



AGENDA
Community Policing Advisory Committee

June 16, 2021

9:00 am

Video Conference

Click the following link:

<https://www.youtube.com/channel/UCzuUpFqxcEI8OG-dOYKteFQ>

Pages

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **AMENDMENTS AND APPROVAL OF AGENDA**

RECOMMENDATION

THAT the June 16, 2021 Community Policing Advisory Committee agenda be accepted as presented.

4. **ACCEPTANCE OF MINUTES**

3

RECOMMENDATION

THAT the May 19, 2021 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

5. **DELEGATIONS**

5.1. **Community Developer and Support Worker Introduction**

5.2. **Park Patrol Introduction**

6. **REPORTS**

- 6.1. **CRIME STOPPERS REPORT**

6

RECOMMENDATION

THAT the May 2021 Crime Stoppers report be received.

6.2. POLICE MONTHLY STATISTICS

8

RECOMMENDATION

THAT the May 2021 Police Monthly Statistics report be received.

7. OTHER BUSINESS

7.1. ADMIN 25-2021 2020 Policing Budget Reconciliation

13

RECOMMENDATION

THAT ADMIN 25-2021 2020 Policing Budget Reconciliation be received for information.

7.2. Community Safety and Well-being Plan

Chief Skinner

7.3. Community Equity Action Team (CEAT)

Chief Skinner

7.4. Boating and Water Safety along Thames River and Trout Creek

Paul Dunseith

7.5. Upcoming St. Marys Events

Community Resources Officer

8. UPCOMING MEETINGS

September 15, 2021 - 9:00 am, live streamed to the Town's YouTube channel

9. ADJOURNMENT

RECOMMENDATION

THAT this Community Policing Advisory Committee meeting adjourn at _____ am.



MINUTES
Community Policing Advisory Committee

May 19, 2021
9:00 am
Video Conference

Committee Members Present: Mayor Strathdee
Councillor Winter
Doug Diplock
Jacqueline Hibbert
Paul Dunseith

Stratford Police Services Present: Chief Greg Skinner
Deputy Chief Foster
Community Resources Officer Aaron Mounfield

Staff Present: Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

1. CALL TO ORDER

The Chair called the meeting to order at 9:00 am.

2. DECLARATION OF PECUNIARY INTEREST

None.

3. AMENDMENTS AND APPROVAL OF AGENDA

Moved By Paul Dunseith

Seconded By Mayor Strathdee

THAT the May 19, 2021 Community Policing Advisory Committee agenda be accepted as presented.

CARRIED

4. ACCEPTANCE OF MINUTES

Moved By Councillor Winter

Seconded By Jacqui Hibbert

THAT the April 21, 2021 Community Policing Advisory Committee meeting minutes be approved by the Committee and signed by the Chair and the Secretary.

CARRIED

5. REPORTS

5.1 CRIME STOPPERS REPORT

Chief Skinner presented the April monthly Crime Stoppers report.

In response to an inquiry about the reference to gang activity, Chief Skinner stated that it could be any form of organized crime.

Moved By Jacqui Hibbert

Seconded By Paul Dunseith

THAT the April 2021 Crime Stoppers report be received.

CARRIED

5.2 POLICE MONTHLY STATISTICS

Deputy Foster presented the April monthly police report.

In response to concerns raised about noise being emitted from vehicles, Deputy Foster stated that it is a concern and the police are monitoring.

Community Resources Officer Mounfield stated that the police are investigating vehicles without mufflers and laying tickets where warranted.

Moved By Mayor Strathdee

Seconded By Jacqui Hibbert

THAT the April 2021 Police Monthly Statistics report be received.

CARRIED

6. OTHER BUSINESS

6.1 Park Patrol Update

Community Officer Mounfield stated that two Park Patrollers have been hired and will be trained the week of May 25. The Patrollers will cover evenings and weekends. It is staff's intention to introduce the Park Patrollers to this committee at the June 16 meeting.

In response to an inquiry regarding bicycle safety education in St. Marys, the Committee was informed that the May tip of the month was in regards

to bicycle safety. Due to the pandemic and public health restrictions, the annual bike rodeo will not take place.

7. UPCOMING MEETINGS

The Chair reviewed the upcoming meeting as presented on the agenda.

