

AGENDA Community Policing Advisory Committee

March 17, 2021 9:00 am Video Conference Click the following link: https://www.youtube.com/channel/UCzuUpFqxcEl8OG-dOYKteFQ

Pages

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. AMENDMENTS AND APPROVAL OF AGENDA

RECOMMENDATION

THAT the March 17, 2021 Community Policing Advisory Committee agenda be accepted as presented.

4. ACCEPTANCE OF MINUTES

RECOMMENDATION

THAT the February 17, 2021 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

5. **REPORTS**

5.1. CRIME STOPPERS REPORT

February 2021

RECOMMENDATION THAT the February 2021 Crime Stoppers report be received.

5.2. POLICE MONTHLY STATISTICS

February 2021

RECOMMENDATION

THAT the February 2021 Police Monthly Statistics report be received.

6. OTHER BUSINESS

6.1. 2021 Policing Budget and Capital Plan

RECOMMENDATION

THAT the information regarding the 2021 Policing budget and 5-year capital plan be received; and

THAT the Community Policing Advisory Committee recommend to Council:

THAT Council approve the 2021 Stratford Police operating budget and 5-year capital plan.

7. UPCOMING MEETINGS

April 21, 2021 - 9:00 am, live streamed to the Town's YouTube channel

8. ADJOURNMENT

RECOMMENDATION

THAT this Community Policing Advisory Committee meeting adjourn at _____ am.



MINUTES Community Policing Advisory Committee

February 17, 2021 9:00 am Video Conference

Committee Members Present:

Mayor Strathdee Councillor Winter Doug Diplock Jacqueline Hibbert Paul Dunseith

Stratford Police Services Present: Chief Greg Skinner Deputy Chief Foster Community Resources Officer Aaron Mounfield

Staff Present: Brent Kittmer, Chief Administrative Officer Jenna McCartney, Clerk

1. CALL TO ORDER

Chair Diplock called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Councillor Winter requested that agenda item 6.2 regarding the process for finger printing be added to the agenda.

Moved By Paul Dunseith Seconded By Jacqui Hibbert

THAT the February 17, 2021 Community Policing Advisory Committee agenda be accepted as presented.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By Jacqui Hibbert Seconded By Councillor Winter

Community Policing Advisory Committee - February 17, 2021

THAT the January 20, 2021 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

CARRIED

5. **REPORTS**

5.1 CRIME STOPPERS REPORT

Chief Skinner presented the January 2021 Crime Stoppers report.

Moved By Paul Dunseith Seconded By Councillor Winter

THAT the January 2021 Crime Stoppers report be received.

CARRIED

5.2 POLICE MONTHLY STATISTICS

Deputy Chief Foster presented the January 2021 monthly report.

In response to Councillor Winter's inquiry about the infraction for non-valid plates, Deputy Chief Foster stated that the plates likely expired before the pandemic.

Chief Skinner provided an update to the Committee about the MCRRT program and stated that in partnership with the Huron Perth Healthcare Alliance (HPHA) and the City of Stratford Social Services department, there are 3 full time MCRRT workers providing front line, primary mental health care. In addition there is a part time MCRRT employee working every other weekend due to demand.

Chief Skinner stated that the partners are looking to move the program beyond crisis response and begin offering proactive support to the community.

HPHA has supported the program with a registered practical nurse and a pharmacist who are available to the most vulnerable within the community on Mondays and Fridays.

In response to Jacqui Hibbert's inquiry about the availability of MCRRT workers after hours, Chief Skinner stated there has been a move to a rotation shift schedule so that coverage is available until 10:00 pm. in addition to every other weekend availability.

Moved By Jacqui Hibbert Seconded By Paul Dunseith

THAT the January 2021 Police Monthly Statistics report be received.

Community Policing Advisory Committee - February 17, 2021

6. OTHER BUSINESS

6.1 Vision Zero re: Status Update

Brent Kittmer stated that Council agreed with a staff recommendation that a review be completed related to Vision Zero in the fall of 2019.

