



**MINUTES  
Regular Council**

September 22, 2020  
6:00pm  
Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)  
Councillor Craigmile (videoconference)  
Councillor Edney (videoconference)  
Councillor Luna (videoconference)  
Councillor Hainer (videoconference)  
Councillor Winter (in-person)

Council Absent: Councillor Pridham

Staff Present:

**In-Person**

Brent Kittmer, Chief Administrative Officer  
Jenna McCartney, Clerk

**Conference Line**

Richard Anderson, Director of Emergency Services / Fire Chief  
Grant Brouwer, Director of Building and Development  
Stephanie Ische, Director of Community Services  
Jed Kelly, Director of Public Works  
Lisa Lawrence, Director of Human Resources  
André Morin, Director of Finance / Treasurer  
Dave Blake, Environmental Services Supervisor

**1. CALL TO ORDER**

Mayor Strathdee called the meeting to order at 6:00 pm.

**2. DECLARATIONS OF PECUNIARY INTEREST**

None.

**3. AMENDMENTS AND APPROVAL OF AGENDA**

Councillor Edney requested an emergent item be added titled "Code of Conduct".

Councillor Winter requested an emergent item be added titled "BIA Winter Committee Request".

Mayor Strathdee stated that agenda items 8.6.2 and 11.1 are to be removed from the agenda as the contractor has requested to withdraw their bid.

**Resolution 2020-09-22-01**

**Moved By** Councillor Hainer

**Seconded By** Councillor Edney

**THAT** the September 22, 2020 regular Council meeting agenda be accepted as amended.

**CARRIED**

**4. PUBLIC INPUT PERIOD**

Frank Doyle of St. Marys Independent provided the following questions in advance of the meeting.

1. For re-opening plans for various departments in the Town, is there a financial consideration, a health consideration or a combination of both?
2. Is the Finance Department now in charge of Tourism? If so, when did this change take place and what was the logic behind this move?

Brent Kittmer, Chief Administrative Officer, provided the following responses.

1. Mr. Kittmer stated that Council adopted the Town of St. Marys COVID-19 Recovery Framework which includes financial and health considerations when reviewing which services and facilities will reopen to the public.
2. Mr. Kittmer stated that Tourism and Economic Development now falls under the direction of the Finance department as a part of the transition plan resulting from the departure of Trisha McKibbin. Mr. Kittmer further stated that the Town administration is in the midst of an organizational review which will result in a final organizational structure being adopted.

**5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS**

**5.1 Retirement Presentation to Cheryl Forman**

Mayor Strathdee, Council and staff congratulated Cheryl Forman on her retirement from the Town of St. Marys.

**5.2 City of Stratford, Social Services Department re: 2020 - 2024 Housing and Homelessness Plan**

Kim McElroy, Eden Grodzinski, Angie Juarez and Jeneane Fast of City of Stratford Social Services presented the 2020 - 2024 Housing and Homelessness Plan.

**Resolution 2020-09-22-02**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** the City of Stratford, Social Services Department delegation regarding the 2020-2024 Housing and Homelessness Plan be received.

**CARRIED**

**6. ACCEPTANCE OF MINUTES**

**6.1 Regular Council - September 8, 2020**

**Resolution 2020-09-22-03**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** the September 8, 2020 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**7. CORRESPONDENCE**

**7.1 Barb Reinwald re: Home Vibration**

**Resolution 2020-09-22-04**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** the correspondence from Barb Reinwald regarding home vibrations be received; and

**THAT** staff follow up with the Ministry of Environment regarding the resident's concerns.

**CARRIED**

**7.2 City of Stratford and Perth & Stratford Housing Corporation re: 329 Jones St W and 270 Queen St W**

**Resolution 2020-09-22-05**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

**THAT** the correspondence from the City of Stratford and Perth & Stratford Housing Corporation regarding 329 Jones St. W. and 270 Queen St. W. be received.

**CARRIED**

**8. STAFF REPORTS**

**8.1 Building and Development Services**

**8.1.1 DEV 62-2020 September Monthly Report (Building and Development)**

Grant Brouwer presented DEV 62-2020 report.

**Resolution 2020-09-22-06**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** DEV 62-2020 September Monthly Report (Building and Development) be received for information.

**CARRIED**

**8.2 Community Services**

**8.2.1 DCS 23-2020 September Monthly Report (Community Services)**

Stephanie Ische presented DCS 23-2020 report.

**Resolution 2020-09-22-07**

**Moved By** Councillor Winter

**Seconded By** Councillor Edney

**THAT** DCS 23-2020 September Monthly Report (Community Services) be received for information.

**CARRIED**

**8.3 Finance**

**8.3.1 FIN 30-2020 September Monthly Report (Finance)**

André Morin presented FIN 30-2020 report.

**Resolution 2020-09-22-08**

**Moved By** Councillor Luna

**Seconded By** Councillor Hainer

THAT FIN 30-2020 September Monthly Report (Finance) be received for information.