Chief Skinner asked to address the Community Safety and Well-being Plan. Chief Skinner stated that a travelling roadshow was occurring throughout the lower tier municipalities of Perth County, City of Stratford and St. Marys for the purpose of presenting the Community Safety and Well-being Plan and the Implementation Plan. Each municipality must adopt the Plan by July 1, 2021. There will be a future presentation to the Community Policing Advisory Committee regarding this Plan.

8. ADJOURNMENT

Moved By Councillor Winter

Seconded By Jacqui Hibbert

THAT this Community Policing Advisory Committee meeting adjourn at 9:23 am.

CARRIED

Chair Diplock

Brent Kittmer, Chief Administrative Officer

Month-End Report for April 2021

Coordinator: Teresa PATTERSON

To: Inspector J. Younan, Huron County OPP
A/Staff Sergeant Andrew MacIsaac, Huron County OPP
D/Sgt Tom MacLEAN, Huron County OPP

And to: A/Inspector Dave SINKO, Perth County OPP
Chief of Police Greg SKINNER, Stratford Police Service
A/Staff Sergeant Scott LOBB, Perth County OPP
A/D/Sgt. Lisa DALRYMPLE, Perth County OPP
Sgt. Manny COELHO, North Perth OPP
Sgt. Scott BENTLEY, West Perth OPP
Constable Jen BENJAMIN, Stratford Police Service – Liaison
Sgt. Lynn McNichol, Sgt. Avery BASSETT, PC Shawn McFalls

Monthly Statistics for April 2021

42 Total Calls to Huron Perth County Crime Stoppers this month (tips and follow up calls)
39 New codes issued for Huron Perth County Crime Stoppers

17 Total new OPP tips (Huron County only)

- 04 Huron Drugs
- 13 Huron Intelligence

07 Total new OPP tips (Perth County only)

- 00 Perth Drugs
- 07 Perth Intelligence

06 Total new Stratford Police Service tips

- 02 S.P.S. Drugs
- 04 S.P.S. Intelligence

11 Assigned out to other Crime Stopper Programs (caller in Huron County)

01 Assigned out to other agencies (i.e. Health unit, OSPCA, M.N.R., R.C.M.P.)

2021 Year-To-Date Highlights – HURON PERTH

	YTD	S.I. (1988)
TIPS	191	13,900
Arrests	2	1,389
Cases Cleared	2	2,597
Charges Laid	3	2,857
Weapons Seized	0	1,095
Property/Cash Recovered	\$5,000	\$3,755,153
Drugs Seized	\$13,488	\$13,648,343
Total Drugs, Cash, Property	\$13,988	\$17,398,996
Rewards Approved	\$500	\$133, 060

May Tips by Type

Assault: 6
Breach Prob: 1
Child Porn: 2
Covid: 6
Drugs: 6
Prov Stat: 1
Impaired: 2
Fail to Remain: 1

Animal: 1
Death Invest: 2
Human Trafficking: 1
Suspicious Person: 6
Theft: 2
Guns: 1
Threats: 1
Sex Assault: 1

Upcoming Events

DATE	LOCATION	EVENT
June 9	Teleconference	HP Board Meeting
June 15	Teleconference	Co-Ordinator Training

