



MINUTES Regular Council

October 27, 2020

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (videoconference)
Councillor Edney (videoconference)
Councillor Luna (videoconference)
Councillor Hainer (videoconference)
Councillor Pridham (videoconference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk
Conference Line
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
André Morin, Director of Finance / Treasurer

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

2. DECLARATIONS OF PECUNIARY INTEREST

Councillor Pridham declared a potential pecuniary interest for agenda item 8.2.4. and stated that she will participate in topics such as infrastructure, roads, parking, and other topics having a common interest with constituents although she will not vote on this development.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Edney noted that the Planning Justification Report on page 124 of the agenda package acknowledged the Town of Goderich and stated that it should say Town of St. Marys.

Resolution 2020-10-27-01

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT the October 27, 2020 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

Chris West provided the following correspondence prior to the Council meeting.

Congrats to all on the intra-county project for St. Marys, Perth County and Stratford.

A couple of notes:

The 50% discount to open and 50% ridership seem conflicting ideas. Would suggest no 50% discount to start.

Would also suggest all fares the same (\$6 is very inexpensive compared to alternative forms of travel). Use of a credit card tap, if possible, might be a better and safer method than cash and printed tickets. Also alternatively or in addition, a prepaid card, similar to Presto, would be better and safer.

Time expansions of route intersecting with other forms of travel, ie VIA, would make the service more customer friendly and more desirable.

Correction for map: VIA is spelled thus.

Brent Kittmer indicated that Mr. West's questions would be answered by Ms. Maggie Martin, Transit Project Coordinator, during the deliberation of the Community Transportation project report.

Frank Doyle of St. Marys Independent provided two questions in advance of the meeting.

1. Is there more than one LPAT appeal for 665 James St N and is there a scheduled hearing date set yet by teleconference or other means?

2. What is the latest status on a ServiceOntario office re-opening in St. Marys?

In response to the first question, Mayor Strathdee confirmed there was only one appeal received for 665 James Street North and that there has not been a hearing date scheduled.

In response to the second question, Mayor Strathdee stated that the Province has not released a tender as of yet. The Town has offered to provide necessary service in the interim to support the needs of the community.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

None.

6. ACCEPTANCE OF MINUTES

6.1 Regular Council - October 13, 2020

Resolution 2020-10-27-02

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT the October 13, 2020 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 Special Council - October 20, 2020

Resolution 2020-10-27-03

Moved By Councillor Winter

Seconded By Councillor Luna

THAT the October 20, 2020 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

7. CORRESPONDENCE

7.1 Upper Thames River Conservation Authority re: 2021 Draft Budget Process

Resolution 2020-10-27-04

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the correspondence from Upper Thames River Conservation Authority regarding the 2021 draft budget be received.

CARRIED

7.2 Canadian Baseball Hall of Fame and Museum re: Funding Support Request

Scott Crawford of the Canadian Baseball Hall of Fame and Museum presented correspondence to Council regarding a funding support request.

Resolution 2020-10-27-05

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the correspondence from the Canadian Baseball Hall of Fame and Museum regarding a request for funding be received; and

THAT, per the requirements of the Lease Agreement and Operations Agreement, that Council consents to the improvements proposed by the CBHFM; and

THAT Council approves the request for the Town to contribute \$29,500 in 2021 to the improvements.

CARRIED

8. STAFF REPORTS

8.1 Administration

8.1.1 ADMIN 61-2020 October Monthly Report (Administration)

Brent Kittmer and Jenna McCartney presented ADMIN 61-2020 report.

Resolution 2020-10-27-06

Moved By Councillor Edney

Seconded By Councillor Craigmile

THAT ADMIN 61-2020 October Monthly Report (Administration) be received for information.

CARRIED

8.1.2 ADMIN 62-2020 Community Transportation Project (Intracounty) – Local Partnership Agreement and Launch Update

Brent Kittmer introduced Maggie Martin as the County of Perth's Transit Project Coordinator.

Ms. Martin presented an overview of the Intracounty Community Transportation Project.

Resolution 2020-10-27-07

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT ADMIN 62-2020 Community Transportation Project (Intracounty) - Local Partnership Agreement and Launch Update be received; and

THAT Council consider By-Law 94-2020 authorizing the Mayor and Clerk to sign a Local Partnership Agreement with the County of Perth and the City of Stratford for the Intracounty Community Transportation Project; and

THAT the CAO be delegated authority to make any final edits to the Local Partnership Agreement as may be necessary to bring it into final form.