As the pandemic hit in March 2020, Council agreed that this strategic project be placed on hold while the municipality responded to the pandemic.

In the fall of 2020 as staff capacity became available, staff released a broad ranging survey that included questions specifically focused on opportunities for Vision Zero initiatives in St. Marys.

During the fall, staff attended a number of webinars related to Vision Zero to gain an understanding of the provincial approach and determining how to make it specific to St. Marys.

Mr. Kittmer stated that provincial legislation has been proposed that would present the Vision Zero strategy as a provincial framework rather than having to be developed individually by each community.

Staff are preparing to report back to Council with an update and recommendations in the third quarter of 2021.

6.2 Finger Printing Process

In response to Councillor Winter's inquiry about the process individuals must take when required to complete finger prints for a police check, Deputy Chief Foster stated that similarities between the applicant's name or birthday and someone within the criminal system, the next step of the check involves finger print scans to differentiate between the parties. The scan is completed by the RCMP through a digital imprint of the applicant's fingerprints.

Deputy Chief Foster stated that individuals requiring this stage of the process are accommodated by pre-arranged appointments at the Stratford Police Service office. During the police service's response to the pandemic, staff availability has fluctuated due to adherence with provincial lockdown and stay at home orders that affect staff work environments.

6.3 Service Ontario in St. Marys Update

In response to Jacqui Hibbert's inquiry about the possibility of a Service Ontario kiosk in St. Marys to replace the recently closed location, Mayor Strathdee stated there is no update at present.

7. UPCOMING MEETINGS

Chair Diplock reviewed the upcoming meeting as presented on the agenda.

8. ADJOURNMENT

Moved By Jacqui Hibbert Seconded By Paul Dunseith

THAT this Community Policing Advisory Committee meeting adjourn at 9:31 am.

CARRIED

Chair Diplock

Brent Kittmer, Chief Administrative Officer



Crime Stoppers of Huron & Perth Counties P.O. Box 471 Goderich, Ontario, N7A 4C7 519-606-4166 crimestopper@ezlink.ca

Month-End Report for February 2021 Coordinator: Teresa PATTERSON

То:	A/Inspector Adam Illman, Huron County OPP A/Staff Sergeant Andrew MacIsaac , Huron County OPP
	D/Sgt Tom MacLEAN, Huron County OPP
And to:	A/Inspector Dave SINKO, Perth County OPP
	Chief of Police Greg SKINNER, Stratford Police Service
	A/Staff Sergeant Scott LOBB, Perth County OPP
	A/D/Sgt. Lisa DALRYMPLE, Perth County OPP
	Sgt. Manny COELHO, North Perth OPP
	Sgt. Scott BENTLEY, West Perth OPP
	Constable Jen BENJAMIN, Stratford Police Service – Liaison
	Sgt. Lynn McNichol, Sgt. Avery BASSETT, PC Shawn McFalls

Monthly Statistics for February 2021

66 Total Calls to Huron Perth County Crime Stoppers this month (tips and follow up calls) 30 New codes issued for Huron Perth County Crime Stoppers

- 18 Total new OPP tips (Huron County only)
 - ➢ 02 Huron Drugs
 - > 16 Huron Intelligence
- 04 Total new OPP tips (Perth County only)
 - > 02 Perth Drugs
 - > 02 Perth Intelligence
- 04 Total new Stratford Police Service tips
 - ➢ 03 S.P.S. Drugs
 - > 01 S.P.S. Intelligence
- 04 Assigned out to other Crime Stopper Programs (caller in Huron County)
- 00 Assigned out to other agencies (i.e. Health unit, OSPCA, M.N.R., R.C.M.P.)