Stratford Police Service

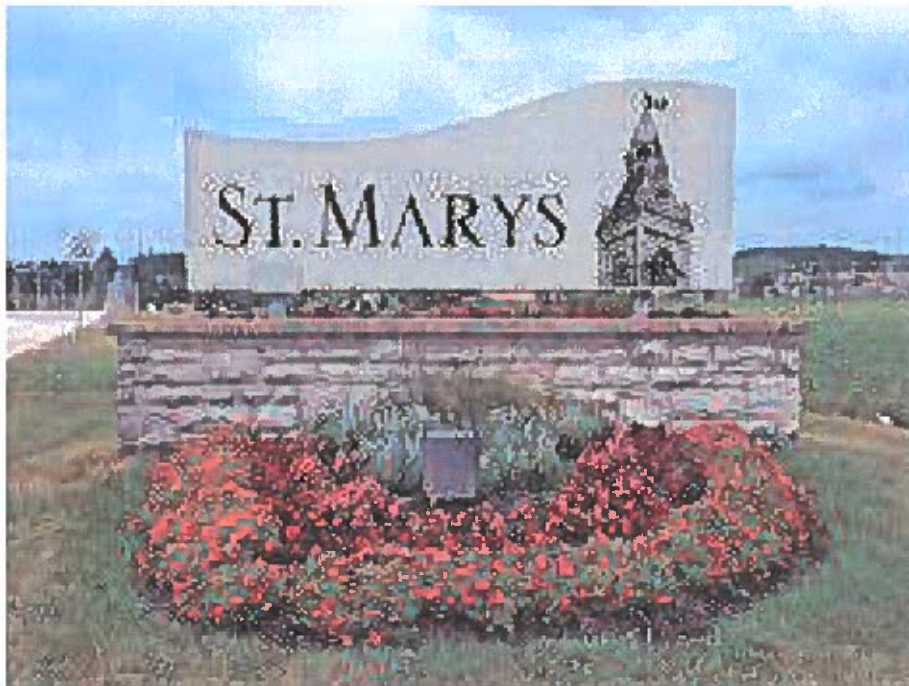


SERVING SINCE 1854

BOARD MONTHLY STATS

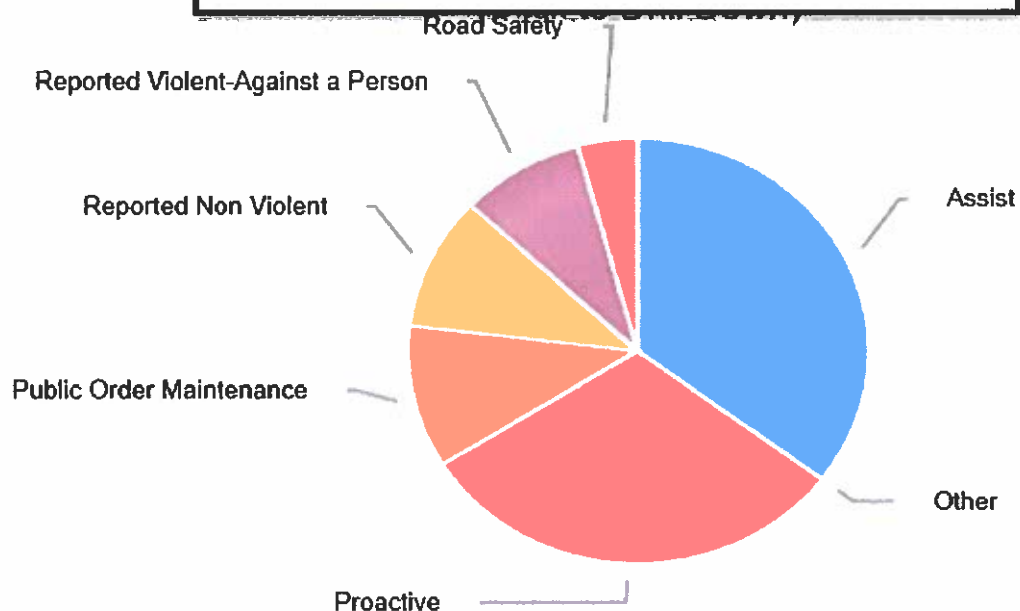
St Marys

2021 May

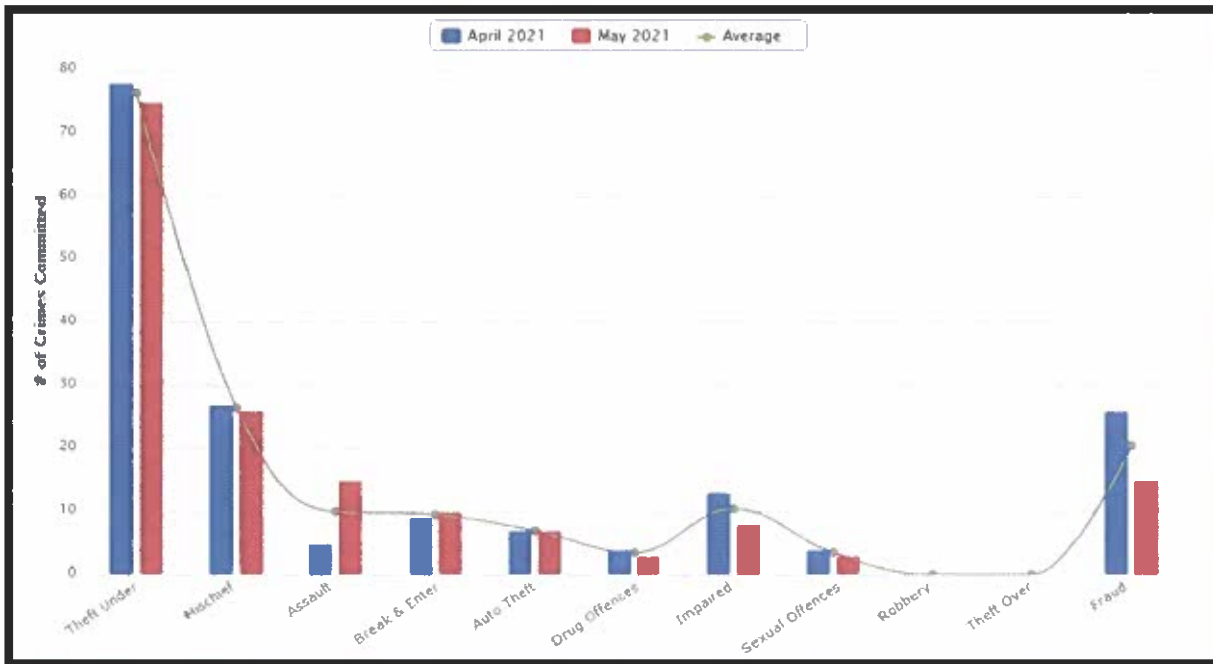


OCCURRENCE STATISTICS					
	Same Month Last Year	Last Month	Current Month	Last Year	Current Year
OCCURRENCES	2020 May	2021 Apr	2021 May	Total 2020	Total 2021
CALLS FOR SERVICE	214	252	252	2658	1129
E-TICKETS included in total	8	32	28	316	157
PON WARNINGS included in total	14	14	15	147	73
PART III SUMMONS charges	5	3	4	55	13
CHARGES LAID	33	84	53	648	308
YOUTH CHARGED	0	0	1	3	3
YOUTH DIVERTED	0	0	0	1	0
FALSE ALARMS	6	5	5	85	28
HATE / BIAS INCIDENTS	0	0	0	0	0
MENTAL HEALTH RELATED - RPT	5	10	8	66	40
SUICIDES (includes attempted)	0	0	1	6	2
OVERDOSES	1	0	0	5	2
DOMESTIC RELATED OCC'S	13	16	14	159	57
OCC'S WITH DOMESTIC CHARGES	1	2	2	20	7