CARRIED

8.2 Building and Development Services

8.2.1 DEV 73-2020 October Monthly Report (Building and Development)

In the absence of Grant Brouwer, Brent Kittmer presented DEV 73-2020 report.

Resolution 2020-10-27-08

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT DEV 73-2020 October Monthly Report (Building and Development) be received for information.

CARRIED

8.2.2 DEV 63-2020 Site Plan Agreement for 481 Water Street South (Andrew Forman and Gail Kenworthy-Forman)

Mark Stone presented DEV 63-2020 report.

Resolution 2020-10-27-09

Moved By Councillor Winter

Seconded By Councillor Hainer

THAT DEV 63-2020 Site Plan Agreement for 481 Water Street South (Andrew Forman and Gail Kenworthy-Forman) report be received; and

THAT Council consider By-law 91-2020 and authorize the Mayor and the Clerk to sign a Site Plan Agreement between the Town of St. Marys and Andrew Forman and Gail Kenworthy Forman.

CARRIED

8.2.3 DEV 74-2020 - Application for Part Lot Control (Bickell Built Homes) Lot 30, Registered Plan 44M-70 Meadowridge Subdivision (Phase 2), Town of St. Marys

Mark Stone presented DEV 74-2020 report.

Resolution 2020-10-27-10

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT DEV 74-2020 regarding the Application for Part Lot Control (Bickell Built Homes) for Lot 30 of the Meadowridge subdivision (Phase 2) be received; and,

THAT Council consider By-law 92-2020 affecting Lot 30, Registered Plan No. 44M-70 for a one-year period, ending October 27, 2021.

CARRIED

8.2.4 DEV 76-2020 Applications for Official Plan and Zoning By-law Amendments (OP01-2020 and Z02-2020) by Heybolt Ontario Ltd. 323 Queen Street West Lots 5 and 6, and Part Lot 4, Plan 210, Town of St. Marys

Mark Stone presented DEV 76-2020 report.

Resolution 2020-10-27-11

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT DEV 76-2020 Applications for Official Plan and Zoning By-law Amendments (OP01-2020 and Z02-2020) by Heybolt Ontario Ltd. for 323 Queen Street West be received;

THAT Council approve the Official Plan and Zoning By-law Amendment Applications for 323 Queen Street West;

THAT Council consider By-law 93-2020 to adopt Official Plan Amendment No. 36; and

THAT Council consider Zoning By-law Amendment No. Z140-2020.

CARRIED

8.2.5 DEV 77-2020 Affordable/Attainable Housing in St. Marys

Mark Stone presented DEV 77-2020 report.

Resolution 2020-10-27-12

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT DEV 77-2020 Affordable/Attainable Housing in St. Marys be received;

THAT the Town continue to define attainable ownership based on Provincial affordability definitions;

THAT the Town implement a requirement for a submission of an attainable housing report with future development applications to require applicants to show the impact of a proposed development on the supply of attainable housing in the community;

THAT that the Town target attainable rental housing based on approved alternate average market rents (AMRs) for affordability; and

THAT Council direct staff to include an initial \$50,000 in the draft 2021 budget for the housing strategy, to be funded from the working reserve.

Amendment

Resolution 2020-10-27-13

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT resolution 2020-10-27-12 be amended to add the following statements as the fifth and sixth paragraph and that the existing fifth paragraph be moved to the seventh paragraph; and

THAT Town target attainable housing based on approved alternate average market rents (AMRs) for affordability; and

THAT staff research funding options to support geared to income or subsidized housing that is below what the average income can achieve.

CARRIED

Resolution 2020-10-27-12

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT DEV 77-2020 Affordable/Attainable Housing in St. Marys be received;

THAT the Town continue to define attainable ownership based on Provincial affordability definitions;

THAT the Town implement a requirement for a submission of an attainable housing report with future development applications to require applicants to show the impact of a proposed development on the supply of attainable housing in the community;

THAT that the Town target attainable rental housing based on approved alternate average market rents (AMRs) for affordability; and

THAT Town target attainable housing based on approved alternate average market rents (AMRs) for affordability; and

THAT staff research funding options to support geared to income or subsidized housing that is below what the average income can achieve; and

THAT Council direct staff to include an initial \$50,000 in the draft 2021 budget for the housing strategy, to be funded from the working reserve.

