbert

Stratford Police Services Present: Chief Greg Skinner
Deputy Chief Gerald Foster
Nick Keating, Community Resources Officer

Committee Member Regrets: Doug Diplock

Staff Present: Jenna McCartney, Deputy Clerk
Jed Kelly, Director of Public Works
Morgan Dykstra, Public Works Coordinator

1. CALL TO ORDER

Chair Winter called the meeting to order at 9:01 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. APPOINTMENT OF CHAIR AND VICE-CHAIR

Jenna McCartney opened nominations for Committee Chair.

Paul Dunseith nominated Councillor Tony Winter. Jacqueline Hibbert seconded the nomination. Councillor Winter accepted the nomination.

No further nominations were received and the nomination period for Chair was closed.

Moved By P. Dunseith
Seconded By J. Hibbert

THAT Councillor Winter be appointed as the Chair of the Community Policing Advisory Committee effective immediately to January 20, 2021.

CARRIED

Chair Winter opened nominations for Committee Vice-Chair.

Paul Dunseith nominated Doug Diplock as Vice-Chair. Jacqueline Hibbert seconded the nomination. In Doug Diplock's absence, Chair Winter stated that Mr. Diplock will accept the nomination.

No further nominations were received and the nomination period for Vice Chair was closed.

Moved By P. Dunseith

Seconded By J. Hibbert

THAT Doug Diplock be appointed as the Vice-Chair of the Community Policing Advisory Committee effective immediately to January 20, 2021.

CARRIED

4. ADDITIONS TO THE AGENDA

Chair Winter requested that the following items be added under "Other Business".

10.1 Overnight Parking and Parking at Town Hall

10.2 Break and Enter, and Property Storage

Moved By Mayor Strathdee

Seconded By P. Dunseith

THAT the January 15, 2020 Community Policing Advisory Committee agenda be accepted as amended.

CARRIED

5. ADOPTION OF MINUTES FROM PREVIOUS MEETING

It was noted that Mayor Strathdee's status at the November 27, 2019 meeting should be changed to "Committee Members Regrets".

Moved By P. Dunseith

Seconded By J. Hibbert

THAT the November 27, 2019 Community Policing Advisory Committee minutes be approved as amended by the Committee, and signed by the Chair and the Secretary.

6. BUSINESS ARISING FROM MINUTES

6.1 Update on 2020 Policing Budget and Council Approval

J. McCartney updated the Committee on the budget process of Council.

6.2 Update on Huron Perth Public Health Unit Request for Needle Drop Off Location

J. McCartney provided an update on the request for needle drop off locations throughout St. Marys.

6.3 Outstanding question regarding E-Ticket monthly statistics

Deputy Chief Foster stated that Part III offences under the *Provincial Offences Act* are not collected through e-tickets.

Chief Skinner will ensure future reporting expands on Part III offences.

7. DELEGATIONS

None.

8. REPORTS

8.1 POLICE MONTHLY STATISTICS

The December 2019 monthly policing stats were distributed to the Committee at the beginning of the meeting.

Deputy Chief Foster reviewed the November monthly policing stats.

In response to the request for an update on the auxiliary program, the Deputy Chief stated the program was launched at the end of 2019. There are a number of volunteers interested in pursuing a career in policing. The program is expected to run for 12 weeks.

Deputy Chief Forster reported on the December monthly policing stats. Deputy Chief Foster elaborated on the recent implementation of a ride-along by a mental health professional to assist in specific calls. The program will continue as a pilot with an acknowledgement that the program has been successful to date.

An update was provided on the investigation of a recent motor vehicle collision on Church Street North. The final report is currently being prepared.

Moved By J. Hibbert
Seconded By Mayor Strathdee

THAT the November and December 2019 monthly policing stats be received for information.

CARRIED

8.2 CRIME STOPPERS MONTHLY REPORT

Chief Skinner reviewed the November 2019 Crime Stoppers report and responded to questions from the Committee.

Moved By P. Dunseith
Seconded By J. Hibbert

THAT the November 2019 Crime Stoppers Report be received.

CARRIED

9. CORRESPONDENCE

9.1 Minister of the Solicitor General re: E-Scooters

Jed Kelly provided an update as the information relates to the Town's Traffic, Parking and Boulevard Maintenance By-law.

The Committee would like staff to consult with the police regarding the regulation of e-scooters as it pertains to the Town's By-law.

Moved By Mayor Strathdee
Seconded By P. Dunseith

THAT the correspondence from the Ministry of the Solicitor General regarding E-Scooter regulations be received.