2021 Year-To-Date Highlights – HURON PERTH

	YTD	S.I. (1988)
TIPS	65	13,605
Arrests	2	1,389
Cases Cleared	2	2,597
Charges Laid	3	2,857
Weapons Seized	0	1,095
Property/Cash Recovered	\$5,000	\$3,755,153
Drugs Seized	\$13,488	\$13,648,343
Total Drugs, Cash, Property	\$13,988	\$17,398,996
Rewards Approved	\$400	\$132,960

February Tips by Type

Assault:1 Breach Prob: 1 Child Porn: 2 Covid:2 Drugs:7 HTA:1 Impaired: 2 Animal Abuse:1 Arson: 5 Suspicious Person: 1 Stolen Property: 2 Fraud: 1 Theft: 1 Theft of M/V: 2 Warrant: 1

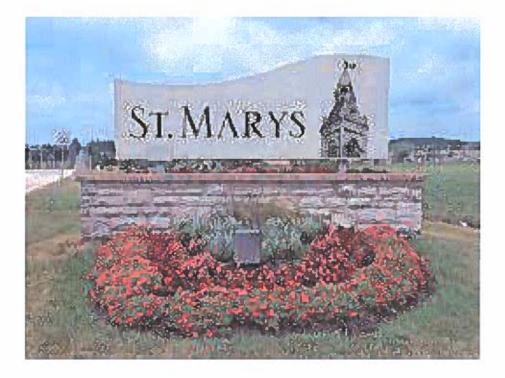
Upcoming Events

DATE	LOCATION	EVENT
Mar 10 th	Teleconference	HP Board Meeting

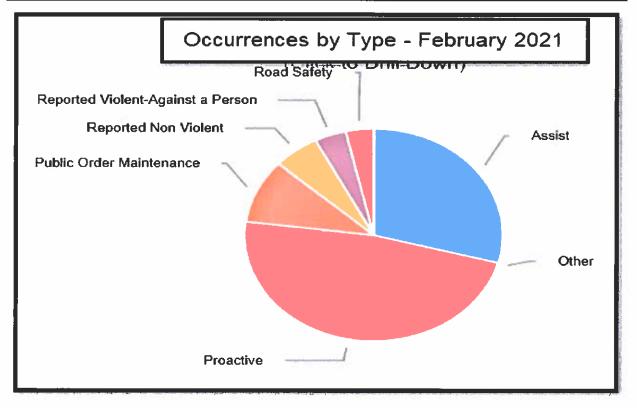


SERVING SINCE 1854

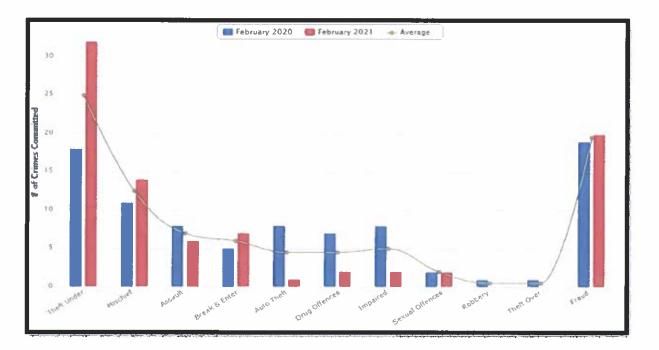
BOARD MONTHLY STATS St Marys 2021 February



OCCURRENCE STATISTICS					
	Same Month Last Year	Last Month	Current Month	Last Year	Current Year
OCCURRENCES	2020 Feb	2021 Jan	2021 Feb	Total 2020	Total 2021
CALLS FOR SERVICE	220	216	184	2658	400
E-TICKETS included in total	52	19	41	316	60
PON WARNINGS included in total	24	13	15	147	28
PART III SUMMONS charges	7	3	3	55	6
CHARGES LAID	79	65	56	648	121
YOUTH CHARGED	0	0	0	3	0
YOUTH DIVERTED	0	0	0	1	0
FALSE ALARMS	7	6	10	85	16
HATE / BIAS INCIDENTS	0	0	0	0	0
MENTAL HEALTH RELATED - RPT	0	10	3	66	13
SUICIDES (includes attempted)	0	0	0	6	0
OVERDOSES	0	0	0	5	0
DOMESTIC RELATED OCC'S	6	8	6	159	. 14
OCC'S WITH DOMESTIC CHARGES	1	1	0	20	1

