



## MINUTES

### Heritage Advisory Committee

May 11, 2020

6:15 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

#### Members Present

Al Strathee  
Councillor Pridham  
Barbara Tuer  
Clive Slade  
Janis Fread  
Michael Bolton  
Michelle Stemmler  
Paul King  
Sherri Winter-Gropp  
Stephen Habermehl

#### Staff Present

Trisha McKibbin  
Amy Cubberley  
Ray Cousineau  
Jason Silcox  
Grant Brouwer

#### Applicants Present

Andy and Gail Forman  
Ryan Leaman

#### 1. CALL TO ORDER

The Chair called the meeting to order at 6:16 p.m.

#### 2. DECLARATION OF PECUNIARY INTEREST

None.

### **3. AMENDMENTS AND APPROVAL OF AGENDA**

#### **Resolution**

**Moved By** Mike Bolton

**Seconded By** Sherri Gropp

THAT the May 11, 2020 meeting agenda of the Heritage Advisory Committee be amended to include 10.1 Driftscape Update.

**CARRIED**

### **4. DELEGATIONS**

None.

### **5. CORRESPONDENCE**

None.

### **6. AMENDMENT AND ACCEPTANCE OF MINUTES**

Paul King requested that the minutes be amended to include the discussion about lathe and plaster repair at the Junction.

#### **Resolution**

**Moved By** Paul King

**Seconded By** Michelle Stemmler

THAT the Minutes of the March 9, 2020 Heritage Advisory Committee meeting be accepted as amended.

**CARRIED**

### **7. BUSINESS ARISING FROM MINUTES**

None.

### **8. REGULAR BUSINESS**

#### **8.1 Heritage Conservation District Update**

##### **8.1.1 Heritage Permits**

##### **8.1.1.1 175 Queen Street East - Town Hall**

Facilities Supervisor, Ray Cousineau, spoke to DEV 24-2020 Church Street Stair Repairs- 175 Queen Street East and responded to questions from the Committee.

**Resolution**

**Moved By** Clive Slade

**Seconded By** Mike Bolton

**THAT** the Heritage Committee support a heritage permit for the repairs to the Church Street Stairs at 175 Queen Street East.

**CARRIED**

**8.2 Municipal Register, Part 1 - Designations/designated property matters**

**8.2.1 Heritage Permits**

**8.2.1.1 481 Water Street South - McDonald House**

Building Inspector, Jason Silcox, spoke to DEV 25-2020 481 Water Street South. Applicants, Andy and Gail Forman, responded to questions from the Committee.

The following details were provided by the applicant:

- The attic will be opened up but the current oak timbers will be kept in place
- The fireplaces and chimneys will be removed
- The doors and windows will be vinyl, similar in appearance to what was there before.

The applicants asked for the Committee's guidance on vinyl colour and the Committee confirmed that colour choice is up to the applicant.

**Resolution**

**Moved By** Janis Fread

**Seconded By** Michelle Stemmler

**THAT** DEV 25-2020 Heritage Permit-481 Water St S report be received; and

**THAT** the Heritage Committee support the Heritage Permit

**CARRIED**

#### **8.2.1.2 480 Glass Street - Junction Station**

Building Inspector, Jason Silcox, spoke to DEV 26-2020 480 Glass Street Heritage Application. Applicant, Ryan Leaman, responded to questions from the Committee.

The applicant provided the following details:

- The walls will be insulated and covered in drywall to improve energy efficiency, but the same interior footprint and openings will be kept.
- The west third of the building, the production area, will have its doors covered over but they will still appear the same from outside.
- Potlights will be added to the exterior of the building to improve safety and illuminate the proposed patio area.
- The applicant is striving to save the partition wall in the southwest corner of the building while accommodating a retail cooler planned for this space.

#### **Resolution**

**Moved By** Michelle Stemmler

**Seconded By** Barb Tuer

**THAT** DEV 26-2020 Heritage Permit-480 Glass St report be received; and

**THAT** the Heritage Committee support the Heritage Permit

**CARRIED**

#### **8.3 CHO Report**

Paul King provided an update to the Committee. The May CHO Conference has been postponed until October but may be pushed back to 2021.

#### **9. COUNCIL REPORT**

Councillor Pridham provided an update on the Town's response to COVID-19.

Mayor Stratthdee provided an update on recovery plans and the Town's Business Economic Support and Recovery Task Force.

## **10. OTHER BUSINESS**

### **10.1 Driftscape Update**

Staff provided an update on the Driftscape project. The app will be going live for a soft launch on Tuesday, May 12.

### **10.2 Designation of 345 Wellington Street South**

Staff provided the Committee with an update, explaining that COVID-19 has put the designation process on hold temporarily.

## **11. UPCOMING MEETINGS**

June 8, 2020, at 6:15 p.m.

The location will be dependent on whether a Provincial Emergency Order is still in place.

## **12. ADJOURNMENT**

**Resolution**

**Moved By** Janis Fread

**Seconded By** Clive Slade

THAT the Heritage Advisory Committee meeting adjourn at 7:07 p.m.

**CARRIED**

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Chair

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Committee Secretary