



MINUTES

Heritage Advisory Committee

March 9, 2020

6:15 p.m.

St. Marys Museum

177 Church Street South, St. Marys

Members Present: Al Strathdee
Stephen Habermehl
Michelle Stemmler
Sherri Winter-Gropp
Councillor Pridham
Michael Bolton
Paul King
Clive Slade
Barb Tuer

Members Absent: Janis Fread

Staff Present: Brent Kittmer
Grant Brouwer
Ray Cousineau
Trisha McKibbin

1. CALL TO ORDER

The Chair called the meeting to order at 6:15 p.m.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Clive Slade

Seconded By Michelle Stemmler

THAT the March 9, 2020 meeting agenda of the Heritage Committee be amended to move Item 8.2 before item 8.1 and be accepted as amended.

CARRIED

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. AMENDMENT AND ACCEPTANCE OF MINUTES

Moved By Al Strathdee

Seconded By Mike Bolton

THAT the Minutes of the February 10, 2020 Heritage Committee meeting be approved.

CARRIED

7. BUSINESS ARISING FROM MINUTES

None.

8. REGULAR BUSINESS

8.1 Heritage Conservation District Update

8.1.1 Heritage Permits

None.

8.1.2 Sign Applications

8.1.2.1 DEV 17-2020 Sign Bylaw Enforcement Update

Grant Brouwer spoke to DEV 17-2020 Sign Bylaw Enforcement Update Report and answered questions from the Committee. Mr. Brouwer provided the following information to the Committee:

- Staff attempt to gain compliance when a sign is installed without a permit.
- Complaints - Health and Safety complaints are prioritized. Mr. Brouwer provided an updated that the Buck or Two sign was removed on Friday, March 6 and that the

sign for Lai King has been granted an extension for removal of the sign until April.

- Projecting signs - are regarded as a temporary encroachment and that the current process is not as lengthy as was previously (no legal agreements required).
- Education - better education of the public is required. Both building and business owners are not aware of the new 5-year requirements, as included in the amended Sign Bylaw, for the removal of noncompliant signs. Noncompliant signs will need to be removed or brought into compliance by October 2023. Staff are looking for the Committee's assistance in educating the public. Education should include the benefits of the sign bylaw and the financial support offered by the Town (Façade Program and Heritage Grant Program).

The Committee also discussed the importance of recognizing building and business owners who have complied with the Sign Bylaw and that it is good publicity for both the Bylaw and the business. The Committee discussed the need for a presentation to be made to the BIA regarding the October 2023 compliance deadline. There was also discussion on the need for an information package to be given to new businesses as well as provided when a building is for sale or lease.

Moved By Barb Tuer

Seconded By Sherri Gropp

THAT DEV 17-2020 Sign Bylaw Enforcement Update report be received.

CARRIED

8.1.3 Heritage Grant Applications

None.

8.2 Municipal Register, Part 1 - Designations/designated property matters

8.2.1 Heritage Permits

8.2.1.1 5 James Street North - Train Station

Ray Cousineau spoke to the permit application for 5 James Street North and answered questions from the Committee. The permit application was for the replacement of the disintegrating interlocking brick with concrete. Mr. Cousineau explained that the use of concrete provides an improved accessible surface and reduces the cost of annual repair and releveling of bricks. The two wooden flower boxes located on the west facade will be replaced with urns. The final product will look very similar to the walkway recently installed at the Cenotaph.

Moved By Michell Stemmler

Seconded By Councillor Pridham

THAT the heritage permit for the removal of the interlocking brick and replacement with a concrete walkway on the west side of the Train Station be recommended for approval.

CARRIED

Mr. Cousineau exited the meeting at 6:23 p.m.

8.2.2 480 Glass Street - Junction Station

Brent Kittmer provided the Committee with an update on the Junction Station project and land sale. Mr. Kittmer introduced Ryan and Erin Leaman from Broken Rail Brewery. Staff are currently working on the conditions of sale and the environmental assessment of the property has been completed. An update was also provided that the Site Plan for the project is currently at the staff comment phase.

Mr. Leaman reviewed the Design Schematic for the project with the Committee. The following information was provided by Mr. Leaman:

- The washroom loading requirements are higher and therefore the washrooms will be installed in the Northwest room.
- A concrete floor will be poured in the Production Area (Eastern Room)
- The wooden partition located in the Station Master's Office (Southwestern Room) will be removed for the cooler and merchandising.

- Exterior walls - plaster and wainscoting will be removed and replaced with drywall and the original wainscoting. It was suggested by the Committee that when the Heritage permit is submitted that it should include reinstalling the original wainscoting and replace with like material if the original can not be used.

Paul read provisions in the St. Marys Junction Station designation statement regarding the interior of the building and recommended that a lath and plaster expert from the Canadian Association of Heritage Professional (CAHP) be consulted. He questioned whether it would be necessary to destroy the existing wainscoting and the lath and plaster walls in order to insulate the exterior walls. He pointed to examples of heritage buildings where this has not been necessary. He also pointed out that the Junction Station is arguably the most important heritage building in St. Marys, so any alterations should be carefully considered.

There was consensus by the committee that it is best for the building to be used. There was positive feedback by the Committee on the look and feel of the proposed materials and the Design Schematic. The Committee would like a tour of the building prior to construction commencing.

8.2.3 Municipal Register, Part 1 Staff Report

None.

8.2.4 Designation of 345 Wellington Street South

Staff provided the Committee with an update that a meeting with the property owners is scheduled for Wednesday, March 11 to review the finalized Designation Statement for 345 Wellington Street South and then a staff report will be presented to Council in March.

8.3 Municipal Register, Part 2 - List of Significant properties

Staff provided an update to the Committee that the Municipal Register circulated at the last meeting has been updated to remove staff comments and confirmed that 275 Emily Street has been removed from the document.

8.4 Properties of interest or at risk (not necessarily designated)

None.

8.5 CHO Report

Paul King provided an update that the 2020 Ontario Heritage Conference scheduled for May 28-30 may not take place due to the Coronavirus.

8.6 Homeowner/Property owner letters

There was consensus that a letter from the Committee should be sent to the new owner of 6 Water St. South. Staff will send the owner's information and address to Paul King.

9. COUNCIL REPORT

Councillor Pridham provided an update on the social media discussion surrounding the mural on the East façade of the building located on the corner of Queen Street E. and Peel Street St N. The Committee discussed and encouraged the submission of permit paperwork by the artist.

Councillor Pridham also provided an update on the inflatable installation at the Quarry this summer and the anticipated high attendance numbers for the season.

10. OTHER BUSINESS

10.1 Driftscape App

Staff will be sending out an email to the Committee containing instructions on downloading the App and how to navigate the Driftscape App.

10.2 Presentation to Council

Staff will finalize a PowerPoint presentation and will circulate it to the Committee prior to the April meeting.

11. UPCOMING MEETINGS

April 20, 2020, St. Marys Museum at 6:15 p.m.

12. ADJOURNMENT

Moved By Mike Bolton

Seconded By Sherri Gropp

THAT the meeting of the Heritage Committee adjourn at 8:10 p.m.

CARRIED

Chair

Committee Secretary