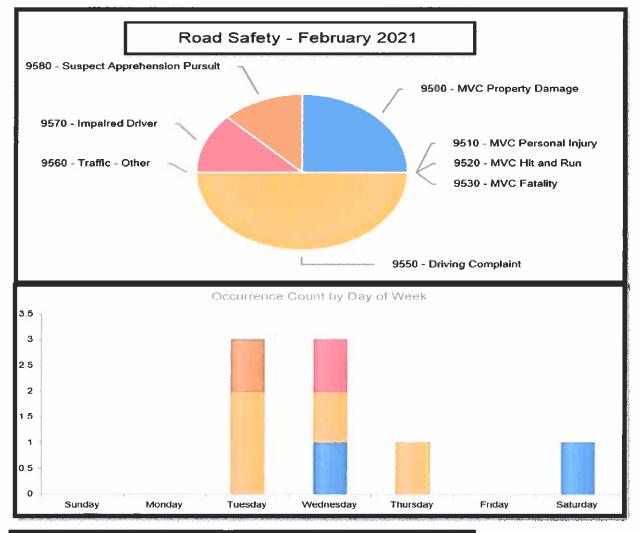


OCCURRENCE CRIME REPORT					
	Same Month Last Year	Last Month	Current Month	Last Year	Current Year
OCCURRENCES	2020 Feb	2021 Jan	2021 Feb	Total 2020	Total 2021
VIOLENT CRIME					
ASSAULT	1	1	1	13	2
SEXUAL OFFENCES	0	0	0	2	0
ROBBERY	1	0	0	1	0
PROPERTY CRIME					
BREAK & ENTER	1	0	1	21	1
MISCHIEF	3	2	1	35	3
AUTO THEFT	2	1	1	12	2
THEFT OVER - OTHER	0	0	0	0	0
THEFT UNDER - OTHER	2	1	3	39	4
SHOPLIFTING	2	0	0	19	0
THEFT FROM MOTOR VEHICLE	0	0	3	28	3
FRAUDS	0	0	3	22	3
FRAUD ATTEMPTS	2	1	3	12	4
DRUG/ALCOHOL CRIME					
DRUG OFFENCES	0	1	0	4	1
IMPAIRED BY ALCOHOL	0	1	0	6	1
IMPAIRED BY DRUG	0	0	1	1	1



* Above chart includes Stratford and Perth South.

MOTOR VEHICLE COLLISIONS					
	Same Month		Current		
	Last Year	Last Month	Month	Last Year	Current Year
OCCURRENCES	2020 Feb	2021 Jan	2021 Feb	Total 2020	Total 2021
MVC Total	7	2	1	70	3
MVC Personal Injury	1	0	0	8	0
MVC PD Only	6	2	1	47	3
MVC Hit & Run	0	0	0	15	0
MVC Fatal	0	0	0	0	0
TOP 5 E-TICKETS ISSUED	48	15	27	240	42
Speeding	31	12	26	184	38
No Currently Validated Permit	10	1	0	23	1
Driving While Under Suspension	3	1	0	17	1
No Validation on Plate	3	1	1	11	2
Careless Driving	1	0	0	5	0



TRAFFIC STATISTICS				
		Vehicles		
OCCURRENCES	2021 Feb	Stopped	Charges Laid	
RIDE PROGRAMS	0	0	0	
VEHICLE PURSUITS / FAIL TO STOP	1	0	0	

MEMBER DEVELOPMENT/TRAINING

Number of Attending	Type of Course/Workshop	Location	Duration
23	In Service Training (ind. Diversity Training)	SPS	5 days
3	Diversity Training	SP\$	1/2 day
5	Diversity Training/TVIC	SPS	1 day
1	Canine	London	2 days
1	Niche Training	SPS	1 day
1	Criminal Investigative Analysis Course	Online	2 days