CARRIED

8.2.6 DEV 78-2020 Official Plan Review Project - Update

Mark Stone presented DEV 78-2020 report.

Resolution 2020-10-27-14

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT DEV 78-2020 Official Plan Review Project - Update be received for information; and,

THAT Staff be directed to hold a non-statutory (virtual) open house/webinar to update the community and seek comments and input.

CARRIED

Council took a brief recess at 8:19 pm.

Councillor Hainer departed the meeting at 8:19 pm.

Mayor Strathdee called the meeting back to order at 8:27 pm.

8.3 Community Services

8.3.1 DCS 25-2020 October Monthly Report (Community Services)

Stephanie Ische presented DCS 25-2020 report.

Resolution 2020-10-27-15

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT DCS 25-2020 October Monthly Report (Community Services) be received for information.

CARRIED

8.4 Finance

8.4.1 FIN 34-2020 October Monthly Report (Finance)

André Morin presented FIN 34-2020 report.

Resolution 2020-10-27-16

Moved By Councillor Winter

Seconded By Councillor Edney

THAT FIN 34-2020 October Monthly Report (Finance) be received for information.

CARRIED

8.4.2 FIN 35-2020 COVID-19 Financial Relief – October 27, 2020 Update

André Morin presented FIN 35-2020 report.

Resolution 2020-10-27-17

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT FIN 35-2020 COVID-19 Financial Relief – October 27, 2020 Update report be received for information.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 10-2020 October Monthly Report (Emergency Services)

In Chief Anderson's absence, Brent Kittmer presented FD 10-2020 report.

Resolution 2020-10-27-18

Moved By Councillor Winter

Seconded By Councillor Luna

THAT FD 10-2020 October Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 11-2020 October Monthly Report (Human Resources)

Lisa Lawrence presented HR 11-2020 report.

Resolution 2020-10-27-19

Moved By Councillor Edney

Seconded By Councillor Luna

THAT HR 10-2020 October Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 65-2020 October Monthly Report (Public Works)

Jed Kelly presented PW 65-2020 report.

Resolution 2020-10-27-20

Moved By Councillor Craigmile

Seconded By Councillor Pridham

THAT PW 65-2020 October Monthly Report (Public Works) be received for information.

CARRIED

8.7.2 PW 66-2020 Establishing Wildflower Meadows in St. Marys

Jed Kelly presented PW 66-2020 report.

Resolution 2020-10-27-21

Moved By Councillor Pridham

Seconded By Councillor Craigmile

THAT PW 66-2020 Establishing Wildflower Meadow in St. Marys report be received; and

THAT Council approve the action to establish a wildflower meadow that is 165 square meters and be located in the Sparling Bush trail triangle in St. Marys; and

THAT Council direct staff to pursue grant funding to fund the wildflower meadow project.

CARRIED

8.7.3 PW 67-2020 Wood and Brush Grinding

Jed Kelly presented PW 67-2020 report.

Resolution 2020-10-27-22

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Report PW 67-2020, Wood and Brush Grinding report be received; and,

THAT the procurement for Wood and Brush Grinding be awarded to Sittler Grinding Inc. for the procured price of \$24,422.69, inclusive of all taxes; and,

THAT Council approve a contingency of up to \$2,500.00 to enable the grinding of excess material accumulation at the Municipal Operations Centre.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

None.

11. BY-LAWS

Resolution 2020-10-27-23

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT By-Laws Z140-2020, 91-2020, 92-2020, 93-2020 and 94-2020 be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 Zoning By-law Amendment Z140-2020 323 Queen Street West

11.2 By-Law 91-2020 Site Plan Agreement for 481 Water Street South

11.3 By-Law 92-2020 Part Lot Control for Lot 30 Plan 44M-70

11.4 By-Law 93-2020 Official Plan Amendment No. 36 for 323 Queen Street West

11.5 By-Law 94-2020 Agreement with City of Stratford and County of Perth for Intracounty Community Transportation

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

13. CONFIRMATORY BY-LAW

Resolution 2020-10-27-24

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Law 95-2020, being a by-law to confirm the proceedings of October 27, 2020 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

14. ADJOURNMENT

Resolution 2020-10-27-25

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT this regular meeting of Council adjourns at 9:10 pm.

CARRIED

Al Strathee, Mayor

Jenna McCartney, Clerk