



MINUTES Regular Council

June 22, 2021

6:00pm

Town Hall, Council Chambers

Council Present: Mayor Strathdee (in-person)
Councillor Craigmile (video conference) arrived at 7:10 pm
Councillor Edney (video conference)
Councillor Hainer (video conference)
Councillor Luna (video conference)
Councillor Pridham (video conference)
Councillor Winter (in-person)

Staff Present: **In-Person**
Brent Kittmer, Chief Administrative Officer
Jenna McCartney, Clerk

Conference Line
Andy Anderson, Director of Emergency Services / Fire Chief
Grant Brouwer, Director of Building and Development
Stephanie Ische, Director of Community Services
Jed Kelly, Director of Public Works
Lisa Lawrence, Director of Human Resources
André Morin, Director of Corporate Services / Treasurer
Mark Stone, Planner

1. CALL TO ORDER

Mayor Strathdee called the meeting to order at 6:00 pm.

3. AMENDMENTS AND APPROVAL OF AGENDA

Resolution 2021-06-22-01

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT the June 22, 2021 regular Council meeting agenda be accepted as presented.

CARRIED

4. PUBLIC INPUT PERIOD

None.

5. DELEGATIONS, PRESENTATIONS, AND PUBLIC MEETINGS

5.1 #Strong as Stone Nominations

Council acknowledged the following #StrongAsStone nominees and thanked them for their contribution to the community:

- Linda Smith on behalf of Stonetowne Quilter's Guild
- Tom Jenkins and Bim Graham for their efforts with the Perth Regiment St. Marys Legion
- Jayne Fuller

5.2 Rotary Club of St. Marys re: Keepsake Tote

Gary Cumming, representing Rotary Club of St. Marys, presented Council with keepsake totes. The proceeds from the totes will support future projects throughout St. Marys.

5.3 Public Meeting - Community Improvement Plan

Resolution 2021-06-22-02

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT the June 22, 2021 regular Council meeting be adjourned at 6:15 pm to hold a statutory public meeting as required under the *Planning Act*; and

THAT a Public Meeting to consider the Community Improvement Plan be opened at 6:15 pm.

CARRIED

Mayor Strathdee opened the public meeting and explained how the public could engage with Council during the public meeting.

Jenna McCartney, Clerk, explained how notice of the public meeting was provided and stated that formal comments from Town departments or external agencies had not been received. Ms. McCartney offered that the St. Marys Business Improvement Area Board has endorsed in principle the proposed Community Improvement Plan (the "CIP").

Mark Stone, Planner, provided an overview of the CIP.

Mayor Strathdee reiterated to the public how to engage with Council during the public meeting.

Ms. McCartney confirmed that there were no callers or emails received during the meeting.

In advance of the meeting, Ms. McCartney confirmed that two pieces of correspondence had been received. Ms. McCartney proceeded with reading the correspondence into the record. The general nature of each correspondence is summarized below:

Chantal Lynch, 144 Church Street East

- Section 6.5
 - let the market take care of the need to occur vacant space and use provincial and federal programs to support the business
- Section 6.6, 6.7, 6.11 and 6.14
 - concerned that these incentives are contributing to a capital investment.
 - has the Town considered additional co-op style housing?
 - concerned with single family homes being converted with accessory apartments
 - suggests removing the incentive from the plan
- Section 6.9
 - would like the inclusion of financial support for consultants related to economic development, tourism, business retention and recruitment, and streetscape design plans.
 - increase the financial support from \$5,000 with contribution from the Town and the BIA.

Pamela Zabel, 428 Emily Street

- Referencing page 9 of CIP, section 4.2, CIP Objectives
 - improving units in the downtown core is good for short-term plans although ideas for future affordable apartment complexes are needed as well

- for economic development, more multi-residential apartments are needed
- Referencing page 10 of the CIP, table A
 - consider checking off criteria for the CIP "inadequate mix of housing types and densities including insufficient affordable housing"
- Referencing page 11, section 5.3
 - consider adding financial incentive to aid developing more multifamily, affordable complexes
- Referencing page 19, section 6.7
 - consider the creation of an accessory dwelling unit guidance handbook including layman's terms with chapters on design, contractors, insurance, tenancy act, fire codes, rental contracts, etc. Webinars would be beneficial as well.

Mayor Strathdee opened the floor for questions from Council.

Councillor Hainer stated her support of the creation of a guidance handbook following the approval of the CIP.