MEMBER COMMENDATIONS/RECOGNITIONS

Member Name	Reported By	Type of Occurrence

RECRUITMENT

Competition Status Number of Applicants	Standing
nal) Closed 32	On-going
demai) Closed 17	On-going
Open 2	On-going
Open 2	0

POLICE CHECKS - ST. MARYS

Туре	Walk-in	On-Line	Money Collected
Criminal Records Check - Volunteer	0	1	\$15
Criminal Records Check - Employment	0	2	\$50
Criminal Record and Judicial Matters Check - Volunteer	0	0	\$0
Criminal Record and Judicial Matters Check - Employment	0	0	\$0
Police Vulnerable Sector Check - Volunteer	0	2	\$50
Police Vulnerable Sector Check - Employment	0	8	\$400
Insurance Request	0	0	\$0
TOTAL:	0	13	\$515

COMMUNITY RESOURCE/YOUTH OFFICER REPORT - ST. MARYS

ELEMENTARY SCHOOL	
SECONDARY SCHOOL	
COMMUNITY EVENTS:	
OTHER INITIATIVES:	
IOTHER INITIATIVES:	

MEDIA RELEASES - ST. MARYS

DATE	DESCRIPTION
01-Feb	21-1607 - Drug Seizure/Arrest
19-Feb	SIU Mandate Invoked



TO: Chair Diplock and Members of CPAC

FROM: Brent Kittmer, CAO/Clerk

DEPARTMENT: Administration

DATE: March 11, 2021

SUBJECT: 2021 Policing Operating Budget & 5 Year Capital Plan

CPAC,

Attached to this memo is the 2021 draft operating budget submission from the Stratford Police Service. Within the service agreement with the City of Stratford, there are prescriptive steps related to the annual budget review and dispute of the budget. The key sections of the agreement are Sections 14 - 19:

12. For every year in which this Agreement is in effect, the City shall provide the Town with a detailed Cost Estimate showing the projected cost of providing the Contracted Services for that year.

13. The Cost Estimate for 2018 is attached hereto as Schedule "E" to this Agreement.

14. For every Subsequent Year, the City shall provide the Cost Estimate to the Town not later than November 1 of the preceding year. The Cost Estimate for a Subsequent Year shall be in the same form as Schedule E, and shall include the following:

(a) Estimated Full-time Personnel Costs – the total Estimated Personnel Costs for the Subsequent Year, together with a detailed breakdown thereof;

(b) Part-time Personnel Costs – the total Part Time Salaries and Wages, Part-time Benefits, and Payable EAP;

(c) Estimated Capital Costs – the total estimated Capital Costs for the Subsequent Year, together with a detailed breakdown thereof;

(d) Estimated Special Services Costs – the total estimated Special Service Costs for the Subsequent Year, together with a detailed breakdown thereof;

(e) The Total Estimated Reconcilable Cost, which shall be the total of the Estimated Full-Time Personnel Costs, Estimated Capital Costs and Estimated Special Services Costs;

(f) Operating Costs & Support Costs – the total Operating Costs and Support Costs for the Subsequent Year, together with a detailed breakdown thereof;

(g) Total Estimated Annual Cost, which shall be the total of the Total Estimated Reconcilable Cost and the Operating and Support Costs; and,

(h) Monthly cost, which shall be the Total Estimated Annual Cost divided by twelve.

15. The Cost Estimate shall include, where applicable, a concise explanation of any projected cost increases compared to the previous year.

16. Within sixty (60) days of receiving the Cost Estimate, the Town shall either provide the City with written confirmation that the Cost Estimate is accepted, or shall initiate the Dispute Resolution process set out below. If the Town does not respond to the Cost Estimate within sixty (60) days of receiving it, then it shall be deemed to have accepted the Cost Estimate.