CARRIED

10. OTHER BUSINESS

10.1 Overnight Parking

Chair Winter stated there is a concern that drivers are not adhering to the By-law as vehicles are left on streets during the winter period.

Nick Keating stated that two concerns have been received and forwarded on to the Staff Sergeant to address.

Chair Winter stated that some police cruisers continue to park on Church Street North contrary to the new parking spots provided on Queen Street East.

Chief Skinner stated that he would re-address the matter with the necessary individuals.

Paul Dunseith raised a concern that vehicles parking along Elgin Street East and Church Street East in the evening hours may be reducing visibility of pedestrians in that area.

Staff will investigate.

10.2 Break and Enter

In response to the inquiry, how is stolen property processed, Chief Skinner stated that property is transported by police to Stratford for processing and holding.

11. UPCOMING MEETINGS

Chair Winter reviewed the upcoming meeting as presented on the agenda.

12. ADJOURNMENT

Moved By P. Dunseith

Seconded By Mayor Strathdee

THAT this meeting of the Community Policing Advisory Committee be adjourned at 9:40 am.

CARRIED

Chair Winter

Brent Kittmer, CAO / Clerk, Secretary



Minutes

Green Committee

January 29, 2020

5:30 pm

Municipal Operations Centre
408 James Street South, St. Marys

Member Present	Katherine Moffat, Chair John Stevens, Vice-Chair Lynette Geddes Fred Stam David Vermeire,
Member Absent	Councillor Craigmile
Staff Present	Jed Kelly, Director of Public Works Morgan Dykstra, Committee Secretary

1. CALL TO ORDER

Lynette Geddes acting as Chair, called the meeting to order at 5:31 PM.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution: GC-2020-01-01

Moved By Katherine Moffat

Seconded By David Vermeire

THAT the January 29, 2020 regular Green Committee agenda be accepted as presented.

Carried

4. COMMITTEE APPOINTMENTS

Morgan Dykstra asked the Committee for nominations for the role of Chair.

L. Geddes nominated Katherine Moffat to assume the role of Chair. Morgan Dykstra asked Katherine Moffat if she accepts the nomination, Katherine Moffatt accepted the nomination.

Resolution: GC-2020-01-02

Moved By Lynette Geddes

Seconded By John Stevens

THAT Committee member Katherine Moffat be appointed Green Committee Chair effective January 29, 2020 through to December 31, 2020.

Carried

Chair Katherine Moffat assumed the role of Chair.

Chair K. Moffat asked the Committee for nominations for the role of Vice-Chair.

D. Vermeire nominated John Stevens to assume the role of Vice-Chair. Chair K. Moffat asked John Stevens if he accepts the nomination, John Stevens accepted the nomination.

Resolution: GC-2020-01-03

Moved By David Vermeire

Seconded By Fred Stam

THAT Committee member John Stevens be appointed Green Committee Vice-Chair effective January 29, 2020 through to December 31, 2020.

Carried

5. DELEGATIONS

None.

6. ACCEPTANCE OF MINUTES

Resolution: GC-2020-01-04

Moved By Lynette Geddes

Seconded By Fred Stam

THAT the November 20, 2019 regular Green Committee minutes be approved and signed by the Chair and Committee Secretary.

Carried

7. BUSINESS ARISING FROM MINUTES

None.

8. REPORTS

8.1 PW 05-2020 Seedling Tree Transplant Location

M. Dykstra spoke to the report, and responded to questions from the Committee.

The Committee inquired if a tree exchange program supported by the Horticultural Society is feasible. Staff responded that they will reach out to the Horticultural Society with the idea.

Resolution: GC-2020-01-05

Moved By Fred Stam

Seconded By David Vermeire

THAT PW 05-2020 Public Seedlings Transplant Location report be received; and

THAT the Green Committee recommend to Council:

THAT Council not adopt a designated location for the purpose of transplanting seedling trees.

Carried

8.2 PW 06-2020 Tree Donation Program Policy (PW 7181)

M. Dykstra and J. Kelly spoke to the report and responded to questions from the Committee.

The Committee discussed the various acknowledgement options. The Committee agreed that in addition to the acknowledgement options, the Town should provide a donor with a gift receipt/certificate upon donation.

J. Stevens proposed creating specie specific tree groves, whereby a donor can donate to that specific grove. The grove may also work as an

education tool to help identify tree species. Staff responded that tree groves may be difficult to implement.

J. Kelly responded that education tools can be incorporated into the Active Transportation Network initiative, and ideas can be brought forward at that time.