There were no further questions from Council and no questions provided by email or telephone.

Mayor Strathdee thanked the public for participating in the meeting and confirmed that notice would be provided as prescribed by the *Planning Act* should Council proceed with approval of the Community Improvement Plan.

Resolution 2021-06-22-03

Moved By Councillor Luna

Seconded By Councillor Edney

THAT this Public Meeting be adjourned at 6:45 pm; and

THAT the June 22, 2021 regular Council meeting reconvene at 6:45 pm.

CARRIED

6. ACCEPTANCE OF MINUTES

6.1 Special Council - June 8, 2021

Resolution 2021-06-22-04

Moved By Councillor Luna

Seconded By Councillor Edney

THAT the June 8, 2021 special Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.2 ADHOC CAO Performance Review - June 8, 2021

Resolution 2021-06-22-05

Moved By Councillor Hainer

Seconded By Councillor Luna

THAT the June 8, 2021 ADHOC CAO Performance Review meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.3 Regular Council - June 8, 2021

Resolution 2021-06-22-06

Moved By Councillor Pridham

Seconded By Councillor Edney

THAT the June 8, 2021 regular Council meeting minutes be approved by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

6.4 Strategic Priorities Committee - June 15, 2021

Resolution 2021-06-22-07

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT the June 15, 2021 Strategic Priorities Committee meeting minutes be accepted by Council and signed and sealed by the Mayor and the Clerk; and

THAT item 5.1 from the minutes, Annual Water and Wastewater Financial Assessment, be raised for discussion; and

THAT item 5.2 from the minutes, Waste Management Financial Assessment, be raised for discussion; and

THAT item 5.3 from the minutes, Service Ontario Contract for Service, be raised for discussion.

CARRIED

6.4.1 Annual Water and Wastewater Financial Assessment

Resolution 2021-06-22-08

Moved By Councillor Pridham

Seconded By Councillor Hainer

THAT Council approve an increase to the water rates by 2.0% for 2022 in accordance with the Town's current water system financial plan; and,

THAT Council approve an increase to the wastewater rates by 2.4% for 2022 in accordance with the Town's current wastewater system financial plan.

CARRIED

6.4.2 Waste Management Financial Assessment

Resolution 2021-06-22-09

Moved By Councillor Edney

Seconded By Councillor Winter

THAT Council approve a 1.5% increase to waste management user fees for curbside collection wheelie bins for 2022.

CARRIED

6.4.3 Service Ontario Contract for Service

Resolution 2021-06-22-10

Moved By Councillor Winter

Seconded By Councillor Luna

THAT Council approves the agreement for Service Ontario with the Ministry of Government and Consumer Services in substantially the same form as appended to report ADMIN 27-2021, and

THAT Council consider By-law 60-2021, being a by-law to delegate authority to the CAO to negotiate final changes to the Service Ontario agreement and authorizing the Mayor and Clerk to sign the

agreement with the Ministry of Government and Consumer Services when deemed complete; and

THAT Council consider By-law 61-2021, being a by-law authorizing the Mayor and Clerk to sign a lease agreement for 194 Queen Street West with RSTD Holdings Ltd.

CARRIED

7. CORRESPONDENCE

7.1 HPPH re: Acknowledgement of Municipal Collaboration

Resolution 2021-06-22-11

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT the correspondence from Huron Perth Public Health acknowledging municipal collaboration be received.

CARRIED

7.2 Ministry of the Environment, Conservation and Parks re: Recommendations

Resolution 2021-06-22-12

Moved By Councillor Winter

Seconded By Councillor Edney

THAT the correspondence from the Ministry of the Environment, Conservation and Parks regarding recommendations be received.

CARRIED

8. STAFF REPORTS

8.1 Building and Development Services

8.1.1 DEV 26-2021 June Monthly Report (Building & Development)

Grant Brouwer presented DEV 26-2021 report.

Resolution 2021-06-22-13

Moved By Councillor Luna

Seconded By Councillor Edney

THAT DEV 26-2021 June Monthly Report (Building & Development) be received for information.

CARRIED

8.1.2 DEV 31-2021 St. Marys Community Improvement Plan

Grant Brouwer presented DEV 31-2021 report.

Councillor Craigmile joined the meeting at 7:10 pm.

Resolution 2021-06-22-14

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT DEV 31-2021 St. Marys Community Improvement Plan be received for information; and

THAT Staff report back to Council with final recommendations regarding the proposed Community Improvement Plan following consideration of any comments received at the public meeting.

