



## Agenda Museum Advisory Committee

May 12, 2021

6:30 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

### **RECOMMENDATION**

THAT the May 12, 2021 Museum Advisory Committee agenda be accepted as presented.

4. **DELEGATIONS**
5. **ACCEPTANCE OF MINUTES**

3

### **RECOMMENDATION**

THAT the March 10, 2021 Museum Advisory Committee minutes be accepted as presented.

6. **BUSINESS ARISING FROM MINUTES**
7. **REPORTS**

- 7.1. **May Monthly Report (Museum and Archives)**

6

### **RECOMMENDATION**

THAT DCS 16-2021 May Monthly Report (Museum and Archives) be received for information.

- 7.2. **Council Report**

**8. OTHER BUSINESS**

**9. UPCOMING MEETINGS**

July 14, 2021 at 6:30pm

**10. ADJOURNMENT**

**RECOMMENDATION**

THAT the May 12, 2021 Museum Advisory Committee meeting adjourn at pm.



## **Minutes**

### **Museum Advisory Committee**

March 10, 2021

6:30 pm

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Member Present      Councillor Hainer, Doug Fread, Peter McAsh, Scott Crawford,  
Karen Ballard

Member Absent      Krissy Nickle

Staff Present      Amy Cubberley, Cultural Services Supervisor

#### **1. CALL TO ORDER**

Scott Crawford called the meeting to order at 6:47 pm

#### **2. DECLARATION OF PECUNIARY INTEREST**

None declared.

#### **3. AMENDMENTS AND APPROVAL OF AGENDA**

**Moved By** Peter McAsh

**Seconded By** Councillor Hainer

THAT the March 10, 2021 Museum Advisory Committee agenda be accepted as presented.

**Carried**

#### **4. DELEGATIONS**

None.

**5. ACCEPTANCE OF MINUTES**

**Moved By** Peter McAsh

**Seconded By** Karen Ballard

THAT the January 13, 2021 Museum Advisory Committee meeting minutes be accepted as presented.

**Carried**

**6. BUSINESS ARISING FROM MINUTES**

None.

**7. REPORTS**

**7.1 Museum Update**

The Cultural Services Supervisor spoke to DCS 08-2021 and responded to questions.

**Moved By** Councillor Hainer

**Seconded By** Karen Ballard

**THAT** DCS 08-2021 March Monthly Report (Museum and Archives) be received for information.

**Carried**

**7.2 Council Update**

Councillor Hainer spoke about the Strong as Stone nomination program, the addition of 12 non-designated properties to the register, and the passing of the 2021 budget.

**8. OTHER BUSINESS**

Councillor Hainer requested information about Canada Day 2021 plans.

**9. UPCOMING MEETINGS**

May 12, 2021 at 6:30 pm

**10. ADJOURNMENT**

**Moved By** Councillor Hainer

**Seconded By** Karen Ballard

THAT the March 10, 2021 Museum Advisory Committee meeting adjourn at 7:01 pm.

**Carried**

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Chair Doug Fread

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Board Secretary Amy Cubberley

# MONTHLY REPORT

**To:** Chair and Members of the Advisory Committee

**From:** Community Services

**Date of Meeting:** 12 May 2021

**Subject:** DCS 16-2021 May Monthly Report (Museum and Archives)

## RECOMMENDATION

THAT DCS 16-2021 May Monthly Report (Museum and Archives) be received for information.

## DEPARTMENTAL HIGHLIGHTS

- **Administrative/Funding**
  - Successful with two Young Canada Works and one Canada Summer Jobs student grant applications.
  - Archives Assistant, Jensen Dundas, begins a 16-week summer work contract on May 10, funded through the Young Canada Works program.
  - Community Museum Operating Grant follow-up for 2019-2020 funding cycle submitted March 31.
  - Museum received a \$4071 Community Museum Digital Capacity grant to assist with the transition to digital services. The grant has been used to purchase an iPad for filming programs and visitor screening, and a new DSLR camera for digitizing the collection.
  - Young Canada Works Building Careers in Heritage internship ended on March 31.
- **Programming**
  - Museum staff led six virtual field trips for Little Falls Public School students in March.
  - Staff created a virtual walking tour of St. Marys video for the grade 1 classes at Holy Name of Mary Catholic School. It has since been used by the grade 3 classes at Little Falls as well.
  - Staff continue with filming weekly programs for social media.
  - Staff have transitioned to bi-weekly telephone programs in partnership with the Friendship Centre as part of the Community Wellness Program.
  - Rolling out some social media activities for May is Museum Month.
- **Research/Exhibits/Collections Management**
  - Staff had been working on several new exhibits in anticipation of a late April/early May reopening of Museum exhibit space.
  - Staff responded to 16 research requests in March and 30 research requests in April.
  - Staff working on accessioning 2019 and 2020 artifact donations.

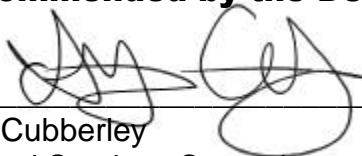
## Traffic Statistics for “Picture St. Marys” on Our Ontario website

(Location of 3,500 digitized photographs from Museum’s collection)

Month/Year	# Visitors to Site	# Visits to Site
March 2021	1,086	1,291
March 2020	1,052	1,254
April 2021	1,159	1,385
April 2020	862	1,121

### REVIEWED BY

#### Recommended by the Department



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Amy Cubberley  
Cultural Services Supervisor