Occurrences by Type - May 2021

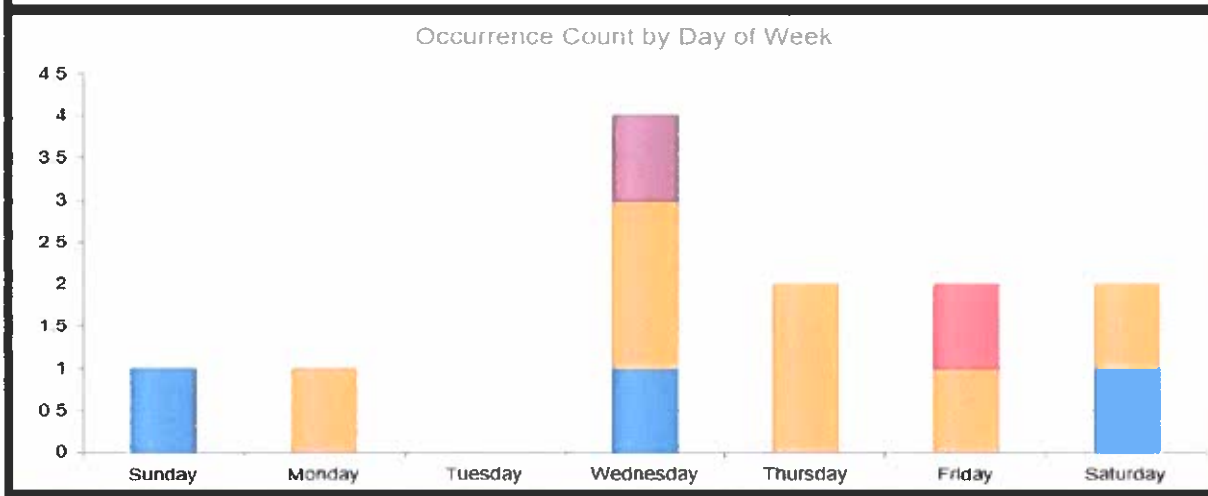
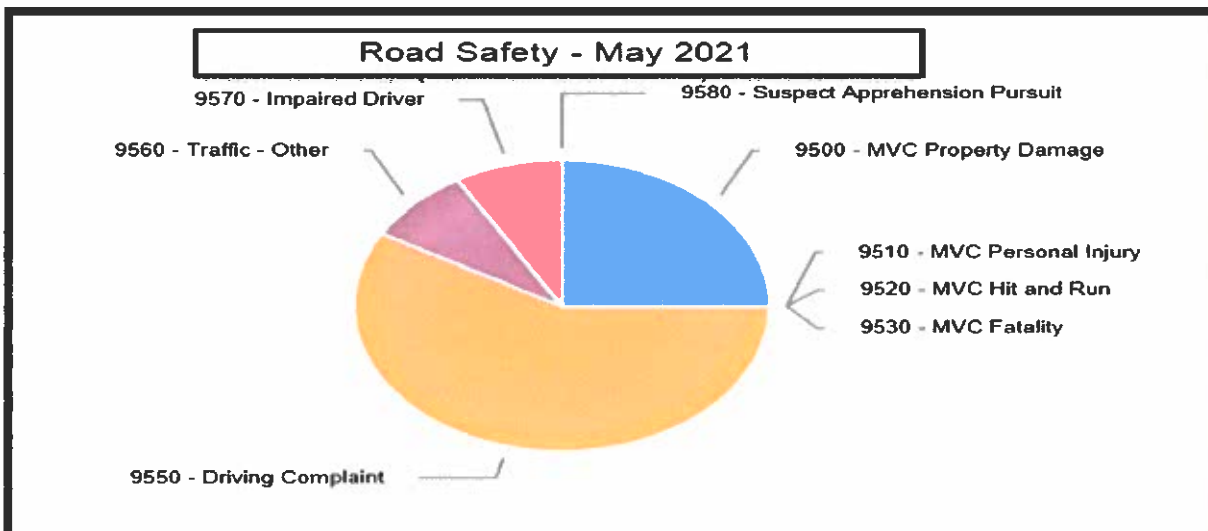


OCCURRENCE CRIME REPORT					
	Same Month Last Year	Last Month	Current Month	Last Year	Current Year
OCCURRENCES	2020 May	2021 Apr	2021 May	Total 2020	Total 2021
VIOLENT CRIME					
ASSAULT	1	0	3	13	5
SEXUAL OFFENCES	0	1	0	2	2
ROBBERY	0	0	0	1	0
PROPERTY CRIME					
BREAK & ENTER	2	4	4	21	9
MISCHIEF	5	9	4	35	19
AUTO THEFT	0	2	2	12	8
THEFT OVER - OTHER	0	0	0	0	0
THEFT UNDER - OTHER	2	4	3	39	13
SHOPLIFTING	2	0	1	19	1
THEFT FROM MOTOR VEHICLE	1	7	5	28	16
FRAUDS	0	4	0	22	9
FRAUD ATTEMPTS	0	1	1	12	3
DRUG/ALCOHOL CRIME					
DRUG OFFENCES	0	1	0	4	2
IMPAIRED BY ALCOHOL	0	0	1	6	2
IMPAIRED BY DRUG	0	0	0	1	1



* Above chart includes Stratford and Perth South.