Resolution: GC-2020-01-06

Moved By Lynette Geddes

Seconded By Fred Stam

THAT PW 06-2020 Tree Donation Program Policy (PW 7181) report be received; and

THAT the Tree Donation Program Policy contain Option 2 for recognizing tree donations; and

THAT Option 2 include providing a donor with a gift receipt upon donating.

THAT staff amend the Tree Donation Policy to contain Option 2 as outlined in PW 06-2020 report recognizing tree donations;

THAT staff present the amended version of the Tree Donation Policy to Council; and

THAT the Committee recommend to Council:

THAT Council adopt the Tree Donation Policy.

Carried

9. OTHER BUSINESS

J. Kelly spoke to the items listed under Other Business.

10. UPCOMING MEETINGS

February 26, 2020 at 5:30 PM - Bench Donation Program

March 25, 2020 at 5:30 PM

11. ADJOURNMENT

Resolution: GC-2020-01-07

Moved By Fred Stam

Seconded By John Stevens

THAT this meeting of the Green Committee adjourn at 6:44 PM.

Carried

Katherine Moffat, Chair

Morgan Dykstra, Committee Secretary



Minutes

Museum Advisory Committee

December 11, 2019

6:30 pm

St. Marys Museum

177 Church Street South, St. Marys

Member Present Councillor Hainer, Krissy Nickle, Peter McAsh, Scott Crawford,
Karen Ballard

Member Absent Doug Fread

Staff Present Amy Cubberley, Curator & Archivist

1. **CALL TO ORDER**

Vice-Chair Krissy Nickle called the meeting to order at 6:34pm.

2. **DECLARATION OF PECUNIARY INTEREST**

None declared.

3. **AMENDMENTS AND APPROVAL OF AGENDA**

Moved By Peter McAsh

Seconded By Councillor Hainer

THAT the December 11, 2019 Museum Advisory Committee agenda be accepted as presented.

Carried

4. **DELEGATIONS**

None.

5. ACCEPTANCE OF MINUTES

Moved By Karen Ballard

Seconded By Councillor Hainer

THAT the October 30, 2019 Museum Advisory Committee minutes be accepted as presented.

Carried

6. BUSINESS ARISING FROM MINUTES

6.1 2020 Fees for Service Update

The Curator/Archivist shared the 2020 Museum Fees for Service with the Committee for their information.

6.2 Draft 2020 Museum and Archives Budget

The Curator/Archivist shared the draft 2020 Museum budget with the Committee for their information.

7. REPORTS

7.1 Museum Monthly Report

The Curator/Archivist presented MUS-15-2019 and responded to questions.

Moved By Scott Crawford

Seconded By Councillor Hainer

THAT MUS 14-2019 October and November Monthly Report (Museum and Archives) be received for information.

Carried

7.2 Council Monthly Report

Councillor Hainer updated the Committee on the 2020 municipal budget.

8. OTHER BUSINESS

8.1 Artifact Deaccessioning

Moved By Peter McAsh

Seconded By Karen Ballard

THAT 972.162.1 be deaccessioned

Carried

Moved By Karen Ballard

Seconded By Scott Crawford

THAT 973.397.2 be deaccessioned

Carried

Moved By Councillor Hainer

Seconded By Peter McAsh

THAT 985.168.4 be deaccessioned

Carried

Moved By Scott Crawford

Seconded By Councillor Hainer

THAT 973.351.1 be deaccessioned

Carried

8.2 Election of 2020 Chair and Vice-Chair

Moved By Councillor Hainer

Seconded By Scott Crawford

THAT the 2019 Chair and Vice-Chair maintain their positions for 2020.

Carried

8.3 2020 Museum Advisory Committee Meeting Schedule

Committee members agreed to meet on the second Wednesday of each month at 6:30pm in 2020.

9. UPCOMING MEETINGS

January 8, 2020

10. ADJOURNMENT

Moved By Councillor Hainer
Seconded By Scott Crawford

THAT the December 11, 2019 Museum Advisory Committee adjourn at 7:03pm

Chair Doug Fread

Board Secretary Amy Cubberley



Minutes

Museum Advisory Committee

January 8, 2020

6:30 pm

St. Marys Museum

177 Church Street South, St. Marys

Members Present: Councillor Hainer, Doug Fread, Peter McAsh, Scott Crawford,
Karen Ballard

Members Absent: Krissy Nickle

Staff Present Amy Cubberley, Curator/Archivist

1. CALL TO ORDER

Chair Doug Fread called the meeting to order at 6:31 p.m.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Peter McAsh

Seconded By Councillor Hainer

THAT the January 8, 2020 Museum Advisory Committee agenda be accepted as presented.

