



July 9, 2020

6:45 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

**RECOMMENDATION**

That the July 9, 2020 meeting of the St. Marys Public Library Board agenda be approved as presented.

4. **DELEGATIONS**
5. **ACCEPTANCE OF MINUTES**

- 5.1 **Minutes of the Regular Meeting of the St. Marys Public Library Board, June 4th, 2020**

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**RECOMMENDATION**

That the minutes of the June 4, 2020 meeting of the St. Marys Public Library Board be approved.

6. **CEO APPOINTMENT**

**RECOMMENDATION**

That the appointment of Lisa Lawrence as Interim Library Chief Executive Officer, and Andre Morin as Treasurer be rescinded and that Sarah Andrews be appointed Chief Executive Officer, Treasurer and Secretary of the St. Marys Public Library.

**7. DISCUSSION ITEMS**

**7.1 Curbside Pickup and Summer Reading Program Update**

**7.2 Friends of the Library Report**

**8. ROUNDTABLE DISCUSSION**

**9. UPCOMING MEETINGS**

**10. ADJOURNMENT**

**RECOMMENDATION**

That the July 9th, 2020 meeting of the St. Marys Public Library Board be adjourned.



## **Minutes**

### **Library Board**

June 4, 2020

6:45 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present	Mayor Strathdee, Councillor Craigmile, Councillor Edney, Barbara Tuer, Cole Atlin, Lynda Hodgins, Reg Quinton, Joyce Vivian
Member Absent	Melinda Zurbrigg, Councillor Pridham
Staff Present	Lisa Lawewnce, Interim CEO, Rebecca Webb, Staff Liaison

#### **1. CALL TO ORDER**

Meeting was called to order at 6:48pm by Board Chair C. Atlin.

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Lynda Hodgins

**Seconded By** Councillor Edney

That the June 4th, 2020 regular meeting of the St. Marys Public Library Board agenda be approved as presented.

**Carried**

#### **4. DELEGATIONS**

None present.

**5. CONSENT AGENDA**

That consent agenda item 5.1. be approved by the Board.

**Moved By** Councillor Edney

**Seconded By** Councillor Craigmile

That consent agenda item 5.1 be approved by the Board.

**Carried**

5.1 Acceptance of Minutes

**6. DISCUSSION ITEMS**

6.1 Summer Reading Program Coordinator

Library CEO L. Lawrence gave the Board a report on the Summer Reading Program Coordinator funding grant and provided three potential options for moving forward with the Summer Reading Program.

The Board decided that further discussion was required in closed session after which time a motion will be made.

6.2 Curbside Pickup

CEO L. Lawrence gave members of the Board an outline of the Curbside pickup staff report and noted one correction: the curbside pickup as proposed would require 7 per week rather than 14 hours. C. Atlin noted that she appreciated the effort put into the report by Library staff. The Board as a whole noted that they are grateful for the report.

**Moved By** Reg Quinton

**Seconded By** Lynda Hodgins

That the Board approve a variance to the hours stated in the policy and procedures during the COVID-19 pandemic and that the Library Board and staff work toward restoring full hours when possible.

**Carried**

**7. CLOSED SESSION**

7.1 CEO recruitment

**Moved By** Joyce Vivian

**Seconded By** Lynda Hodgins

That the St. Marys Public Library Board move into a session that is closed to the public in accordance with the Public Libraries Act, Section 16.1(4)(b) personal matters about an identifiable individual, including municipal or local board employees, and Section 16.1(4)(d) labour relations or employee negotiations at 7:38pm

**Carried**

## **8. RISE AND REPORT**

Board Chair C. Atlin reported that two matters were discussed in closed session. The Board has given direction to staff in regards to proceeding with CEO recruitment.

**Moved By** Councillor Edney

**Seconded By** Joyce Vivian

That the Library Board rise from closed session at 8:30pm.

**Carried**

**Moved By** Lynda Hodgins

**Seconded By** Joyce Vivian

That the Young Canada Works grant funds be accepted and the Library move forward with recruiting a seasonal Summer Reading Coordinator to implement an online summer reading program.

**Carried**

## **9. ROUNDTABLE DISCUSSION**

CEO L. Lawrence noted that Town facilities department intends to put a utility sink into the Library building to assist with cleaning in the future.

Board Chair C. Atlin noted that there may be stimulus funding available in the future and intends to organize communication to government bodies as a reminder of the importance of Libraries.

9.1 Amendment to the Minutes

**Moved By** Councillor Craigmile

**Seconded By** Lynda Hodgins

That the Minutes of the March 16th to reflect that member R. Quinton was not in attendance.

**Carried**

9.2 Friends of the Library Report

Friends of the Library has been on hiatus since the COVID-19 pandemic started. The Friends of the Library has agreed to sponsor video recording equipment for the Library as well as prizes for the Library's weekly trivia.

**Moved By** Councillor Edney

**Seconded By** Reg Quinton

That the Friends of the Library Update be added to the Roundtable discussion as item 9.2.

**Carried**

**10. UPCOMING MEETINGS**

The next meeting of the Board will be July 9th, 2020 at 6:45pm.

**11. ADJOURNMENT**

**Moved By** Mayor Strathdee

**Seconded By** Reg Quinton

That the June 4, 2020 meeting of the St. Marys Public Library Board be adjourned at 8:45pm.

**Carried**

Chair

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Board Secretary