CARRIED

8.2 Administration

8.2.1 ADMIN 28-2021 June Monthly Report (Administration)

Brent Kittmer and Jenna McCartney presented ADMIN 28-2021 report.

Resolution 2021-06-22-15

Moved By Councillor Winter

Seconded By Councillor Pridham

THAT ADMIN 28-2021 June Monthly Report (Administration) be received for information.

CARRIED

8.3 Community Services

8.3.1 DCS 22-2021 June Monthly Report (Community Services)

Stephanie Ische presented DCS 22-2021 report.

Resolution 2021-06-22-16

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT DCS 22-2021 June Monthly Report (Community Services) be received for information.

CARRIED

8.3.2 DCS 23-2021 HVAC Replacement for Arena and Pool Change Rooms

Stephanie Ische presented DCS 23-2021 report.

Resolution 2021-06-22-17

Moved By Councillor Edney

Seconded By Councillor Pridham

THAT DCS 23-2021 HVAC Replacement for Arena and Pool Change Rooms report be received; and,

THAT the procurement for the replacement of the HVAC units be awarded to Ken Robinson Refrigeration for the procured price of \$224,172.51, inclusive of all taxes and contingencies; and,

THAT Council consider By-law 62-2021, being a by-law to authorize the Mayor and Clerk to sign an agreement with Ken Robinson Refrigeration.

CARRIED

8.3.3 DCS 21-2021 Declaration of Compliance

Stephanie Ische presented DCS 21-2021 report.

Resolution 2021-06-22-18

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT DCS 21-2021 Declaration of Compliance report be received; and

THAT Council authorize the Chief Administrative Officer to sign the Ontario Health Form of Declaration of Compliance for the reporting period of April 1, 2020 to March 31, 2021

CARRIED

8.4 Corporate Services

8.4.1 COR 24-2021 June Monthly Report (Corporate Services)

André Morin presented COR 24-2021 report.

Resolution 2021-06-22-19

Moved By Councillor Edney

Seconded By Councillor Winter

THAT COR 24-2021 June Monthly Report (Corporate Services) be received for information.

CARRIED

8.5 Fire and Emergency Services

8.5.1 FD 09-2021 June Monthly Report (Emergency Services)

Chief Anderson presented FD 09-2021 report.

Resolution 2021-06-22-20

Moved By Councillor Luna

Seconded By Councillor Edney

THAT FD 09-2021 June Monthly Report (Emergency Services) be received for information.

CARRIED

8.6 Human Resources

8.6.1 HR 09-2021 June Monthly Report (Human Resources)

Lisa Lawrence presented HR 09-2021 report.

Resolution 2021-06-22-21

Moved By Councillor Craigmile

Seconded By Councillor Luna

THAT HR 09-2021 June Monthly Report (Human Resources) be received for information.

CARRIED

8.7 Public Works

8.7.1 PW 49-2021 June Monthly Report (Public Works)

Jed Kelly presented PW 49-2021 report.

Resolution 2021-06-22-22

Moved By Councillor Luna

Seconded By Councillor Pridham

THAT PW 49-2021 June Monthly Report (Public Works) be received for information.

CARRIED

9. EMERGENT OR UNFINISHED BUSINESS

None.

10. NOTICES OF MOTION

10.1 Councillor Pridham re: Financial Contribution Tk'emlúps te Secwépemc First Nation

Councillor Pridham presented the notice of motion to Council.

Resolution 2021-06-22-23

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT Council for the Town of St. Marys is committed to continuously improving our community's inclusiveness and diversity; and

THAT the Town of St. Marys make a financial contribution in the amount of \$2,150.00 to the Tk'emlúps te Secwépemc First Nation to assist with their efforts to recover and reinter the 215 children buried at the site of the Kamloops Residential School; and

THAT the Town of St. Marys send correspondence to MP John Nater requesting that the Federal Government take concrete action to support survivors, families and all Indigenous peoples affected by Residential Schools, and take action to advance the Canadian Truth and Reconciliation Commission's 94 Call to Action recommendations.

Following preliminary discussion amongst Council, Councillors Pridham and Luna agreed to a friendly amendment within the second paragraph to state the following:

"**THAT** the Town of St. Marys make a financial contribution in the amount of \$2,150.00 to the Tk'emlúps te Secwépemc First Nation to assist with their efforts to recover and reinter **as they deem appropriate** for the 215 children buried at the site of the Kamloops Residential School;"

Councillor Pridham sought an amendment to the resolution within the second paragraph to change the recipient of the donation.

