



MINUTES Regular Council

May 26, 2020

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (videoconference)
Councillor Edney (videoconference)
Councillor Luna (videoconference) *departed at 8:06 pm
Councillor Hainer (videoconference)
Councillor Pridham (videoconference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, CAO / Clerk
Jenna McCartney, Deputy Clerk

Conference Line
Richard Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Planning and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
Trisha McKibbin, Director of Corporate Services
André Morin, Director of Finance / Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2020-05-26-01

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT the May 26, 2020 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

In advance of the meeting, Frank Doyle of St. Marys Independent submitted the two following questions.

Is it legal for the Town to refuse cash as payment?

The Task Force (Business Economic Support and Recovery Task Force) says the town has a 25% unemployment rate because of the pandemic. Is this number mainly for the downtown and is it assumed that 75% of the town's work force was not affected?

Responding to the first question, André Morin stated that there are no existing regulations regarding the type of payments that must be accepted by businesses

Responding to the second question, Brent Kittmer stated that the numbers represented are purely speculative at this point. A survey will be released in the near future that will provide more accurate figures.

In response to an inquiry submitted to Mayor Strathdee earlier in the week, Mr. Kittmer confirmed that two staff have committed to a fundraising initiative which will support the local food bank at the risk of shaving off their existing beards.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - May 12, 2020

Resolution 2020-05-26-02

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT the May 12, 2020 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Special Council - May 19, 2020

Resolution 2020-05-26-03

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT the May 19, 2020 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Township of Perth East regarding Conservation Authority 2020 Levy

Resolution 2020-05-26-04

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT the correspondence from the Township of Perth East regarding Conservation Authority 2020 levy be received.

CARRIED

7.2 Huron Perth Public Health re: Request to Proclaim June as Gay Pride Month

Resolution 2020-05-26-05

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT the correspondence from Huron Perth Public Health regarding a request to proclaim June as Gay Pride month in St. Marys be received; and

THAT Council approve the request from Huron Perth Public Health to proclaim June as Gay Pride month in St. Marys.

AMENDMENT

Resolution 2020-05-26-06

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT the following paragraph be added as the last paragraph to the main motion:

THAT the Gay Pride flag be flown at the cenotaph beside Town Hall for the month of June.

CARRIED

Resolution 2020-05-26-05

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT the correspondence from Huron Perth Public Health regarding a request to proclaim June as Gay Pride month in St. Marys be received; and

THAT Council approve the request from Huron Perth Public Health to proclaim June as Gay Pride month in St. Marys; and

THAT the Gay Pride flag be flown at the cenotaph beside Town Hall for the month of June.

CARRIED

8. STAFF REPORTS

8.1 Building and Development Services

8.1.1 DEV 29-2020 May Monthly Report (Building and Development)

Grant Brouwer presented DEV 29-2020 report and responded to questions from Council.

Resolution 2020-05-26-07

Moved By Councillor Edney

Seconded By Councillor Luna

THAT DEV 29-2020 May Monthly Report (Building and Development) be received for information.

CARRIED

8.1.2 DEV 13-2020 480 Glass St. Dog Park Expansion

Grant Brouwer presented DEV 13-2020 report and responded to questions from Council.

Resolution 2020-05-26-08

Moved By Councillor Luna

Seconded By Councillor Edney

THAT DEV 13-2020, 480 Glass St. Dog Park Expansion report be received; and

THAT St Marys Town Council move forward with Option Two and keep the size of the Dog Park at its current area of 0.36ha.

CARRIED

8.1.3 DEV 28-2020 - Application for Part Lot Control (Bickell Built Homes) Lot 22, Registered Plan 44M-70 Meadowridge Subdivision (Phase 2), Town of St. Marys

Grant Brouwer presented DEV 28-2020 report and responded to questions from Council.

Resolution 2020-05-26-09

Moved By Councillor Craigmile

Seconded By Councillor Edney

THAT DEV 28-2020 regarding the Application for Part Lot Control (Bickell Built Homes) for Lot 22 of the Meadowridge subdivision (Phase 2) be received; and,

THAT Council approve By-law 49-2020 affecting Lot 22, Registered Plan No. 44M-70 for a one-year period, ending May 26, 2021.

CARRIED

8.2 Community Services

8.2.1 DCS 13-2020 May Monthly Report (Community Services)

Stephanie Ische presented DCS 13-2020 report and responded to questions from Council.

Resolution 2020-05-26-10

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT DCS 13-2020 May Monthly Report (Community Services) be received for information.

CARRIED

8.3 Corporate Services

8.3.1 COR 07-2020 May Monthly Report (Corporate Services)

Trisha McKibbin presented COR 07-2020 report and responded to questions from Council.

Resolution 2020-05-26-11

Moved By Councillor Winter

Seconded By Councillor Edney

THAT COR 07-2020 May Monthly Report (Corporate Services) be received for information.

CARRIED

8.4 Finance

8.4.1 FIN 15-2020 May Monthly Report (Finance)

André Morin presented FIN 15-2020 report and responded to questions from Council.