Carried

4. DELEGATIONS

Paul Dreossi, journalist of civic matters with the St. Marys Independent, introduced himself to the Committee and explained his new role with the newspaper.

5. ACCEPTANCE OF MINUTES

Moved By Councillor Hainer

Seconded By Karen Ballard

THAT the December 11, 2019 Museum Advisory Committee minutes be approved as presented.

Carried

6. BUSINESS ARISING FROM MINUTES

No business arising.

7. REPORTS

7.1 January 2020 Museum Report

The Curator/Archivist presented MUS-01-2020 and responded to questions.

Moved By Councillor Hainer

Seconded By Scott Crawford

THAT MUS 01-2020 January Monthly Report (Museum and Archives) be received for information.

Carried

7.2 Council Report

Councillor Hainer updated the Committee on the 2020 municipal budget and community grants program.

7.3 Human Resources Policy

The Curator/Archivist presented MUS-02-2020 and responded to questions.

Moved By Peter McAsh

Seconded By Scott Crawford

THAT the St. Marys Museum Advisory Committee recommends to Council that the St. Marys Museum Human Resources Policy be approved as presented.

Carried

8. OTHER BUSINESS

None.

9. UPCOMING MEETINGS

Wednesday, February 12, 2020 at 6:30 p.m.

10. ADJOURNMENT

Moved By Councillor Hainer

Seconded By Karen Ballard

THAT the January 8, 2020 St. Marys Museum Advisory Committee adjourn at 7:04 p.m.

Chair Doug Fread

Board Secretary Amy Cubberley



Minutes

Recreation & Leisure Advisory Committee

January 23, 2020

5:30 pm

Pyramid Recreation Centre

317 James Street South, St. Marys

Member Present Candice Harris, Chelsea Coghlin-Fewster, Darcy Drummond, Mike Morning, Scott Crawford, Councillor Pridham

Staff Present Stephanie Ische, Staff Liaison, Grant Brouwer, Staff Liaison, Jenny Mikita, Doug Lapointe

1. CALL TO ORDER

Meeting called to order at 5:37 pm by Chair Councillor Pridham.

2. DECLARATION OF PECUNIARY INTEREST

None

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Candice Harris

Seconded By Darcy Drummond

THAT the January 23, 2020 Recreation and Leisure Advisory Committee agenda be accepted as presented.

Carried

4. DELEGATIONS

None

5. ACCEPTANCE OF MINUTES

Moved By Darcy Drummond

Seconded By Candice Harris

THAT the November 28,2019 Recreation and Leisure Advisory Committee meeting minutes be approved and signed and sealed by the Chair and Director of Community Services.

Carried

6. BUSINESS ARISING FROM MINUTES

None.

7. REPORTS

7.1 DEV 04-2020 Pyramid Recreation Centre SPA Recommendation.

Staff presented the committee with the Pyramid Recreation Centre Spa report outlining various options for the committee to review to move forward with a recommendation.

The committee discussed the report and the various options as well as public consultation. It was determined that a formal public consultation was not needed based on the fact that a large amount of input was received on the spa during the public consultation to switch from salt to chlorine. The committee discussed and proposed the following recommendation;

Moved By Darcy Drummand

Seconded By Chelsea Coghlin-Fewster

THAT DEV 04-2020 Pyramid Recreation Centre SPA Recommendation report be received; and

THAT The Pyramid Recreation Centre SPA be decommissioned, due to the likelihood of recommissioning not being effective for the long term; as well, replacing the main drain, or relocating and rebuilding is not a reasonable use of Town funds given the overall cost of these projects and that staff seek informal public consultation for suggestions on how to repurpose the space.

Carried

7.2 Senior Services Presentation

Staff presented the committee with a overview of the Senior Services department operations and a high level overview of Ontario Health Teams.

Moved By Chelsea Coghlin-Fewester

Seconded By Candice Harris

THAT the presentation from Senior Services be received.

Carried

8. **OTHER BUSINESS**

8.1 Appointment of Chair and Vice Chair

Chair Councillor Pridham opened the floor for nominations for 2020 Chair. The following nomination was received;

Councillor Pridham nominated Mike Morning - Accepted.

Nominations closed.

Moved By Councillor Pridham

Seconded By Darcy Drummond

THAT Mike Morning be appointed Chair of the Recreation and Leisure Advisory Committee effective January 23, 2020 to December 31, 2020.