MOTOR VEHICLE COLLISIONS					
	Same Month Last Year	Last Month	Current Month	Last Year	Current Year
OCCURRENCES	2020 May	2021 Apr	2021 May	Total 2020	Total 2021
MVC Total	4	6	4	70	18
MVC Personal Injury	0	0	0	8	0
MVC PD Only	4	5	3	47	16
MVC Hit & Run	0	1	1	15	2
MVC Fatal	0	0	0	0	0
TOP 5 E-TICKETS ISSUED	3	25	21	240	121
Speeding	1	21	20	184	110
No Currently Validated Permit	1	2	1	23	5
Driving While Under Suspension	0	1	0	17	2
No Validation on Plate	1	0	0	11	2
Careless Driving	0	1	0	5	2



TRAFFIC STATISTICS			
OCCURRENCES	2021 May	Vehicles Stopped	Charges Laid
RIDE PROGRAMS	0	0	0
VEHICLE PURSUITS / FAIL TO STOP	0	0	0

MEMBER DEVELOPMENT/TRAINING

Number of Attending	Type of Course/Workshop	Location	Duration
1	Basic Constable Training	OPC	15 Days
1	Professional Standards	Barrie Police Service	4 Days
1	User of Force Trainer Course	Toronto	5 Days
1	Canine	London	3 Days
1	BTOC	WRPS	11 Days
2	Intox	WRPS	5 Days
5	Park Patrol Orientation	SPS	1 Day
1	CPIC Validation	SPS	1 Day
1	Search Warrant	OPC	1 Day

MEMBER COMMENDATIONS/RECOGNITIONS

Member Name	Reported By	Type of Occurrence

RECRUITMENT

Competition	Competition Status	Number of Applicants	Standing
Park Patrol	Closed	20	Final (Cossey, Lundrigan & Voisin)
FT Special Constable	Closed	N/A	Final - T. Johnson
PT Special Constable	Closed	N/A	Final - Z. Forbes
Auxiliary	Ongoing	8	Ongoing

POLICE CHECKS - ST. MARYS

Type	Walk-in	On-Line	Money Collected
Criminal Records Check - Volunteer	0	1	\$15
Criminal Records Check - Employment	0	3	\$75
Criminal Record and Judicial Matters Check - Volunteer	0	0	\$0
Criminal Record and Judicial Matters Check - Employment	0	2	\$50
Police Vulnerable Sector Check - Volunteer	0	8	\$200
Police Vulnerable Sector Check - Employment	0	13	\$650
Insurance Request	0	0	\$0
TOTAL:	0	27	\$990

COMMUNITY RESOURCE/YOUTH OFFICER REPORT - ST. MARYS

ELEMENTARY SCHOOL	
SECONDARY SCHOOL	DCVI Drug Presentation (Zoom) x 2
COMMUNITY EVENTS:	
OTHER INITIATIVES:	

MEDIA RELEASES - ST. MARYS

DATE	DESCRIPTION
03-May	Safety Tip of the Month
04-May	21-6856 - found tools
04-May	21-6903 - 18yr old chg'd with stunt driving
07-May	Increase of Thefts - Lock it or Lose it
07-May	21-7067 - stunt driver arrested in Harmony
13-May	21-7368 - motorcycle stolen in B&E
17-May	21-6550 - Charges laid in no more lockdowns rally
31-May	Questions for the Cops

FORMAL REPORT

To:	Chair and Members of the Community Policing Advisory Committee
Prepared by:	Brent Kittmer, Chief Administrative Officer
Date of Meeting:	16 June 2021
Subject:	ADMIN 25-2021 2020 Policing Budget Reconciliation

PURPOSE

This report presents the 2020 policing budget reconciliation to CPAC for information.

RECOMMENDATION

THAT ADMIN 25-2021 2020 Policing Budget Reconciliation be received for information.

BACKGROUND

The agreement for service with the Stratford Police Service sets out that the Town of St. Marys is responsible to pay the City for all costs associated with policing in St. Marys. The agreement specifies that some annual budget costs are to be paid as fixed costs, and others are to be paid as reconcilable costs:

9. *The Town shall pay the City to provide police services to the Town.*

10. *The Town shall pay the City a fixed amount for the following costs in accordance with the Cost Estimate. For greater certainty, there shall be no reconciliation or other adjustment to the fixed amount of the costs set out in this paragraph:*

(a) *Personnel Costs – the fixed amount set out in the Cost Estimate and referred to as Part Time Salaries and Wages, Part Time Benefits and Payable EAP for the cost of wages, benefits and allowances for the part-time police officers required to provide the Contracted Services;*

(b) *Support Costs – the fixed amount set out in the Cost Estimate and referred to as Support Costs for supervisory and support personnel, including staff sergeants, sergeants, communicators and recording clerks; and*

