



Agenda Museum Advisory Committee

March 10, 2021

6:30 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEl8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the March 10, 2021 Museum Advisory Committee agenda be accepted as presented.

4. **DELEGATIONS**
5. **ACCEPTANCE OF MINUTES**

3

RECOMMENDATION

THAT the January 13, 2021 Museum Advisory Committee meeting minutes be accepted as presented.

6. **BUSINESS ARISING FROM MINUTES**
7. **REPORTS**

- 7.1. **Museum Update**

6

RECOMMENDATION

THAT DCS 08-2021 March Monthly Report (Museum and Archives) be received for information.

- 7.2. **Council Update**

8. OTHER BUSINESS

9. UPCOMING MEETINGS

May 12, 2021

10. ADJOURNMENT

RECOMMENDATION

THAT the March 10, 2021 Museum Advisory Committee meeting adjourn at
pm.



Minutes

Museum Advisory Committee

January 13, 2021

6:15 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present Doug Fread, Krissy Nickle, Peter McAsh, Scott Crawford, Karen Ballard, Mayor Al Strathdee

Member Absent Councillor Hainer

Staff Present Amy Cubberley, Cultural Services Supervisor
Emily Taylor, Curator Assistant

1. CALL TO ORDER

Chair Fread called the meeting to order at 6:16pm.

2. DECLARATION OF PECUNIARY INTEREST

None declared

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Scott Crawford

Seconded By Peter McAsh

THAT the January 13, 2021 Museum Advisory Committee agenda be accepted as presented.

Carried

4. APPOINTMENT OF CHAIR AND VICE-CHAIR

Amy Cubberley took over as Chair for the appointment of Chair and Vice-Chair.

Peter McAsh nominated Doug Fread as Chair. Doug agreed to stand.

Krissy Nickle nominated Scott Crawford as Chair. Scott declined to stand but agreed to stand as Vice-Chair.

Krissy Nickle nominated Scott Crawford as Vice-Chair. Scott agreed to stand.

Moved By Peter McAsh

Seconded By Karen Ballard

THAT Doug Fread be appointed Chair of the Museum Advisory Committee effective January 13 to December 31, 2021.

Carried

Moved By Karen Ballard

Seconded By Peter McAsh

THAT Scott Crawford be appointed Vice-Chair of the Museum Advisory Committee effective January 13 to December 31, 2021.

Carried

5. ACCEPTANCE OF MINUTES

Moved By Peter McAsh

Seconded By Krissy Nickle

THAT the July 8, 2020 Museum Advisory Committee minutes be accepted as presented.

Carried

6. BUSINESS ARISING FROM MINUTES

None.

7. REPORTS

7.1 Museum Update

Staff introduced Emily Taylor, Curator Assistant, spoke to DCS 03-2021 and responded to questions.

Moved By Krissy Nickle

Seconded By Karen Ballard

THAT DCS 03-2021 January Monthly Report (Museum and Archives) be received for information.

Carried

7.2 Council Update

Doug Fread left the meeting and Scott Crawford took over as Chair.

Mayor Strathdee updated the Committee on the 2021 budget, provincial emergency orders, and community wellness program.

8. OTHER BUSINESS

None.

9. UPCOMING MEETINGS

March 10, 2021 at 6:15pm.

10. ADJOURNMENT

Moved By Peter McAsh

Seconded By Krissy Nickle

THAT the January 13, 2021 Museum Advisory Committee meeting adjourn at 6:41 pm.

Carried

Chair Doug Fread

Board Secretary Amy Cubberley

MONTHLY REPORT

To:	Chair and Members of the Advisory Committee
From:	Community Services
Date of Meeting:	10 March 2021
Subject:	DCS 08-2021 March Monthly Report (Museum and Archives)

RECOMMENDATION

THAT DCS 08-2021 March Monthly Report (Museum and Archives) be received for information.

DEPARTMENTAL HIGHLIGHTS

- **Administrative/Funding**
 - Grant applications submitted for two Young Canada Works students (May to Labour Day) and one Young Canada Works intern (September 2020 to February 2022).
 - Community Museum Operating Grant follow-up for 2019-2020 funding cycle due March 31.
 - Limited in-person research appointments resumed on March 1. Appointments are currently available on Monday, Wednesday and Friday mornings with plans to reassess and expand hours in April.
- **Programming**
 - Museum supported the Family Day kits by supplying a “Settlers of St. Marys” board game for each kit.
 - Picture St. Marys: Past and Present photo contest took place during the month of March. Staff were interviewed about the contest, and the general situation at the museum during the pandemic, by both the Stratford Beacon Herald and CTV London. 16 photos were submitted to the contest.
 - A virtual Heritage Fair took place in February. 20 virtual exhibit submissions were received, and the website has had 800 visitors and over 2300 views.
 - Staff continue with filming weekly programs.
 - Staff are continuing with leading weekly telephone programs in partnership with the Friendship Centre as part of the Community Wellness Program.
- **Research/Exhibits/Collections Management**
 - The Space to Spoon exhibit was crated with the assistance of Public Works staff. It shipped back to Ottawa in February.
 - Staff are working on several new exhibits for when the Museum reopens later this spring.
 - Staff working on accessioning 2020 artifact donations.
 - Staff working on increased volume of research requests since closing to the public. Nine property history requests were received as a result of the Heritage Fair post about the Museum’s property history program.

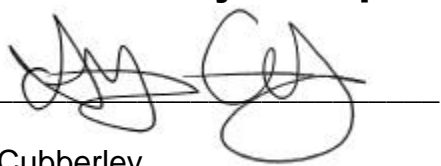
Traffic Statistics for “Picture St. Marys” on Our Ontario website

(Location of 3,500 digitized photographs from Museum’s collection)

Month/Year	# Visitors to Site	# Visits to Site
January 2021	1,089	1,273
January 2020	615	779
February 2021	1,528	1,869
February 2020	720	881

REVIEWED BY

Recommended by the Department

A handwritten signature in black ink, appearing to read 'Amy Cubberley', is written over a horizontal line.

Amy Cubberley
Cultural Services Supervisor