Carried

Chair Morning opened the floor for nominations for the 2020 Vice Chair. The following nomination was received;

Councillor Pridham nominated Chelsea Coghlin-Fewster - Accepted.

Nominations closed.

Moved By Councillor Pridham

Seconded By Scott Crawford

THAT Chelsea Coghlin-Fewster be appointed Vice-Chair of the Recreation and Leisure Advisory Committee effective January 23, 2020 to December 31, 2020.

Carried

8.2 Inflatable Attraction

Chair Morning requested an update on the status of the inflatable attraction at the St. Marys. Staff informed the group that the company owners will be travelling to Ontario in March to work out the logistics. A lease agreement with plan will be sent to Council for their endorsement soon.

9. UPCOMING MEETINGS

February 27, 2020

5:30 pm

Friendship Centre Meeting Room A & B

10. ADJOURNMENT

Moved By Councillor Pridham

THAT this Recreation and Leisure Advisory Committee adjourn at 6:55 pm

Carried

Chair

Committee Secretary



MINUTES

Senior Services Advisory Committee

December 9, 2019

1:00 pm

Pyramid Recreation Centre - Meeting Room A
317 James Street South, St. Marys

Member Present	Candice Harris Donna Simmons Joyce Vivian Marie Ballantyne Councillor Winter Richard Lyons Jenny Mikita
Member Absent	Donna Kurchak Owen O'Brien

1. CALL TO ORDER

Chair Lyons called the meeting to order at 1:00pm.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Candice Harris

Seconded By Marie Ballantyne

THAT the Senior Services agenda be accepted as presented.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By Councillor Winter

Seconded By Candice Harris

THAT the Senior Services minutes dated October 28, 2019 be approved and signed by the Chair and liaison.

CARRIED

5. BUSINESS ARISING FROM MINUTES

5.1 Ontario Health

Staff updated the committee that the Huron and Perth Ontario Health Team application was successful. The Huron and Perth team along with 24 other health teams will be among the first to begin implementing year one initiatives.

6. REPORTS

6.1 December Program Report

Staff highlighted upcoming programs and events, noting that the Friendship Centre will be closed at noon on December 24th and will reopen for programs on January 2nd.

7. OTHER BUSINESS

7.1 Election of Senior Services 2020 Chair and Vice Chair

Chair Lyons opened the floor to nomination for the 2020 Chair. The following nomination was received;

Candice Harris was nominated by Rick Lyons- Accepted

Chair Lyons closed the nominations.

Moved By Rick Lyons

Seconded By Joyce Vivian

THAT Committee Member Candice Harris be appointed as the 2020 Chair of the Senior Services Committee effective January 27, 2020.

Carried

Chair Lyons opened the floor to nominations for the 2020 Vice Chair. The following nomination was received;

Marie Ballantyne was nominated by Rick Lyons - Accepted.

Chair Lyons closed the nominations.

Moved By Rick Lyons

Seconded By Candice Harris

THAT Committee Member Marie Ballantyne be appointed as the 2020 Vice Chair of the Senior Services Committee effective January 27, 2020.

Carried

7.2 Intergenerational Volunteering

Chair Lyons suggested that the Friendship Centre explore offering opportunities for members to volunteer with the Early Learning Centre's toddler/infant programs as well as the Before and After school program. The suggestion was discussed by the committee, staff noted that if the Early Learning Centre were to develop a program that the Friendship Centre would consider a partnership. Staff noted that the Recreation department was successful in obtaining a grant to offer the Early on Program which will be done in partnership with the Early Learning Centre. Staff anticipate that the number of programs offered for early youth increase in the future with the potential to offer intergenerational opportunities.

7.3 Recreation Advisory Committee Update

Candice Harris updated the group on the various initiatives that the Recreation Committee is working on.

7.4 Town of St. Marys Update

Councillor Winter updated the committee on various Municipal projects.

8. UPCOMING MEETINGS

Monday January 27

1:00 p.m.

9. ADJOURNMENT

Moved By Councillor Winter

Seconded By Rick Lyons

THAT the Senior Services Advisory Committee meeting be adjourned at 2:30 pm.

CARRIED

Chair

Committee Secretary

BY-LAW 15-2020

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to authorize an Agreement between The Corporation of the Town of St. Marys and The Corporation of the County of Perth and The Corporation of the City of Stratford to terminate a cost apportionment agreement for the Health Unit originally authorized by By-law 87 of 2017.