(c) *Operating Costs – the fixed amount set out in the Cost Estimate and referred to as Operating Costs for all operating costs not covered above, including administrative support, investigative support, Emergency Response Unit, canine, community services, training, criminal investigations, street crime unit, special victims unit, prisoner meals, police vehicle leases, police vehicle maintenance, general supplies and equipment, Bell Private I.P. Radio, and legal services.*

11. *The Town shall pay the City a reconcilable amount for the following costs in accordance with the Cost Estimate:*

- (a) *Personnel Costs – The reconcilable amount set out in the Cost Estimate and\ referred to as F.T. Salaries and Wages and F.T. Benefits for the cost of wages, benefits and allowances for the full time police required to provide the Contracted Services;*
- (b) *Capital Costs – the actual cost to the City or any equipment or upgrades required to provide the Contracted Services, or the Town’s share of the actual cost if the capital cost is shared; and*
- (c) *Special Services Costs – the actual cost to the City of any service required to provide the Contracted Services which the Stratford Police Service is unable to provide internally, or the Town’s share of the actual cost if the special service is shared.*

In terms of annual reconciliation, the contract sets out the following approach to be used:

20. After every year for which this Agreement is in effect, the City shall provide the Town with a Reconciliation Statement showing the actual amount incurred by the City for the full time salaries, wages and benefits for the entire Stratford Police Service. The Town agrees that it will be responsible for 8.7% of the actual amount incurred for full time salaries, wages and benefits for the entire Stratford Police Service. If 8.7% of the actual amount incurred is greater than the amount set out in the Cost Estimate, the Town shall make a payment to the City in the amount of such difference. If 8.7% of the actual amount incurred is less than the amount set out in the Cost Estimate, the City shall make a payment to the Town in the amount of such difference.

This approach to reconciliation was chosen to simplify the process and to reduce the administrative burden on the Stratford Police Service so they would not have to keep a line-by-line account of costs.

FINANCIAL IMPLICATIONS

The 2020 reconciliation statement is attached to this report. Within the statement, the Stratford Police Service has indicated the Town will receive a reconciliation payment of \$35,542.20 for 2020. This follows a reconciliation payment of \$35,789.27 in 2019.

Reconciliation payments are places in the Town’s policing reserve to fund future capital purchases and operating budget deficits.

SUMMARY

Staff recommend this report be received for information.

STRATEGIC PLAN

☒ Not applicable to this report.

OTHERS CONSULTED

N/A

ATTACHMENTS

1. May 14, 2021 letter re: 2020 Budget Reconciliation

REVIEWED BY

Recommended by the CAO



Brent Kittmer
Chief Administrative Officer



CHIEF OF POLICE REPORT

DATE: 14 May 2021

TO: Town of St Marys

FROM: Deputy Chief Gerald Foster

RE: 2020 Budget Reconciliation

PREAMBLE

Since November 5th, 2018 the Stratford Police Service has been providing contracted policing services to the Town of St Marys. In order to meet the needs of the Town, the service has hired five officers for community and patrol operations. As part of the service agreement an annual review of the Full Time Staffing costs is to be completed. Variances in the form of a Full Time Salary surplus or deficit are to be determined and reconciled accordingly.

ANALYSIS

St Marys Full Time salary contribution is determined at 8.7% of the Stratford Police Service budget. Therefore the reconciliation process will require that the final 2020 Full Time salary position be determined. A rate of 8.7% is applied to the final Full Time Salary budget surplus or deficit as applicable.

For the 2020 Stratford Police Service budget, a new “Premiums” line was added to better track overtime and other related costs. The “Premiums” line covers other additional costs relating to Full Time Salaries. The 2020 Full Time Salary budget allocation for the Stratford Police Service was \$8,932,450 in addition the “Premium” line budget allocation was \$367,967 for a total Full Time Salary Budget of \$9,200,417. At year end there was a combined total surplus of \$408,531. Accordingly and by applying 8.7% to this amount a total of \$35,542.20 is owed back to the Town of St Marys.

For the budget year of 2020 there were no Special Services Costs or Capital Costs that required reconciliation.

Respectfully submitted,

Gerry Foster
Deputy Chief of Police