**CARRIED**

#### **8.4 Fire and Emergency Services**

##### **8.4.1 FD 09-2020 September Monthly Report (Emergency Services)**

Chief Anderson presented FD 09-2020 report.

**Resolution 2020-09-22-09**

**Moved By** Councillor Edney

**Seconded By** Councillor Luna

THAT FD 09-2020 September Monthly Report (Emergency Services) be received for information.

**CARRIED**

#### **8.5 Human Resources**

##### **8.5.1 HR 09-2020 September Monthly Report (Human Resources)**

Lisa Lawrence presented HR 09-2020 report.

**Resolution 2020-09-22-10**

**Moved By** Councillor Winter

**Seconded By** Councillor Craigmile

THAT HR 09-2020 September Monthly Report (Human Resources) be received for information.

**CARRIED**

#### **8.6 Public Works**

##### **8.6.1 PW 61-2020 September Monthly Report (Public Works)**

Jed Kelly presented PW 61-2020 report.

**Resolution 2020-09-22-11**

**Moved By** Councillor Luna

**Seconded By** Councillor Edney

THAT PW 61-2020 September Monthly Report (Public Works) be received for information.

**CARRIED**

**8.6.2 PW 60-2020 Wood and Brush Grinding**

Removed.

**8.6.3 PW 62-2020 Waste Activated Sludge Splitter Box Replacement**

Jed Kelly presented PW 62-2020 report.

**Resolution 2020-09-22-12**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Luna

**THAT** Report PW 62-2020, Waste Activated Sludge Splitter Box Replacement be received; and,

**THAT** the procurement for the Waste Activated Sludge Splitter Box replacement be awarded to BGL Contractors Corp. for the procured price of \$34,126.00, inclusive of all taxes and contingencies; and,

**THAT** Council approve the unbudgeted amount as identified in report PW 62-2020; and,

**THAT** Council consider By-Law 83-2020 and authorize the Mayor and the Clerk to sign the associated agreement.

**CARRIED**

**8.7 CAO and Clerks**

**8.7.1 CAO 55-2020 September Monthly Report (CAO and Clerks)**

Brent Kittmer and Jenna McCartney presented CAO 55-2020 report.

**Resolution 2020-09-22-13**

**Moved By** Councillor Luna

**Seconded By** Councillor Craigmile

**THAT** CAO 55-2020 September Monthly Report (CAO and Clerks) be received for information.

**CARRIED**

**8.7.2 CAO 56-2020 Community Transportation Project (Intercity) – Local Partnership Agreement and Launch Update**

Brent Kittmer presented CAO 56-2020 report.

**Resolution 2020-09-22-14**  
**Moved By** Councillor Luna  
**Seconded By** Councillor Edney

**THAT** CAO 56-2020 regarding the Intercity Community Transportation Project Local Partnership Agreement be received;  
and

**THAT** Council consider By-law 84-2020 authorizing the Mayor and Clerk to sign a Local Partnership Agreement with the City of Stratford and the Township of North Perth for the Intercity Community Transportation Project.

**CARRIED**

**9. EMERGENT OR UNFINISHED BUSINESS**

**9.1 Code of Conduct**

Councillor Edney offered a formal apology to the gentleman that he offended through a previous social media post.

**Resolution 2020-09-22-15**  
**Moved By** Councillor Luna  
**Seconded By** Councillor Hainer

**THAT** Council acknowledges the formal and public apology presented by Councillor Edney on September 22, 2020 in response to the remedial measure recommended in the Integrity Commissioner's final report for file number 2020-01.

**CARRIED**

**9.2 BIA Winter Committee Request**

Councillor Winter stated that the Business Improvement Area's Christmas Committee has a plan for this year's Christmas season within the downtown core.

In response to Council's inquiries for more information, the Committee will be asked to delegate to Council at a future meeting with the details.

**10. NOTICES OF MOTION**

None.

**11. BY-LAWS**

**Resolution 2020-09-22-16**

**Moved By** Councillor Edney

**Seconded By** Councillor Hainer

**THAT** By-Laws 83-2020 and 84-2020 be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**11.2 By-Law 83-2020 Agreement with BGL Contractors Corp.**

**11.3 By-Law 84-2020 Agreement with City of Stratford and North Perth**

**12. UPCOMING MEETINGS**

The dates presented in the agenda were incorrect. Council will meet for its regular meetings on October 13 and 27. The Strategic Priorities Committee will meet on October 20.

**13. CONFIRMATORY BY-LAW**

**Resolution 2020-09-22-17**

**Moved By** Councillor Craigmile

**Seconded By** Councillor Hainer

**THAT** By-Law 85-2020, being a by-law to confirm the proceedings of September 22, 2020 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

**CARRIED**

**14. ADJOURNMENT**

**Resolution 2020-09-22-18**

**Moved By** Councillor Luna

**Seconded By** Councillor Winter

**THAT** this regular meeting of Council adjourns at 9:15 pm.

**CARRIED**

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Al Strathdee, Mayor

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Jenna McCartney, Clerk