



MINUTES Regular Council

April 28, 2020

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (videoconference)
Councillor Edney (videoconference)
Councillor Luna (videoconference)
Councillor Hainer (videoconference)
Councillor Pridham (videoconference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, CAO / Clerk
Jenna McCartney, Deputy Clerk

Conference Line

Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Planning and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

Councillor Winter declared a conflict of interest for the following agenda items:

- 7.1 - St. James Service Club 73 re: Request to Waive Clause 11 of the Site Plan Agreement
- 8.1.2 - DEV 23-2020 Site Plan Agreement for 45 Thames Road (St. James Service Club 73)
- 11.1 - By-Law 42-2020 Site Plan Agreement with St. James Service Club 73

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2020-04-28-01

Moved By Councillor Edney

Seconded By Councillor Luna

THAT the April 28, 2020 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Frank Doyle of St. Marys Independent submitted the following two questions prior to the 5:00 pm deadline for public comments.

1. What is the projected budget deficit amount for this year and are grants available to cover this amount?

André Morin stated that specific details regarding the budget can be found in the Finance Department's monthly report within the agenda package for this meeting. The total estimated net costs related to the pandemic is \$409,725 for the first 8 week planning period. This includes the \$300,000 proposed community and business support program. With respect to available grants, Mr. Morin stated that the Town is partnering with fellow municipalities and associations to lobby the Federal and Provincial governments for municipal financial assistance. More details will be presented at the May 26th regular Council meeting related to financial impacts and forecasting.

2. Who has the final say on when businesses etc. reopen, the Town or the Province? Can the Town over-rule the province if the Town thinks it is warranted?

Brent Kittmer stated that province's orders are paramount over the Town's. The Town has the authority to implement more restrictive measures related to Town properties and Town services if it so chooses.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - April 14, 2020

Resolution 2020-04-28-02

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the April 14, 2020 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Strategic Priorities Committee - April 21, 2020

Resolution 2020-04-28-03

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT the April 21, 2020 Strategic Priorities Committee meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 St. James Service Club 73 re: Request to Waive Clause 11 of the Site Plan Agreement

Having declared a conflict of interest, Councillor Winter removed himself from the video conference.

Resolution 2020-04-28-04

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT the correspondence from St. James Service Club 73 regarding a request to waive clause 11 of the site plan agreement as presented in staff report DEV 23-2020 of the April 28, 2020 regular Council agenda be received; and

THAT Council consider the correspondence when deliberating on staff report DEV 23-2020 further in the agenda.

CARRIED

Councillor Winter returned to the video conference.

8. STAFF REPORTS

8.1 Building and Development Services

8.1.1 DEV 22-2020 April Monthly Report (Building & Development)

Grant Brouwer presented DEV 22-2020 report and responded to questions from Council.

Resolution 2020-04-28-05

Moved By Councillor Winter

Seconded By Councillor Luna

THAT DEV 22-2020 April Monthly Report (Building & Development) be received for information.

CARRIED

8.1.2 DEV 23-2020 Site Plan Agreement for 45 Thames Road (St. James Service Club 73)

Having declared a conflict of interest, Councillor Winter removed himself from the video conference.

Grant Brouwer presented DEV 23-2020 report and responded to questions from Council.

Resolution 2020-04-28-06

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT DEV 23-2020 Site Plan Agreement for 45 Thames Road (St. James Service Club 73) report be received; and

THAT clause 11 of the Site Plan Agreement be amended to require \$10,000 in securities for performance of contract and damages, and to require \$5,000 for landscaping as outlined in the agreement; and

THAT the \$15,000 credit owed by the Town to St. Marys to the St. James Service Club 73 be retained by the Town until the end of the project as securities; and

THAT Council approve By-law 42-2020 authorizing the Mayor and Clerk to sign a Site Plan Agreement between the Town of St. Marys and St. James Service Club 73.

CARRIED

Councillor Winter returned to the video conference.

8.2 Community Services

8.2.1 DCS 12-2020 April Monthly Report (Community Services)

Stephanie Ische presented DCS 12-2020 report and responded to questions from Council.