Resolution 2021-06-22-24

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT resolution 2021-06-22-23 be amended to remove the reference to "the Tk'emlúps te Secwépemc First Nation" in the second paragraph and to replace with the "Indian Residential School Survivors Society".

DEFEATED

Councillor Craigmile sought an amendment to the main motion.

Resolution 2021-06-22-25

Moved By Councillor Craigmile

Seconded By Councillor Hainer

THAT resolution 2021-06-22-23 be amended to remove the second paragraph and replace with the following:

THAT Councillors who feel compelled to do so will make a personal donation of \$215.00 to the Indian Residential School Survivors Society; and

THAT Council encourages members of the public who are financially capable to do the same.

CARRIED

Councillor Craigmile requested a recorded vote on the final motion.

Council considered the main motion with the approved amendments.

Resolution 2021-06-22-23

Moved By Councillor Pridham

Seconded By Councillor Luna

THAT Council for the Town of St. Marys is committed to continuously improving our community's inclusiveness and diversity; and

THAT Councillors who feel compelled to do so will make a personal donation of \$215.00 to the Indian Residential School Survivors Society; and

THAT Council encourages members of the public who are financially capable to do the same; and

THAT the Town of St. Marys send correspondence to MP John Nater requesting that the Federal Government take concrete action to support survivors, families and all Indigenous peoples affected by Residential Schools, and take action to advance the Canadian Truth and Reconciliation Commission's 94 Call to Action recommendations.

Support (6): Mayor Strathdee, Councillor Craigmile, Councillor Edney, Councillor Luna, Councillor Hainer, and Councillor Pridham

Oppose (1): Councillor Winter

CARRIED

11. BY-LAWS

Resolution 2021-06-22-26

Moved By Councillor Edney

Seconded By Councillor Luna

THAT By-Laws 60-2021, 61-2021 and 62-2021 be read a first, second and third time; and be finally passed by Council, and signed and sealed by the Mayor and the Clerk.

CARRIED

11.1 By-Law 60-2021 Agreement with Ministry of Government and Consumer Services for Service Ontario Services

11.2 By-Law 61-2021 Lease Agreement with RSTD Holdings Ltd. for 194 Queen Street West

11.3 By-Law 62-2021 Agreement with Ken Robinson Refrigeration Inc.

12. UPCOMING MEETINGS

Mayor Strathdee reviewed the upcoming meetings as presented on the agenda.

Council took a brief break at 8:33 pm.

Mayor Strathdee called the meeting back to order at 8:44 pm.

13. CLOSED SESSION

Resolution 2021-06-22-27

Moved By Councillor Hainer

Seconded By Councillor Craigmile

THAT Council move into a session that is closed to the public at 8:45 pm as authorized under the *Municipal Act*, Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board, (f) advice that is subject to solicitor - client privilege, including communications necessary for that purpose, and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

13.1 Minutes CLOSED SESSION

13.2 Verbal Update on LPAT Matter - 665 James Street North

13.3 ADMIN 29-2021 CONFIDENTIAL Update on Land Purchase Matter

14. RISE AND REPORT

Resolution 2021-06-22-28

Moved By Councillor Luna

Seconded By Councillor Edney

THAT Council rise from a closed session at 9:45 pm.

CARRIED

Mayor Strathdee reported that a closed session was held with two matters being discussed.

Regarding the verbal update on the LPAT matter, there is nothing further to report at this time.

Council will now consider a resolution regarding the second matter regarding a land purchase matter.

Resolution 2021-06-22-29

Moved By Councillor Hainer

Seconded By Councillor Edney

THAT Council waives the condition of purchase for 14 Church Street North.

CARRIED

15. CONFIRMATORY BY-LAW

Resolution 2021-06-22-30

Moved By Councillor Luna

Seconded By Councillor Edney

THAT By-Law 63-2021, being a by-law to confirm the proceedings of June 22, 2021 regular Council meeting be read a first, second and third time; and be finally passed by Council and signed and sealed by the Mayor and the Clerk.

CARRIED

16. ADJOURNMENT

Resolution 2021-06-22-31

Moved By Councillor Luna

Seconded By Councillor Craigmile

THAT this regular meeting of Council adjourns at 9:49 pm.

CARRIED

Al Strathee, Mayor

Jenna McCartney, Clerk