18. In the event that the Town disputes the Cost Estimate, the Town shall nevertheless pay the Monthly Cost to the City and the payments made under the disputed Cost Estimate may be retroactively adjusted as a result of the dispute resolution.

19. Once every five years during which this Agreement is in effect, the City shall provide the Town with a detailed projection of the Capital Costs under this Agreement for the following five years, broken down by year, to assist the Town in budgeting appropriately. The five-year cost projection shall be updated as often as required to remain accurate, and in any event not less than once per year. The City shall use best efforts to ensure the five-year cost projection remains up to date.

Within the CPAC terms of reference Council has delegated specific duties to CPAC regarding the annual budget review. These include:

• Reviewing the annual policing budget submission and recommending to Council to adopt or dispute the annual budget. This includes working with the contract police service provider to resolve any budget concerns prior to making a recommendation to Council to proceed with formal dispute resolution.

In practical terms, the police are unable to provide their final budget estimates to the Town until Stratford City Council has reviewed and approved their budget. This does not perfectly align with the Town's budget schedule as the Town's budget process is generally completed ahead of the City of Stratford's by one to two months.

To develop the 2021 Town budget, the CAO used estimates from the Chief and Deputy Chief and included these in Council's budget package. The Town's 2021 budget has been approved, and Council approved the global police budget estimates provided. Staff can confirm that the budget estimates provided below by the police are within the budget that Council has approved for 2021.

OUTCOME: From the budget review, staff is seeking a final recommendation from CPAC to Council to accept the budget, or a recommendation to Council to initiate dispute resolution regarding the 2021 estimates.

Respectfully submitted,

BIU-

Brent Kittmer CAO/Clerk

2021 Policing Budget

Personnel Costs

Description	2019	2020	2021
F.T. Salaries & Wages (Reconcilable)	\$697,678	\$684,690	\$679,855
F.T. Benefits (Reconcilable)	\$172,695	\$185,199	\$181,938
PREMIUMS (OT, Shif Diff, Acting, On Call, Coaching)		\$28,205	\$36,643
Part Time Salaries & Wages (Fixed)	\$10,200	\$17,225	\$22,405
P.T. Benefits (Fixed)	\$1,020	\$1,723	\$2,861
Payroll EAP (Fixed)	\$2,000	\$1,350	\$1,350
TOTAL	\$883,593	\$918,392	\$925,052

Support Costs (Fixed)

Description	2019	2020	2021
Clothing	\$2,830	\$2,150	\$1,740
Petty Cash	\$50		
Office Supplies And Paper	\$624	\$800	\$765
Identification Supplies	\$425	\$425	\$425
Photocopier Expense	\$303	\$500	\$500
Postage	\$80	\$80	\$80
Printing	\$1,000		
Meals and Meeting Costs - Meeting Costs	\$430		
Prisoner Meals – Meals	\$253	\$253	\$253
Publications & Subscriptions	\$210		
Radio System Maintenance	\$1,450	\$1,450	\$1,450
Conferences	\$2,159		
Contracted Services	\$5,000	\$14,520	\$14,520
Courier/Freight	\$130	\$130	\$130
Legal	\$2,500	\$2,500	\$2,500
Maintenance Contracts	\$3,543	\$3,543	\$4,825
Training (Mileage, Expenses, Supplies)	\$8,080	\$5,500	\$5,050
RADIO Services – Other	\$200.00	\$200	\$200
Communications Revenue (Record Checks)	(\$4,000)	(\$4,000)	
Equipment Purchases	\$1,150	\$1,150	\$730
Materials - Community Services	\$600	\$500	\$500
Equipment Purchases - Pride Capital	\$10,000	\$8,700	\$10,500
Total Insurance	\$6,488		
Total Bell DSL IP Radio	\$10,250	\$10,250	\$10,250
TOTAL	\$53,754.00	\$48,651	\$54,418

Special Services Costs (Reconcilable)

Description	2019	2020	2021
Cost of Special Services Procured	\$0.00	0.00	0.00
from Other Providers			
TOTAL	\$0.00	\$0.00	