- WHEREAS:** The Corporation of the Town of St. Marys and The Corporation of the County of Perth and The Corporation of the City of Stratford (the “Parties”) entered into an agreement on March 14, 1966 for the purpose of establishing the Perth District Health Unit in accordance with what was then the *Public Health Act*, R.S.O. 1960, Chapter 21;
- AND WHEREAS:** The Parties entered into an agreement in 2017 by By-law 87 of 2017 to apportion the costs of the Board of Health and Medical Officer of Health of the Perth District Health Unit, together with other agreements relating to shared services respecting Land Ambulance Services, Ontario Works Services, Housing Services, Child Care and Early Years Programs and Services, Spruce Lodge Long Term Care, and the Municipal Shared Services Committee;
- AND WHEREAS:** Pursuant to Schedule 14 of Regulation 553 of the Revised Regulations of Ontario, 1990, under the Act, the Huron Perth Public Health is the health unit for the geographic areas governed by St. Marys, County of Perth, City of Stratford and the County of Huron, effective the 1st of January, 2020;
- AND WHEREAS:** The Parties are contemplating entering a cost sharing agreement in relation to the Huron Perth Public Health, between St. Marys, County of Perth, City of Stratford and The Corporation of the County of Huron;
- NOW THEREFORE:** The Council of the Corporation of the Town of St. Marys hereby enacts as follows:
1. That The Corporation of the Town of St. Marys agrees to terminate the Perth District Health Unit cost sharing agreement, effective at 11:59 pm on the 31st of December, 2019.
 2. That the Mayor and CAO / Clerk are hereby authorized to execute the termination agreement on behalf of The Corporation of the Town of St. Marys.
 3. This by-law comes into force and takes effect on the final passing thereof.

Read a first, second and third time and finally passed this 11th day of February, 2020.

Mayor Al Stratthdee

Brent Kittmer, CAO / Clerk

BY-LAW 16-2020

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to authorize an Agreement between The Corporation of the Town of St. Marys, The Corporation of the County of Perth, The Corporation of the City of Stratford and The Corporation of the County of Huron for cost apportionment of the Huron Perth Public Health Unit.

- WHEREAS:** Pursuant to Schedule 14 of Regulation 553 of the Revised Regulations of Ontario, 1990, under the Act, the Huron Perth Public Health is the health unit for the geographic areas governed by St. Marys, County of Perth, City of Stratford and the County of Huron (the "Parties"), effective the 1st of January, 2020;
- AND WHEREAS:** Pursuant to Section 72 of the Act, the Parties are required to pay the expenses incurred by or on behalf of the Board of Health in the performance of its functions and duties under the Act or any other legislation, in such proportion as is agreed upon among them, and the expenses incurred by or on behalf of the medical officer of health of the Board of Health in the performance of his or her functions and duties under this or any other Act;
- AND WHEREAS:** The Corporation of the Town of St. Marys deems it expedient to enter into an agreement with the Parties for the purpose of clarifying and delineating the respective rights, obligations and of the delivery of the board of health;
- NOW THEREFORE:** The Council of the Corporation of the Town of St. Marys hereby enacts as follows:
1. That The Corporation of the Town of St. Marys agrees to the cost apportionment for the Huron Perth Public Health agreement, effective at 12:00 am on the 1st of January, 2020.
 2. That the Mayor and CAO / Clerk are hereby authorized to execute the Agreement on behalf of The Corporation of the Town of St. Marys.
 3. This by-law comes into force and takes effect on the final passing thereof.

Read a first, second and third time and finally passed this 11th day of February, 2020.

Mayor Al Stratheed

Brent Kittmer, CAO / Clerk

BY-LAW 17-2020

THE CORPORATION OF THE TOWN OF ST. MARYS

Being a By-law to confirm all actions and proceedings of the Council of The Corporation of the Town of St. Marys at its regular meeting held on February 11, 2020.

WHEREAS: The *Municipal Act, 2001, S.O. 2001, c.25*, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law;

AND WHEREAS: The Council of the Corporation of the Town of St. Marys deems it expedient to confirm its actions and proceedings;

NOW THEREFORE: The Council of The Corporation of the Town of St. Marys hereby enacts as follows:

1. That all actions and proceedings of the Council of the Corporation of the Town of St. Marys taken at its regular meeting held on the 11th day of February, 2020 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
2. This by-law comes into force on the final passing thereof.

Read a first, second and third time and finally passed this 11th day of February, 2020.

Mayor Al Stratheed

Brent Kittmer, CAO / Clerk