Resolution 2020-05-26-12

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT FIN 15-2020 May Monthly Report (Finance) be received for information.

CARRIED

8.4.2 FIN 16-2020 Investment Policy Statement

André Morin presented FIN 16-2020 report and responded to questions from Council.

Resolution 2020-05-26-13

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT FIN 16-2020 Investment Policy Statement report be received; and

THAT Council adopt the Investment Policy Statement.

CARRIED

8.4.3 FIN 17-2020 COVID-19 Financial Relief – May 26 Update

André Morin presented FIN 17-2020 report and responded to questions from Council.

Resolution 2020-05-26-14

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT FIN 17-2020 COVID-19 Financial Relief – May 26 Update report be received for information.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 04-2020 May Monthly Report (Emergency Services)

Fire Chief Anderson presented FD 04-2020 report and responded to questions from Council.

Resolution 2020-05-26-15

Moved By Councillor Winter

Seconded By Councillor Luna

THAT FD 04-2020 May Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 05-2020 May Monthly Report (Human Resources)

Lisa Lawrence presented HR 05-2020 report and responded to questions from Council.

Resolution 2020-05-26-16

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT HR 05-2020 May Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 34-2020 May Monthly Report (Public Works)

Jed Kelly presented PW 34-2020 report and responded to questions from Council.

Resolution 2020-05-26-17

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT PW 34-2020 May Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 12-2020 Adopting a Public Seedlings Transplant Location

Jed Kelly spoke to PW 12-2020 report and responded to questions from Council.

Resolution 2020-05-26-18

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT PW 12-2020 Adopting a Public Seedlings Transplant Location report be received; and

THAT Council not adopt a designated location for the purpose of transplanting seedling trees.

CARRIED

8.7.3 PW 21-2020 Public Works Donation Programs

Councillor Luna departed the meeting at 8:06 pm.

Jed Kelly presented PW 21-2020 report and responded to questions from Council.

Resolution 2020-05-26-19

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT PW 21-2020 Public Works Donation Programs report be received;

THAT Council approve the Tree Donation Program Policy;

THAT Council establish a Forestry Reserve;

THAT Council discontinue the Bench Donation Program; and

THAT Council establish the following guidelines for existing benches:

- Surplus existing non-donated benches along the Riverview Walkway be re-located to alternative locations within the Town of St. Marys at staff's discretion;
- The Town maintain existing donated benches;
- Existing non-donated benches be removed from the inventory as they become in disrepair; and
- When existing donated benches are in disrepair the Town disposes of the bench and re-install the plaques on an existing bench.

CARRIED

8.7.4 PW 35-2020 Return Activated Sludge Replacement (Waste Water Pollution Control Plant)

Jed Kelly presented PW 35-2020 report and responded to questions from Council.

Resolution 2020-05-26-20

Moved By Councillor Winter

Seconded By Councillor Edney

THAT PW 35-2020 Return Activated Sludge Pump Replacement – Water Pollution Control Plant be received; and

THAT Council authorize staff to proceed with the Return Activated Sludge Pump Replacement at the Water Pollution Control Plant for the quoted price of \$22,051.39, inclusive of HST;

CARRIED

8.8 CAO and Clerks

8.8.1 CAO 25-2020 May Monthly Report (CAO and Clerks)

Brent Kittmer presented CAO 25-2020 report and responded to questions from Council.

Resolution 2020-05-26-21

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT CAO 25-2020 May Monthly Report (CAO and Clerks) be received for information.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2020-05-26-22

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT By-Law 49-2020 be read a first, second and third time and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

**11.1 By-Law 49-2020 Part Lot Control Exemption Lot 22 44M-70
Meadowridge (Bickell)**

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief recess at 8:44 pm.

Mayor Strathdee called the meeting back to order 8:55 pm.

13. CLOSED SESSION

Resolution 2020-05-26-23

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council move into a session that is closed to the public at 8:55 pm as authorized under the *Municipal Act*, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, and (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

CARRIED

13.1 Minutes CLOSED SESSION

13.2 CAO 26-2020 CONFIDENTIAL Huron Perth Public Health Land Sale Matter

13.3 CAO 27-2020 CONFIDENTIAL Code of Conduct Concerns

14. RISE AND REPORT

Resolution 2020-05-26-24

Moved By Councillor Craigmile

Seconded By Councillor Winter

THAT Council rise from a closed session at 9:35 pm.

CARRIED

Mayor Strathdee report that a closed session was held with two matters discussed. Staff were given direction and there is nothing further to report at this time.

15. CONFIRMATORY BY-LAW

Resolution 2020-05-26-25

Moved By Councillor Edney

Seconded By Councillor Hainer

THAT By-Law 50-2020, being a by-law to confirm the proceedings of May 26, 2020 regular Council meeting be read a first, second and third time and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2020-05-26-26

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT this regular meeting of Council adjourns at 9:37 pm.

CARRIED

Al Strathdee, Mayor

Brent Kittmer, CAO / Clerk