Operating Costs (Fixed)

Description	Amount	2020	2021
Uniforms	\$1,750	\$1,750	\$1,750
Vehicle – Fuel	\$9,300	\$14,960	\$14,960
Vehicle Repairs (labour, parts,	\$3,642	\$3,700	\$5,250
licences)			
Telephone – Basic	\$3,700	\$3,700	\$3,700
Materials - Law Enforcement	\$2,375	\$2,375	\$2,375
Materials – Containment	\$1,400	\$2,000	\$2,000
Materials - CISO Projects /	\$3,050	\$3,050	\$3,050
Investigations			
General Fund-Police Dept -	\$525	\$525	\$525
Specialized Projects			
Transfer To Reserves	\$1,000		
Canine Unit	\$850	\$720	\$720
Transfer To Reserves	\$200		
PRIDE Services – Other	\$12,100	\$14,093	\$15,035
Police Radio Materials	\$825	\$825	\$825
TOTAL	\$40,717	\$47,698	\$50,190

Total Estimated Annual Cost = Total Personnel, Support, and Operating Costs (For 2021 Total Cost Includes	\$978,064	\$1,014,740	\$1,056,596
Park Patrol) 3% Assumption of Liability Payment	<u>\$29,341.92</u>	<u>\$30,562</u>	<u>\$31,698</u>
Total	\$1,007,405.90	\$1,045,302*	\$1,088,294
Increase in direct operating costs compared to over 2020	-	\$37,896.10	\$42,992
		(3.76%)	(4.11%)
Monthly Cost	\$83,950.49	\$87,108.50	\$90,691.17

* NOTE: the 2020 total of \$1,045,302 does not include the costs of park patrol. This cost was approved by Council in mid-2020. Below, the all-in cost increase including Park Patrol is provided. For comparison, the budget for final OPP contract in 2017 was **\$1,155,089**.

Park Patrol	N/A	\$15,600.00	\$26,936
Total All in Policing Costs (prior to year-end reconciliation)	\$1,007,405.90	\$1,060,902	\$1,088,294 (2.58%)

Town of St. Marys Policing Contract – 5 Year Capital Plan

		Five Year Capital Plan - St Marys (as of 2021)	
Year	Item	Details	Cost Estimate
2021	Digital Evidence Management	Software solution to manage, distribute, and store the service's many forms of digital evidence. Note that the cost of the DEM solution may be included in the BWC camera costing as they become an integrated solution.	TBD
2021	Body Worn Camera	While this may not be fully capital, BWC program	TBD
2021	Radio System Upgrade	Cost of a replacement repeater system in St Marys. To support radio system upgrades in Stratford	\$57,000
2022	Mobile Computer Replacement	Replacement of in car Mobile Computer terminals. Estimated at \$8,000 each	\$16,000
2022	Cruiser Replacement	Replacement of one St Marys cruiser. This will depend on final number of kilometers and overall condition of both vehicles. Cost breakdown: \$52,000 vehicle, \$15,000 Re and Re, \$1000 wrap and graphics. Note that the trade in value would be around \$5,000 per vehicle	\$68,000
2023	Cruiser Replacement	Replacement of one St Marys cruiser. This will depend on final number of kilometers and overall condition of both vehicles. Cost breakdown: \$52,000 vehicle, \$15,000 Re and Re, \$1000 wrap and graphics. Note that the trade in value would be around \$5,000 per vehicle	\$68,000
2023	NG911	Shared cost of deployment for NG911 solution. Cost estimate provided is based on one of two vendors who have agreed to provide a costing at this point. Cost is for initial shared cost of set up and equipment. There would be a shared annual operational cost. Estimated St Marys cost annually is \$350.00	\$5,000
		Note: Costs are not well understood at this point. What we do anticipate is technology based costs related to services and equipment. There could be staffing costs relating to review, handling, and redaction of images received through NG911	
2024	NG911 As above		