Resolution 2020-04-28-07

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT DCS 12-2020 April Monthly Report (Community Services) be received for information.

CARRIED

8.3 Corporate Services

8.3.1 COR 06-2020 April Monthly Report (Corporate Services)

Trisha McKibbin presented COR 06-2020 report and responded to questions from Council.

Resolution 2020-04-28-08

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT COR 06-2020 April Monthly Report (Corporate Services) be received for information.

CARRIED

8.4 Finance

8.4.1 FIN 13-2020 April Monthly Report (Finance)

André Morin presented FIN 13-2020 report and responded to questions from Council.

Resolution 2020-04-28-09

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT FIN 13-2020 April Monthly Report (Finance) be received for information.

CARRIED

8.4.2 FIN 14-2020 COVID-19 Financial Relief – April 28 Update

André Morin presented FIN 14-2020 report and responded to questions from Council.

Resolution 2020-04-28-10

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT FIN 14-2020 COVID-19 Financial Relief – April 28 Update report be received; and

THAT Council direct staff to create a COVID-19 Business Economic Support and Recovery Task Force with final terms of reference to be considered at the May 12, 2020 Council meeting; and

THAT Council extend waiving of penalty and interest on all town accounts, with the exception of property taxes, until July 31, 2020.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 03-2020 April Monthly Report (Emergency Services)

Chief Anderson presented FD 03-2020 report and responded to questions from Council.

Resolution 2020-04-28-11

Moved By Councillor Winter

Seconded By Councillor Edney

THAT FD 03-2020 April Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 04-2020 April Monthly Report (Human Resources)

Lisa Lawrence presented HR 04-2020 report and responded to questions from Council.

Resolution 2020-04-28-12

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT HR 04-2020 April Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 27-2020 April Monthly Report (Public Works)

Jed Kelly presented PW 27-2020 report and responded to questions from Council.

Resolution 2020-04-28-13

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT PW 27-2020 April Monthly Report (Public Works) be received for information.

CARRIED

8.8 CAO and Clerks

8.8.1 CAO 22-2020 April Monthly Report (CAO and Clerks)

Brent Kittmer and Jenna McCartney presented CAO 22-2020 report and responded to questions from Council.

Through the deliberation of the report Council considered several policy questions related to yard sales and the 2020 Community Grant Program.

Council was of the consensus that a ban on yard sales in St. Marys should be effective immediately and until further notice to support the response to the COVID 19 pandemic.

Council was of the consensus that funds be held for all grant recipients who have postponed or put their proposed programs on hold, and that staff report back on June 23 with additional information.

Resolution 2020-04-28-14

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council approve the immediate release of \$7,265 in funds to the United Way Perth Huron related to the 2020 Community Grant program; and

THAT Council approve the immediate release of \$857 to GOALS (Giving Our Adolescents Living Skills) related to the 2020 Community Grant program as an acknowledgement of expenses incurred to date by the recipient; and

THAT Council approve the immediate release of \$3,700 to St. Marys Lincolns related to the 2020 Community Grant program as an acknowledgement of expenses incurred to date by the recipient; and

THAT Council approve the immediate release of \$2,900 to St. Marys Station Gallery related to the 2020 Community Grant program as an acknowledgement of expenses incurred to date by the recipient.

CARRIED

Resolution 2020-04-28-15

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT CAO 22-2020 April Monthly Report (CAO and Clerks) be received for information.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None

10. NOTICES OF MOTION

None

11. BY-LAWS

Having declared a conflict of interest, Councillor Winter removed himself from the video conference.

Resolution 2020-04-28-16

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT By-Law 42-2020 be read a first, second and third time, and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

Councillor Winter returned to the video conference.

11.1 By-Law 42-2020 Site Plan Agreement with St. James Service Club 73

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

13. CLOSED SESSION

None

14. CONFIRMATORY BY-LAW

Resolution 2020-04-28-17

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT By-Law 43-2020, being a by-law to confirm the proceedings of April 28, 2020 regular Council meeting be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

15. ADJOURNMENT

Resolution 2020-04-28-18

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT this regular meeting of Council adjourn at 8:04 pm.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk